

Meeting Agenda



Town Council Regular Meeting

Monday, July 20, 2026

6:30 PM

Town Council Room
1005 Ridge Road, Munster, IN

1. Call To Order

2. Roll Call

3. Moment of Silence

4. Pledge of Allegiance

5. Public Comment

All public comment is limited to 2 minutes per person with a total of 20 minutes allotted for the public comment section. All speakers must sign the Public Speaker Sign-in Form prior to speaking. Please keep all comments civil, constructive, and related to public policy issues. At their discretion, Council may allow public comment to extend past 20 minutes but is not required to do so. All rules for public comment are posted outside the Main Meeting Room.

6. Consent Agenda

- a. Treasurer's Report, May 2026
- b. Minutes July 6, 2026
- c. Water Leak Adjustment
- d. Voucher Registers

7. Old Business

8. New Business

- a. 2026 Capital Asset Reporting Engagement Letter

Live Stream and Archived Meetings can be viewed at: <https://munsterin.portal.civicclerk.com/>

Chuck Gardiner
Vice-President
01/01/24 - 12/31/27

Joseph Hofferth
President
01/01/24 - 12/31/27

David B. Nellans
Councilor
01/01/24 - 12/31/27

Jonathan Petersen
Councilor
01/01/24 - 12/31/27

George Shinkan
Councilor
01/01/24 - 12/31/27

- b. Spray-in-Place Pipe Lining Contract Approval
- c. Mud Valve for White Oak Water Tank
- d. Water Loss Audit
- e. Air Emissions Testing Services
- f. Legal Services Agreement

9. Reports & Announcements

10. Adjournment

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May 2026 Treasurer's Report

Fund		Cash Balance at 5/1/2026	Receipts	Disbursements	Cash Balance at 5/31/2026	Petty Cash, Cash Drawers & Investments at 5/31/2026	Total Cash, Petty Cash, Cash Drawers & Investments at 5/31/2026
GENERAL							
General Fund	1101	\$ 612,862.01	\$ 1,087,771.88	\$ 1,085,844.18	\$ 614,789.71	\$ 2,014,297.01	\$ 2,629,086.72
SPECIAL REVENUE							
Motor Vehicle Hwy	2201	105,761.93	120,661.98	134,059.35	92,364.56	2,266,059.92	2,358,424.48
Local Road + Street	2202	132,637.60	50,578.06	70,325.77	112,889.89	638,966.13	751,856.02
Motor Vehicle Hwy-Restricted	2203	148,037.76	56,288.38	7,322.33	197,003.81	2,391,025.17	2,588,028.98
Park	2204	127,365.94	545,611.36	306,187.94	366,789.36	1,215,003.84	1,581,793.20
Parking Meter Fund	2207	268.14	20,971.03	12,000.23	9,238.94	348,382.32	357,621.26
Levy Excess	2208	0.00	-	-	0.00	-	0.00
LIT Economic Development	2209	140,892.01	146,442.44	56,385.10	230,949.35	4,150,157.67	4,381,107.02
Economic Development	2216	0.00	-	-	0.00	-	0.00
Loc.Law Enf.Cont Ed	2228	5,798.75	705.00	-	6,503.75	-	6,503.75
Unsafe Building Fund	2234	0.00	-	-	0.00	-	0.00
LIT Public Safety	2240	135,563.56	151,364.56	41,868.15	245,059.97	1,846,625.51	2,091,685.48
Excess Welfare Fund	2242	0.00	-	-	0.00	-	0.00
Rental Property Inspect	2245	2,200.00	881.93	481.93	2,600.00	157,373.06	159,973.06
LOIT Special Distribution	2248	0.00	-	-	0.00	-	0.00
Municipal Surtax Fund	2249	6,023.52	84,108.00	77,465.37	12,666.15	215,307.11	227,973.26
Municipal Wheel Tax Fund	2250	16,738.70	1,120.33	230.95	17,628.08	75,418.05	93,046.13
Opioid Unrestricted Fund	2256	3,579.12	226.43	226.43	3,579.12	73,935.77	77,514.89
Opioid Restricted Fund	2257	5,435.87	511.61	511.61	5,435.87	167,064.83	172,500.70
Donation	2300	108,788.14	8,233.66	1,503.12	115,518.68	-	115,518.68
Park Donation-Non Reverting	2370	34,716.56	9,711.82	4,577.00	39,851.38	151,785.99	191,637.37
Cares IFA Grant Fund	2401	0.00	-	-	0.00	-	0.00
CDBG-COVID Grant Fund	2402	0.00	-	-	0.00	-	0.00
ARP Coronavirus Local Fiscal Re	2403	0.00	-	-	0.00	-	0.00
Federal Grants	2410	142,980.02	176,176.37	-	319,156.39	-	319,156.39
State Grants	2451	0.00	-	-	0.00	-	0.00
Technology Fund	2547	17,816.90	60,537.13	36,135.89	42,218.14	391,907.99	434,126.13
Electric Fund	2570	33,289.10	18,073.25	9,646.49	41,715.86	-	41,715.86
Sewer Maintenance	2580	404,674.58	242,225.90	428,998.16	217,902.32	482,751.57	700,653.89
Sewer Maint Depreciation	2583	20,357.25	5,312.38	5,312.38	20,357.25	1,734,696.61	1,755,053.86
Special Asset Forfeiture NR	2590	237,100.41	-	3,224.00	233,876.41	-	233,876.41
MPD State Seizure NR	2592	12,005.68	-	-	12,005.68	-	12,005.68
MPD Special Revenue	2593	68,341.72	1,165.98	-	69,507.70	-	69,507.70
DEBT SERVICE							
Mun. Bond B+I	3306	16,212.04	473,901.17	26,681.26	463,431.95	1,178,025.76	1,641,457.71
Redevelopment Bond-B+I	3311	15,207.99	38,367.08	3,043.19	50,531.88	393,715.87	444,247.75
Park Bond B+I	3312	21,143.19	34,563.56	12,202.56	43,504.19	159,603.98	203,108.17
Municipal Complex	3318	57,920.02	-	-	57,920.02	-	57,920.02
EDC Bond B+I	3328	482,043.46	1,400.92	4,238.75	479,205.63	-	479,205.63
Redevelopment Reserve	3330	0.00	-	-	0.00	600,000.00	600,000.00
EDC Bond Reserve	3331	2,354,912.44	5,748.46	-	2,360,660.90	-	2,360,660.90
CAPITAL PROJECT							
CCI-Cig. Tax	4401	9,714.52	411.96	411.96	9,714.52	134,521.79	144,236.31
CCD	4402	16,939.21	163,816.92	89,684.41	91,071.72	1,736,017.84	1,827,089.56
Redevelopment Operating	4406	14,939.95	45,407.96	20,720.51	39,627.40	118,173.60	157,801.00
Munic.Bond Proceeds	4413	20,228.44	500,000.00	487,984.98	32,243.46	7,099,000.00	7,131,243.46
Barrett Bond Proceeds	4416	0.00	-	-	0.00	-	0.00
Redevelopment Capital IMP	4417	0.00	-	-	0.00	-	0.00
Park Bond Proceeds	4418	37,026.09	-	867.00	36,159.09	3,825,000.00	3,861,159.09
Riverboat Fund	4437	29,963.48	5,602.42	24,507.00	11,058.90	766,884.96	777,943.86
Rainy Day Fund	4438	0.00	1,544.52	1,544.52	0.00	504,347.87	504,347.87
Major Moves	4440	0.00	-	-	0.00	-	0.00
TIF Allocation Fund	4445	22,820.50	258,747.11	221,556.34	60,011.27	25,766,556.40	25,826,567.67
Maple Leaf Crossing TIF Allocati	4446	16,157.25	310.69	310.69	16,157.25	101,453.61	117,610.86
Lease Proceeds Fund	4675	0.00	-	-	0.00	-	0.00
EDC Bond Proceeds	4681	121,734.97	0.13	-	121,735.10	-	121,735.10
PROPRIETARY FUNDS							
ENTERPRISE FUNDS							
Water Cash Operating	6101	504,409.55	657,639.22	737,723.56	424,325.21	866,878.37	1,291,203.58
Water B + I	6102	360,897.71	121,631.61	681.61	481,847.71	222,571.78	704,419.49
Water Depreciation	6103	39,000.71	9,307.25	7,256.09	41,051.87	2,369,388.02	2,410,439.89
Consumers Water Dep	6104	42,550.00	7,055.00	5,880.00	43,725.00	90,000.00	133,725.00
Water Construction	6105	13,175.73	60,631.19	60,631.19	13,175.73	19,701,437.05	19,714,612.78
Water Bond Reserve	6106	72,732.00	24,244.00	-	96,976.00	96,976.00	193,952.00
Solid Waste Mgt	6604	323,508.86	263,235.95	238,661.46	348,083.35	281,132.80	629,216.15
INTERNAL SERVICE FUNDS							
Liability Ins	7704	380,009.28	156,871.48	16,264.67	520,616.09	2,309,931.47	2,830,547.56
Medical/Life Ins	7727	234,378.09	297,852.00	13,933.81	518,296.28	-	518,296.28
FIDUCIARY FUNDS							
TRUST FUNDS							
Police Pension	8802	61,401.39	66,098.73	61,887.55	65,612.57	302,178.85	367,791.42
CUSTODIAL							
Park Land Escrow	8871	2,667.29	12,471.76	11,566.12	3,572.93	798,406.36	801,979.29
Barrett Law	8879	0.00	-	-	0.00	-	0.00
Intgovt Collection	8880	264,740.36	215,854.82	221,432.76	259,162.42	-	259,162.42
Insurance Payment	8881	0.00	-	-	0.00	-	0.00
Cable TV Security	8882	0.00	-	-	0.00	-	0.00
Escrow	8883	89,491.49	15,964.79	40,975.00	64,481.28	-	64,481.28
OTHER FUNDS							
Payroll	8901	0.00	-	-	0.00	-	0.00
Totals		\$ 8,149,161.28	\$ 6,227,360.18	\$ 4,592,953.37	\$ 9,783,568.09	\$ 87,742,960.93	\$ 97,526,529.02

TOWN OF MUNSTER
MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
July 6, 2026

A meeting of the Munster Town Council was held at 6:42 p.m. (meeting started late to connect to CivicPlus. Many of the microphones were not working) on Monday, July 6, 2026. Ordinance 1830 is the basis for holding electronic meetings. The announced meeting location was Munster Town Hall, 1005 Ridge Road, Munster, Indiana. Councilors, Staff, and the public had the option to participate via Civic Plus meeting technology.

Councilors George Shinkan, Joseph G. Hofferth, David B. Nellans, and Jonathan Petersen were physically present in Town Hall. Also present were Clerk-Treasurer Wendy Mis, Town Manager Jim Marino, Controller Patricia Abbott, Assistant Town Manager Dan Reyes, Police Chief Stephen Scheckel, Fire Chief Mark Hajduk, and Park Director Mark Heintz. Councilor Chuck Gardiner was not in attendance. The news media was not represented.

President Hofferth presided, opened the meeting with a moment of silence followed by the Pledge of Allegiance.

ENGAGEMENT LETTER: LEGAL REPRESENTATION

The law firm of Westland & Bennett P.C. has resigned as attorneys to the Town of Munster. As a result, the Town has issued a request for proposals to surrounding law firms who provide municipal legal services with the goal of selecting a new firm at the beginning of August. The Town requires legal representation during the interim period until a permanent replacement can be appointed.

Staff contacted former Town Councilor and Attorney John Reed of JPR Legal Services. Attorney Reed provides municipal legal services for other communities and has the capacity to represent Munster during this interim period. A representation agreement has been prepared with an hourly rate of \$225.00 to provide legal services until a permanent replacement is appointed.

Councilor Shinkan moved, with a second by Councilor Nellans, to approve an agreement between the Town of Munster and JPR Legal Services as presented. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

PROCLAMATION: HONORING VERY REVEREND MICHAEL J. YADRON

Councilor Hofferth read a proclamation recognizing the Very Rev. Michael J. Yadron upon his retirement as pastor of St. Thomas More church where he served for over twenty years.

Councilor Nellans moved, with a second by Councilor Shinkan to approve the proclamation. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

PUBLIC HEARING: ADDITIONAL APPROPRIATIONS (3)

The first reading of the ordinance was held at the June 15, 2026, meeting. Additional appropriations were sought in two funds: \$30,000.00 in the Technology Fund, and \$500,000.00 in the Sewer Maintenance Fund.

The procedure for securing additional appropriations requires a public hearing, scheduled for this evening, and the adoption of an ordinance by the Town Council. Upon passage of the ordinance, the appropriations will be in effect and reported to the Department of Local Government Finance (DLGF).

President Hofferth opened the public hearing.

Ms. Ellen Dunn, 443 Fishers Street, questioned whether the additional appropriations had to do with a data center.

Ms. Patricia Salinas, 8027 Jefferson, asked about how much already spent and Abbott clarified the amounts we want to spend.

Unidentified Woman, 8104 Schrieber (this address is not valid), questioned whether the sewer funds would be used for sewer separation and it was clarified that the funds will be used for legal fees.

No other members of the public came forward to speak, and the public hearing was closed.

PUBLIC COMMENT

The Town of Munster accepts public comments submitted both in-person and electronically. The public was informed, via the agenda posted at munster.org, that questions or comments about an item on the agenda were to be emailed to wmis@munster.org. All in-person public comments are limited to two minutes and limited to a total of twenty minutes for the public comment section.

Mr. Noah LaPorte, 1212 Indian Path, presented a petition with 631 signatures of residents that oppose a data center in the Town of Munster

Ms. Lisa Wilson, 8825 Northcote, urged the Council to protect residents' quality of life when considering the Kenmara project.

Ms. Christine Fortney, 9128 White Oak Avenue, shared her frustration with the neighborhood July 4th fireworks that continued beyond the allotted times and left a box of debris in her yard.

Ms. Vanessa Vanes, 8132 Baring Avenue, worries the data center is about money and not about public health and safety.

Ms. Sarah Baumann, 9518 Elmwood Drive, fiercely opposed a data center in Munster. She is concerned about electric and water usage as well as noise.

Mr. Mike Englert, 113 Beverly, shared this Council has a history of listening to residents and responding to them. Mr. Englert appreciated the community pulling together for a common cause.

Ms. Ellen Dunn, 443 Fishers Street, reminded Council they took an oath of office, and they must uphold the oath and Constitution or should vacate the office.

Ms. Angela Kvasnica, 8636 Walnut Drive, trusts the School Board and Town Council to represent the people. She reminded Council of previous listening sessions. People and the environment have value.

Ms. Kathy Tobin, 1123 Elliott Drive, spoke against a data center and requested a moratorium on them

The public comment portion of the meeting neared the twenty-minute time limit and public comment ended. There were several people that did not have the opportunity to speak.

Clerk-Treasurer Mis shared 92 electronic emails were received. Most of the emails were in opposition of data centers while a couple were supportive of learning more about them. The proposed UDO (zoning code) was discussed with concerns about the allowance of data centers and the desire to have front yard gardens. Two emails shared concerns about the Town attorney and perceived conflict. One email requested a moratorium on data centers. The emails are available for Council to review.

CONSENT AGENDA

APPROVAL OF MINUTES

Minutes of a regular meeting held on June 15, 2026

WATER LEAK ADJUSTMENTS 2026-26 THROUGH 2026-28

Staff received a request for adjustment under the leak adjustment policy adopted by the Town Council on April 8, 2013. The customers have completed the required form, and the requests meet all the criteria for adjustments as follows:

Adjustment Number	Average Usage	Actual Usage	Length of Time	Original Bill	Requested Adjustment Amount	Adjusted Bill
2026-26	3,000	21,000	2 months	\$ 168.98	\$ 119.28	\$ 49.70
2026-27	2,000	30,000	2 months	\$ 235.61	\$ 186.47	\$ 49.14
2026-28	2,000	15,000	1 month	\$ 119.73	\$ 95.16	\$ 24.57

ACCOUNTS PAYABLE VOUCHER REGISTERS

Confirmation of Voucher Register #26-6H dated 06/16/26 in the amount of \$389.96
Confirmation of Voucher Register #26-6I dated 06/18/26 in the amount of \$366,806.32
Confirmation of Voucher Register #26-6J dated 06/25/26 in the amount of \$670,468.64
Confirmation of Voucher Register #26-6K dated 06/26/26 in the amount of \$367.36
Confirmation of Voucher Register #26-6L dated 06/26/26 in the amount of \$627,971.67
Confirmation of Voucher Register #26-7A dated 07/02/26 in the amount of \$576,995.56
Approval of Voucher Register #26-7B dated 07/06/26 in the amount of \$367,421.12

Councilor Petersen asked for a correction on the June 15th minutes which stated he both voted for and against the Westland & Bennett Engagement Agreement. Councilor Petersen voted against. Councilor Shinkan moved, with a second by Councilor Nellans, to suspend the rules, waive the readings, and adopt the Consent Agenda as amended. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

OLD BUSINESS

ORDINANCE 2013: ADDITIONAL APPROPRIATIONS (3)

Introduced ORDINANCE 2013 is AN ORDINANCE FOR THE ADDITIONAL APPROPRIATION OF FUNDS FOR THE YEAR 2026 (3). There are two funds in need of additional appropriations. The Technology Fund (2547) is requesting \$30,000.00 for the recently approved agreement for a new website and Civic Plus agenda and meeting manager software. The Sewer Maintenance Fund (2580) is requesting \$500,000.00 for legal fees. First reading on the ordinance was held at the June 15, 2026, meeting, and the matter was subject of a public hearing earlier in this meeting.

Councilor Shinkan moved, with a second by Councilor Nellans to adopt Ordinance 2013 on second reading as presented. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

NEW BUSINESS

RESOLUTION 2165: ACCEPTANCE OF TIF TRANSFERS

Proposed RESOLUTION 2165 is A RESOLUTION OF THE TOWN OF MUNSTER, LAKE COUNTY, INDIANA, ACCEPTING A TRANSFER OF TIF FUNDS FROM THE MUNSTER, INDIANA REDEVELOPMENT COMMISSION TO BE USED FOR PUBLIC SAFETY PURPOSES. In 2024, the Redevelopment Commission, Plan Commission, and Town Council completed the process to allow for the expenditure of TIF revenues for public safety purposes. Since that time, the Town has paid for police vehicles and the outfitting of the vehicles directly from the TIF Allocation Fund and transferred from the TIF Allocation Fund to the General Fund to pay a portion of the patrol officers wages. These expenditures are included both in the Annual TIF Spending Plan and the annual budget.

In March 2026, the Indiana State Board of Accounts issued their quarterly bulletin and included guidance regarding this type of expenditure. The guidance includes the adoption of a resolution by the Redevelopment Commission authorizing the transfer from the TIF Allocation Fund to the General Fund identifying and directing how the funds will be used. Resolution 26-060 was adopted by the Redevelopment Commission at the June 15, 2026, meeting.

The Town Council now needs to adopt a resolution accepting the transfer and acknowledging the restricted uses identified in the Redevelopment Commission resolution. Resolution 2165 has been drafted for this purpose.

Councilor Nellans moved, with a second by Councilor Shinkan, to adopt Resolution 2165 as presented. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

ENGAGEMENT LETTER: BARNES & THORNBURG FOR 2026 GO BOND ISSUANCE

Mr. Brad Bingham of the law firm Barnes & Thornburg submitted a proposed letter of engagement for his services as bond counsel for the 2026 General Obligation Bond Issue. Mr. Bingham proposes (1) a fee of \$25,000.00 (plus out-of-pocket charges and expenses) for his services as bond counsel for the proposed general obligation bond issue. The Clerk-Treasurer's Office has estimated that out-of-pocket charges and expenses will not exceed \$500.00. The cost will be paid from the proceeds from the bond.

The timeline calls for first reading on the bond ordinance in October with the public hearing and second reading on the bond ordinance at the second October meeting. Closing would happen at the beginning of December.

It is likely that Baker Tilly will be asked to assist in this issuance to ensure proper compliance with the changes of SEA1. If so, a separate engagement letter will be brought to Council at a future meeting.

Staff does not plan on issuing a Park bond this year. When the 2025 Park Bond was issued, it was structured with the intention of not issuing one in 2026.

Councilor Shinkan moved, with a second by Councilor Nellans to approve letter of engagement with Barnes & Thornburg to serve as Bond Counsel for the 2026 GO Bond issue. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

AMENDMENT TO NIPSCO AGREEMENT #38818

At the September 15, 2026, meeting, Council approved a license agreement with NIPSCO as part of the Bridges Over Ditches Project. Staff recommend making a sidewalk connection from the pathway in the NIPSCO corridor along Fisher Street to the sidewalk at the northeast corner of Fisher Street and Harrison Avenue. As the sidewalk is within the NIPSCO corridor, an update to the license agreement is needed before construction begins. The sidewalk addition is approximately 70' in length. NIPSCO also added Paragraph 6 to this amendment which requires trail name and signages requirements if a sign is ever installed.

Councilor Shinkan moved, with a second by Councilor Nellans, to approve the amendment to the license for the trail agreement as presented. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; Councilor Petersen voted against. Motion passed.

FISHER STREET TRAIL REPAVING AWARD

The Fisher St. trail has been identified as being needed to be repaved. The Town has been working with NIPSCO to get the appropriate permissions to allow this work to proceed. Repaving this trail from Columbia Avenue west to the driveway at Public Works was previously permitted by NIPSCO and awarded by the Town Council.

A notice to proceed from NIPSCO has been issued to the Town to repave the trail from Columbia Avenue east to the termination point of the Bridges over Ditches project limits near Hart Ditch. Three reputable contractors were contacted to submit quotes with their paving solutions for this project. Two proposals were received and are summarized as follows.

Site Services: \$105,900.00 mill, crack seal, and resurface with 1.5" asphalt

Milestone: \$199,000.00 mill, wedge & level, tack coat, 2" asphalt

Olson Construction: No proposal received.

After reviewing the proposed methods, public works expect the proposed scope of work from Site Services to be the most cost-effective and best repaving solution for this pathway. This work will be paid for from 2024 GO bond proceeds for bike paths account.

Since paving projects can often run into unexpected issues, Staff recommend approving a contingency amount beyond the proposed costs which is within available budgeted dollars.

Councilor Shinkan moved, with a second by Councilor Nellans, to award the proposal to repave the Fisher Street Trail from Columbia Avenue east to Hart Ditch to Site Services for an amount not to exceed \$120,000.00. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

MAIN STREET PAVING EAST OF HART DITCH

On May 4, 2026, Town Council approved Main Street paving from Hart's Ditch to Calumet Avenue by Milestone Contractors L.P. in the amount of \$72,461.45. Public Works Staff requested Milestone perform additional paving in the area. An additional invoice in the amount of \$6,247.01 was received from

Milestone for Main Street east of Hart Ditch. The additional work will be paid from the MVH-Restricted Fund.

Councilor Petersen moved, with a second by Councilor Nellans, to approve the Milestone invoice for \$6,247.01 for Main Street paving east of Hart Ditch. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

ADDITIONAL WORK ON CRESTWOOD AVENUE

On July 7, 2025, Council approved a stormwater project at 8713 Crestwood Avenue. The project identified a deficiency found in the 15-inch main storm line. Erosion and significant damage were found after televising the line. L2 was awarded the contract at a cost of \$39,470.28. The scope of the project was not indicated at the time of approval.

There were also landscaping costs from G & G Landscaping for a total of \$16,813.36 for renovation after the storm line was replaced. Recently, an invoice from Reeves Fence Services was received for the installation of 62' of 5' aluminum fence for the project. The invoice is \$3,700.00 to be paid from the Sewer Maintenance – Stormwater Fund.

Councilor Shinkan moved, with a second by Councilor Nellans, to approve the Reeves Fence Services invoice for \$3,700.00 for the installation of aluminum fence at 8721 Crestwood Avenue. Councilors Shinkan, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

REPORTS

Councilor Shinkan invited the public to support the Lions annual Steak Fry.

Councilor Nellans shared the July 4th parade was a success.

Councilor Hofferth shared the AV scheduled for an upgrade in July.

ANNOUNCEMENTS

The Town Council will hold a regular meeting on Monday, July 20, 2026. The Redevelopment Commission will hold a regular meeting immediately following. (Unless stated otherwise, all meetings of the Town Council begin at 6:30 p.m. at Munster Town Hall.)

ADJOURNMENT

There being no further business to come before the Council, Councilor Shinkan, with a second by Councilor Nellans to adjourn the meeting at 7:27 p.m. by voice vote.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: July 20, 2026
Subject: Water Leak Adjustment

Summary

At the April 8, 2013, meeting, the Council adopted a policy to allow water bill adjustments due to water leaks. Under the policy, the customer must sign an affidavit stating there was a leak, the leak has been repaired, and request an adjustment from the Water Board. Adjustments are allowed once per 12-month period. The adjustment is based on an average of the usage over the previous twelve months.

Staff has received a request for an adjustment under this policy. The customer has completed the required form and the request meets all the criteria for an adjustment. The average usage for this customer is 7,000 gallons/month and the period in question had 35,000 gallons (2 months). The original bill amounts totaled \$266.04. The requested adjustment amount is \$140.32 which represents water usage and sales tax. With the adjustment, the amount due for water and tax will be \$125.72. The amounts listed are for water and sales tax only. All other regular charges will remain unchanged.

Financial Impact

Cost: \$ 140.32

Recommended Council Action

As part of the Consent Agenda, approve the adjustment of \$140.32 to the account in question as a result of a water leak.

Attachments:

None



To: Town Council
From: Patricia Abbott, Controller
Meeting Date: July 20, 2026
Subject: Voucher Registers

Summary

Approval and confirmation of invoices

Financial Impact

Funding Source: Refer to Individual Voucher Registers

Budgeted Amount: Refer to Individual Voucher Registers

Cost: Refer to Individual Voucher Registers

Recommended Council Action

As part of the Consent Agenda, approve and confirm the voucher registers as presented.

Attachments:

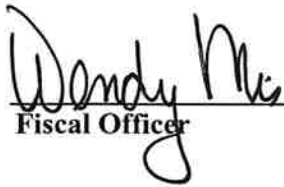
1. Confirmation of Voucher Register #26-5L dated 07/20/26 in the amount of \$549.02
2. Confirmation of Voucher Register #26-5M dated 05/31/26 in the amount of \$48,077.00
3. Approval of Voucher Register #26-5N dated 05/31/26 in the amount of \$207,181.07
4. Confirmation of Voucher Register #26-7C dated 07/10/26 in the amount of \$41,172.78
5. Confirmation of Voucher Register #26-7D dated 07/10/26 in the amount of \$60,681.17
6. Confirmation of Voucher Register #26-7E dated 07/10/26 in the amount of \$730,860.63
7. Confirmation of Voucher Register #26-7F dated 07/09/26 in the amount of \$413,469.00
8. Confirmation of Voucher Register #26-7G dated 07/16/26 in the amount of \$559,919.11
9. Approval of Voucher Register #26-7H dated 07/20/26 in the amount of \$444,781.25

Accounts Payable Voucher Register # 26-5L

GROSS PAYROLL	05/15/26	\$	510.00
OTHER PAYROLL RELATED EXPENSES	05/15/26	\$	39.02
TOTAL PAYROLL EXPENSE CONFIRMED	05/15/26	\$	549.02

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

May 15, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 3 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 549.02

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY May 15, 2026

FUND	DESCRIPTION	AMOUNT
2204	PARK & RECREATION	\$ 549.02
REPORT TOTAL		\$ 549.02

PR 5.15.26 Special

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000256 Check Date: 05, 2026 Pay Period End Date: 05/02/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 571-0100 PARKS MAINTENANCE	
2204-571-0100-61196000	510.00
2204-571-0100-61301000	31.62
2204-571-0100-61302000	7.40
Total Fund-Dept: 2204-61302000	549.02
Total Fund 2204:	549.02
Report Total:	549.02

Accounts Payable Voucher Register # 26-5M

PARK VOUCHERS	05/31/26	\$	5,455.67
CIVIL TOWN VOUCHERS	05/31/26	\$	42,621.33
TOTAL VOUCHERS CONFIRMED	05/31/26	\$	48,077.00

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

May 31, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 4 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 48,077.00

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July, 2026 by a vote of _____ in favor and _____ opposed

Joseph Hofferth. President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY MAY 31, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 1,150.29
2204	PARK & RECREATION	\$ 5,455.67
2580	SEWER MAINTENANCE	\$ 713.70
6101	WATER CASH OPERATING	\$ 34,169.75
6604	SOLID WASTE MANAGEMENT	\$ 237.90
7727	SELF-FUNDED MEDICAL/DENTAL/LIFE	\$ 5,018.94
8880	INTERGOVERNMENTAL ESCROW	\$ 1,330.75
	 REPORT TOTAL	 \$ 48,077.00

May 2026 Manual Checks

Fund 1101	1,150.29
Fund 2204	5,455.67
Fund 2580	713.70
Fund 6101	34,169.75
Fund 6604	237.90
Fund 7727	5,018.94
Fund 8880	1,330.75
	48,077.00

07/08/2026

CHECK DISBURSEMENT REPORT FOR TOWN OF MUNSTER
CHECK DATE 05/01/2026 - 05/31/2026

- CHECK TYPE: EFT

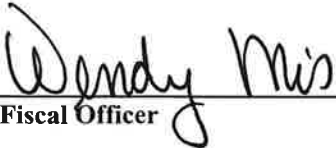
Check Date	Bank #	Check #	Payee	Description	Account	Dept	Amount
05/31/2026	CC	121(E)*#	WORLDPAY HOLDING LLC	5/31/26 CCARD FEES	63107000	105-0100	1,150.29
Fund: 1101 GENERAL FUND							1,150.29
05/31/2026	CC	121(E)*#	WORLDPAY HOLDING LLC	5/31/26 CCARD FEES	63107000	551-0100	460.63
05/05/2026	ACT	257(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 4/13/26-4/19/26	63107A00	551-0100	1,005.76
05/11/2026	ACT	258(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 4/20/26-4/26/26	63107A00	551-0100	817.13
05/26/2026	ACT	259(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 4/27/26-5/3/26	63107A00	551-0100	1,063.59
05/27/2026	ACT	260(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 5/4/26-5/10/26	63107A00	551-0100	2,108.56
Fund: 2204 PARK FUND							5,455.67
05/31/2026	CC	120(E)*#	INVOICE CLOUD INC	5/31/26 CCARD FEES	63107000	309-0100	203.04
05/31/2026	CC	121(E)*#	WORLDPAY HOLDING LLC	5/31/26 CCARD FEES	63107000	309-0100	510.66
Fund: 2580 SEWER MAINTENANCE							713.70
05/31/2026	CC	120(E)*#	INVOICE CLOUD INC	5/31/26 CCARD FEES	63107000	374-0100	406.08
05/31/2026	CC	121(E)*#	WORLDPAY HOLDING LLC	5/31/26 CCARD FEES	63107000	374-0100	1,021.32
05/15/2026	TAX	921(E)	INDIANA DEPT OF REVENUE	04/26 SALES TAX PAID	63998000	906-8100	32,742.35
Fund: 6101 WATER CASH OPERATING							34,169.75
05/31/2026	CC	120(E)*#	INVOICE CLOUD INC	5/31/26 CCARD FEES	63107000	310-0100	67.68
05/31/2026	CC	121(E)*#	WORLDPAY HOLDING LLC	5/31/26 CCARD FEES	63107000	310-0100	170.22
Fund: 6604 SOLID WASTE MANAGEMENT							237.90
05/15/2026	HEA	286(E)	TOWN OF MUNSTER	TASC CLAIMS -- EAP	61422000	935-0500	1,672.98
05/29/2026	HEA	287(E)	TOWN OF MUNSTER	CLAIMS -- EAP 5/29/26	61422000	935-0500	1,672.98
05/01/2026	HEA	288(E)	TOWN OF MUNSTER	CLAIMS -- EAP 5/1/26	61422000	935-0500	1,672.98
Fund: 7727 SELF-FUNDED MED/LIFE&DENT							5,018.94
05/15/2026	TAX	920(E)	INDIANA DEPT OF REVENUE	04/26 SALES TAX PAID	63998000	906-8100	1,330.75
Fund: 8880 INTERGOVERNMENTAL ESCROW							1,330.75
Report Total:							48,077.00

Accounts Payable Voucher Register # 26-5N

MONTHLY JOURNAL ENTRIES	MAY 31, 2026	\$	207,181.07
TOTAL VOUCHERS APPROVED	MAY 31, 2026	\$	207,181.07

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

MAY 31, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 207,181.07

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July, 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY MAY 31, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 8,269.34
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 6,939.19
2202	LOCAL ROAD & STREET	\$ 1,956.77
2203	MOTOR VEHICLE HIGHWAY RESTRICTED	\$ 7,322.33
2204	PARK & RECREATION	\$ 3,184.88
2207	PARKING METER FUND	\$ 12,000.23
2209	LIT-ECONOMIC DEVELOPMENT	\$ 12,709.50
2240	LIT-PUBLIC SAFETY FUND	\$ 5,655.14
2245	RENTAL PROPERTY INSPECTION	\$ 481.93
2249	MUNICIPAL SURTAX FUND	\$ 766.06
2250	MUNICIPAL WHEEL TAX FUND	\$ 230.95
2256	OPIOID SETTLEMENT UNRESTRICTED FUND	\$ 226.43
2257	OPIOID SETTLEMENT RESTRICTED FUND	\$ 511.61
2370	PARK DONATION NON-REVERTING	\$ 464.82
2547	TECHNOLOGY	\$ 1,200.18
2580	SEWER MAINTENANCE	\$ 1,826.93
2583	SEWER MAINTENANCE DEPRECIATION	\$ 5,312.38
3306	MUNICIPAL BOND B & I	\$ 26,681.26
3312	PARK BOND B & I	\$ 12,202.56
4401	CCI-CIGARETTE TAX	\$ 411.96
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 5,316.46
4437	RIVERBOAT FUND	\$ 2,348.54
4438	RAINY DAY FUND	\$ 1,544.52
6101	WATER CASH OPERATING	\$ 3,278.92
6102	WATER B & I	\$ 681.61
6103	WATER DEPRECIATION	\$ 7,256.09
6104	CONSUMERS WATER DEPOSIT	\$ 5,880.00
6105	WATER CONSTRUCTION/IMPROVEMENTS	\$ 60,631.19
6604	SOLID WASTE MANAGEMENT	\$ 778.46
7704	SELF-FUNDED LIABILITY	\$ 7,073.99
8802	POLICE PENSION	\$ 1,098.73
8871	PARK LAND ESCROW	\$ 2,471.76
8880	INTERGOVERNMENTAL ESCROW	\$ 466.35
REPORT TOTAL		\$ 207,181.07

May 2026 Journal Entries

Fund 1101	8,269.34
Fund 2201	6,939.19
Fund 2202	1,956.77
Fund 2203	7,322.33
Fund 2204	3,184.88
Fund 2207	12,000.23
Fund 2209	12,709.50
Fund 2240	5,655.14
Fund 2245	481.93
Fund 2249	766.06
Fund 2250	230.95
Fund 2256	226.43
Fund 2257	511.61
Fund 2370	464.82
Fund 2547	1,200.18
Fund 2580	1,826.93
Fund 2583	5,312.38
Fund 3306	26,681.26
Fund 3312	12,202.56
Fund 4401	411.96
Fund 4402	5,316.46
Fund 4437	2,348.54
Fund 4438	1,544.52
Fund 6101	3,278.92
Fund 6102	681.61
Fund 6103	7,256.09
Fund 6104	5,880.00
Fund 6105	60,631.19
Fund 6604	778.46
Fund 7704	7,073.99
Fund 8802	1,098.73
Fund 8871	2,471.76
Fund 8880	466.35

207,181.07

07/08/2026

GL ACTIVITY BY JOURNAL REPORT FOR TOWN OF MUNSTER

From 05/01/2026 to 05/31/2026

DATE	JNL	DESCRIPTION	GL Number	REF # 2	DR	CR	TOTAL
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	1101-100-0000-65400000	0000008822	5,065.40		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	1101-100-0000-65400000	0000008822	1,098.64		
05/31/2026	JE	CK# 886678, SAVIC, ALEKSANDAR & VANJA	1101-150-0100-63901000	0000008789	475.00		
05/01/2026	JE	05/26 TOWN SHARE MED DENT VIS D MIL	1101-204-0100-61305000	0000008650	829.33		
05/01/2026	JE	05/26 TOWN SHARE MED DENT VIS M TAL	1101-204-0100-61305000	0000008651	765.54		
05/01/2026	JE	05/26 TOWN SHARE MED DENT VIS D MIL	1101-204-0100-61309000	0000008650	4.59		
05/01/2026	JE	05/26 TOWN SHARE MED DENT VIS M TAL	1101-204-0100-61309000	0000008651	4.24		
05/01/2026	JE	05/26 TOWN SHARE MED DENT VIS D MIL	1101-204-0100-61335000	0000008650	28.16		
05/01/2026	JE	05/26 TOWN SHARE MED DENT VIS M TAL	1101-204-0100-61335000	0000008651	25.94		
05/29/2026	JE	PERF ADJ - K. KEANE PR052926	1101-301-0100-61303000	0000008750		27.50	
TOTAL FOR FUND 1101 GENERAL FUND					8,296.84	27.50	8,269.34
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2201-300-0000-65400000	0000008822	6,939.19		
TOTAL FOR FUND 2201 MOTOR VEHICLE HIGHWAY					6,939.19	0.00	6,939.19
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2202-300-0000-65400000	0000008822	1,956.77		
TOTAL FOR FUND 2202 MOTOR VEHICLE HIGHWAY					1,956.77	0.00	1,956.77
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2203-300-0000-65400000	0000008822	7,322.33		
TOTAL FOR FUND 2203 MVH RESTRICTED					7,322.33	0.00	7,322.33
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2204-550-0000-65400000	0000008822	3,618.95		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2204-550-0000-65400000	0000008822	98.07		
05/29/2026	JE	PERF ADJ - M. TALARICO PR052926	2204-571-0100-61303000	0000008751		532.14	
TOTAL FOR FUND 2204 PARK FUND					3,717.02	532.14	3,184.88
05/27/2026	JE	EMS WIRELESS DATA SERVICE FEE 3 STATIONS	2207-580-0100-63105000	0000008757	1,275.00		
05/27/2026	JE	LIABILITY INSURANCE COVERAGE 190 SPACES	2207-580-0100-63105000	0000008757	6,636.55		
05/27/2026	JE	ASTA PARKING #38-#42 DEC25-APR26	2207-580-0100-63105AP0	0000008757	2,242.70		
05/27/2026	JE	MERCHANT FEES	2207-580-0100-63107000	0000008757	779.09		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2207-580-0100-65400000	0000008822	1,066.89		
TOTAL FOR FUND 2207 PARKING METER FUND					12,000.23	0.00	12,000.23
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2209-651-0100-65400000	0000008822	1,088.93		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2209-651-0100-65400000	0000008822	11,620.57		
TOTAL FOR FUND 2209 LIT - ECONOMIC DEVELOPMEN					12,709.50	0.00	12,709.50
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2240-100-0000-65400000	0000008822	5,655.14		
TOTAL FOR FUND 2240 LIT - PUBLIC SAFETY					5,655.14	0.00	5,655.14
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2245-150-0200-65400000	0000008822	481.93		
TOTAL FOR FUND 2245 RENTAL PROPERTY INSPECT					481.93	0.00	481.93
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2249-100-0000-65400000	0000008822	766.06		
TOTAL FOR FUND 2249 MUNICIPAL SURTAX FUND					766.06	0.00	766.06
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2250-300-0000-65400000	0000008822	230.95		
TOTAL FOR FUND 2250 MUNICIPAL WHEEL TAX FUND					230.95	0.00	230.95
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2256-100-0000-65400000	0000008822	226.43		
TOTAL FOR FUND 2256 OPIOID UNRESTRICTED FUND					226.43	0.00	226.43
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2257-100-0000-65400000	0000008822	511.61		
TOTAL FOR FUND 2257 OPIOID RESTRICTED FUND					511.61	0.00	511.61
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2370-551-0100-65400000	0000008822	11.12		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2370-551-0100-65400000	0000008822	453.70		
TOTAL FOR FUND 2370 PARK DONATION-NON REVERTING					464.82	0.00	464.82

07/08/2026

GL ACTIVITY BY JOURNAL REPORT FOR TOWN OF MUNSTER

From 05/01/2026 to 05/31/2026

05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2547-100-0000-65400000	0000008822	1,200.18		
TOTAL FOR FUND 2547 TECHNOLOGY FUND					1,200.18	0.00	1,200.18
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2580-300-0000-65400000	0000008822	1,478.39		
05/29/2026	JE	PERF ADJ - K. KEANE PR052926	2580-301-0100-61303000	0000008750		82.50	
05/01/2026	JE	05/26 TOWNSHARE MEDDENTVIS N LAVIOL	2580-309-0100-61305000	0000008697	414.66		
05/01/2026	JE	05/26 TOWNSHARE MEDDENTVIS N LAVIOL	2580-309-0100-61309000	0000008697	2.30		
05/01/2026	JE	05/26 TOWNSHARE MEDDENTVIS N LAVIOL	2580-309-0100-61335000	0000008697	14.08		
TOTAL FOR FUND 2580 SEWER MAINTENANCE					1,909.43	82.50	1,826.93
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	2583-300-0000-65400000	0000008822	5,312.38		
TOTAL FOR FUND 2583 SEWER MAINT DEPRECIATION					5,312.38	0.00	5,312.38
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	3306-920-0100-65400000	0000008822	361.80		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	3306-920-0100-65400000	0000008822	26,319.46		
TOTAL FOR FUND 3306 MUN B & I - NONEXEMPT					26,681.26	0.00	26,681.26
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	3312-920-0200-65400000	0000008822	12,202.56		
TOTAL FOR FUND 3312 PARK B & I - NONEXEMPT					12,202.56	0.00	12,202.56
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	4401-300-0000-65400000	0000008822	411.96		
TOTAL FOR FUND 4401 CCI - CIGARETTE TAX					411.96	0.00	411.96
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	4402-300-0000-65400000	0000008822	5,316.46		
TOTAL FOR FUND 4402 CUMULATIVE CAPITOL DEV					5,316.46	0.00	5,316.46
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	4437-300-0000-65400000	0000008822	2,348.54		
TOTAL FOR FUND 4437 RIVERBOAT FUND					2,348.54	0.00	2,348.54
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	4438-100-0000-65400000	0000008822	1,544.52		
TOTAL FOR FUND 4438 RAINY DAY FUND					1,544.52	0.00	1,544.52
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6101-300-0000-65400000	0000008822	2,457.73		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6101-300-0000-65400000	0000008822	472.67		
05/29/2026	JE	PERF ADJ - K. KEANE PR052926	6101-301-0100-61303000	0000008750		82.52	
05/01/2026	JE	05/26 TOWNSHARE MEDDENTVIS N LAVIOL	6101-370-0100-61305000	0000008697	414.67		
05/01/2026	JE	05/26 TOWNSHARE MEDDENTVIS N LAVIOL	6101-370-0100-61309000	0000008697	2.29		
05/01/2026	JE	05/26 TOWNSHARE MEDDENTVIS N LAVIOL	6101-370-0100-61335000	0000008697	14.08		
TOTAL FOR FUND 6101 WATER CASH OPERATING					3,361.44	82.52	3,278.92
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6102-301-0000-65400000	0000008822	303.60		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6102-301-0000-65400000	0000008822	378.01		
TOTAL FOR FUND 6102 WATER B+I					681.61	0.00	681.61
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6103-300-0000-65400000	0000008822	7,256.09		
TOTAL FOR FUND 6103 WATER DEPRECIATION FUND					7,256.09	0.00	7,256.09
05/31/2026	JE	TFR 05/26 APPLIED DEPOSITS TO EXPENSE	6104-373-0100-63901000	0000008780	5,880.00		
TOTAL FOR FUND 6104 CONSUMERS WATER DEPOSIT					5,880.00	0.00	5,880.00
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6105-301-0000-65400000	0000008822	60,329.83		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6105-301-0000-65400000	0000008822	301.36		
TOTAL FOR FUND 6105 WATER CONSTRUCTION					60,631.19	0.00	60,631.19
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	6604-300-0000-65400000	0000008822	860.96		
05/29/2026	JE	PERF ADJ - K. KEANE PR052926	6604-301-0100-61303000	0000008750		82.50	
TOTAL FOR FUND 6604 SOLID WASTE MANAGEMENT					860.96	82.50	778.46
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	7704-100-0000-65400000	0000008822	7,073.99		
TOTAL FOR FUND 7704 SELF-FUNDED LIABILITY					7,073.99	0.00	7,073.99

07/08/2026 GL ACTIVITY BY JOURNAL REPORT FOR TOWN OF MUNSTER

From 05/01/2026 to 05/31/2026

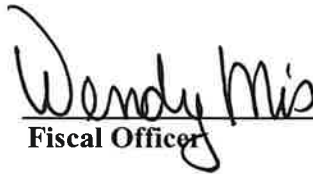
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	8802-200-0000-65400000	0000008822	1,098.73		
TOTAL FOR FUND 8802 POLICE PENSION					1,098.73	0.00	1,098.73
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	8871-550-0000-65400000	0000008822	197.33		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	8871-550-0000-65400000	0000008822	988.70		
05/31/2026	JE	TRUST INDIANA 05/31/26 INTEREST	8871-550-0000-65400000	0000008822	1,285.73		
TOTAL FOR FUND 8871 PARK LAND ESCROW					2,471.76	0.00	2,471.76
05/31/2026	JE	CK#886578 DIAZ, MELISSA 0301180-14	8880-374-0100-63901000	0000008741	17.42		
05/31/2026	JE	CK#886502 ZHOU, JING 1301570-17	8880-374-0100-63901000	0000008742	10.00		
05/31/2026	JE	CK#886616 KNIGHT, PM 1301400-00	8880-374-0100-63901000	0000008743	68.93		
05/31/2026	JE	CK#886582 HOUSEMART 2001530-05	8880-374-0100-63901000	0000008744	297.28		
05/31/2026	JE	CK#886615 LUCHRISTT, JOHN 0401630-08	8880-374-0100-63901000	0000008745	65.47		
05/31/2026	JE	CK#886497 FOWLER, TAMEKA 0101043-02	8880-374-0100-63901000	0000008746	7.25		
TOTAL FOR FUND 8880 INTERGOVERNMENTAL ESCROW					466.35	0.00	466.35
Total JE:					207,988.23	807.16	207,181.07
Report Total:					207,988.23	807.16	207,181.07

Accounts Payable Voucher Register # 26-7C

GROSS PAYROLL	07/10/26	\$	33,775.09
OTHER PAYROLL RELATED EXPENSES	07/10/26	\$	7,397.69
TOTAL PAYROLL EXPENSE CONFIRMED	07/10/26	\$	41,172.78

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 10, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 41,172.78

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY June 10, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 40,416.77
2204	PARK & RECREATION	\$ 648.36
8802	POLICE PENSION	\$ 107.65
REPORT TOTAL		\$ 41,172.78

07/08/2026
07:38 AM

Payroll Register Report

PR 7.10.26 M+Q

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Payroll ID: 00000265

Pay Period End Date: 06/30/2026 Check Post Date: 07/10/2026 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

				256074974	543.02	DEPOSIT
				271070814	710.31	DEPOSIT
				271974017	45.42	DEPOSIT
				271976523	289.62	DEPOSIT
				271991168	80.40	DEPOSIT
				322271627	0.00	DEPOSIT
				44 LAKE NON RES	9.46	206.15
				45 LAKE	508.49	4,152.59
				6	103.84	DEPOSIT
				64	1,485.49	DEPOSIT
				78	28.70	DEPOSIT
				9	1,311.36	DEPOSIT
				DEF COMP \$	40.00	280.00
				DEF COMP %	2,790.73	22,047.73
				DEF COMP % NET	161.75	2,366.99
				FITW	1,095.77	9,253.46
				MEDICARE_EE	555.09	4,709.03
				ROTH 457 \$	150.00	900.00
				ROTH 457 %	824.59	6,813.85
				SITW_IN	1,194.20	9,869.13
				SOCSEC_EE	2,373.16	20,134.86
Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.	Physical Checks	
33,775.09	0.00	9,703.24	24,071.85	23,940.01	131.84	
Gross Pay YTD						
298,194.36						

* = Check Adjustment

PR 7.10.26 M+Q

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000265 Check Date: 07, 2026 Pay Period End Date: 06/30/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
1101-150-0200-61114000	1,350.00
1101-150-0200-61301000	83.70
1101-150-0200-61302000	19.58
Total Fund-Dept: 1101-61302000	1,453.28
Department: 201-0100 POLICE ADMIN	
1101-201-0100-61114000	125.05
1101-201-0100-61301000	7.75
1101-201-0100-61302000	1.85
Total Fund-Dept: 1101-61302000	134.65
Department: 230-0100 FIRE SUPPRESSION	
1101-230-0100-61171000	31,475.09
1101-230-0100-61301000	2,228.58
1101-230-0100-61302000	521.23
1101-230-0100-61333000	4,469.44
Total Fund-Dept: 1101-61333000	38,694.34
Department: 232-0100 ADMINISTRATION	
1101-232-0100-61114000	124.95
1101-232-0100-61301000	7.75
1101-232-0100-61302000	1.80
Total Fund-Dept: 1101-61302000	134.50
Total Fund 1101:	40,416.77

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000265 Check Date: 07, 2026 Pay Period End Date: 06/30/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 551-0100 PARK ADMINISTRATION	
2204-551-0100-61114000	600.00
2204-551-0100-61301000	39.18
2204-551-0100-61302000	9.18
Total Fund-Dept: 2204-61302000	648.36
Total Fund 2204:	648.36

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000265 Check Date: 07, 2026 Pay Period End Date: 06/30/2026

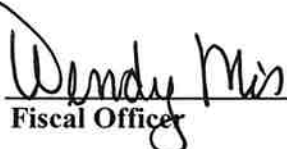
GL Number	Amount
Fund: 8802 POLICE PENSION	
Department: 291-0100 POLICE PENSION	
8802-291-0100-61195000	100.00
8802-291-0100-61301000	6.20
8802-291-0100-61302000	1.45
Total Fund-Dept: 8802-61302000	107.65
Total Fund 8802:	107.65
Report Total:	41,172.78

Accounts Payable Voucher Register # 26-7D

GROSS PAYROLL	07/10/26	\$	60,681.17
OTHER PAYROLL RELATED EXPENSES	07/10/26	\$	-
TOTAL PAYROLL EXPENSE CONFIRMED	07/10/26	\$	60,681.17

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 10, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 4 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 60,681.17

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY July 10, 2026

FUND	DESCRIPTION	AMOUNT
8802	POLICE PENSION	\$ 60,681.17
	REPORT TOTAL	\$ 60,681.17

07/08/2026
02:12 PM

Payroll Register Report

PR 7.10.26 Pensioners
Page 5 of 5

Payroll ID: 00000264

Pay Period End Date: 06/30/2026 Check Post Date: 07/10/2026 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Department: 291

DENTAL COBRA	108.99	762.93
FITW	6,052.27	42,128.81
SITW_IN	1,234.65	8,414.28

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.
60,681.17	0.00	7,873.10	52,808.07	417,087.03	52,808.07

Grand Totals for Payroll:

Pay Code Code	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Code	Cur. Amnt.	YTD Amnt.*
PENSION	0.00	0.00	60,681.17	417,087.03	031100649	2,859.70	DEPOSIT
					031101279	3,304.47	DEPOSIT
					042200910	3,020.08	DEPOSIT
					074000010*	4,103.48	DEPOSIT
					074900657	3,553.95	DEPOSIT
					075000051	3,780.94	DEPOSIT
					086300012	12,572.65	DEPOSIT
					111000614*	4,601.15	DEPOSIT
					122400724	3,720.76	DEPOSIT
					37 JASPER	90.00	630.00
					43 LAKE PEN	118.00	826.00
					45 LAKE	269.19	1,768.26
					6	6,858.12	DEPOSIT
					64	2,932.77	DEPOSIT
					85	1,500.00	DEPOSIT
					DENTAL COBRA	108.99	762.93
					FITW	6,052.27	42,128.81
					SITW_IN	1,234.65	8,414.28

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.	Physical Checks
60,681.17	0.00	7,873.10	52,808.07	52,808.07	0.00
Gross Pay YTD					
417,087.03					

* = Check Adjustment

PR 7.10.26 Pensioners

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000264 Check Date: 0 /2026 Pay Period End Date: 06/30/2026

GL Number	Amount
Fund: 8802 POLICE PENSION	
Department: 291-0100 POLICE PENSION	
8802-291-0100-63926000	22,275.37
8802-291-0100-63928000	38,405.80
Total Fund-Dept: 8802-63928000	60,681.17
Total Fund 8802:	60,681.17
Report Total:	60,681.17

Accounts Payable Voucher Register # 26-7E

GROSS PAYROLL	07/10/26	\$	548,992.54
OTHER PAYROLL RELATED EXPENSES	07/10/26	\$	181,868.09
TOTAL PAYROLL EXPENSE CONFIRMED	07/10/26	\$	730,860.63

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 10, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 23 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 730,860.63

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY July 10, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 383,594.79
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 42,584.15
2204	PARK & RECREATION	\$ 115,615.41
2547	TECHNOLOGY	\$ 1,770.75
2580	SEWER MAINTENANCE	\$ 78,896.48
4406	REDEVELOPMENT OPERATING	\$ 6,629.02
6101	WATER CASH OPERATING	\$ 87,751.12
6604	SOLID WASTE MANAGEMENT	\$ 14,018.91
	REPORT TOTAL	\$ 730,860.63

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Payroll Register Report

PR 7.10.26 R

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Payroll ID: 00000266

Pay Period End Date: 07/04/2026 Check Post Date: 07/10/2026 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

VAC BUYOUT	1,341.25	0.00	55,611.71	94,052.83	85	606.00	DEPOSIT
VAC PAYOUT	0.00	0.00	0.00	0.00	87	3,553.26	DEPOSIT
VACATION	846.75	0.00	32,927.86	224,279.99	9	6,870.57	DEPOSIT
VACCINE BEN	0.00	0.00	0.00	0.00	90	5,074.27	DEPOSIT
WATER WT2 STIP	0.00	0.00	100.00	1,400.00	97	3,639.02	DEPOSIT
					DEF COMP \$	17,235.98	89,495.92
					DEF COMP %	6,236.83	64,458.81
					DEF COMP % NET	818.59	11,432.62
					DENTAL	1,848.53	25,227.25
					DEP LIFE INS	76.39	1,044.40
					ESCROW	100.00	1,400.00
					FINANS CU	625.00	8,750.00
					FIRST NATIONAL B	903.24	DEPOSIT
					FITW	59,044.56	622,992.33
					HDHP	432.51	6,055.14
					HSA	1,044.23	14,619.22
					ICMA RHS EE %	653.90	7,104.93
					ICMA RHS EMPLEE	450.00	6,300.00
					IL DCS \$	395.08	3,555.72
					INDIANA DCS \$	858.00	5,352.00
					MEDICAL FLEX	1,673.14	23,423.96
					MEDICARE_EE	7,802.76	84,948.70
					PPO	8,089.14	111,728.49
					ROTH 457 \$	2,102.44	25,923.14
					ROTH 457 %	606.55	5,562.95
					ROTH IRA	475.00	3,570.00
					ROTH IRA%	279.09	3,886.43
					SITW_IN	15,275.96	169,909.20
					SOCSEC_EE	19,186.63	204,452.28
					SUP LIFE	145.09	2,031.26
					UNITED WAY \$	2.00	28.00

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.	Physical Checks
548,992.54	0.00	162,584.07	386,408.47	387,403.00	49.70

Gross Pay YTD
6,008,888.96

* = Check Adjustment

PR 7.10.26 R

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000266 Check Date: 0. /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 101-0100 TOWN COUNCIL	
1101-101-0100-61111000	1,037.55
1101-101-0100-61301000	73.46
1101-101-0100-61302000	17.15
1101-101-0100-61306000	7.66
1101-101-0100-61333000	147.32
Total Fund-Dept: 1101-61333000	1,283.14
Department: 105-0100 CLERK-TREASURER	
1101-105-0100-61112000	1,935.77
1101-105-0100-61131000	2,584.54
1101-105-0100-61151000	6,497.73
1101-105-0100-61181000	395.14
1101-105-0100-61185000	59.39
1101-105-0100-61301000	675.71
1101-105-0100-61302000	158.08
1101-105-0100-61303000	1,055.82
1101-105-0100-61305000	1,437.53
1101-105-0100-61306000	37.54
1101-105-0100-61309000	8.95
1101-105-0100-61335000	27.95
1101-105-0100-61434000	33.16
Total Fund-Dept: 1101-61434000	14,907.31
Department: 110-0100 TOWN MANAGER	
1101-110-0100-61121000	588.46
1101-110-0100-61131000	403.82
1101-110-0100-61151000	1,333.80
1101-110-0100-61181000	5.30
1101-110-0100-61301000	153.17
1101-110-0100-61302000	35.84
1101-110-0100-61303000	189.74
1101-110-0100-61305000	38.28
1101-110-0100-61306000	11.92
1101-110-0100-61309000	1.69
1101-110-0100-61333000	141.32
1101-110-0100-61335000	2.60
1101-110-0100-61434000	10.07
Total Fund-Dept: 1101-61434000	2,916.01
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
1101-150-0200-61131000	4,662.50
1101-150-0200-61133000	427.39
1101-150-0200-61151000	3,356.30
1101-150-0200-61181000	172.21
1101-150-0200-61301000	526.79
1101-150-0200-61302000	123.13
1101-150-0200-61303000	1,104.78
1101-150-0200-61305000	895.42
1101-150-0200-61306000	45.74
1101-150-0200-61309000	9.09
1101-150-0200-61335000	23.40

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
1101-150-0200-61434000	34.81
Total Fund-Dept: 1101-61434000	11,381.56
Department: 201-0100 POLICE ADMIN	
1101-201-0100-61122000	10,294.34
1101-201-0100-61132000	17,708.50
1101-201-0100-61152000	10,649.68
1101-201-0100-61157000	2,387.20
1101-201-0100-61181000	1,481.20
1101-201-0100-61301000	824.47
1101-201-0100-61302000	600.73
1101-201-0100-61303000	1,959.16
1101-201-0100-61305000	6,677.52
1101-201-0100-61306000	151.79
1101-201-0100-61309000	48.68
1101-201-0100-61310000	3,304.08
1101-201-0100-61335000	116.96
1101-201-0100-61434000	137.52
Total Fund-Dept: 1101-61434000	56,341.83
Department: 203-0100 COMM ORIENTED POLICE	
1101-203-0100-61132000	5,071.20
1101-203-0100-61143000	21,162.23
1101-203-0100-61181000	1,282.01
1101-203-0100-61184000	2,198.37
1101-203-0100-61301000	314.99
1101-203-0100-61302000	418.38
1101-203-0100-61303000	762.30
1101-203-0100-61305000	4,879.01
1101-203-0100-61306000	117.04
1101-203-0100-61309000	37.49
1101-203-0100-61310000	4,130.10
1101-203-0100-61335000	90.97
1101-203-0100-61434000	101.37
Total Fund-Dept: 1101-61434000	40,565.46
Department: 204-0100 UNIFORM PATROL	
1101-204-0100-61132000	36,550.80
1101-204-0100-61141000	99,027.86
1101-204-0100-61181000	4,457.28
1101-204-0100-61184000	22,026.59
1101-204-0100-61302000	2,287.70
1101-204-0100-61305000	23,727.62
1101-204-0100-61306000	635.61
1101-204-0100-61309000	156.87
1101-204-0100-61310000	27,258.66
1101-204-0100-61335000	415.84
1101-204-0100-61434000	510.84
Total Fund-Dept: 1101-61434000	217,055.67
Department: 205-0100 INVESTIGATIONS	
1101-205-0100-61132000	4,486.85

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 205-0100 INVESTIGATIONS	
1101-205-0100-61142000	9,914.40
1101-205-0100-61181000	653.37
1101-205-0100-61184000	4,213.88
1101-205-0100-61302000	272.88
1101-205-0100-61305000	3,348.01
1101-205-0100-61306000	65.82
1101-205-0100-61309000	20.61
1101-205-0100-61310000	3,275.35
1101-205-0100-61335000	51.54
1101-205-0100-61434000	62.31
Total Fund-Dept: 1101-61434000	26,365.02
Department: 232-0100 ADMINISTRATION	
1101-232-0100-61122000	3,923.20
1101-232-0100-61152000	3,396.70
1101-232-0100-61181000	349.12
1101-232-0100-61185000	31.65
1101-232-0100-61301000	468.96
1101-232-0100-61302000	109.68
1101-232-0100-61303000	1,093.49
1101-232-0100-61305000	1,109.64
1101-232-0100-61306000	33.33
1101-232-0100-61309000	9.37
1101-232-0100-61335000	25.99
1101-232-0100-61434000	28.39
Total Fund-Dept: 1101-61434000	10,579.52
Department: 301-0100 PUBLIC WORKS ADMIN	
1101-301-0100-61153000	902.60
1101-301-0100-61181000	43.37
1101-301-0100-61185000	12.66
1101-301-0100-61301000	59.10
1101-301-0100-61302000	13.83
1101-301-0100-61303000	42.92
1101-301-0100-61305000	76.56
1101-301-0100-61306000	2.74
1101-301-0100-61309000	0.43
1101-301-0100-61335000	2.61
1101-301-0100-61434000	2.04
Total Fund-Dept: 1101-61434000	1,158.86
Department: 308-0100 STREET DEPARTMENT	
1101-308-0100-61163000	603.64
1101-308-0100-61181000	16.66
1101-308-0100-61301000	36.41
1101-308-0100-61302000	8.52
1101-308-0100-61303000	88.07
1101-308-0100-61305000	274.59
1101-308-0100-61306000	3.72
1101-308-0100-61309000	1.49
1101-308-0100-61335000	4.54

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000266 Check Date: 0. /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 308-0100 STREET DEPARTMENT	
1101-308-0100-61434000	2.77
Total Fund-Dept: 1101-61434000	1,040.41
Total Fund 1101:	383,594.79

GL Number	Amount
Fund: 2201 MOTOR VEHICLE HIGHWAY	
Department: 301-0100 PUBLIC WORKS ADMIN	
2201-301-0100-61123000	3,506.33
2201-301-0100-61181000	84.14
2201-301-0100-61301000	219.35
2201-301-0100-61302000	51.32
2201-301-0100-61303000	509.84
2201-301-0100-61305000	373.13
2201-301-0100-61306000	9.80
2201-301-0100-61309000	2.37
2201-301-0100-61335000	6.51
2201-301-0100-61434000	8.59
Total Fund-Dept: 2201-61434000	4,771.38
Department: 305-0100 VEHICLE MAINTENANCE	
2201-305-0100-61163000	2,874.86
2201-305-0100-61181000	43.64
2201-305-0100-61186000	566.27
2201-305-0100-61301000	212.68
2201-305-0100-61302000	49.73
2201-305-0100-61303000	494.84
2201-305-0100-61305000	436.25
2201-305-0100-61306000	17.65
2201-305-0100-61309000	3.53
2201-305-0100-61335000	15.56
2201-305-0100-61434000	13.23
Total Fund-Dept: 2201-61434000	4,728.24
Department: 308-0100 STREET DEPARTMENT	
2201-308-0100-61163000	15,684.70
2201-308-0100-61181000	644.06
2201-308-0100-61186000	3,352.91
2201-308-0100-61196000	4,255.42
2201-308-0100-61301000	1,450.65
2201-308-0100-61302000	339.34
2201-308-0100-61303000	2,749.95
2201-308-0100-61305000	4,367.37
2201-308-0100-61306000	80.91
2201-308-0100-61309000	24.92
2201-308-0100-61335000	71.42
2201-308-0100-61434000	62.88
Total Fund-Dept: 2201-61434000	33,084.53
Total Fund 2201:	42,584.15

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 105-0100 CLERK-TREASURER	
2204-105-0100-61131000	1,723.01
2204-105-0100-61151000	2,856.27
2204-105-0100-61181000	219.25
2204-105-0100-61185000	22.29
2204-105-0100-61301000	283.56
2204-105-0100-61302000	66.30
2204-105-0100-61303000	455.74
2204-105-0100-61305000	634.53
2204-105-0100-61306000	17.39
2204-105-0100-61309000	3.96
2204-105-0100-61335000	13.00
2204-105-0100-61434000	15.09
Total Fund-Dept: 2204-61434000	6,310.39
Department: 110-0100 TOWN MANAGER	
2204-110-0100-61121000	588.46
2204-110-0100-61131000	403.83
2204-110-0100-61151000	430.23
2204-110-0100-61181000	3.85
2204-110-0100-61301000	97.03
2204-110-0100-61302000	22.68
2204-110-0100-61303000	61.23
2204-110-0100-61305000	38.28
2204-110-0100-61306000	6.50
2204-110-0100-61309000	0.84
2204-110-0100-61333000	141.33
2204-110-0100-61335000	2.60
2204-110-0100-61434000	5.95
Total Fund-Dept: 2204-61434000	1,802.81
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
2204-150-0200-61133000	427.35
2204-150-0200-61301000	26.54
2204-150-0200-61302000	6.21
2204-150-0200-61303000	60.67
2204-150-0200-61306000	1.94
2204-150-0200-61434000	1.94
Total Fund-Dept: 2204-61434000	524.65
Department: 301-0100 PUBLIC WORKS ADMIN	
2204-301-0100-61153000	130.89
2204-301-0100-61301000	8.12
2204-301-0100-61302000	1.90
Total Fund-Dept: 2204-61302000	140.91
Department: 308-0100 STREET DEPARTMENT	
2204-308-0100-61163000	431.21
2204-308-0100-61181000	11.87
2204-308-0100-61301000	26.00
2204-308-0100-61302000	6.08
2204-308-0100-61303000	62.92
2204-308-0100-61305000	196.15

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000266 Check Date: 07/2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 308-0100 STREET DEPARTMENT	
2204-308-0100-61306000	2.66
2204-308-0100-61309000	1.07
2204-308-0100-61335000	3.25
2204-308-0100-61434000	1.98
Total Fund-Dept: 2204-61434000	743.19
Department: 551-0100 PARK ADMINISTRATION	
2204-551-0100-61125000	7,214.34
2204-551-0100-61155000	1,414.93
2204-551-0100-61181000	133.24
2204-551-0100-61301000	534.15
2204-551-0100-61302000	124.91
2204-551-0100-61303000	1,062.94
2204-551-0100-61305000	1,021.70
2204-551-0100-61306000	25.09
2204-551-0100-61309000	8.52
2204-551-0100-61335000	18.21
2204-551-0100-61434000	24.47
Total Fund-Dept: 2204-61434000	11,582.50
Department: 561-0100 ADULT EDUCATION	
2204-561-0100-61193000	156.00
2204-561-0100-61301000	9.67
2204-561-0100-61302000	2.26
Total Fund-Dept: 2204-61302000	167.93
Department: 561-0400 YOUTH SPORT FITNESS	
2204-561-0400-61193000	2,790.26
2204-561-0400-61301000	173.00
2204-561-0400-61302000	40.47
Total Fund-Dept: 2204-61302000	3,003.73
Department: 561-0700 SPEC EVENTS/TRIPS/TICKETS	
2204-561-0700-61184000	165.24
2204-561-0700-61302000	2.32
2204-561-0700-61305000	38.59
2204-561-0700-61306000	0.68
2204-561-0700-61309000	0.26
2204-561-0700-61310000	28.73
2204-561-0700-61335000	0.45
2204-561-0700-61434000	0.53
Total Fund-Dept: 2204-61434000	236.80
Department: 561-0800 SUMMER RECREATION	
2204-561-0800-61193000	13,800.82
2204-561-0800-61301000	855.64
2204-561-0800-61302000	200.14
Total Fund-Dept: 2204-61302000	14,856.60
Department: 561-0900 GENERAL RECREATION	
2204-561-0900-61135000	4,441.47
2204-561-0900-61139000	5,020.02

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000266 Check Date: 0 /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 561-0900 GENERAL RECREATION	
2204-561-0900-61155000	3,739.67
2204-561-0900-61181000	533.00
2204-561-0900-61193000	439.51
2204-561-0900-61301000	851.33
2204-561-0900-61302000	199.11
2204-561-0900-61303000	1,497.57
2204-561-0900-61305000	2,913.37
2204-561-0900-61306000	53.67
2204-561-0900-61309000	15.69
2204-561-0900-61335000	55.85
2204-561-0900-61434000	49.28
Total Fund-Dept: 2204-61434000	19,809.54
Department: 562-0100 POOL OPERATIONS	
2204-562-0100-61135000	233.73
2204-562-0100-61136000	334.58
2204-562-0100-61139000	576.04
2204-562-0100-61165000	639.45
2204-562-0100-61181000	58.39
2204-562-0100-61186000	2.90
2204-562-0100-61190000	3,167.38
2204-562-0100-61194000	8,908.84
2204-562-0100-61198000	5,813.86
2204-562-0100-61301000	1,240.65
2204-562-0100-61302000	290.15
2204-562-0100-61303000	262.00
2204-562-0100-61305000	321.88
2204-562-0100-61306000	9.58
2204-562-0100-61309000	1.85
2204-562-0100-61335000	8.47
2204-562-0100-61434000	7.71
2204-562-0100-61994000	324.50
Total Fund-Dept: 2204-61994000	22,201.96
Department: 571-0100 PARKS MAINTENANCE	
2204-571-0100-61136000	1,505.54
2204-571-0100-61165000	8,157.75
2204-571-0100-61181000	336.39
2204-571-0100-61186000	2,098.75
2204-571-0100-61196000	6,572.00
2204-571-0100-61301000	1,140.70
2204-571-0100-61302000	266.78
2204-571-0100-61303000	1,698.80
2204-571-0100-61305000	2,132.52
2204-571-0100-61306000	58.08
2204-571-0100-61309000	12.88
2204-571-0100-61335000	28.58
2204-571-0100-61434000	43.89
Total Fund-Dept: 2204-61434000	24,052.66
Department: 581-0100 CENT MAINTENANCE	

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000266 Check Date: 07/04/2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 581-0100 CENT MAINTENANCE	
2204-581-0100-61136000	1,338.22
2204-581-0100-61165000	2,334.70
2204-581-0100-61181000	190.75
2204-581-0100-61186000	1,174.80
2204-581-0100-61196000	2,438.38
2204-581-0100-61301000	450.93
2204-581-0100-61302000	105.46
2204-581-0100-61303000	695.87
2204-581-0100-61305000	1,386.66
2204-581-0100-61306000	22.38
2204-581-0100-61309000	8.71
2204-581-0100-61335000	17.78
2204-581-0100-61434000	17.10
Total Fund-Dept: 2204-61434000	10,181.74
Total Fund 2204:	115,615.41

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000266 Check Date: 0. /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 2547 TECHNOLOGY FUND	
Department: 110-0100 TOWN MANAGER	
2547-110-0100-61151000	1,437.22
2547-110-0100-61181000	2.38
2547-110-0100-61301000	89.31
2547-110-0100-61302000	20.89
2547-110-0100-61303000	204.44
2547-110-0100-61306000	8.65
2547-110-0100-61309000	1.28
2547-110-0100-61434000	6.58
Total Fund-Dept: 2547-61434000	1,770.75
Total Fund 2547:	1,770.75

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000266 Check Date: 0 /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 2580 SEWER MAINTENANCE	
Department: 101-0100 TOWN COUNCIL	
2580-101-0100-61111000	741.13
2580-101-0100-61301000	52.48
2580-101-0100-61302000	12.28
2580-101-0100-61306000	5.47
2580-101-0100-61333000	105.21
Total Fund-Dept: 2580-61333000	916.57
Department: 105-0100 CLERK-TREASURER	
2580-105-0100-61112000	1,612.84
2580-105-0100-61131000	861.55
2580-105-0100-61151000	2,546.67
2580-105-0100-61181000	130.22
2580-105-0100-61185000	51.67
2580-105-0100-61301000	305.92
2580-105-0100-61302000	71.54
2580-105-0100-61303000	562.87
2580-105-0100-61305000	698.82
2580-105-0100-61306000	18.61
2580-105-0100-61309000	4.93
2580-105-0100-61335000	14.91
2580-105-0100-61434000	16.55
Total Fund-Dept: 2580-61434000	6,897.10
Department: 110-0100 TOWN MANAGER	
2580-110-0100-61121000	1,176.93
2580-110-0100-61131000	807.69
2580-110-0100-61151000	533.51
2580-110-0100-61181000	6.72
2580-110-0100-61301000	173.71
2580-110-0100-61302000	40.62
2580-110-0100-61303000	75.89
2580-110-0100-61305000	76.55
2580-110-0100-61306000	11.05
2580-110-0100-61309000	1.70
2580-110-0100-61333000	282.63
2580-110-0100-61335000	5.21
2580-110-0100-61434000	10.39
Total Fund-Dept: 2580-61434000	3,202.60
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
2580-150-0200-61131000	1,554.21
2580-150-0200-61133000	854.71
2580-150-0200-61151000	1,118.81
2580-150-0200-61181000	51.01
2580-150-0200-61301000	219.48
2580-150-0200-61302000	51.34
2580-150-0200-61303000	469.48
2580-150-0200-61305000	298.49
2580-150-0200-61306000	18.55
2580-150-0200-61309000	3.02
2580-150-0200-61335000	7.78

GL Number	Amount
Fund: 2580 SEWER MAINTENANCE	
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
2580-150-0200-61434000	14.88
Total Fund-Dept: 2580-61434000	4,661.76
Department: 301-0100 PUBLIC WORKS ADMIN	
2580-301-0100-61123000	3,506.17
2580-301-0100-61153000	1,595.26
2580-301-0100-61181000	214.31
2580-301-0100-61185000	37.99
2580-301-0100-61301000	327.68
2580-301-0100-61302000	76.62
2580-301-0100-61303000	638.62
2580-301-0100-61305000	602.75
2580-301-0100-61306000	17.99
2580-301-0100-61309000	3.58
2580-301-0100-61335000	14.29
2580-301-0100-61434000	14.69
Total Fund-Dept: 2580-61434000	7,049.95
Department: 305-0100 VEHICLE MAINTENANCE	
2580-305-0100-61163000	2,156.19
2580-305-0100-61181000	32.76
2580-305-0100-61186000	424.69
2580-305-0100-61301000	159.54
2580-305-0100-61302000	37.31
2580-305-0100-61303000	371.14
2580-305-0100-61305000	327.19
2580-305-0100-61306000	13.25
2580-305-0100-61309000	2.64
2580-305-0100-61335000	11.71
2580-305-0100-61434000	9.92
Total Fund-Dept: 2580-61434000	3,546.34
Department: 308-0100 STREET DEPARTMENT	
2580-308-0100-61163000	12,410.71
2580-308-0100-61181000	390.09
2580-308-0100-61186000	2,458.59
2580-308-0100-61301000	919.56
2580-308-0100-61302000	215.13
2580-308-0100-61303000	2,166.87
2580-308-0100-61305000	3,475.80
2580-308-0100-61306000	63.58
2580-308-0100-61309000	19.90
2580-308-0100-61335000	56.49
2580-308-0100-61434000	49.35
Total Fund-Dept: 2580-61434000	22,226.07
Department: 309-0100 STORMWATER SEWER MAINTENANCE	
2580-309-0100-61163000	10,807.01
2580-309-0100-61181000	582.80
2580-309-0100-61186000	2,073.94
2580-309-0100-61301000	832.75
2580-309-0100-61302000	194.79

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000266 Check Date: 0 /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 2580 SEWER MAINTENANCE	
Department: 309-0100 STORMWATER SEWER MAINTENANCE	
2580-309-0100-61303000	1,945.93
2580-309-0100-61305000	2,126.00
2580-309-0100-61306000	58.81
2580-309-0100-61307000	240.00
2580-309-0100-61309000	13.49
2580-309-0100-61335000	49.32
2580-309-0100-61434000	47.49
Total Fund-Dept: 2580-61434000	18,972.33
Department: 319-0100 SANITARY SEWER MAINTENANCE	
2580-319-0100-61163000	6,142.64
2580-319-0100-61181000	299.15
2580-319-0100-61186000	855.09
2580-319-0100-61301000	454.39
2580-319-0100-61302000	106.22
2580-319-0100-61303000	1,058.88
2580-319-0100-61305000	1,049.32
2580-319-0100-61306000	33.23
2580-319-0100-61307000	159.99
2580-319-0100-61309000	6.61
2580-319-0100-61335000	28.46
2580-319-0100-61434000	27.16
Total Fund-Dept: 2580-61434000	10,221.14
Department: 374-0100 ADMINISTRATION	
2580-374-0100-61153000	741.59
2580-374-0100-61181000	58.50
2580-374-0100-61185000	3.49
2580-374-0100-61301000	48.12
2580-374-0100-61302000	11.25
2580-374-0100-61303000	114.09
2580-374-0100-61305000	212.36
2580-374-0100-61306000	4.55
2580-374-0100-61309000	1.37
2580-374-0100-61335000	3.90
2580-374-0100-61434000	3.40
Total Fund-Dept: 2580-61434000	1,202.62
Total Fund 2580:	78,896.48

GL Number	Amount
Fund: 4406 REDEVELOPMENT OPERATING	
Department: 105-0100 CLERK-TREASURER	
4406-105-0100-61112000	645.11
4406-105-0100-61131000	861.54
4406-105-0100-61181000	30.78
4406-105-0100-61301000	88.60
4406-105-0100-61302000	20.73
4406-105-0100-61303000	218.30
4406-105-0100-61305000	144.32
4406-105-0100-61306000	5.64
4406-105-0100-61309000	0.88
4406-105-0100-61335000	2.59
4406-105-0100-61434000	5.59
Total Fund-Dept: 4406-61434000	2,024.08
Department: 110-0100 TOWN MANAGER	
4406-110-0100-61121000	1,765.37
4406-110-0100-61131000	1,211.52
4406-110-0100-61181000	8.65
4406-110-0100-61301000	210.84
4406-110-0100-61302000	49.31
4406-110-0100-61305000	114.82
4406-110-0100-61306000	11.73
4406-110-0100-61309000	1.94
4406-110-0100-61333000	423.94
4406-110-0100-61335000	7.80
4406-110-0100-61434000	11.97
Total Fund-Dept: 4406-61434000	3,817.89
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
4406-150-0200-61133000	641.03
4406-150-0200-61301000	39.82
4406-150-0200-61302000	9.31
4406-150-0200-61303000	91.03
4406-150-0200-61306000	2.93
4406-150-0200-61434000	2.93
Total Fund-Dept: 4406-61434000	787.05
Total Fund 4406:	6,629.02

GL Number	Amount
Fund: 6101 WATER CASH OPERATING	
Department: 101-0100 TOWN COUNCIL	
6101-101-0100-61111000	741.14
6101-101-0100-61301000	52.48
6101-101-0100-61302000	12.28
6101-101-0100-61306000	5.50
6101-101-0100-61333000	105.26
Total Fund-Dept: 6101-61333000	916.66
Department: 105-0100 CLERK-TREASURER	
6101-105-0100-61112000	1,935.13
6101-105-0100-61131000	2,153.75
6101-105-0100-61151000	4,464.91
6101-105-0100-61181000	256.06
6101-105-0100-61185000	88.51
6101-105-0100-61301000	524.00
6101-105-0100-61302000	122.49
6101-105-0100-61303000	960.12
6101-105-0100-61305000	1,158.21
6101-105-0100-61306000	32.36
6101-105-0100-61309000	8.43
6101-105-0100-61335000	25.96
6101-105-0100-61434000	28.67
Total Fund-Dept: 6101-61434000	11,758.60
Department: 110-0100 TOWN MANAGER	
6101-110-0100-61121000	1,471.15
6101-110-0100-61131000	1,009.64
6101-110-0100-61151000	1,439.37
6101-110-0100-61181000	7.21
6101-110-0100-61301000	264.95
6101-110-0100-61302000	61.95
6101-110-0100-61303000	204.39
6101-110-0100-61305000	95.70
6101-110-0100-61306000	18.41
6101-110-0100-61309000	2.85
6101-110-0100-61333000	353.29
6101-110-0100-61335000	6.49
6101-110-0100-61434000	16.52
Total Fund-Dept: 6101-61434000	4,951.92
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
6101-150-0200-61131000	1,554.49
6101-150-0200-61133000	1,068.40
6101-150-0200-61151000	1,118.96
6101-150-0200-61181000	51.13
6101-150-0200-61301000	232.81
6101-150-0200-61302000	54.52
6101-150-0200-61303000	499.90
6101-150-0200-61305000	298.51
6101-150-0200-61306000	19.56
6101-150-0200-61309000	3.04
6101-150-0200-61335000	7.80

GL Number	Amount
Fund: 6101 WATER CASH OPERATING	
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
6101-150-0200-61434000	15.90
Total Fund-Dept: 6101-61434000	4,925.02
Department: 301-0100 PUBLIC WORKS ADMIN	
6101-301-0100-61123000	3,506.48
6101-301-0100-61153000	1,726.31
6101-301-0100-61181000	214.47
6101-301-0100-61185000	38.03
6101-301-0100-61301000	335.91
6101-301-0100-61302000	78.61
6101-301-0100-61303000	638.75
6101-301-0100-61305000	602.83
6101-301-0100-61306000	18.06
6101-301-0100-61309000	3.69
6101-301-0100-61335000	14.34
6101-301-0100-61434000	14.79
Total Fund-Dept: 6101-61434000	7,192.27
Department: 305-0100 VEHICLE MAINTENANCE	
6101-305-0100-61163000	2,156.15
6101-305-0100-61181000	32.71
6101-305-0100-61186000	424.71
6101-305-0100-61301000	159.51
6101-305-0100-61302000	37.32
6101-305-0100-61303000	371.12
6101-305-0100-61305000	327.20
6101-305-0100-61306000	13.23
6101-305-0100-61309000	2.60
6101-305-0100-61335000	11.70
6101-305-0100-61434000	9.91
Total Fund-Dept: 6101-61434000	3,546.16
Department: 308-0100 STREET DEPARTMENT	
6101-308-0100-61163000	12,582.40
6101-308-0100-61181000	394.57
6101-308-0100-61186000	2,458.48
6101-308-0100-61301000	929.88
6101-308-0100-61302000	217.34
6101-308-0100-61303000	2,191.69
6101-308-0100-61305000	3,554.18
6101-308-0100-61306000	64.55
6101-308-0100-61309000	20.18
6101-308-0100-61335000	57.67
6101-308-0100-61434000	50.03
Total Fund-Dept: 6101-61434000	22,520.97
Department: 370-0100 WATER OPERATIONS	
6101-370-0100-61163000	17,199.19
6101-370-0100-61181000	881.64
6101-370-0100-61186000	2,928.86
6101-370-0100-61301000	1,302.16
6101-370-0100-61302000	304.53

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000266 Check Date: 0. /2026 Pay Period End Date: 07/04/2026

GL Number	Amount
Fund: 6101 WATER CASH OPERATING	
Department: 370-0100 WATER OPERATIONS	
6101-370-0100-61303000	3,040.17
6101-370-0100-61305000	3,210.64
6101-370-0100-61306000	93.06
6101-370-0100-61307000	400.01
6101-370-0100-61309000	20.23
6101-370-0100-61335000	78.40
6101-370-0100-61434000	75.33
Total Fund-Dept: 6101-61434000	29,534.22
Department: 374-0100 ADMINISTRATION	
6101-374-0100-61153000	1,483.21
6101-374-0100-61181000	117.02
6101-374-0100-61185000	6.94
6101-374-0100-61301000	96.23
6101-374-0100-61302000	22.51
6101-374-0100-61303000	228.22
6101-374-0100-61305000	424.73
6101-374-0100-61306000	9.11
6101-374-0100-61309000	2.71
6101-374-0100-61335000	7.79
6101-374-0100-61434000	6.83
Total Fund-Dept: 6101-61434000	2,405.30
Total Fund 6101:	87,751.12

GL Number	Amount
Fund: 6604 SOLID WASTE MANAGEMENT	
Department: 101-0100 TOWN COUNCIL	
6604-101-0100-61111000	444.66
6604-101-0100-61301000	31.49
6604-101-0100-61302000	7.38
6604-101-0100-61306000	3.29
6604-101-0100-61333000	63.15
Total Fund-Dept: 6604-61333000	549.97
Department: 105-0100 CLERK-TREASURER	
6604-105-0100-61112000	322.63
6604-105-0100-61131000	430.78
6604-105-0100-61151000	1,460.90
6604-105-0100-61181000	65.46
6604-105-0100-61185000	32.35
6604-105-0100-61301000	136.72
6604-105-0100-61302000	31.99
6604-105-0100-61303000	212.64
6604-105-0100-61305000	311.87
6604-105-0100-61306000	8.10
6604-105-0100-61309000	2.18
6604-105-0100-61335000	6.54
6604-105-0100-61434000	6.88
Total Fund-Dept: 6604-61434000	3,029.04
Department: 110-0100 TOWN MANAGER	
6604-110-0100-61121000	294.24
6604-110-0100-61131000	201.96
6604-110-0100-61151000	163.45
6604-110-0100-61181000	1.93
6604-110-0100-61301000	45.29
6604-110-0100-61302000	10.60
6604-110-0100-61303000	23.27
6604-110-0100-61305000	19.14
6604-110-0100-61306000	2.94
6604-110-0100-61309000	0.32
6604-110-0100-61333000	70.67
6604-110-0100-61335000	1.29
6604-110-0100-61434000	2.74
Total Fund-Dept: 6604-61434000	837.84
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
6604-150-0200-61133000	854.77
6604-150-0200-61301000	53.11
6604-150-0200-61302000	12.41
6604-150-0200-61303000	121.37
6604-150-0200-61306000	3.92
6604-150-0200-61434000	3.92
Total Fund-Dept: 6604-61434000	1,049.50
Department: 301-0100 PUBLIC WORKS ADMIN	
6604-301-0100-61123000	3,506.04
6604-301-0100-61153000	1,398.69
6604-301-0100-61181000	214.13

GL Number	Amount
Fund: 6604 SOLID WASTE MANAGEMENT	
Department: 301-0100 PUBLIC WORKS ADMIN	
6604-301-0100-61185000	37.97
6604-301-0100-61301000	315.42
6604-301-0100-61302000	73.70
6604-301-0100-61303000	638.54
6604-301-0100-61305000	602.68
6604-301-0100-61306000	17.91
6604-301-0100-61309000	3.54
6604-301-0100-61335000	14.22
6604-301-0100-61434000	14.66
Total Fund-Dept: 6604-61434000	6,837.50
Department: 308-0100 STREET DEPARTMENT	
6604-308-0100-61163000	517.17
6604-308-0100-61181000	20.31
6604-308-0100-61186000	87.93
6604-308-0100-61301000	37.95
6604-308-0100-61302000	8.88
6604-308-0100-61303000	88.84
6604-308-0100-61305000	110.09
6604-308-0100-61306000	1.76
6604-308-0100-61309000	0.72
6604-308-0100-61335000	1.29
6604-308-0100-61434000	1.32
Total Fund-Dept: 6604-61434000	876.26
Department: 374-0100 ADMINISTRATION	
6604-374-0100-61153000	247.20
6604-374-0100-61181000	19.49
6604-374-0100-61185000	1.16
6604-374-0100-61301000	16.06
6604-374-0100-61302000	3.76
6604-374-0100-61303000	38.05
6604-374-0100-61305000	70.78
6604-374-0100-61306000	1.52
6604-374-0100-61309000	0.45
6604-374-0100-61335000	1.30
6604-374-0100-61434000	1.14
Total Fund-Dept: 6604-61434000	400.91
Department: 581-0100 CENT MAINTENANCE	
6604-581-0100-61136000	167.26
6604-581-0100-61165000	122.90
6604-581-0100-61181000	4.35
6604-581-0100-61301000	17.40
6604-581-0100-61302000	4.07
6604-581-0100-61303000	41.82
6604-581-0100-61305000	76.03
6604-581-0100-61306000	1.44
6604-581-0100-61309000	0.45
6604-581-0100-61335000	1.06
6604-581-0100-61434000	1.11

GL Number	Amount
Fund: 6604 SOLID WASTE MANAGEMENT	
Department: 581-0100 CENT MAINTENANCE	
Total Fund-Dept: 6604-61434000	437.89
Total Fund 6604:	14,018.91
Report Total:	730,860.63

Accounts Payable Voucher Register # 26-7F

PARK VOUCHERS	07/09/26	\$	18,497.04
CIVIL TOWN VOUCHERS	07/09/26	\$	394,971.96
TOTAL VOUCHERS CONFIRMED	07/09/26	\$	413,469.00

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 9, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 8 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 413,469.00

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July, 2026 by a vote of _____ in favor and _____ opposed

Joseph Hofferth. President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY JULY 9, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 11,088.58
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 531.12
2203	MOTOR VEHICLE HIGHWAY RESTRICTED	\$ 6,247.01
2204	PARK & RECREATION	\$ 16,297.04
2209	LIT-ECONOMIC DEVELOPMENT	\$ 588.30
2370	PARK DONATION NON-REVERTING	\$ 2,200.00
2547	TECHNOLOGY	\$ 3,176.75
2580	SEWER MAINTENANCE	\$ 3,199.16
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 18,096.96
4413	MUNICIPAL BOND PROCEEDS	\$ 421.59
6101	WATER CASH OPERATING	\$ 166,146.01
6604	SOLID WASTE MANAGEMENT	\$ 184,378.48
7704	SELF-FUNDED LIABILITY	\$ 98.00
8883	ESCROW	\$ 1,000.00
	REPORT TOTAL	\$ 413,469.00

Voucher Register

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Jul, 2026 09:30 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
MISCVEN AEY LLC							07/09/2026
				114041	REFUND/MISCELLANEOUS VIOLATION FFE		
		1101-150-0100-63901000	REFUNDS AWARDS & INDEM				\$1,639.00
Total for AEY LLC							\$1,639.00
0000403 AJ GALLAGHER RISK MGMT SVCS LLC							07/09/2026
				114003	EXCESS PROPERTY/2026 CHEVY SILVERADO		
		7704-945-0100-61403000	PREMIUMS				\$98.00
Total for AJ GALLAGHER RISK MGMT SVCS LL							\$98.00
0002010 ANDREW J SPENCER							07/09/2026
				114044	WOODY TOY CHARACTER AND ANIMATRONIC VELOCI		
		2370-561-0700-65150KF0	KIDS FEST				\$450.00
Total for ANDREW J SPENCER							\$450.00
PARK REF APRIL ZINK							07/09/2026
				114064	RENTAL DEPOSIT REFUND PERMIT #3805		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$250.00
Total for APRIL ZINK							\$250.00
0000474 AVALON PETROLEUM CO							07/09/2026
				114067	UNLEADED FUEL		
		4402-150-0100-62221000	FUEL				\$277.63
		4402-230-0100-62221000	FUEL				\$298.26
		2204-581-0100-62221000	FUEL				\$121.79
		2204-571-0100-62221000	FUEL				\$969.61
		4402-204-0100-62221000	FUEL				\$4,697.91
		2580-305-0100-62221000	FUEL				\$1,754.79
		4402-305-0100-62221000	FUEL				\$5,330.24
		6101-305-0100-62221000	FUEL				\$1,347.17
				114001	DIESEL FUEL		

Voucher Register

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July 29, 2026 09:30 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		4402-230-0100-62221000	FUEL				\$904.74
		2204-571-0100-62221000	FUEL				\$304.96
		2580-305-0100-62221000	FUEL				\$1,265.37
		4402-305-0100-62221000	FUEL				\$6,579.94
		6101-305-0100-62221000	FUEL				\$849.70
		6604-310-0100-62221000	FUEL				\$691.53
Total for AVALON PETROLEUM CO							\$25,393.64
0000403	B & K EQUIPMENT COMPANY					07/09/2026	
				114045	6/26 FUEL TANK WALK THROUGH (MINUS CREDIT)		
		2201-305-0100-63601000	REPAIRS & MAINT SERVICES				\$122.00
Total for B & K EQUIPMENT COMPANY							\$122.00
0001801	BASS/SCHULER ENTERTAINMENT					07/09/2026	
				112735	7-19 SUMMER CONCERT		
		2370-561-0700-65150800	SUNSET CONCERT RESTRICTED				\$1,250.00
Total for BASS/SCHULER ENTERTAINMENT							\$1,250.00
0001838	CLARKE ENERGY INC					07/09/2026	
				114042	6/26 LANDFILL GENERATOR MAINTENANCE		
		6604-390-0100-63601000	LANDFILL GENERATOR MAINTENANCE				\$3,879.85
Total for CLARKE ENERGY INC							\$3,879.85
0001357	DLZ INDIANA LLC					07/09/2026	
				114043	MAIN STREET PHASE 1 - COLUMBIA/SHEFFIELD AVE T		
		2209-915-3101-63102000	MAIN STREET PROJECT				\$588.30
Total for DLZ INDIANA LLC							\$588.30
0002039	ELAN FINANCIAL SERVICES					07/09/2026	
				114083	WHITEPAGES SUBSCRIPTION		
		6101-374-0100-63105000	OTHER PROFESSIONAL SERV.				\$29.99

Voucher Register

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July 03, 2026 09:30 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114084	OFFICE CHAIR MATS,TRIBUNE & ZOOM SUBSCRIPTIO		
		4413-915-2124-64203000	BLDG IMPROVE - PUBLIC WKS				\$421.59
		1101-110-0100-63903000	SUBSCRIPTIONS				\$98.99
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$409.12
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$39.90
		2580-305-0100-63991000	EDUCATION/TRAINING				\$179.00
					Total for ELAN FINANCIAL SERVICES		\$1,178.59
0001374	FOREVER GREEN LAWN					07/09/2026	
				114085	WEED & GRUB CONTROL APPLICATION/CENTENNIAL		
		2204-581-0100-63105000	OTHER PROFESSIONAL SERV.				\$2,207.00
				114038	FERTILIZER APPLICATION/COMMUNITY PARK POOL		
		2204-562-0100-63105000	OTHER PROFESSIONAL SERV.				\$88.75
				114039	WEED CONTROL APPLICATION/BEECH PARK		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$550.00
					Total for FOREVER GREEN LAWN		\$2,845.75
0001193	GREAT LAKES LANDSCAPE MGMT					07/09/2026	
				114086	6/26 PARKS LANDSCAPE MAINTENANCE		
		2204-581-0100-63105000	CENT LANDSCAPE MAINTENANCE				\$5,965.00
		2204-571-0100-63105000	CPK LANDSCAPE MAINTENANCE				\$2,400.00
		2204-562-0100-63105000	POOL LANDSCAPE MAINTENANCE				\$400.00
		2204-568-0100-63105000	WLPK LANDSCAPE MAINTENANCE				\$3,088.00
					Total for GREAT LAKES LANDSCAPE MGMT		\$11,853.00
0000250	HAMMOND WATER WORKS					07/09/2026	
				114068	WATER USAGE 11/26/2025 - 06/30/2026		
		6101-370-0100-62961000	TOWN WATER SUPPLY				\$10,679.70
				114069	WATER USAGE 11/26/2025 - 06/30/2026		
		6101-370-0100-62961000	TOWN WATER SUPPLY				\$5,759.10

Voucher Register

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July 23, 2026 09:30 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114070	WATER USAGE 5/29-6/30/2026		
		6101-370-0100-62961000	TOWN WATER SUPPLY				\$141,210.00
Total for HAMMOND WATER WORKS							\$157,648.80
0000486	HOMEWOOD DISPOSAL SERVICE INC					07/09/2026	
				114071	6/26 RESIDENTIAL TRASH COLLECTION		
		6604-310-0100-63541000	RESIDENTIAL TRASH COLLECTION				\$179,807.10
Total for HOMEWOOD DISPOSAL SERVICE INC							\$179,807.10
MISCVEN	JENNIFER GRIFFIN					07/09/2026	
				114040	REIMBURSEMENT FOR BLOCK PARTY SECURITY DEPO		
		8883-100-9400-63901000	REFUNDS AWARDS & INDEM				\$250.00
Total for JENNIFER GRIFFIN							\$250.00
PARK REF	KELLY WEBB					07/09/2026	
				114035	CLASS CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$82.00
Total for KELLY WEBB							\$82.00
0002020	KEVIN MARQUETTE					07/09/2026	
				114046	BALLON TWISTER FOR KID'S FEST		
		2370-561-0700-65150KF0	KIDS FEST				\$500.00
Total for KEVIN MARQUETTE							\$500.00
PARK REF	KRISTA BURKE					07/09/2026	
				114020	RENTAL DEPOSIT REFUND PERMIT #3857		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for KRISTA BURKE							\$125.00
PARK REF	LAUREN CACHEY					07/09/2026	

Voucher Register

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July 23, 2026 09:30 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114060	ACTIVITY CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$80.00
Total for LAUREN CACHEY							\$80.00
PARK REF LINDSAY GRUNEWALD							07/09/2026
				114022	RENTAL DEPOSIT REFUND PERMIT #3868		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for LINDSAY GRUNEWALD							\$125.00
0002029 MARA DICARLO							07/09/2026
				114062	REIMBURSEMENT FOR FACEBOOK AD		
		2204-561-0700-63105000	OTHER PROFESSIONAL SERV.				\$39.93
Total for MARA DICARLO							\$39.93
PARK REF MELVIN SPEISMAN							07/09/2026
				114066	RENTAL DEPOSIT REFUND PERMIT #3911		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for MELVIN SPEISMAN							\$125.00
0000306 MILESTONE CONTRACTORS NORTH INC							07/09/2026
				114072	MAIN STREET PAVING E OF HART DITCH		
		2203-915-0100-64972000	STREET RESURFACING				\$6,247.01
Total for MILESTONE CONTRACTORS NORTH							\$6,247.01
PARK REF MOHAMMED NAJAMUDDIN							07/09/2026
				114018	RENTAL DEPOSIT REFUND PERMIT #3824		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for MOHAMMED NAJAMUDDIN							\$125.00
0002017 PULSE TECHNOLOGY							07/09/2026

Voucher Register

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July 23, 2026 09:30 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114073	COPIER LEASE		
		2547-915-0500-63772000	OFFICE EQUIPMENT LEASE				\$3,136.85
		6101-915-0500-63772000	OFFICE EQUIPMENT LEASE				\$348.54
Total for PULSE TECHNOLOGY							\$3,485.39
0001809	RAILROAD MANAGEMENT COMPANY IV					07/09/2026	
				114102	WATER PIPE LEASE/MUNSTER		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,370.99
				114103	WATER PIPE LEASE/MAYNARD		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$850.82
Total for RAILROAD MANAGEMENT COMPANY							\$2,221.81
0001015	REEVES FENCE SERVICES INC					07/09/2026	
				113751	INSTALL ALUMINUM FENCE AFTER PIPE REPAIR TO DI		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$3,700.00
Total for REEVES FENCE SERVICES INC							\$3,700.00
0001675	SEH OF INDIANA LLC					07/09/2026	
				113977	PROJECT 183566/2025 CALUMET AVE SIGNAL TIMING		
		1101-150-0200-63102000	COMMUNITY DEVELOPMENT				\$9,287.69
Total for SEH OF INDIANA LLC							\$9,287.69
0001469	STEPHEN SCHECKEL					07/09/2026	
				114087	MISCELLANEOUS EXPENSES-GAS,DIAPERS,CERTIFIED		
		1101-203-0100-62915000	MISCELLANEOUS				\$42.98
		4402-204-0100-62221000	GASOLINE & DIESEL FUEL				\$8.24
		1101-201-0100-63202000	POSTAGE & EXPRESS MAIL				\$4.94
		1101-201-0100-62900000	OTHER SUPPLIES				\$14.98
Total for STEPHEN SCHECKEL							\$71.14
Overall Total							\$413,469.00

Accounts Payable Voucher Register # 26-7G

PARK VOUCHERS	07/16/26	\$	153,927.35
CIVIL TOWN VOUCHERS	07/16/26	\$	405,991.76
TOTAL VOUCHERS CONFIRMED	07/16/26	\$	559,919.11

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 16, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 9 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 559,919.11

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July, 2026 by a vote of _____ in favor and _____ opposed

Joseph Hofferth. President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY JULY 16, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 600.18
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 409.12
2204	PARK & RECREATION	\$ 1,589.59
2300	DONATION FUND	\$ 2,425.72
2547	TECHNOLOGY	\$ 11,116.28
2570	ELECTRIC FUND	\$ 60.90
2580	SEWER MAINTENANCE	\$ 5,272.41
2583	SEWER MAINTENANCE DEPRECIATION	\$ 91,323.96
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 9,507.97
4413	MUNICIPAL BOND PROCEEDS	\$ 172,903.61
4418	PARK BOND PROCEEDS	\$ 147,102.77
4445	TIF ALLOCATION FUND	\$ 12,956.00
6101	WATER CASH OPERATING	\$ 4,956.01
6103	WATER DEPRECIATION	\$ 91,323.96
8871	PARK LAND ESCROW	\$ 5,234.99
8880	INTERGOVERNMENTAL ESCROW	\$ 36.64
8883	ESCROW	\$ 3,099.00
	REPORT TOTAL	\$ 559,919.11

Voucher Register

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July 16, 2026 07:42 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0002010	ANDREW J SPENCER					07/16/2026	
		2300-203-6500-65150000	NNO VENDOR	114170	CHARACTERS FOR NNO/BUEY THE DOG,BINGO THE D		\$600.00
Total for ANDREW J SPENCER							\$600.00
0000461	AT&T					07/16/2026	
				114173	2026 AT&T PHONE CHARGES		
		2547-114-0200-63204000	1-4 Q 2026 AT&T PHONE CHARGES				\$220.13
		6101-114-0200-63204000	1-4 Q 2026 AT&T PHONE CHARGES				\$38.11
Total for AT&T							\$258.24
0002044	AT&T MOBILITY-CC					07/16/2026	
				114247	POLICE DATA LINES		
		2547-114-0200-63205000	OTHER COMMUNICATION				\$2,056.25
Total for AT&T MOBILITY-CC							\$2,056.25
0000474	AVALON PETROLEUM CO					07/16/2026	
				114218	UNLEADED FUEL		
		4402-150-0100-62221000	FUEL				\$248.94
		4402-230-0100-62221000	FUEL				\$267.43
		2204-581-0100-62221000	FUEL				\$109.20
		2204-571-0100-62221000	FUEL				\$869.39
		4402-204-0100-62221000	FUEL				\$4,212.32
		2580-305-0100-62221000	FUEL				\$1,573.41
		4402-305-0100-62221000	FUEL				\$4,779.28
		6101-305-0100-62221000	FUEL				\$1,207.91
Total for AVALON PETROLEUM CO							\$13,267.88
0002004	BRADLEY RIEMERTS					07/16/2026	
				114174	REIMBURSEMENT/OUTDOOR/INDOOR DOG PLAY PEN		
		2300-204-0100-65150K90	K-9 COPS RESTRICTED				\$130.72

Voucher Register

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July 10, 2026 07:42 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for BRADLEY RIEMERTS							\$130.72
UB REFU	BYNDUM, ANGELIC					07/16/2026	
				114204	UB refund for account: 0601332-06		
		8880-374-0100-49001000	Overpayment				\$9.24
Total for BYNDUM, ANGELIC							\$9.24
0001948	CABENO ENVIRONMENTAL FIELD SERVI					07/16/2026	
				114248	PHASE 1 LANDFILL GAS SYSTEM IMPROVEMENTS		
		4413-915-2125-64262000	LANDFILL GAS SYSTEM IMPROVEMENT				\$25,730.00
				114148	PHASE 2/LANDFILL GAS SYSTEM IMPROVEMENTS		
		4413-915-2125-64262000	LANDFILL GAS SYSTEM IMPROVEMENT				\$20,950.00
Total for CABENO ENVIRONMENTAL FIELD SE							\$46,680.00
0002005	CHICAGO COMMUNICATIONS LLC					07/16/2026	
				114175	EQUIPMENT INSTALLS ON PD UNDERCOVER UNIT 56		
		4445-201-0100-64775000	EQUIPMENT INSTALLS ON NEW SQUA				\$12,956.00
Total for CHICAGO COMMUNICATIONS LLC							\$12,956.00
PARK REF	DAVID DAWES					07/16/2026	
				114202	CLASS CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$30.00
Total for DAVID DAWES							\$30.00
PARK REF	DAVID MIX					07/16/2026	
				114123	ACTIVITY CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$12.00
Total for DAVID MIX							\$12.00
0001920	DEERE & COMPANY					07/16/2026	

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114273	PARKS ZTRAK & UTILITY VEHICLES		
		4418-915-2225-64442000	PARKS ZTRAK & UTILITY VEHICLES				\$80,296.88
		4418-915-2225-64442000	EQUIPMENT ADD ONS				\$2,346.66
					Total for DEERE & COMPANY		\$82,643.54
PARK REF DENISE YANNAKOPOULOS						07/16/2026	
				114125	ACTIVITY CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$12.00
					Total for DENISE YANNAKOPOULOS		\$12.00
0002039 ELAN FINANCIAL SERVICES						07/16/2026	
				114153	FRGN TRANSACTION FEE-REMARKABLE		
		1101-105-0100-63105000	OTHER PROFESSIONAL SERV.				\$1.19
				114154	WHITEPAGES SUBSCRIPTION		
		6101-374-0100-63105000	OTHER PROFESSIONAL SERV.				\$29.99
				114155	CHAIR MATS FOR FLOOR,POST TRIBUNE & ZOOM SUB		
		4413-915-2124-64203000	BLDG IMPROVE - PUBLIC WKS				\$421.59
		1101-110-0100-63903000	SUBSCRIPTIONS				\$98.99
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$409.12
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$39.90
		2580-305-0100-63991000	EDUCATION/TRAINING				\$179.00
					Total for ELAN FINANCIAL SERVICES		\$1,179.78
PARK REF EMILY AIREY						07/16/2026	
				114236	RENTAL DEPOSIT REFUND PERMIT #3920		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
					Total for EMILY AIREY		\$125.00
MISCVEN GOUGH INC						07/16/2026	
				114149	REFUND/WATER METER DEPOSIT		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		8883-372-9200-63901000	REFUNDS AWARDS & INDEM				\$1,849.00
Total for GOUGH INC							\$1,849.00
0001695	GRIFFITH HISTORICAL SOCIETY					07/16/2026	
				114176	BARREL CAR TRAIN USE FOR NNO		
		2300-203-6500-65150000	NNO VENDOR				\$400.00
Total for GRIFFITH HISTORICAL SOCIETY							\$400.00
0000417	GRIMMER CONSTRUCTION					07/16/2026	
				114251	WESTLAKE PARK RESTROOM FACILITY		
		4413-915-2123-64250000	WLPK RESTROOM FACILITY				\$125,802.02
		4418-915-2225-64251000	WLPK RESTROOM FACILITY				\$64,459.23
Total for GRIMMER CONSTRUCTION							\$190,261.25
PARK REF	HEATHER LARSON					07/16/2026	
				114200	RENTAL DEPOSIT REFUND PERMIT #3861		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for HEATHER LARSON							\$125.00
PARK REF	JASON LEE					07/16/2026	
				114234	RENTAL DEPOSIT REFUND PERMIT #3701		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for JASON LEE							\$125.00
0002031	JESSICA PRITCHETT					07/16/2026	
				114177	OPERATE & RUN AV EQUIPMENT FOR NNO		
		2300-203-6500-65150000	NNO VENDOR				\$400.00
				114150	OPERATE & RUN AV EQUIPMENT FOR MOVIE		
		2204-561-0700-63105000	OTHER PROFESSIONAL SERV.				\$400.00
Total for JESSICA PRITCHETT							\$800.00

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
PARK REF LIZZY MCGOUGH						07/16/2026	
				114244	RENTAL DEPOSIT REFUND PERMIT #3845		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for LIZZY MCGOUGH							\$125.00
PARK REF MARIA LOPEZ						07/16/2026	
				114240	RENTAL DEPOSIT REFUND PERMIT #3900		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$250.00
Total for MARIA LOPEZ							\$250.00
PARK REF MARIA PULIDO						07/16/2026	
				114127	REIMBURSEMENT FOR CANCELLED CLASS		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$12.00
Total for MARIA PULIDO							\$12.00
0001812 MEASNER MAGIC PRODUCTIONS INC						07/16/2026	
				114178	MAGIC SHOW FOR NNO		
		2300-203-6500-65150000	NNO VENDOR				\$545.00
Total for MEASNER MAGIC PRODUCTIONS IN							\$545.00
UB REFU MEYER, KAILEY						07/16/2026	
				114172	UB refund for account: 0601305-10		
		8880-374-0100-49001000	Overpayment				\$27.40
Total for MEYER, KAILEY							\$27.40
PARK REF MICHELE CLIFT						07/16/2026	
				114246	RENTAL DEPOSIT REFUND PERMIT 3740		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
Total for MICHELE CLIFT							\$125.00

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0001750	NEXT GENERATION ENTERPRISE					07/16/2026	
		2300-203-6500-65150000	NNO VENDOR	114179	DJ FOR NNO		\$350.00
Total for NEXT GENERATION ENTERPRISE							\$350.00
0000304	NIPSCO					07/16/2026	
		2570-581-0100-63501000	ELECTRICITY	114249	7/26 NIPSCO/10121 CAL AVE BLDG GENERATOR		\$60.90
Total for NIPSCO							\$60.90
PARK REF	ROBERT DICKMAN-LOPEZ					07/16/2026	
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM	114238	RENTAL DEPOSIT REFUND PERMIT #3838		\$125.00
Total for ROBERT DICKMAN-LOPEZ							\$125.00
0000251	SCHOOL TOWN OF MUNSTER					07/16/2026	
		2547-114-0200-63105000	MONTHLY IT SERVICES PAYMENT	114151	6/26 IT SERVICES		\$8,800.00
		2580-114-0200-63105000	MONTHLY IT SERVICES PAYMENT				\$3,520.00
		6101-114-0200-63105000	MONTHLY IT SERVICES PAYMENT				\$3,680.00
Total for SCHOOL TOWN OF MUNSTER							\$16,000.00
PARK REF	SHEILA ADAMS					07/16/2026	
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM	114242	RENTAL DEPOSIT REFUND PERMIT #3766		\$250.00
Total for SHEILA ADAMS							\$250.00
0001675	SHORT ELLIOTT HENDRICKSON INC					07/16/2026	
		8871-915-0700-64248000	CHANGE ORDER	114219	PROJECT 185709/CENT ELECTRICAL REDISTRIBUTIO		\$5,234.99

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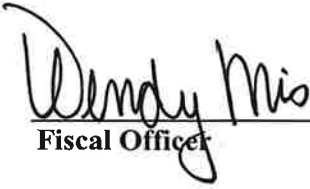
Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for SHORT ELLIOTT HENDRICKSON INC							\$5,234.99
PARK REF SHREYA BHANDARI							07/16/2026
				114094	CLASS CANCELLATION REFUND CHECK REISSUE		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$145.00
Total for SHREYA BHANDARI							\$145.00
0000476 VAZQUEZ DEVELOPMENT LLC							07/16/2026
				114180	6/26 BROKERED PROGRAMMING		
		1101-110-0100-63105000	OTHER PROFESSIONAL SERV.				\$500.00
Total for VAZQUEZ DEVELOPMENT LLC							\$500.00
0000306 WEST SIDE TRACTOR SALES							07/16/2026
				114221	JOHN DEERE 410P BACKHOE LOADER		
		6103-915-0100-64400000	JD 410P BACKHOE				\$91,323.96
		2583-915-0100-64400000	JD410P BACKHOE				\$91,323.96
Total for WEST SIDE TRACTOR SALES							\$182,647.92
Overall Total							\$559,919.11

Accounts Payable Voucher Register # 26-7H

PARK VOUCHERS	07/20/26	\$	264.83
CIVIL TOWN VOUCHERS	07/20/26	\$	444,516.42
TOTAL VOUCHERS APPROVED	07/20/26	\$	444,781.25

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 20, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 17 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 444,781.25

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 20th day of July, 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY JULY 20, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 19,803.27
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 8,334.40
2204	PARK & RECREATION	\$ 264.83
2250	MUNICIPAL WHEEL TAX FUND	\$ 8,784.41
2300	DONATION FUND	\$ 1,129.36
2547	TECHNOLOGY	\$ 15,139.90
2580	SEWER MAINTENANCE	\$ 100,350.55
2590	SAFNR	\$ 80.00
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 1,672.36
4406	REDEVELOPMENT OPERATING	\$ 720.00
4437	RIVERBOAT FUND	\$ 488.31
6101	WATER CASH OPERATING	\$ 39,732.38
6604	SOLID WASTE MANAGEMENT	\$ 13,111.66
7704	SELF-FUNDED LIABILITY	\$ 4,641.50
8880	INTERGOVERNMENTAL ESCROW	\$ 228,919.83
8883	ESCROW	\$ 1,608.49

REPORT TOTAL	\$ 444,781.25
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Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0000400	AAA SUPPLY CORPORATION					07/20/2026	
				114074	ASPHALT LUTES, RAKES, PUSH BROOMS		
		2201-308-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$2,123.10
Total for AAA SUPPLY CORPORATION							\$2,123.10
0001895	ADVANCED ENGINEERING SERVICES IN					07/20/2026	
				113988	GEOTECHNICAL OBSERVATION SERVICES/CLUB HOUS		
		7704-945-0100-63105000	OTHER PROFESSIONAL SERV.				\$775.00
Total for ADVANCED ENGINEERING SERVICE							\$775.00
0002057	ALEXANDER EQUIPMENT COMPANY INC					07/20/2026	
				113929	DRIVE BELTS/CHIPPER		
		6604-305-0100-62302000	REPAIR PARTS				\$1,878.40
Total for ALEXANDER EQUIPMENT COMPANY							\$1,878.40
0001937	ALTORFER INDUSTRIES INC					07/20/2026	
				114181	FILTERS, ELEMENTS		
		6604-305-0100-62302000	REPAIR PARTS				\$374.20
Total for ALTORFER INDUSTRIES INC							\$374.20
0002060	AMERICAN WELDING & GAS, INC					07/20/2026	
				114211	PEPPERBALL CYLINDER TESTS		
		1101-204-0100-63605000	PEPPERBALL CYLINDER TESTS				\$26.00
				114212	PEPPERBALL CYLINDER TESTS		
		1101-204-0100-63605000	PEPPERBALL CYLINDER TESTS				\$26.00
Total for AMERICAN WELDING & GAS, INC							\$52.00
0001879	AUSTGEN ELECTRIC INC					07/20/2026	
				113989	REPLACED CLAMP ON GENERATOR BLOCK HEATER		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$711.35

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114051	NEW PLC AND OIT CALUMET PUMP STATION		
		6101-370-0100-63601000	PLC & OIT				\$18,877.00
				114052	REMOVE OLD & INSTALL NEW TRANSFER SWITCHES-C		
		6101-370-0100-63601000	REPAIRS & MAINT SERVICES				\$2,238.75
					Total for AUSTGEN ELECTRIC INC		\$21,827.10
0000403	B & K EQUIPMENT COMPANY					07/20/2026	
				114088	DIESEL TANK REPAIR-NOT GIVING A READING		
		2201-305-0100-63601000	REPAIRS & MAINT SERVICES				\$258.00
					Total for B & K EQUIPMENT COMPANY		\$258.00
0001948	CABENO ENVIRONMENTAL FIELD SERVI					07/20/2026	
				114156	OPEN VALVE FOR CAL AVE SIDE, MONITORED & ADJUS		
		6604-390-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,510.00
					Total for CABENO ENVIRONMENTAL FIELD SE		\$1,510.00
0001375	CALUMET CITY PLUMBING CO INC					07/20/2026	
				114157	REPLACED NIPPLES AND THE METER COUPLING ON W		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$458.44
					Total for CALUMET CITY PLUMBING CO INC		\$458.44
0001879	CHICAGO TIRE INC					07/20/2026	
				114183	TIRE FOR PD UNIT		
		1101-204-0100-62900000	TIRES				\$153.36
				114217	FLAT TIRE REPAIR		
		2201-305-0100-62223000	TIRES				\$20.95
					Total for CHICAGO TIRE INC		\$174.31
0000686	CINTAS CORPORATION #319					07/20/2026	
				114207	TOWN HALL, PD AND FIRE MAT CLEANING		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		1101-122-0100-63609000	TOWN HALL MAT CLEANING				\$611.76
				114208	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
				113930	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
				114023	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
Total for CINTAS CORPORATION #319							\$1,394.58
0002015	CIVICPLUS LLC					07/20/2026	
				114104	AMM SELECT PRO ANNUAL FEE/MEDIA ANNUAL FEE/L		
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$14,700.00
Total for CIVICPLUS LLC							\$14,700.00
0001863	COMMUNITY CARE NETWORK INC					07/20/2026	
				114118	BREATH/ALCOHOL TESTING		
		7704-945-0200-63116000	EMPLOYEE PHYSICALS/DRUG TESTING				\$123.00
				113991	EMPLOYEE PHYSICALS/DRUG TESTING		
		7704-945-0200-63116000	EMPLOYEE PHYSICALS/DRUG TESTING				\$1,021.00
Total for COMMUNITY CARE NETWORK INC							\$1,144.00
0002026	CORE & MAIN LP					07/20/2026	
				114075	KERF CUTTER VB INSERT REPLACEMENTS		
		6101-370-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$411.90
				114076	24B BOTTON SECTIONS,PLUGS		
		6101-370-0100-62900000	OTHER SUPPLIES				\$423.44
Total for CORE & MAIN LP							\$835.34
0002058	D&D NAPA INC					07/20/2026	

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114024	IGNITION COIL & MODULE/UNIT 370		
		6604-305-0100-62302000	REPAIR PARTS				\$156.02
				114025	FUEL RETAINER,FUEL PUMP MODULE ARM/UNIT 411		
		6101-305-0100-62302000	REPAIR PARTS				\$657.77
				114026	HYDRAULIC FILTER,BRAKE PARTS CLEANER/UNIT 365		
		2580-305-0100-62302000	REPAIR PARTS				\$113.33
				113931	FUEL FILTERS/UNIT 327		
		2201-305-0100-62302000	REPAIR PARTS				\$192.27
				113932	CIRCUITS,BATTERY ACCESSORIES		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$97.07
				113933	BRAKE PADS,ROTORS/UNIT 415		
		6101-305-0100-62302000	REPAIR PARTS				\$911.61
				113934	SCREW MOUNT BASES		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$227.21
				113935	TPMS SENSORS		
		6101-305-0100-62302000	REPAIR PARTS				\$115.18
				113938	TAPA CIRCUIT FUSE HOLDER/FD UNIT 2239		
		1101-230-0100-62302000	REPAIR PARTS				\$19.99
				113939	HI-AMP FLUSH MOUNT/FD UNIT 2239		
		1101-230-0100-62302000	REPAIR PARTS				\$53.23
				113940	MAXI FUSE HOLDER/FD UNIT 2239		
		1101-230-0100-62302000	REPAIR PARTS				\$20.99
Total for D&D NAPA INC							\$2,564.67

0001992 DENTONS BINGHAM GREENEBAUM LLP

07/20/2026

				114107	LEGAL SERVICES/HAMMOND SANITARY DISTRICT		
		2580-107-0700-63111000	LEGAL SERVICES HSD				\$88,315.05

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for DENTONS BINGHAM GREENEBAUM							\$88,315.05
0001508	EJ USA INC					07/20/2026	
				114077	UND FRAMES,UND VANES,UND BK 2"R TROS		
		2580-309-0100-62334000	OTHER SEWER SUPPLIES				\$10,254.12
				114078	HARDWARE BAG KITS		
		2580-309-0100-62334000	OTHER SEWER SUPPLIES				\$148.26
		2580-319-0100-62334000	OTHER SEWER SUPPLIES				\$148.26
Total for EJ USA INC							\$10,550.64
0000578	EXPERT CHEMICAL & SUPPLY					07/20/2026	
				114158	CAN LINERS,TOILET TISSUE,ENMOTION TOWELS,HAN		
		2201-308-0100-62231000	HOUSEHOLD SUPPLIES				\$589.80
		1101-122-0100-62900000	OTHER SUPPLIES				\$589.80
Total for EXPERT CHEMICAL & SUPPLY							\$1,179.60
0000250	FED EX					07/20/2026	
				114184	EXPRESS MAIL		
		1101-201-0100-63202000	SHIPPING SERVICES				\$49.12
				114185	EXPRESS MAIL		
		1101-201-0100-63202000	SHIPPING SERVICES				\$48.87
Total for FED EX							\$97.99
0000414	FIRE SERVICE INC					07/20/2026	
				114027	DOT PUSH-IN ELBOW,LITHIUM GREASE		
		1101-230-0100-62900000	OTHER SUPPLIES				\$99.58
Total for FIRE SERVICE INC							\$99.58
0000508	GALLAGHER MATERIALS					07/20/2026	
				114028	SURFACE		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		4437-308-0100-62306000	ROAD MATERIALS				\$63.74
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$633.64
				114006	SURFACE		
		4437-308-0100-62306000	ROAD MATERIALS				\$28.62
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$257.53
				113990	SURFACE		
		4437-308-0100-62306000	ROAD MATERIALS				\$24.96
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$224.61
				114105	SURFACE		
		4437-308-0100-62306000	ROAD MATERIALS				\$34.11
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$306.91
				114053	SURFACE		
		4437-308-0100-62306000	ROAD MATERIALS				\$57.88
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$520.91
Total for GALLAGHER MATERIALS							\$2,152.91
0000416	GALLS LLC					07/20/2026	
				114186	DISPOSABLE TRANZPORT HOOD 5/PACK		
		1101-204-0100-62920000	SUPPLIES-TRANSPORT HOODS, ETC.				\$96.78
Total for GALLS LLC							\$96.78
0001920	GARBER HIGHLAND INC					07/20/2026	
				113992	CAP		
		2201-305-0100-62302000	REPAIR PARTS				\$67.45
Total for GARBER HIGHLAND INC							\$67.45
0000452	GRAINGER					07/20/2026	
				113993	COLORIMETER LIQUID REAGENT		
		6101-370-0100-62900000	OTHER SUPPLIES				\$75.46
				114106	BACK UP LAMPS		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		1101-230-0100-62302000	REPAIR PARTS				\$172.20
Total for GRAINGER							\$247.66
0000634	GUARDIAN PEST CONTROL					07/20/2026	
				114226	PEST CONTROL/PWKS		
		2201-122-0100-63609000	BUILDING MAINTENANCE				\$88.00
				114195	TOWN HALL, PD, AND FIRE PEST CONTROL		
		1101-122-0100-63609000	TOWN HALL PEST CONTROL				\$107.80
Total for GUARDIAN PEST CONTROL							\$195.80
0000602	GUS BOCK DYER ACE HARDWARE					07/20/2026	
				114159	CHAINSAW CHAINS		
		2201-308-0100-62900000	OTHER SUPPLIES				\$55.98
				114029	CAULKING GUN,CAULK		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$26.95
Total for GUS BOCK DYER ACE HARDWARE							\$82.93
0000418	GUS BOCK HARDWARE					07/20/2026	
				114030	GARDEN SPRAYERS		
		2201-308-0100-62900000	OTHER SUPPLIES				\$99.96
				113941	INSECT REPELENT		
		6101-370-0100-62900000	OTHER SUPPLIES				\$21.97
		2201-308-0100-62900000	OTHER SUPPLIES				\$21.97
				113936	BOTTLED WATER		
		2201-308-0100-62900000	OTHER SUPPLIES				\$167.58
		6101-370-0100-62900000	OTHER SUPPLIES				\$167.58
				114055	14" CHAIN SAWS ETS		
		2201-305-0100-62302000	REPAIR PARTS				\$979.98
				114117	RD RUN CAPACITOR		
		2201-308-0100-62900000	OTHER SUPPLIES				\$29.99

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114161	HERBICIDE CONCENTRATE		
		2201-308-0100-62900000	OTHER SUPPLIES				\$159.99
					Total for GUS BOCK HARDWARE		\$1,649.02
0000103	GUS BOCK'S MUNSTER ACE					07/20/2026	
				114012	HX HEAD		
		1101-230-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$27.99
					Total for GUS BOCK'S MUNSTER ACE		\$27.99
0000302	HUMANE INDIANA INC					07/20/2026	
				114188	CUSTODY/CARE ANIMAL SERVICES		
		1101-201-0100-63119000	ANIMAL SERVICES				\$125.00
					Total for HUMANE INDIANA INC		\$125.00
0000086	ILLIANA TRANSFER STATION					07/20/2026	
				114079	CONTAINER TIPPING FEE		
		6604-310-0100-63541000	REFUSE DISPOSAL				\$603.04
					Total for ILLIANA TRANSFER STATION		\$603.04
0001406	IN.GOV					07/20/2026	
				114031	BACKGROUND CHECKS		
		1101-150-0100-63105000	OTHER PROFESSIONAL SERV.				\$375.00
					Total for IN.GOV		\$375.00
0001818	INDIANA GROCERY GROUP LLC					07/20/2026	
				114187	WATER,GATORADE		
		1101-201-0100-62900000	SUPPLIES				\$71.88
					Total for INDIANA GROCERY GROUP LLC		\$71.88
0000081	IUPPS					07/20/2026	

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114137	6/26 PER TICKET FEES		
		6101-374-0100-63983000	IUPPS TICKET FEES				\$206.47
		2580-309-0100-63983000	IUPPS TICKET FEES				\$206.47
		2580-319-0100-63983000	IUPPS TICKET FEES				\$206.46
				114213	MANUAL CALLS		
		6101-374-0100-63983000	IUPPS TICKET FEES				\$11.67
		2580-309-0100-63983000	IUPPS TICKET FEES				\$11.67
		2580-319-0100-63983000	IUPPS TICKET FEES				\$11.66
Total for IUPPS							\$654.40
0001056	KROOSWYK MATERIALS INC					07/20/2026	
				114032	BLACK DIRT		
		6101-370-0100-62900000	OTHER SUPPLIES				\$264.00
Total for KROOSWYK MATERIALS INC							\$264.00
0000430	LITHOGRAPHIC COMMUNICATIONS					07/20/2026	
				113994	2025 WATER QUALITY REPORT BROCHURE MAILING		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,544.60
				114056	7/26 NEWS YOU CAN USE		
		1101-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$264.82
		2201-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$264.83
		2204-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$264.83
		2580-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$264.83
		6101-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$264.83
				114057	6/26 WATER MAILING		
		6101-370-0100-63105000	1-4 Q 2026 WATER MAILING				\$870.02
Total for LITHOGRAPHIC COMMUNICATIONS							\$3,738.76
0000477	MENARDS HAMMOND					07/20/2026	
				114058	ROUND FLAG LIGHT,FLAG KIT,CONCRETE MIX		
		4402-232-0100-62900000	FLAG AND SUPPLIES				\$146.98

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114189	60 QT PROFILE II ROLLERS		
		1101-204-0100-62900000	BUILDING SUPPLIES				\$109.98
					Total for MENARDS HAMMOND		\$256.96
0000232	MICROBAC LABORATORIES INC					07/20/2026	
				114007	DRINKING WATER ANALYSIS		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$957.00
					Total for MICROBAC LABORATORIES INC		\$957.00
MISCVEN	MILDRED RICHTER					07/20/2026	
				113995	REIMBURSEMENT/50/50 TREE REPLACEMENT		
		4437-308-0100-63613000	REFORESTATION				\$125.00
					Total for MILDRED RICHTER		\$125.00
0000432	MILNE SUPPLY CO INC					07/20/2026	
				113937	COUPLINGS		
		6101-370-0100-62900000	OTHER SUPPLIES				\$184.29
					Total for MILNE SUPPLY CO INC		\$184.29
0000450	MOTION & CONTROL ENTERPRISES LLC					07/20/2026	
				114033	CRIMP HOSE ASSEMBLY,PARTEK		
		2201-305-0100-62302000	REPAIR PARTS				\$89.15
					Total for MOTION & CONTROL ENTERPRISES		\$89.15
0001145	MUNSTER FLORIST					07/20/2026	
				114191	FLOWERS FOR HOLLY CHALOS/BABY GIRL FLOWERS F		
		1101-201-0100-62900000	FLOWERS				\$155.00
					Total for MUNSTER FLORIST		\$155.00
0000721	MUNSTER ANIMAL HOSPITAL					07/20/2026	

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				114190	K9 MEDICAL SERVICES		
		2300-204-0100-65150K90	K9 SERVICES				\$407.36
					Total for MUNSTER ANIMAL HOSPITAL		\$407.36
0000680	MUNSTER CHAMBER OF COMMERCE					07/20/2026	
				114227	GENERAL MEMBERSHIP MEETING/GEORGE SHINKAN		
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$35.00
					Total for MUNSTER CHAMBER OF COMMERCE		\$35.00
0001746	NATIONAL TELEPHONE MESSAGE CORP					07/20/2026	
				114192	WRISTBANDS,LOLLIPOPS,PENS FOR NNO		
		2300-203-6500-65150000	NNO SUPPLIES				\$722.00
					Total for NATIONAL TELEPHONE MESSAGE C		\$722.00
0000103	NEXTHILL CAPITAL PARTNERS LLC					07/20/2026	
				114193	REPLACEMENT VEST/B. RIEMERTS		
		1101-204-0100-62920000	ORIGINAL ISSUE & REPLACEMENT VES				\$911.00
				114138	SHIRT,PANTS,BELT,FLAG PATCH,TIE/JEFF BOLLINGER		
		1101-230-0100-61307000	CLASS B - BOLLINGER				\$194.93
				114008	SHIRT,PANTS,BELT,FLAG PATCH,NAMEBAR/MIGUEL T		
		1101-230-0100-61307000	NEW HIRE CLASS B UNIFORM				\$22.30
				114009	PANTS,SHIRT,FLAG PATCH,BELT,TIE,NAMEBAR/MAX K		
		1101-230-0100-61307000	CLASS B - KARAHALIOS				\$209.33
				114108	PANTS,SHIRT,FLAG PATCH,TIE,NAMEBAR/DEMARCUS		
		1101-230-0100-61307000	CLASS B - CASTON				\$177.50
					Total for NEXTHILL CAPITAL PARTNERS LLC		\$1,515.06
0001211	OLD ROUTE 30 LLC					07/20/2026	
				113997	HAUL DEBRIS AWAY, BRING IN SAND		

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		4437-308-0100-62306000	ROAD MATERIALS				\$98.00
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$882.00
		6604-308-0100-63541000	REFUSE DISPOSAL				\$927.50
		6101-370-0100-63541000	REFUSE DISPOSAL				\$927.50
				113998	HAUL DEBRIS AWAY,BRING IN SAND		
		4437-308-0100-62306000	ROAD MATERIALS				\$42.00
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$378.00
		6604-308-0100-63541000	REFUSE DISPOSAL				\$397.50
		6101-370-0100-63541000	REFUSE DISPOSAL				\$397.50
				114080	HAUL DEBRIS AWAY,BRING IN SAND		
		4437-308-0100-62306000	ROAD MATERIALS				\$14.00
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$126.00
		6604-308-0100-63541000	REFUSE DISPOSAL				\$132.50
		6101-370-0100-63541000	REFUSE DISPOSAL				\$132.50
				114081	HAUL DEBRIS AWAY		
		6604-308-0100-63541000	REFUSE DISPOSAL				\$132.50
		6101-370-0100-63541000	REFUSE DISPOSAL				\$132.50
Total for OLD ROUTE 30 LLC							\$4,720.00
0001737	RYAN FIREPROTECTION INC					07/20/2026	
				114109	INTERNAL INSPECTION ON SPRINKLER SYSTEMS/PW		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,280.00
				113541	BATTERY REPLACEMENT IN FIRE ST MECHANICAL RO		
		1101-122-0100-63609000	BUILDING MAINTENANCE				\$1,270.00
Total for RYAN FIREPROTECTION INC							\$2,550.00
0000920	SAFETY TRAINING SERVICES, INC.					07/20/2026	
				113631	MAINTENANCE & RECHARGE EXTINGUISHERS		
		4402-232-0100-63602000	EQUIPMENT REPAIR SERVICE				\$1,250.38
				114139	CALIBRATE MULTIGAS MONITOR SENSIT GOLD		
		4402-232-0100-63602000	CALIBRATE SENSIT				\$50.00

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for SAFETY TRAINING SERVICES, INC.							\$1,300.38
0000250	SANITARY DISTRICT OF HAMMOND					07/20/2026	
				113996	5/26 VACTOR LOADS DRYING BEDS		
		2580-309-0100-63105000	OTHER PROFESSIONAL SERV.				\$670.44
				114082	6/26 SEWER USERS FEE		
		8880-906-8000-63606000	YR 2026 SEWER USERS FEE				\$81,134.63
		8880-906-8000-63607000	YR 2026 SEWER USERS FEE				\$147,785.20
Total for SANITARY DISTRICT OF HAMMOND							\$229,590.27
0001675	SHORT ELLIOTT HENDRICKSON INC					07/20/2026	
				114205	PROJECT 183529/GENERAL ENGINEERING SERVICES		
		2250-150-0200-63102000	STREET WORK				\$8,784.41
				114206	PROJECT 183529/GENERAL ENGINEERING SERVICES		
		1101-150-0200-63102000	COMMUNITY DEVELOPMENT				\$6,827.05
		8883-100-9400-63102000	BUILDING PLANNING REVIEW				\$1,608.49
Total for SHORT ELLIOTT HENDRICKSON INC							\$17,219.95
0001704	STAPLES CONTRACT & COMMERCIAL IN					07/20/2026	
				114214	BATTERIES,KCUP COFFEE,RUBBERBANDS,COFFEEMAT		
		1101-110-0100-62900000	MISCELANOUS OFFICE SUPPLIES				\$86.01
				114216	COPY PAPER		
		2547-110-0100-62900000	COPIER PAPER SUPPLIES				\$439.90
Total for STAPLES CONTRACT & COMMERCIA							\$525.91
0000302	THE TIMES PUBLICATIONS					07/20/2026	
				114121	THE TIMES SUBSCRIPTION RENEWAL		
		1101-110-0100-63903000	SUBSCRIPTIONS				\$390.00
		6101-110-0100-63903000	SUBSCRIPTIONS				\$346.80

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for THE TIMES PUBLICATIONS							\$736.80
0002045	TIMBER MASTERS LLC					07/20/2026	
				114110	EMERGENCY TREE REMOVAL/1205 AZALEA		
		6604-308-0100-63604000	LANDSCAPE SERVICES				\$3,500.00
				113857	REMOVE MAPLE TREE IN PARKWAY/9201 BEECH		
		6604-308-0100-63604000	LANDSCAPE SERVICES				\$3,500.00
Total for TIMBER MASTERS LLC							\$7,000.00
0001902	TOWN OF HIGHLAND POLICE DEPARTM					07/20/2026	
				114210	ANIMAL HOUSING FEES 1/1-6/30/2026		
		1101-201-0100-63119000	ANIMAL SERVICES				\$1,300.00
Total for TOWN OF HIGHLAND POLICE DEPA							\$1,300.00
0000252	TREASURER OF STATE OF INDIANA					07/20/2026	
				114215	BREATH TEST OPERATOR CERTIFICATION/TYLER NIV		
		2590-201-0100-63105000	TRAINING				\$40.00
				114194	BREATH TEST OPERATOR CERTIFICATION/KEVIN COO		
		2590-201-0100-63105000	TRAINING				\$40.00
Total for TREASURER OF STATE OF INDIANA							\$80.00
0000905	UTILITY SUPPLY CORPORATION					07/20/2026	
				114140	FLUORESCENT PAINT,WHITE PAINT		
		6101-370-0100-62900000	OTHER SUPPLIES				\$1,224.00
				114141	WATER METERS		
		6101-370-0100-62951000	WATER METERS				\$4,580.00
Total for UTILITY SUPPLY CORPORATION							\$5,804.00
0001631	WESTLAND & BENNETT PC					07/20/2026	
				114089	6/26 LEGAL SERVICES/GENERAL MATTERS		

Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		1101-107-0100-63101000	GENERAL GOVERNMENT				\$5,062.50
				114090	6/26 LEGAL SERVICES/CENTENNIAL VILLAGE		
		4406-107-0100-63101000	REDEVELOPMENT				\$720.00
				114091	6/26 LEGAL SERVICES/SAFETY BOARD		
		1101-107-0200-63101000	PUBLIC SAFETY				\$112.50
				114092	6/26 LEGAL SERVICES/CHERIE COX		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$337.50
				114097	6/26 LEGAL SERVICES/TORT CLAIM		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$135.00
				114098	6/26 LEGAL SERVICES/NORDHOFF,KIMBERLY		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$630.00
				114099	6/26 LEGAL SERVICES/KATS,ANDREW		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$1,102.50
				114100	6/26 LEGAL SERVICES/TORT CLAIM		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$292.50
				114101	6/26 LEGAL SERVICES/WORKMANS COMP		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$225.00
Total for WESTLAND & BENNETT PC							\$8,617.50
0002062	ZOLL MEDICAL CORPORATION					07/20/2026	
				114111	STAT-PADZ II ELECTRODES, SINGLE		
		4402-232-0100-62900000	STAT PADZ				\$225.00
Total for ZOLL MEDICAL CORPORATION							\$225.00
Overall Total							\$444,781.25



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: July 20, 2026
Subject: 2026 Capital Asset Reporting Engagement Letter

Summary

Every year, the Town is responsible for updating its capital asset information for financial reporting purposes. During the past several years, Peterson Consulting Services, Inc. of LaGrange, Illinois, has assisted the Town in implementing the Governmental Standards Accounting Board (GASB) Statement No. 34 which prescribes financial reporting requirements for state and local governments to make annual reports more thorough and easier to use.

Staff recommends continuing the engagement of Peterson Consulting Services, who would reexamine the provisions of the GASB Statement No. 34 regarding capital assets, offer suggestions pertaining to the reporting of asset additions and retirements, provide input on the reporting of construction-in-progress (CIP), aid in capitalizing CIP, formulate year-end capital asset worksheets and summary schedules, create a Consolidated Summary Schedule, and provide guidance for strengthening Munster's capital asset policies and procedures for the year ending December 31, 2026.

The price has increased \$ 125 from last year to \$4,475.00

The project cost will be divided among the General, Motor Vehicle Highway, Park & Recreation, Technology, Sewer Maintenance, Water Cash Operating and Solid Waste Management Funds.

Financial Impact

Funding Source to be divided equally among the following funds:

1101-105-0100-6310500 General
2201-105-0100-6310500 Motor Vehicle Highway
2204-105-0100-6310500 Park
2580-105-0100-6310500 Sewer Maintenance
6101-105-0100-6310500 Water Cash Operating

Budgeted Amount: \$ 4,500.00

Cost: \$ 4,475.00

Recommended Council Action

By motion and voice vote, confirm the letter of engagement with Peterson Consulting Services, Inc. at an amount not to exceed \$4,475.00.

Attachments:

1. Munster 2026 Eng Ltr

Peterson Consulting Services, Inc.

Capital Asset Reporting Services for State and Local Governments

512 West Burlington Ave, Suite 1A
La Grange, Illinois 60525-2284
708/937-9104 Direct
708/310-0185 Cell
jon.peterson@pcsi-consulting.com

July 15, 2026

Ms. Wendy Mis
Clerk/Treasurer
Town of Munster
Munster Town Hall
1005 Ridge Road
Munster, Indiana 46321-1899

Dear Wendy:

By this letter we propose to assist the Town of Munster, Indiana, in preparing the annual update of its capital asset information for financial reporting for the fiscal year ending December 31, 2026.

Engagement Activities

In this engagement, we will:

- Provide further review of the requirements of GASB Statement No. 34 relating to capital assets, if needed
- Prepare capital asset additions using best available data
- Prepare capital asset retirements using best available data
- Develop construction-in-progress (CIP) and assist in capitalizing CIP where appropriate for completed projects
- Prepare capital asset worksheets and summary schedules for fiscal year ending December 31, 2026. These schedules will reflect the following asset accounts and functional classifications:
 - Rights-of-Way
 - Roads
 - Sidewalks
 - Traffic Signals

- o Streetlights
 - o Bike path
 - o Public Artwork
 - o Storm Drainage
 - o Sanitary Sewer
 - o Water Distribution
 - o Land
 - o Land Improvements
 - o Buildings
 - o Machinery and Equipment
 - o Work in Progress
- Prepare a Consolidated Summary schedule indicating, in total, Munster's 2026 capital asset beginning balances, asset additions, asset retirements, year-end asset balances and, where appropriate, depreciation amounts for all asset accounts and functional classes. We will also include a Gateway Summary Schedule that will assist you in filing your FY 2026 Indiana Gateway report.
- Offer, where indicated, recommendations for enhancing Munster's capital asset policies and procedures.

Professional Fee

Our fixed fee for performing these services will be **\$4,475** assuming we perform all work in our offices with no on-site travel.

Limiting Conditions

Our work is also subject to the accompanying limiting conditions included with this letter.

(Continued on Next Page)

Ms. Wendy Mis

July 15, 2026

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We thank you for the confidence you have expressed in our past services. We look forward to working with you and staff in serving the Town of Munster, Indiana.

Very truly yours,

Peterson Consulting Services, Inc.

Jon C. Peterson

Jon C. Peterson, CPA

Engagement Acceptance

Name:

Title:

Date:

Peterson Consulting Services, Inc.

STATEMENT OF LIMITING CONDITIONS

- Our services are intended to assist your government in reporting its capital assets for financial reporting purposes.
- Our services also include facilitating, establishing and maintaining necessary capital asset information.
- Our services do not constitute an appraisal, opinion, or other attestation. Information provided by you is presumed reliable, reasonably accurate, and complete. We will not undertake an audit or other verification of the information and will not attest to its accuracy or completeness. We assume no responsibility for errors and omissions contained in data we are given.
- We do not generally maintain copies of invoices or other client records that support asset costs paid by client to outside contractors/vendors. The client retains responsibility for maintaining these types of records. We do, however, retain records for asset costs that we develop as part of our engagement work.
- No opinion regarding technical matters including, but not limited to, accounting, appraisal, insurance, engineering, or regulatory issues is offered with this service. Clients are advised to seek the advice of competent specialized professionals regarding these matters.
- The client retains responsibility for filing its capital assets information with various regulatory agencies.
- When our work is complete, our work papers and files developed during this service will be retained for a period of three years.
- The total aggregate liability of Peterson Consulting Services, Inc. (PCSI) for any and all injuries, claims, losses, expenses, costs or any damages related to PCSI's services to the client is limited to the total compensation received by PCSI under this Agreement.



To: Town Council
From: Dan Reyes, Assistant Town Manager
Meeting Date: July 20, 2026
Subject: Spray-in-Place Pipe Lining Contract Approval

Summary

This item is for the Town Council to approve a contract award for Spray-in-Place Pipe lining (SIPP).

As an alternative to water main replacement, public works recommends utilizing the SIPP method for the Oakwood Avenue water main project. Traditional water main replacement requires excavating a trench the length of the pipe, replacing the pipe, and then backfilling. This involves heavy equipment, can impact traffic patterns, and incurs costs to bring the area back to previous or better standards. Spray-in-Place Pipe lining is a trenchless process where crews clean and coat the inside of existing pipes with a structural epoxy, greatly extending the life of the pipe by decades. This is intended to be a pilot program that will serve as a cost-effective alternative for future projects.

The Town solicited proposals through a Request for Proposals process and received two proposal submissions.

Proposer	Fee
USG Water Solutions	\$ 321,507
Vortex Services	\$ 395,500

SEH, the Town's engineering consultant, recommends USG Water Solutions, the low bid, \$321,507.

The proposed project timeline can be found in the attached proposal, but the project is expected to last less than a month with work completed by September 30, 2026.

Financial Impact

Funding Source: Water Bond

Budgeted Amount: Yes

Cost: \$321,507

Recommended Council Action

By motion and roll call vote approve Scope of Work No. 8 to the Master Service Agreement between Utility Service Company, Inc. and the Town of Munster for water pipe maintenance service in the amount of \$321,507.

Attachments:

1. 20260603_Vendor_Recommendation_SEH
2. 20260716_Contract_USG_SIPP_NX
3. 20260527_Proposal_SIPP_USG



Building a Better World
for All of Us®

June 3, 2026

RE: Town of Munster
Oakwood Avenue Water Main SIPP
SEH No. MUNST 183529 14.00

Mr. Dan Reyes
Assistant Town Manager
Town of Munster
1005 Ridge Road
Munster, IN 46321

Dear Mr. Reyes:

SEH has reviewed the two proposals submitted for the Oakwood Avenue Water Main SIPP project. The two submittals include the following

Proposer	Fee
USG Water Solutions	\$321,507
Vortex Services	\$395,500

Upon review, both firms submitted proposals which appear to satisfy the requirements listed in the Request for Proposals, with some exceptions noted below.

USG Water Solutions

A Notes/Exceptions section is included in their proposal. The 4th bullet point in the section includes the following statement.

“The Town of Munster shall ensure that any and all access routes and pit locations provide sufficient clearance and maneuverability for USG’s equipment—including truck and trailer combinations associated with the SIPP operation measuring approximately 50 feet in overall length to safely access, back into, and operate within the designated work areas.”

Please note that Addendum #2 to the RFP clarifies that equipment size should be appropriate for the work to be completed and the available space. The above exclusion shifts responsibility onto the Town.

The 8th bullet point within the Notes/Exceptions section states that “The Town of Munster shall isolate and drain the asset prior to renovation operations”. The Scope of Services Section B of the RFP requires that the pipe segment be drained by the proposer.

Vortex Services

Vortex Services’ proposal includes a schedule with a completion date approximately 60 days sooner than USG Water Solutions. The following exclusions are included.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 931 Ridge Road, Suite E, Munster, IN 46321-1756

219.513.2500 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Mr. Dan Reyes
June 3, 2026
Page 2

- Owner to provide disposal site for any debris pulled from the water main during the cleaning process.
- Owner to provide a portable hydrant meter and access to water for the duration of the project.

These exclusions appear to be minor and reasonable.

In light of the \$73,993 cost differential, if the Town is comfortable with the Notes/Exceptions items noted above, SEH recommends acceptance of the proposal submitted by USG Water Solutions.

Please let me know if you have any questions or would like to discuss further.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in black ink that reads "David A. Walter". The signature is written in a cursive, flowing style.

David A. Walter, P.E.
Senior Professional Engineer
(Lic. WI, MN, IN)

DW

\\sehinc.com\panzura\pzprojects\kolm\munst\190749\6-bid-const\submitted proposals\sipp proposal review_06032026.docx

SCOPE OF WORK NO. 8
TO THE MASTER SERVICES AGREEMENT BETWEEN
UTILITY SERVICE CO., INC.
AND
TOWN OF MUNSTER, IN

CPPS NS – 6” CAST IRON PIPE – OAKWOOD AVE MAIN

1. **Effective Date.** The Effective Date for this Scope of Work No. 8 (“SOW8”) shall be July, 2026.
2. **Term.** The Owner agrees to engage the Company to provide the professional service needed to service its **6” Cast Iron Pipeline** located, generally, at 8444 Oakwood Ave, Munster, IN 46321 (hereinafter “asset”). This SOW8 shall commence on the Effective Date and shall continue in full force and effect until completion of the specified work as listed below.
3. **Company’s Responsibilities & Scope of Work.** This SOW8 outlines the Company’s responsibility for the renovation of the above described asset to include the specified work as detailed in **Appendix A**.
4. **Contract Price.** The Asset shall receive the renovation work specified **in the above SOW** and the contract price shall be **\$321,507.00**.
5. **Payment Terms.** The full contract price plus all applicable taxes shall be due and payable upon the Company’s completion of the Scope of Work. The Company’s failure to submit an invoice pursuant to the schedule outlined in this section shall NOT serve as a waiver of Company’s right and entitlement to submit an invoice at a later date for any amount(s) that are properly due and payable
6. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the Asset site which cause an increase in the cost of Asset maintenance will be just cause for modification of this SOW8. Said modification of this SOW8 will reasonably reflect the increased cost of the service with a newly negotiated annual fee.
7. **Excluded Items.** This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment or lead abatement of the Asset at any time; (2) disposal of any hazardous waste materials; (3) any services necessary for the Asset or Asset site that arise from or are caused by cold weather, physical conditions of the ground or Asset site (e.g., erosion), or physical conditions below the ground (e.g., sinkholes and settling of the ground); (4) repair of the Asset’s structure for any reason, except to the extent damage is directly caused by Company’s negligent acts or omissions during performance of the work; (5) negligent acts of Owner’s employees, agents or contractors; (6) damages, whether foreseen or unforeseen, caused by the Owner’s use of pressure relief valves; (7) repairs to the foundation of the Asset; (8) any repairs or improvements necessary for the Asset or Asset site that arise from or are caused by voids; (9) environmental controls including dehumidification and auxiliary heating are not included; or (10) other conditions which are beyond the Owner’s and Company’s control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage

to the Asset or Asset site which results from unauthorized entry of any kind to the Asset site or Asset.

8. **Visual Inspection Disclaimer.** This SOW8 is based upon a visual inspection of the Asset. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Asset for all patent defects. If latent defects are identified once the Asset has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Asset which is not easily discovered.
9. **Bond/Surety/Letter of Credit.** The Company shall provide to the Owner a Bond, Surety, or Letter of Credit in the amount of the Contract Price. Said Bond, Surety, or Letter of Credit shall be written in favor of the Owner, and executable by Owner in the event that Company is unable or unwilling, for any reason, to perform any of its obligations pursuant to this SOW8. Owner shall be entitled to execute upon the Bond, Surety, or Letter of Credit in the full amount of same, if necessary, to complete the entirety of this SOW8. However, if some, but not all, of the SOW8 has been completed, the Owner shall return to the provider of the Bond, Surety, or Letter of Credit any amounts not expended in the completion of this SOW8.
10. **Change Orders.** The form attached hereto as EXHIBIT A shall be utilized for any and all Change Orders that are agreed between the Company and the Owner. NO CHANGE ORDERS SHALL BE ALLOWED UNLESS SUBMITTED AND FULLY EXECUTED BY THE COMPANY AND THE OWNER USING THE FORM ATACHED HERETO AND MADE A PART HEREOF AS EXHIBIT A.
11. **Warranty:** The Company warrants to Owner ("Warranty"), for a period of one (1) year ("Warranty Period") following the Date of Substantial Completion of the services performed on the applicable asset, that the services: (i) will be performed in accordance with the approved design, plan, and/or specifications, and (ii) will be free from material defects in workmanship under normal and proper use within the Warranty Period ("Covered Defect"). Covered Defects do not include defects caused by fire, war, earthquake, or other earth movement, acts of God, negligence, abuse, the approved design, plan, and/or specifications, alteration, or the presence of gasses or chemicals not typically found in assets of a like-kind. If a defect in workmanship is identified by Owner during the Warranty Period, then Owner shall promptly notify Company of the nature of the defect in writing. Following the receipt of such notice, Company shall inspect the work product to determine if a Covered Defect exists to the reasonable satisfaction of Company. The Company's inspection shall be performed on a date that is mutually agreeable to the Owner, and Company, and the Owner agrees to provide entry to the site and satisfy any other reasonable requests of Company so that it can carry out its inspection. If a Covered Defect exists, Company's sole liability shall be discharged by the Company providing the labor and materials to repair or re-work any part or parts of the work product which prove to be defective. COMPANY MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES AND ALL OTHER WARRANTIES ARE SPECIFICALLY EXCLUDED, INCLUDING ANY WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR PARTICULAR OR SPECIAL PURPOSES. However, notwithstanding the foregoing, Company's warranty does NOT cover the cost of, liability for, or the performance of any repairs or replacements to the Owner's equipment which is required as a result of a coatings failure or any warranty work required under this Proposal. Owner acknowledges and agrees that the limited remedies provided for in this section of the Proposal shall constitute the entire warranty provided by the Company. For purposes of this Warranty, "the Date of Substantial Completion"

shall be defined as the date when construction of all the work prescribed by this Proposal is sufficiently complete on the subject pipeline so that the Owner can utilize the pipeline for its intended use.

The SOW8 is executed and effective as of the date last signed by the parties below.

OWNER

COMPANY

Town of Munster

Utility Service Co., Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Appendix A

Asset

- Oakwood Avenue Main Line is an 6" Cast Iron water main approximately 1,350 linear feet in length.

SIPP Renovation

- Proposal is based on pipe being cast iron/ductile iron with no cement liner. If pipe is found to have cement liner, a different method of application or a different product may be required for coating pipe interior. In this case, a duly authorized change order will be duly authorized to cover downtime and additional labor/materials.
- Mobilize equipment and personnel necessary to complete cleaning, surface preparation, pre- and post-spraying CCTV inspection, and pipe rehabilitation.
- Spray application of epoxy coatings to be applied at 125 mils DFT.
- Proposal is based on one (1) mobilization to the site. Additional mobilizations will be subject to additional costs and equitable adjustment in price and time to compensate for additional costs.
- For the purposes of establishing a basis of quantity and not assigning a unit price, the proposal includes the pipe material, pipe size, quantity and runs given in the following table. Pipe can only be lined with spray epoxy application in "runs" as less than 500 lft sections. The quantity given is not a guarantee of the amount of work to be performed or include any latent defects not found during our visual observations of the Asset. The Company reserves the right to request a change order for unforeseen or latent defects, if determined necessary.
- A comprehensive written report will be provided to the Owner after renovation is complete. A representative of the Company will schedule a date with the Owner to present the report and findings.
- Contractor's scope of work is limited to excavation, backfilling, and compaction of native materials at the proposed pit locations. Contractor shall not be responsible for any restoration activities, including but not limited to vegetation restoration, landscaping, fencing, concrete restoration, asphalt or pavement restoration, or any other surface restoration. No import or export of soil materials is included in this proposal; all excavated native material shall be reused for backfill to the extent practicable.
- The Town of Munster shall be responsible for providing and maintaining access to all rights-of-way and proposed pit locations necessary for completion of the work. This shall include obtaining and providing access through any public or private property, as well as the removal and replacement of any fences, trees, shrubbery, landscaping, or other obstructions required to facilitate access and construction activities.
- The Town shall ensure that all access routes and pit locations provide sufficient clearance and maneuverability for Contractor equipment, including truck and trailer combinations associated with the SIPP operation measuring approximately fifty feet (50') in overall length, to safely access, back into, and operate within the designated work areas.

- The Town of Munster shall be responsible for the operation of all valves associated with the work areas and for verifying that all valves are fully functional, properly seated, and capable of completely isolating the pipeline section to be rehabilitated. Contractor's pricing and means/methods are based upon the pipeline being fully isolated with no active flow or running water present within the pipe during installation activities.
- Contractor's scope does not include the repair or replacement of existing pipe defects, including but not limited to active leaks, cracked pipe, separated joints, or other unforeseen pipeline deficiencies encountered during construction. In the event such conditions are identified and repairs are requested by the Town of Munster, such work shall be considered outside the original scope of work and will be performed only upon approval of a written change order for the additional repairs.
- Contractor shall provide temporary water service connections through existing meter boxes where accessible and through exterior hose bib connections at residences where water meters are located within basements or otherwise inaccessible for temporary connection purposes. The Town of Munster and the respective property owner shall be responsible for ensuring all meter valves and associated isolation valves are fully operational and capable of completely shutting off water service without leakage prior to temporary water service installation.

NOTES / EXCLUSIONS

- Owner shall provide the following services when applicable: site restoration; landscape restoration; dust control and erosion control measures; pipe repair; pipe access.
- Owner shall isolate, and drain the Asset prior to renovation operations.
- Owner shall provide that no moisture or water is entering the Asset during renovation operations.
- Owner shall perform any pressure testing and return of Asset back to service.
- Water must be available within 150' of Asset.

Change Order

Utility Service Company, Inc./Town of Munster
SOW8 2026

Customer: Town of Munster

Project: SOW8

Town: Munster

State: Indiana

Zip: 46321

Phone: 219-836-6900

Fax: N/A

E-Mail: jmarino@munster.org

Change Request

We hereby order the following change in the described contract or order the following extra work beyond the scope of any existing contract: (describe work to be performed):

Amount of Change

The contract sum shall be increased/(decreased) by:

☐ The Fixed sum of \$ _____.

☐ At the agreed rate of \$ _____ per hour of time expended to complete the change, plus 115% of the cost of all materials.

☐ Contractors actual cost plus 15%.

☐

Contract Change

The time for completion of any existing contract shall be increased by the estimated _____ days required to complete the change or by an equitable amount of time if no time estimate is presently available. The contractor may request suitable verifications of funding for this change or extra work before work commences or materials are ordered.

Submitted by: _____ Date: _____

Acceptance and Approval

Accepted and approved by Owner:

Accepted and approved by Owner:

Owner Signature

Date: _____

Owner Signature

Date: _____

EXHIBIT A



Proposal for **OAKWOOD AVENUE WATER MAIN SIPP**

Town of Munster, IN
May 27, 2026



Proposal for **OAKWOOD AVENUE WATER MAIN SIPP**

WATER DIVISION
PUBLIC WORKS DEPARTMENT
TOWN OF MUNSTER, IN

SUBMITTED BY: UTILITY SERVICE GROUP WATER SOLUTIONS, LLC
LEGAL ENTITY: UTILITY SERVICE CO., INC. (TAX IDENTIFICATION NO. 58-1920989)
PERRY ADDRESS: 535 GENERAL COURTNEY HODGES BOULEVARD, PERRY, GA 31069
PERRY PHONE: (478) 987-0303
ATLANTA ADDRESS: 1230 PEACHTREE STREET NE, SUITE 1100, ATLANTA, GA 30309
ATLANTA PHONE: (855) 526-4413



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APPENDIX 6



Proposal for Oakwood Avenue Water Main SIPP

1. COVER LETTER

Town of Munster
1005 Ridge Road, Munster, IN 46321

Dear Selection Committee,

We sincerely thank you for the opportunity to respond to the Town of Munster's *Request for Proposal (RFP) for Oakwood Avenue Water Main SIPP*. We are uniquely positioned to provide the Town of Munster with the highest quality and most cost-effective SIPP rehabilitation and maintenance services.

Utility Service Group Water Solutions, LLC (USG Water Solutions)—hereinafter referred to as **USG**—is an extensively experienced contractor specializing in the rehabilitation and protection of water and wastewater infrastructure across the United States. Both our background and experience from our initial formation in 1963 provides us with over 60 years of experience in the rehabilitation and maintenance of water and wastewater industry assets. The team dedicated to performing the services is comprised of highly qualified SIPP professionals. They have been providing our specialized services for an extensive amount of time and will provide the associated services to the highest standard.

For more than 10 years, we have successfully performed numerous spray-in-place pipe (SIPP) and pipeline rehabilitation projects involving a wide range of pipe materials and operating conditions. Our experience includes the rehabilitation and coating of cast iron, ductile iron, asbestos cement (AC), and steel pipelines for municipalities, utilities, and industrial clients across the United States. USG has successfully completed projects on pipelines ranging in size from four (4)-inch to 36-inch diameter utilizing proven surface preparation methods, application techniques, quality control procedures, and coating systems designed to extend asset service life and protect critical infrastructure investments.

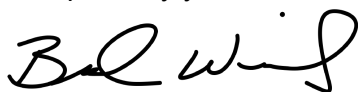
Our experienced personnel, specialized equipment, and established safety and quality assurance programs allow us to consistently deliver successful rehabilitation projects while minimizing impacts to system operations and the surrounding community. Our team understands the complexities that are associated with aging pipeline infrastructure and has extensive experience coordinating bypass operations, temporary water systems, valve isolation, excavation, and restoration coordination—as required for successful project completion.

Through our nationwide experience and commitment to quality workmanship, USG has developed a strong reputation for safely delivering durable, long-term rehabilitation solutions for potable water infrastructure systems. Our many long-term references can attest to our strong commitment to client satisfaction. The quality of our services is guaranteed by our ISO 9001:2015 Certification—ultimately ensuring that our clients receive the highest quality of services possible.

Our unique capabilities incorporate a more diverse breadth of services than any other contender in our industry—which will ensure ongoing, long-term success. We can customize a service plan that meets the Town of Munster's specific project needs and budget—while also guaranteeing consistent compliance with all applicable local, state, and federal requirements and regulations.

We look forward to the prospect of meeting with the Town of Munster to expand and elaborate on our extensive qualifications and capabilities—as well as to answer any questions pertaining to the information that is provided within this *Proposal for Oakwood Avenue Water Main SIPP*.

Respectfully yours,



Mr. Brad Winkeler, P.E.
National Director of Operations
Phone: (618) 401-1861
Email: bradley.winkeler@usgwater.com

Mr. Brock Strader
Water System Consultant (State of Indiana)
Phone: (217) 977-5466
Email: brock.strader@usgwater.com

Proposal for Oakwood Avenue Water Main SIPP

2. CONTRACTOR QUALIFICATIONS

USG—an **American-owned-and-operated C-Corporation**—directly employs over 500 professionals dedicated to managing and maintaining water distribution system assets. USG’s collaborative teams include highly qualified experts with vast experience in asset management. USG has successfully worked with thousands of utilities on critical infrastructure issues—providing cost-effective solutions to solve countless water quality and compliance issues.

Per the requirements of the RFP, please see our responses to the following minimum qualifications:

- **A minimum of five (5) years of continuous experience in trenchless pipe rehabilitation, specifically spray-in-place pipe lining**

USG has over 10 years of continuous experience in trenchless pipe rehabilitation—specifically spray-in-place pipe (SIPP) lining.

- **Successful completion of at least three (3) SIPP projects of similar scope and size within municipal systems**

Please refer to the client reference table below provided below.

- **NASSCO-certified inspection personnel for pre- and post-CCTV inspection**

Per Addendum No. 1—issued on May 18, 2026—inspection personnel for pre- and post-CCTV inspection do not need to be NASSCO certified. They shall, however, be qualified to perform the respective inspection. USG complies and will utilize personnel that is qualified to perform the pre- and post-CCTV inspections.

- **Compliance with AWWA C620-19**

USG ensures compliance with AWWA C620-19.

- **Valid Indiana Contractor's License and all required permits**

The State of Indiana does not require a General Contractor’s License at the state level, but we have provided the Town of Munster with a copy of our Certificate of Authority as evidence of our ability to transact business within the State of Indiana. USG will also acquire all required permits needed to successfully conduct and complete the Town of Munster’s SIPP project.

- **Ability to furnish Performance Bond and Payment Bond each equal to 100% of the Contract Price**

USG has the ability to furnish performance and payment bonds—each equal to the 100% of the Contract Price.

CLIENT REFERENCES (PIPELINES / SIPP)

PIPELINE OWNER	CONTACT	PHONE #	DESCRIPTION
City of Corinth, TX	Rusty Guzman	(469) 733-6879	Inspected/rehabilitated 1,500' of 8" AC pipe
Merchantville-Pennsauken Water Commission, NJ	Jeffrey Whalen	(856) 663-0043	Inspected/rehabilitated 371' of 6" CI pipe
City of Youngstown, OH	Eugene Leson	(330) 743-5338	Inspected/rehabilitated 3,240' of 6" CI pipe

Proposal for Oakwood Avenue Water Main SIPP

USG KEY PERSONNEL		
NAME	TITLE	EXPERIENCE
Brock Strader	Water System Consultant (State of Indiana)	10+ Years
Eric Merithew, PhD	Service Center Manager (Massachusetts Service Center)	10+ Years
Chad Merithew	Assistant Service Center Manager (Massachusetts Service Center)	20+ Years
Benjamin Law	Assistant Service Center Manager (Massachusetts Service Center)	30+ Years
Joseph Griner	Service Center Manager (Indiana Service Center)	15+ Years
Richard Sides	Assistant Service Center Manager (Indiana Service Center)	30+ Years
Carlos Rocha	Director of Concrete, Plant, & Pipeline Services (CPPS)	20+ Years
Ty Forrester	Product Manager (CPPS)	10+ Years
Jonathan Cato	Chief Operating Officer (COO)	20+ Years
Brad Winkeler, P.E.	National Director of Operations	20+ Years
Anthony Harrison	Assistant Director of Operations	10+ Years
Jason Saylor, P.E.	Director of Engineering & Water Quality	25+ Years
Markos Mavrophilipos, P.E.	Director of Asset Evaluation	25+ Years
Robert Weaver	Vice President of Environmental Health, Safety, & Quality	15+ Years
Karl Nelson	Director of Quality Assurance / Quality Control (QA/QC)	20+ Years
Bryan Morrow	Director of Quality (North Region)	20+ Years
Kent Beaver	Director of Sales (Great Lakes Region)	10+ Years
Beth Watson	Customer Service Manager	20+ Years

SERVICE CENTERS

USG has 10 service centers strategically located across the United States to serve clients on a timely basis. Our service center crews manage and maintain 8,000+ assets for 6,000+ clients nationwide. The primary service center supporting the Town of Munster to successfully complete the associated work services is located in the **City of Bridgewater, MA**. USG's service center team ensures that all projects adhere to all performance standards, project schedule, and budget. Responsible for the successful maintenance and operability of hundreds of water distribution system assets across the northern region of the United States, the service center team possesses extensive project experience and specialized knowledge of the characteristics and conditions associated with water distribution systems, assets, and infrastructure in the State of Indiana. USG's service center is located at **128 Elm Street, Bridgewater, MA 02324** and can be reached via telephone at **(508) 279-9965**.

USG also has a local Indiana service center that is readily available to provide any additional support services to the Town of Munster—if needed. This **Odle, Inc.** facility is fully owned and operated by USG. USG's Indiana service center is located at **1801 West 26th Street, Muncie, IN 47302**—only three (3) hours from the Town of Munster—and can be reached via telephone at **(765) 288-3611**.

Proposal for Oakwood Avenue Water Main SIPP

3. PROJECT APPROACH NARRATIVE

USG shall mobilize personnel, equipment, and materials to the project site and establish temporary water service for residents affected by the SIPP rehabilitation operations. Temporary water service shall be provided by connecting poly-tubing to residential services utilizing existing meter boxes and hose bibbs—where applicable. The Town of Munster shall be responsible for operating all valves, shutting down the main, and ensuring complete isolation of the pipeline prior to rehabilitation activities.

The excavation pits shall then be installed at the designated locations to expose the existing pipeline. Approximately four (4) linear feet of pipe shall be removed at each pit location to facilitate access for the rehabilitation operations. The existing pipeline shall be cleaned utilizing drag scraping and/or high-pressure water jetting methods—as determined necessary based on the pipeline's existing condition. Following cleaning operations, USG shall perform a closed-circuit television (CCTV) inspection to verify the condition and cleanliness of the pipe prior to lining operations.

Upon the completion of the pre-installation inspection, the pipeline shall be rehabilitated utilizing the specified SIPP lining system. Following the installation of the SIPP lining system, an additional CCTV inspection shall be performed to verify coating uniformity and overall installation quality.

Following acceptance of the lining installation, the removed pipe sections shall be reinstated, and the pipeline shall be chlorinated and returned to service. BAC-T sampling and testing shall be performed by the Town of Munster.

Upon the completion of all rehabilitation activities, excavation pits shall be backfilled and compacted using native material, and USG shall demobilize all personnel, equipment, and materials from the site.

4. PROJECT SCHEDULE

USG has customized a work schedule to ensure that all work is completed by September 30, 2026 (09/30/2026). Please see the following project schedule associated with the Town of Munster's SIPP project—which includes the anticipated amount of time needed to complete each work task:

WORK TASK	TIMELINE
Mobilize	Two (2) Days
Setup Temporary Water System & Excavate Lining Pits	Five (5) Days
Cut, Clean, Coat, Chlorinate, & Reinstall Pipe	13 Days
Remove Temporary Water System, Backfill, & Compact Pits	Five (5) Days
Clean Up, Punchlist, & Demobilize	Four (4) Days

5. WARRANTY

A Sample Warranty has been provided within the Appendix section of this response. Please refer to the Sample Warranty document in the Appendix section for detailed warranty information.

6. FEES AND REIMBURSABLE COSTS

Please see the following lump sum cost for completing the Town of Munster's project—including all reimbursable expenses such as travel, labor, housing, etc.:

- Lump Sum Cost: **\$321,507**

Proposal for Oakwood Avenue Water Main SIPP

NOTES / EXCEPTIONS

Please refer to the following notes and exceptions that are associated with our *Proposal for Oakwood Avenue Water Main SIPP*:

- USG's proposal is conditioned upon the negotiation and execution by both parties of a written, definitive agreement containing mutually acceptable terms and conditions. This agreement shall include—but not be limited to—mutually acceptable provisions on the following subjects: (i) force majeure, (ii) indemnification, (iii) dispute resolution, (iv) liability cap, (v) waiver of consequential damages, (vi) warranty, (vii) excessive inflation, (viii) insurance requirements, and (ix) bonding. USG shall not have any contractual obligations with respect to the matters that are referred to herein unless—and until—a mutually acceptable, definitive agreement has been executed and delivered by both parties.
- USG's scope of work is limited to excavation, backfilling, and compaction of native materials at the proposed pit locations. USG shall not be responsible for any restoration activities, including—but not limited to—vegetation restoration, landscaping, fencing, concrete restoration, asphalt or pavement restoration, or any other surface restoration. No import or export of soil materials is included in this proposal; all excavated native material shall be reused for backfill to the extent practicable.
- The Town of Munster shall be responsible for providing and maintaining access to all rights-of-way and proposed pit locations necessary for completion of the work. This shall include obtaining and providing access through any public or private property—as well as both the removal and replacement of any fences, trees, shrubbery, landscaping, or other obstructions that are required to facilitate access and construction activities.
- The Town of Munster shall ensure that any and all access routes and pit locations provide sufficient clearance and maneuverability for USG's equipment—including truck and trailer combinations associated with the SIPP operation measuring approximately 50 feet in overall length to safely access, back into, and operate within the designated work areas.
- The Town of Munster shall be responsible for the operation of all valves associated with the work areas and verifying that all valves are fully functional, properly seated, and capable of completely isolating the pipeline section to be rehabilitated. USG's pricing and means/methods are based upon the pipeline being fully isolated with no active flow or running water present within the pipe during installation activities.
- USG's scope does not include the repair or replacement of existing pipe defects, including—but not limited to—active leaks, cracked pipe, separated joints, or any other unforeseen pipeline deficiencies encountered during construction. In the event such conditions are identified—and repairs are requested by the Town of Munster—such work shall be considered outside of the original scope of work and will be performed only upon approval of a written change order for the additional repairs.
- USG shall provide temporary water service connections through existing meter boxes—where accessible—and through exterior hose bib connections at residences where water meters are located within basements or otherwise inaccessible for temporary connection purposes. The Town of Munster and the respective property owner shall be responsible for ensuring all meter valves and associated isolation valves are fully operational and capable of completely shutting off water service without leakage prior to temporary water service installation.
- The Town of Munster shall isolate and drain the asset prior to renovation operations.
- The Town of Munster shall provide that no moisture or water enters the asset during renovation operations.
- Lead and/or asbestos abatement of any kind is not included in USG's proposal.

Proposal for Oakwood Avenue Water Main SIPP

APPENDIX

This Appendix section provides the Town of Munster with the submittal requirements and additionally relevant information associated with this *Proposal for Oakwood Avenue Water Main SIPP*—including:

- **Sample Warranty**
- **Approved Applicator Certificate (Warren Environmental, Inc.)**
- **Certificate of Authority (State of Indiana)**
- **Certificate of Insurance**
- **ISO 9001:2015 Certification**

USG also acknowledges receipt of the following Addenda issued by the Town of Munster in association with their *RFP for Oakwood Avenue Water Main SIPP*:

- **Addendum No. 1**—issued by the Town of Munster on May 18, 2026 (05/18/2026)
- **Addendum No. 2**—issued by the Town of Munster on May 18, 2026 (05/18/2026)

In addition to the items included in the Appendix, USG has provided the Town of Munster with some additional information submitted as an additional attachment to the submission email—including:

- **USG Safety & Health Program**



SAMPLE WARRANTY



USG WATER
— SOLUTIONS —

WARREN ENVIRONMENTAL SYSTEM

Warren Limited Warranty (hereinafter “Warranty”)

Warren Environmental, Inc. (“Warren”) warrants the Warren Environmental System™ materials (hereinafter “Product”), for any Warren Product properly applied and installed by an Approved Applicator (“Applicator”) on the Project named in this document, that is fully in compliance with the specifications of the Warren Environmental System™.

This Warranty is exclusively limited to, and is specifically dependent on the strict adherence to and the satisfaction of the following which shall constitute conditions precedent to the applicability and enforceability of this warranty:

- Coating must be purchased directly from Warren.
- Applicator must strictly follow and adhere to all Specifications regarding storage, handling, surface preparation, application, and any other requirements of the Warren Environmental System™.
- Applicator shall perform holiday testing in accordance with NACE SPO0188 to ensure coating is applied free from holidays & pinholes, and further perform adhesion testing to verify coating is bonded to substrate in accordance with Warren Environmental System™ Specifications. End User must record and maintain records and documentation of the results from such testing in order for Warranty to remain valid.
- End User and Warren shall conduct joint inspections of the Project on an annual basis during the Warranty Period to determine what, if any, remedial work needs to be performed at the Project, the cause for any alleged defect requiring remedial work, and which party has the responsibility to perform said remedial work; provided, however, said annual inspections will not diminish or negate End User’s responsibility to inspect and repair a Material failure as otherwise provided in this Warranty. End User shall arrange and coordinate such annual inspections with Warren and the failure of End User to coordinate and conduct any such joint inspection with Warren on an annual basis shall void and nullify this Warranty and any obligations thereunder.
- Any failure caused by or attributable in whole or in part to fire, war, acts of God, negligence, abuse, alteration, any change in conditions not customary to the purpose for which the coating was originally designed for, any mechanical force, temperature extremes, or chemical substances not customarily present or used in connection with the project structure voids the Warren Warranty.
- Warren Environmental System™ is not used for any purpose other than the intended purposes of Warren and has not been subjected to any negligence by End User or others.
- Any Claim under this Warranty must be made in writing to Warren, within 10 days of the initial discovery of the alleged defect. Once notified Warren will inspect the problem and make determination whether the claim is covered under this Warranty. Failure to provide written notice as described above shall bar any claim for such failure under this Warranty.

- End User shall submit all claims pursuant to this Warranty in writing to: Warren Environmental & Coatings LLC, 137 Pine Street Middleboro, Massachusetts 02346. All claims must contain the following:
 - A detailed description of the alleged defect
 - The date the affected System was installed
 - The date the End User detected the alleged defect
 - Copies of the End User’s quality control & test records demonstrating conditions of the Warranty have been satisfied
 - Copies of the inspector’s daily log book
- End User or Applicator shall be responsible to perform repairs if a coating related problem is discovered which is not the responsibility of Warren pursuant to this Warranty. Warren shall not be responsible for any incurred expenses for such repairs.

If any covered Warranty claim occurs during the one-year Warranty period, Warren shall provide the End User, at no cost, with the Material necessary to repair the covered Warranty claim. Liability in all events is limited to and shall not exceed the purchase price paid. This Warranty shall be interpreted, construed, and enforced under the laws of the State of _____. In any action at law, suit or equity, or other judicial or quasi-judicial proceeding for the enforcement of this Warranty, or for a claim for a breach of Warranty in connection with the work, the rights given under this Warranty are expressly conditioned on such claim being instituted and prosecuted in a court location in the State of coating application.

If any repair under the scope of the warranty takes place, the original named Warranty period shall not be extended as the result of said Warranty claim. Any repair furnished by Warren shall be covered by the terms of this Warranty only for the remaining term of the original Warranty period, provided that such repair is applied in accordance with Warren Specifications. Neither Warren nor the Applicator are responsible for any bypass, clean out, or pump down of the vessel on which Warranty repairs are to be performed. Nor shall Warren be held responsible for any liquidated damages or consequential damages as a result of defects in Material.

This Warranty only applies and extends to the named project only, and use described herein, and is null and void with respect to any other project and/or intended, contingent or actual application or use(s). If this Warranty is provided as a submittal requirement prior to actual work being completed, this Warranty is effective only as specified above, based on when the work is completed and paid for. This Warranty may not in any case be transferred or assigned by End User.

THIS LIMITED WARRANTY IS EXPRESSLY IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITING THE FOREGOING, ANY AND ALL GUARANTIES OF MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE. WARREN SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES UNDER ANY CIRCUMSTANCES. THIS LIMITED WARRANTY SHALL NOT BE EXTENDED, ALTERED OR VARIED EXCEPT BY A WRITTEN INSTRUMENT SIGNED BY THE WARREN ENVIRONMENTAL & COATINGS LLC.

LIABILITY, FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, LOSS OF PROFITS, LOSS OF USE, DEMURRAGE, OR PENALTIES, ARISING FROM ANY CAUSE WHATSOEVER. WARRENS TOTAL LIABILITY AND EXPOSURE FOR ANY LOSS, COSTS, DAMAGE OF WHATEVER TYPE OR NATURE, WHETHER SOUNDING IN CONTRACT, TORT, EQUITY, UNDER ANY APPROVED LIMITED WARRANTY CLAIM UNDER THIS WARRANTY OR OTHERWISE SHALL NOT EXCEED THE TOTAL PURCHASE PRICEPAID TO THE WARREN FOR STATED PROJECT.

WARREN'S ENTIRE LIABILITY RELATING IN ANY MANNER TO THIS LIMITED WARRANTY SHALL BE LIMITED EXCLUSIVELY TO PROVIDING REPLACEMENT MATERIAL FOR COVERED LIMITED WARRANTY CLAIMS. WARREN SHALL IN NO EVENT BE LIABLE TO END USER, OR TO ANY PERSON CLAIMING THROUGH END USER, WHETHER IN CONTRACT, TORT, OR STRICT PRODUCT

THIS LIMITED WARRANTY IS NOT A LIMITED WARRANTY BY WARREN CONCERNING THE APPLICATION OF THE COATING SYSTEM AND WARREN SHALL UNDER NO CIRCUMSTANCES BE RESPONSIBLE FOR THE IMPROPER APPLICATION OF THE COATING SYSTEM.

DEFINED TERMS:

a) End User: "End User", means a final purchaser who acquires Warren Products from an Approved Applicator or for whom Warren Products will be utilized and applied.

b) Warren Environmental System™: "Warren Environmental System" or "System" means a SYSTEM FOR PREHEATING AND SPRAY APPLICATION OF A TWO PART EPOXY COMPOSITIONS as described more fully in United States Patent Numbers 5645217, 7694894, 8409669, 8328116, 8919666, 9931653.

c) Material: "Material" shall refer to the Warren Environmental System™ 100% solids epoxy based, and epoxy blended materials manufactured by Warren Environmental, Inc.

d) Warranty: refers to the terms and conditions of the Warranty listed in this document limited to a duration period of one year from date of beneficial use of each coated structure.

e) Specification: refers to the Manufacturer mandated methods of storage, handling, surface preparation, application and testing as described in the Warren Applicator training manual

f) Approved Applicator: "Applicator", means a company that has been trained and certified in the application of the Warren Environmental System™ and is authorized by Warren to perform installations of epoxy coatings. Is in good standing. Spray Technician(s) must have had a valid Warren Training Certificate during the time of the work.

Warren Environmental & Coatings LLC

Job #: _____ Project Name: _____ Location: _____

Warren Environmental & Coatings LLC Authorized Representative:

PRINT: _____

SIGNED: _____ Date: _____

End User's Authorized Representative:

PRINT: _____

SIGNED: _____ Date: _____

APPROVED APPLICATOR CERTIFICATE
(WARREN ENVIRONMENTAL, INC.)



USG WATER
— SOLUTIONS —



WARREN ENVIRONMENTAL, INC

APPROVED APPLICATOR CERTIFICATE

This certificate is awarded to

UTILITY SERVICE CO., INC

*In recognition that they have successfully completed the Approved Applicator Program
To apply the Warren Environmental Systems. Furthermore; they have also demonstrated proficiency in the
use of the patented application system developed by WARREN Environmental of Carver Massachusetts.*

Jane Warren

Jane Warren, President

11/10/2011

Date: November 10, 2011

CERTIFICATE OF AUTHORITY **(STATE OF INDIANA)**



USG WATER
— SOLUTIONS —

**State of Indiana
Office of the Secretary of State**

**CERTIFICATE OF AUTHORITY
of
UTILITY SERVICE CO., INC.**

I, SUE ANNE GILROY, Secretary of State of Indiana, hereby certify that Application for Certificate of Authority of the above Georgia For-Profit Foreign Corporation has been presented to me at my office, accompanied by the fees prescribed by law and that the documentation presented conforms to law as prescribed by the provisions of the Indiana Business Corporation Law.

NOW, THEREFORE, with this document I certify that said transaction will become effective Friday, December 28, 2001.



In Witness Whereof, I have caused to be affixed my signature and the seal of the State of Indiana, at the City of Indianapolis, December 28, 2001.

Sue Anne Gilroy

SUE ANNE GILROY,
SECRETARY OF STATE

2002010200680 / 2002010233762

CERTIFICATE OF INSURANCE



USG WATER
— SOLUTIONS —



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
05/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. St. Louis MO Office 4220 Duncan Avenue Suite 401 St Louis MO 63110 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:														
INSURED Utility Service Co., Inc. 535 General Courtney Hodges Blvd Perry GA 31069 USA	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Starr Indemnity & Liability Company</td><td>38318</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Starr Indemnity & Liability Company	38318	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 570120027309 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC ☐ OTHER:			1000026018261	02/23/2026	02/23/2027	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			1000672993261 Auto (AOS) 1000672994261 Auto (MA)	02/23/2026	02/23/2027	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION			1000588247261	02/23/2026	02/23/2027	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	1000005268 (AOS) 1000005264 (WI)	02/23/2026	02/23/2027	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE-EA EMPLOYEE \$500,000 E.L. DISEASE-POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Munster, Indiana
Munster Town Hall
Attn: Ms. Jill DiTommaso, PE
Deputy Town Manager
1005 Ridge Road
Munster IN 46231 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

Holder Identifier :

570120027309

Certificate No :



ISO 9001:2015 CERTIFICATION



USG WATER
— SOLUTIONS —



BUREAU
VERITAS

Bureau Veritas Certification

USG WATER SOLUTIONS LLC

535 Courtney Hodges Blvd Perry, GA 31069 United States

This is a multi-site certificate, additional site(s) are listed on the next page(s)

Bureau Veritas Certification Holding SAS - UK Branch certifies that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards detailed below

ISO 9001:2015

Scope of certification

Provides rehabilitation services and asset maintenance programs for municipal and industrial water distribution systems

Original cycle start date:	12-January-2018	
Expiry date of previous cycle:	11-January-2024	
Certification / Recertification Audit date:	11-November-2023	
Certification / Recertification cycle start date:	12-January-2024	
Subject to the continued satisfactory operation of the organisation's Management System, this certificate expires on:	11-January-2027	
Certificate No.: US018948	Version: 2	Issue date: 16-January-2026

Brian Sanders



0008

Signed on behalf of BVCH SAS UK Branch

Certification Body Address: 5th Floor, 100 Lower Thames Street, London, EC3R 6DL, United Kingdom

Local Office: 16800 Greenspoint Park Drive Suite 300S Houston, TX 77060, USA

Further clarifications regarding the scope and validity of this certificate can be found by selecting or scanning the QR Code shown on the left.

CER CERTIF ALL TPL 002 Rev 4.3

4 Nov 2024





BUREAU
VERITAS

Bureau Veritas Certification

USG WATER SOLUTIONS LLC

ISO 9001:2015

Scope of certification

Site Name	Site Address	Site Scope
USG Water Solutions LLC	535 Courtney Hodges Blvd Perry, GA 31069 United States	Provides rehabilitation services and asset maintenance programs for municipal and industrial water distribution systems
Site 1	1230 Peachtree St NE, Suite 1100 Atlanta, GA 30309 United States	
Site 2 - USCI - ARKANSAS	12748 US Hwy 70 Proctor, AR 72376 United States	
Site 3 - USCI - GEORGIA	141 Hicks Drive Perry, GA 31069 United States	
Site 4 - USCI - ILLINOIS & MAXCOR	900 Country Creek Dr New Lenox, IL 60451 United States	
Site 5 - USCI - JPI	6150 Center Road Lowellville, OH 44436 United States	
Site 6 - USCI - KANSAS	1259 S 220th Street Pittsburg, KS 66762 United States	
Site 7 - USCI - MA / MERITHEW	128 Elm Street Bridgewater, MA 02324 United States	
Site 9 - USCI - NORTH CAROLINA	200 Old Covered Bridge Rd Madison, NC 27025 United States	
Site 10 - USCI - TEXAS	16002 Kitzman Road Cypress, TX 77429 United States	
Site 12 - USCI - CALIFORNIA	2240 E Cedar St Ontario, CA 91761 United States	

Certificate No.: **US018948**

Version: **2**

Issue date: **16-January-2026**

Brian Sanders



Signed on behalf of BVCH SAS UK Branch

Certification Body Address: 5th Floor, 100 Lower Thames Street, London, EC3R 6DL, United Kingdom

Local Office: 16800 Greenspoint Park Drive Suite 300S Houston, TX 77060, USA

Further clarifications regarding the scope and validity of this certificate can be found by selecting or scanning the QR Code shown on the left.

CER CERTIF ALL TPL 001 Rev 4.3

4 Nov 2024





BUREAU
VERITAS

Bureau Veritas Certification

USG WATER SOLUTIONS LLC

ISO 9001:2015

Scope of certification

Site Name	Site Address	Site Scope
Site 13 - ODLE, INC.	1801 W 26th St Muncie, IN 47302 United States	Provides rehabilitation services and asset maintenance programs for municipal and industrial water distribution systems

Certificate No.: **US018948**

Version: **2**

Issue date: **16-January-2026**

Brian Sanders



Signed on behalf of BVCH SAS UK Branch

Certification Body Address: 5th Floor, 100 Lower Thames Street, London, EC3R 6DL, United Kingdom

Local Office: 16800 Greenspoint Park Drive Suite 300S Houston, TX 77060, USA

Further clarifications regarding the scope and validity of this certificate can be found by selecting or scanning the QR Code shown on the left.

CER CERTIF ALL TPL 001 Rev 4.3

4 Nov 2024



USG Water Solutions

535 General Courtney Hodges Blvd.

Perry, GA 31069

(478) 987-0303

<https://usgwater.com/>



To: Town Council
From: Russ Kozyra
Meeting Date: July 20, 2026
Subject: Mud Valve for White Oak Water Tank

Summary

Utility Service Co., Inc. the contractor that cleaned and inspected the White Oak Avenue water tank, is recommending the installation of a mud valve. Currently, the system design results in sediment buildup at the bottom of the tank that is difficult to remove without contracting a firm to clean the entire tank. While this sediment buildup is not harmful, it adds weight to the tank, reduces water capacity in the tank, and has to be filtered out of the water as it reenters the system. A mud valve is a valve that is installed at the base of the tank so you can periodically drain the sediment that collects there without having to drain the entire tank, improving water quality.

Utility Service Co., Inc. currently works under a Master Services Agreement (MSA) and is capable of performing this work as an amendment to Scope of Work No 5, the washout project. This amendment is for \$10,000. The work will begin in 2027 when the White Oak and Fisher water tower is scheduled for a washout per state requirements and will not affect any services. This was an unfunded project. The funds have been budgeted for in the Water Bond.

Financial Impact

Funding Source: Water Revenue Bond

Budgeted Amount: 10,000

Cost: \$10,000.00

Recommended Council Action

By motion and roll call vote approve the amendment to scope of work #5 for \$10,000 for a mud valve installation at the White Oak Avenue water tank by Utility Service Company, Inc.

Attachments:

1. Amendment No. 1 to SOW5 - Town of Munster IN 01.28.2026

AMENDMENT TO SCOPE OF WORK NO. 5

BETWEEN

UTILITY SERVICE CO., INC. AND

TOWN OF MUNSTER, IN

**CONTRACT FOR SERVICES – 1,000,000 GALLON PEDISPHERE –
FISHER AND WHITE OAK STREET TANK**

1. **Effective Date.** The Effective Date for this Amendment No. 1 to Scope of Work No. 5 (SOW5) shall be January ____, 2026.
2. **Adjustment of Scope and Fees.** During the washout inspection to be performed in Contract Year 5 (2027), a mud valve shall be installed. The parties agree that this is a one-time service and any future mud valve installation or replacement will be negotiated by the parties.

The additional fee for this scope is **\$10,000.00**. This amount shall be added to the upon-completion invoice for Contract Year 5.
3. **Ratification of Original Contract.** Except as expressly amended and modified herein, the parties do hereby ratify and affirm the Master Services Agreement and Scope of Work No. 5 and acknowledge their binding effect upon the parties.
4. **Authorization to Execute.** The signatories below certify that they are duly authorized to execute this Amendment No. 1 to Scope of Work No. 5 on behalf of the entities represented.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 to Scope of Work No. 5 effective the day and year first above written.

OWNER

Town of Munster, IN

COMPANY

Utility Service Co., Inc.

By: _____

Name: _____

Title: _____

Date: _____

By:  _____

Name: Jonathan Cato

Title: Chief Operating Officer

Date: January 28, 2026



To: Town Council
From: Russ Kozyra
Meeting Date: July 20, 2026
Subject: Water Loss Audit

Summary

This item is for Town Council to consider engaging M.E. Simpson to perform a Water Loss Audit. To better understand non-revenue water, the Indiana Legislature adopted IC 8-1-30.8, which obligates water utilities to complete annual water audits. A Water Loss Audit looks at operational and financial data of the entire Water Utility. The goal is to identify areas of water loss to conserve this resource and to determine areas to improve. In odd-numbered years, the audit must be performed, validated, and submitted to the Indiana Finance Authority. In addition, the legislation requires water loss audits to be validated by a certified, third-party water audit validator ("Certified Validator") and submitted to the Indiana Finance Authority (IFA) for compilation into a biennial report to the General Assembly. If this is not done, the Town is not eligible to participate in the State Revolving Fund.

Validated Water Loss Audits are due to the IFA by August 1, 2026. In 2024, M.E. Simpson performed a Water Loss Audit for the Town. Performing a Water Loss Audit includes great detail and is complicated and time-consuming. M.E. Simpson has the expertise to complete the project for the Town.

Financial Impact

Funding Source: Water Cash Operating Fund

Budgeted Amount:

Cost: \$17,000.00

Recommended Council Action

By motion and roll call vote, approve the engagement letter from M.E. Simpson Co., Inc. dated June 26, 2026, to perform and validate the 2025 Water Loss Audit for an amount not to exceed \$17,000.00.

Attachments:

1. Water Loss Audit

STATEMENT OF QUALIFICATIONS

M.E. Simpson Co., Inc. has been providing water loss control programs for over thirty eight years in various forms, ranging from large water production meter testing and calibrations for meters up to 108" in diameter, large meter testing, calibration and repair, state of the art leak detection surveying and leak pinpointing, and Water Audits, Audit Validations and Water Loss Reduction programs. MESCO has been providing peer reviews for some Chicago suburbs for their LMO2 (Lake Michigan Water Allocation) submittals, in some cases for over 25 years. Our firm has performed Real loss assessments (leak detection) on a combined total of over 100,000 miles of water main since 1986. We have provided Apparent loss assessments, having assessed over 50,000 commercial/industrial large meters for accuracy, assessed numerous production water meters not only in the Midwest but in several larger cities in the US. Our firm has provided formal water auditing with validation services to several cities and towns since 2003 when the IWA/AWWA Water Audit methodology was developed and released for use by the American Water Works Association (AWWA) Water Loss Committee.

Members of the MESCO staff are current and active members of American Water Works Association (AWWA) committees directly related to water loss control. John H. Van Arsdel, Vice President, was Chair of the American Water Works Association's (AWWA) largest committee, the Water Loss Control Committee from 2010-2014, as well as being a member of the sub-committees for the Water Audit Software and M36 manual "Water Audits and Loss Control Programs". He has over 29 years of water loss control project management experience. Michael Simpson, CEO, was a member of the Water Loss Control Committee and is currently a member of the subcommittee for the M36 Manual on "Water Audits and Loss Control". He has over 35 years of water loss control management experience. Dan Hood, President, is a member of the AWWA Meter Standards Committee (M6 Manual on "Water Meter Selection and Maintenance"). He also has over 35 years' experience in water loss control. Aaron Horbovetz, P.E., PMP, is a member of the M33 committee on "Flowmeters in the Water Supply" and the M22 committee on "Sizing Water Service Lines and Meters". He has over 19 years of experience in water loss control management. The combined total years of direct experience in water loss control programs with just these four MESCO employees is almost 120 years.

The M36 Manual on "Water Audits and Loss Control" was recently under rewrite where Mr. Van Arsdel has had input into the rewrite process by authoring one chapter and editing various other chapters of the manual. Mr. Van Arsdel has also participated on the Water Audit Software subcommittee with the revision and review of the free AWWA Water Audit Software, Version 5, which has been recently released for public use this past August. Mr. Simpson provided peer review of the M36 manual prior to being submitted for publication in late 2015. Mr. Hood was involved with input into the revised M6 Manual on Water Meters released four years ago. Mr. Horbovetz has been involved on a subcommittee for the rewrite of the M33 Manual on "Flowmeters in Water Supply". The practices outlined in this manual are directly tied to verifications of total water system inputs for water utilities. This manual is currently under peer review and due for publication this year (2018).



June 26, 2026

Mr. Phil Pierce
Town of Munster
508 Fisher Street
Munster, IN 46321

RE: PROPOSAL FOR WATER AUDIT AND VALIDATION SERVICES

Dear Mr. Pierce,

M.E. Simpson Co., Inc. is pleased to present the Town of Munster with our proposal for Water Loss Audit Services and Level 1 Validation Services. We are honored to be considered for this work and are confident our team will help make the project a success.

M.E. Simpson Co., Inc. is a Professional Services Firm dedicated to developing and providing programs and services designed to maximize peak performance for our clients' water distribution systems. Many of these programs are universally recognized as a part of "Best Management Practices" (BMPs) for utilities. We pride ourselves on delivering solid solutions using the highest quality technical and professional services by way of state-of-the-art technology and a skilled and well-trained staff of professionals. Our highly educated engineers and technical team are committed to the success of this project. They will be ready at a moment's notice to relieve your staff's burden and ensure a seamless continuation of your services.

Our services were developed and refined to provide utilities with programs that can be customized to meet their needs. From complete "Turn-Key" services to assisting with the development of "in-house" programs for utilities, M.E. Simpson Co., Inc. serves our Clients with this goal: to deliver to the public the implicit faith that **"the water is always safe to drink"**.

Thank you for your consideration and this opportunity to acquaint you with our water audit services and offer this response. We are committed to exceeding your expectations.

Sincerely yours,

Jacob Fox
Regional Manager

Jacob Fox
Regional Manager

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 T
888.531.2444 F

Jacob.Fox@mesimpson.com

MESCO has been producing successful water loss reduction results in the Chicago metro suburban area for over 38 years. These services have also been provided to several water utilities across the United States from small utilities to some of the largest water utilities including Los Angeles, Chicago, Baltimore, Miami-Dade, and Phoenix. MESCO believes that through this work we have established a proven history of delivery, responsiveness, ingenuity and environmental stewardship. We share the same mission as the Utility and are encouraged by the leadership role that the Utility is assuming towards a holistic approach to address the water loss challenges in addition to compliance with the State of Indiana's Senate Enrolled Act 4.

MESCO has demonstrated its commitment to water loss control not only through its work, but also in the form of training by participating in various AWWA section education programs. Our firm continues reinforcing this commitment by providing Water Audit training using the AWWA Free Water Audit Software, including providing master instructors and curriculum for the "Train the Trainer" programs for the Illinois Section AWWA and IEPA, implemented in the fall of 2014 and for 2015. We did the same for the Indiana Section AWWA in 2016 for assistance with the water system infrastructure assessment program commissioned by the State of Indiana and operated by the Indiana Finance Authority. Currently, M.E. Simpson Company is teamed with the Indiana Section AWWA to provide water loss audit workshops and validator training and certification workshops in the State of Indiana for the Indiana Finance Authority.

Michael Simpson, John Van Arsdell, Randy Lusk, Jeff Cunningham and Steve Dennis are all Certified/Licensed State of California and State of Indiana Validators. This group of water professionals brings a wealth of knowledge and understanding in water loss control and water audits.

At MESCO, services are tailored to the specific needs of our clients. Our participation can range from the small, specialized work supplementing the work of utility in-house staff, to complete development of full-scale water loss control programs.

M.E. Simpson Co., Inc. will provide a project team that will assist Utility's efforts to control water losses. The benefits are the following:

- Considerable experience in Large Production/master meter testing and analysis, loss of head testing, fire flow testing, leak detection, and other distribution system field analysis
- Considerable engineering experience in large commercial/industrial meter testing and analysis.
- Considerable experience in leak detection programs administered both locally and nationwide.
- Considerable Water Audit experience both locally and nationwide, from small rural systems to 410,000 metered connections including Level 1 validations as well as Level 2 and Level 3 Validations.
- An organization which emphasizes the need to facilitate project execution by assuring that the appropriate technical expertise is readily accessible.

By implementation of this water audit validation, a platform can be developed to perform the Level 1 Validation for the audit each year. This will develop a track history to make sure Utility water loss controls stay on target. Our team brings to the Utility demonstrated experience in water loss control, water auditing and audit validations.

From MESCO's in depth experiences working with several water utilities performing water loss control programs and water audits, there have been some very similar issues from each utility that have been clearly exposed. Utilities expect the auditing and validation process to be able to be performed at a high level, with competent technicians and staff, and that it is done efficiently. There are three basic objectives that should be met by the Project Team:

1. **Expertise.** The Utility needs breadth and depth to help solve the variety of water loss challenges that it faces in maintaining the water infrastructure – which is large, complex, aging and requiring upgrading to address new water needs. Expertise is needed in:
 - Assessments of the total Water Supplied with a focus on specialized attention for water system input including wholesale purchases, wholes sale exports and making sure the amounts are true
 - Assessments of all Authorized water uses
 - Assessment of Apparent losses ranging from inaccurate metering and accounting issues.
 - Assessment of gaining control over Real losses (leaks) by determining what losses are truly economically recoverable
 - Assessments of the utility policies and procedures for the distribution system
 - Validation of all the data inputs to ensure the Audit is robust
 - Present realistic, measurable, and achievable water loss control goals
2. **Streamlined Access.** The Utility needs to be able to easily access and manage the Project Team's expertise to bring it to bear on water loss problems rapidly and with the least possible administrative burden to the Utility staff. However, the Utility will need to have considerable input to the process by providing needed data for the Validation process and analysis. In this respect, interaction with Utility staff will be needed to produce a quality water audit validation.
3. **Professional Working Relationships.** The Utility must be confident that the Project Team is working as true professionals – putting the Utility's interest first. The professionals in the Utility organization must have good working relationships with MESCO's professionals. Both parties should look for opportunities to help each other do their jobs better and more efficiently.

The strengths of the M.E. Simpson Co., Inc.'s organization and staff, as well as our specific approach to this assignment, will fulfill all of the Utility's needs for the water audit level 1 validation.

Streamlined Access

Our proposed organizational arrangements will allow the Utility fast and direct access to our technical resources.

M.E. Simpson Co., Inc. was founded in 1979 by Marvin E. Simpson. Our firm has become the industry leader in developing and providing programs and services aiding our clients in maximizing their peak performance for their water distribution and wastewater collection systems. We offer our clients the highest quality Professional Services, using state-of-the art technologies and highly skilled and trained professionals. Our staff has developed a host of high-tech programs that will ensure that your Utility will be proactive in dealing with both your water distribution and waste water collection systems.

"Crumbling infrastructure, inaccurate records, conservation, sustainability, water quality, water loss, economic conditions, revenue shortfalls, being green, having enough water"; these are all statements and buzz words in today's society. Currently in the water industry, these words are our reality, thus making them our responsibility.

The company began operations in Rochester, Indiana, in 1979. The corporate headquarters moved to Valparaiso, Indiana in 1989.

M.E. Simpson Co., Inc. is active in Water Works Organizations at the national and state levels such as American Water Works Association, Water Environment Federation, Water Operators Associations, Rural Water Association, American Backflow Prevention Association, American Public Works Association as well as local Districts, Branches, and Suburban Groups.

Our support of these groups goes beyond just holding a membership to truly taking an active role by allowing employees to fill elected and appointed positions as officers and committee chairpersons. M.E. Simpson Co., Inc. has always taken an active role in education by making presentations at no charge at meetings, training seminars, and providing continuing education credits for water operators through the various water groups.

Here are additional highlights of each company's qualifications that will demonstrate our suitability in performing the work of providing the proper Water Loss Audit and/or Level 1 Validation compliance.

- ◆ MESCO has worked with the Illinois Section AWWA in development of the "Train the Trainer" program for water audit workshops statewide in 2014-15. In 2015-2016, MESCO staff were involved with developing and presenting similar workshops for the State of Indiana so the new law on water auditing is met. Currently, MESCO is teamed with the Indiana Section AWWA and provides Water Loss Audit workshop and Validator Certification program services for the State of Indiana.
- ◆ MESCO staff have been regular presenters at various AWWA section meetings, ACE, DSS, WIC and NAWL on water loss control, water auditing, and water loss remediation efforts for well over 20 years.
- ◆ MESCO Staff serve on the M6, M22, M33 committees in addition to the M36 committee.
- ◆ For over 28 years MESCO staff have assisted several Chicago Suburbs with their reporting of the Lake Michigan Water Allocation (LMO2 forms) detailing water losses reported annually to the State of Illinois.
- ◆ MESCO was recently involved with providing workshops for CA NV AWWA on Leak Detection as well as Water Loss Control with in 2016, 2017 and 2019.
- ◆ MESCO has provided large meter assessments (testing and repairs) on over 75,000 large meters in the last 38 years.
- ◆ MESCO has performed leakage assessments on over 100,000 miles of pipe in the last 35 years across the US, as well as Puerto Rico, Turkey, Italy and Diego Garcia, with several deployments to military bases, state side and overseas.
- ◆ MESCO currently operates 15 plus leak computer correlators along with Echologics Echo Shore Large Main leak detection equipment and ePulse Acoustic Pipeline Condition Assessment tools.
- ◆ MESCO can flow test production meters as large as 108" in diameter (Venturi meters as well as Mag style meters)

PROJECT APPROACH & SCOPE

Water Loss Audit Program

A Water Loss Control Audit program is needed to be able to help the water utility control the water losses in the distribution system. This will be accomplished by using the standard AWWA Water Audit Software as well as following methods contained in the AWWA M36 manual on Water Audits and Loss Control Programs. This specific program will incorporate an approach of using a “top-down” analysis of the water system that will examine all the facets of water use and water loss in the utility. Therefore, it is imperative that the selection of a qualified Project Team be conducted with the utmost care with thorough research. Any team selected should have no trouble determining some areas of water loss. It is especially important to be able to locate all areas of water loss in the system including real losses, apparent losses, including potential issues with the accounting and billing departments. That will be the real true test of the mettle and ability of the Water Loss Control Audit Team. In addition, gathering data for the general condition of the distribution system is something the project team will need to be well versed in. Therefore, a practical project management plan with a proven QA/QC plan is needed to insure this happens.

M.E. Simpson Co., Inc.’s philosophy behind water distribution system water loss audit services as incorporated in this work plan is to provide the Utility the following benefits:

- ◆ Conserving freshwater resources
- ◆ Determining the exact areas of true water losses
- ◆ Reduce the cost of lost water through leakage
- ◆ Conserve energy and reduce costs by reducing pumpage
- ◆ Help in monitoring potential system operation and maintenance problems
- ◆ Promote proper accounting and financial reporting (GASB 34)
- ◆ Reduce the risk of water shortage and customer hardship (drought management)
- ◆ Location of losses through commercial and residential meters which are improperly registering and recording water use
- ◆ Locating billing and accounting errors
- ◆ Ensure a sound and reliable water service for customers of the Utility
- ◆ Providing short- and long-term water loss reduction strategies for the Utility

Several items uniquely qualify M.E. Simpson Co., Inc. in performing this Water Loss Audit Program. The Project Team’s extensive practical experience in leak detection methodology coupled with other extensive Water Loss Assessment Program experience such as Water Audits, Meter Testing, and Master Meter Assessments, will allow for a thorough examination of the Distribution system records and operations to help reduce the total water loss occurring in the distribution system. In addition, the Team will be made up of individuals who are members of the AWWA national Water Loss Control Committee, including a current past chair of the committee.

Water Loss Control Survey – Audit Approach

Our **Water Loss Control Survey/Audit program** is a multi-phase plan encompassing a select group of our services that will assist your Utility in improving water accountability and optimizing your distribution system's operational performance. Our program will be structured around your specific needs so that you can optimize your results and maintain flexibility in the performance of the various tasks. The Project Team will submit a questionnaire for details required for the review.

The Utility will provide all relevant information to conduct the water audits. In the collection and review of the data, a hierarchical approach will be used.

- ◆ Current information found in the water utility reports and files will be used as the initial set of data. Some discrepancies among the data sets will be resolved by contacting water utility staff.
- ◆ Past audits will be consulted and used. Older legacy water utility data may be consulted as well. When appropriate, the information will be prorated to reflect changes in the system, including production and consumption for years or the audit period.
- ◆ In the absence of specific data for the water utility, information and assumptions from other audit workbooks and published literature may be used. Important references will include certain AWWA manuals and papers from the various IWA/AWWA water loss conferences (such as Leakage 2005, Leakage 2007, and Water Loss 2009), etc. For example, small and large meter accuracies have major impacts on the results of water audits. If the water utility does not have the data to support their estimated accuracy, then the Project Team may use data from the literature to estimate such Apparent Losses such as data from various Research Foundation water loss studies for AWWA. As an option to the utility, a statistical sample of meters can be tested by the utility to get a more accurate estimate of incorrect registration.
- ◆ Cost data such as the annual operational costs and marginal costs will need to be supplied to complete the audit.
- ◆ Physical parameters of the water system will need to be gathered to make certain calculations.

Task 1: Determine System Input

The first phase of our Water Loss Control Survey/Audit is to evaluate your water production through the master water meters to ensure the input into the system has been accurately documented. All water audits must start with verification of the distribution system input to ensure reliable water production amounts. Without this validation the audit will be flawed from the start.

Record Review

All master meter production data for the selected audit period will be reviewed along with an examination of any past master meter test results. This may include any reports periodically submitted to the state's regulatory agencies or regional water authorities. Total pumpage amounts for the audit period will need to be determined along with the marginal costs of water production.

Master Meter Evaluation

Part of the first phase may need to include evaluations of your master water meters to ensure all the meters follow AWWA standards for water meters. These evaluations can help verify your total water production volume for the audit period and help determine the actual water loss. All master meters would be evaluated in accordance with American Water Works Association standards (reference AWWA M6 and M33 Manuals).

Evaluations

- ◆ The Project Team may need to assess all master meter sites. The settings would be analyzed to determine meter layout. This site assessment should be done prior to any data review so that factors possibly affecting meter accuracy can be determined.
- ◆ Schedule evaluations with the Utility during normal working hours. Exceptions to evaluations times will be made on a case-by-case basis, depending on accessibility to the meter.
- ◆ Past meter test flow data will be examined, if available.
- ◆ Production data for at least 12 months would need to be trended, and if available, the last 36 months as well.

Task 2: Determine Authorized Consumption

All studies and reports on previous water loss for the utility will be reviewed with the goal of refining and updating previous techniques. The Project Team will also carry out a detailed review of current water loss practices to identify cost effective loss reduction strategies. A brief review of the accounting and billing system is also imperative for this phase of the program the following items must be thoroughly researched and quantified for the 12-month audit period

- ◆ Billed Metered Water
- ◆ Billed Unmetered Water
- ◆ Unbilled Metered Water
- ◆ Unbilled Unmetered Water

Billed Metered Water

The meter accounting and billing evaluation can help locate inconsistencies within the accounting, meter reading and billing cycles, identify problems resulting from inaccurate reading or recording of the individual accounts of metered water and identify possible potential meter accuracy problems. The evaluation will allow the development of cost-effective recommendations for the correction of the problems located.

Select information for various meter accounts and the historical consumption for at least 12 months of time (typical audit period of one year) may be copied from the Water Utility's database. This information would be imported to the Project Team's program for review and evaluation. The type of information maintained in the Water Utility's database will determine the depth of our evaluation.

The following consumption evaluation will be performed on the data that is available.

- ◆ Perform analysis of pumped finished water versus billed water
- ◆ Review of your account billing cycles, procedures and practices.
- ◆ Review of your account meter reading cycles.
- ◆ Review of your account meter reading procedures and practices.
- ◆ Consumption patterns and trends are developed to locate decreasing or erratic historical use.
- ◆ Usage patterns of meters by sizes are reviewed.
- ◆ An evaluation of revenue is performed.

Billed Unmetered Water

All account information regarding unmetered water that is billed such as possible bulk sales, estimated consumptions, fire service water used, etc. will be evaluated. This area of examination can often turn up water uses that have not been documented.

Unbilled Metered Water

Water used by municipal buildings or departments that is metered but for some reason is not billed, such as park departments, pools, schools, government buildings, etc., will be evaluated. This water may very well be tracked as far as consumption is concerned but no revenue is generated from its use. Hence, this would be termed as a part of “Non-Revenue Water”.

Unbilled Unmetered Water

Water use in this area is usually hard to predict and sometimes tough to estimate. It could be seasonal hydrant flushing, fire system flushing, street cleaning, and fire suppression. Theft of water, however, is not part of this. It is covered under unauthorized consumption. Unbilled Unmetered Water is part of “Non- Revenue Water” and the utility is not gaining an income from it. The account review can sometimes uncover accounts not being billed properly.

Our Project Team has extensive experience in the evaluation of metered consumption. We will use tried and true methods developed over the last 40 years and can ferret out bad practices both in metering and accounting/billing.

Once the Authorized Consumption has been totaled, it can be subtracted from Water Supplied to yield the water loss totals. The water loss total can be split into Apparent Losses and Real Losses.

Task 3: Determine Apparent Loss

This effort involves assessment of the three components of Apparent Losses shown in the Water Balance: Customer Metering Inaccuracies, Systematic Data Handling Errors associated with the water utility’s read-to-bill process (anticipated to be minimal AMI is employed), and Unauthorized Consumption (typically attributed to theft, but also including unintentional and erroneous tapping of water lines).

Apparent losses will be calculated by gathering data from the utility on unauthorized use, calculating meter inaccuracies, and identification of potential data handling errors for the above task of record review. Unauthorized use is a tough area to determine and requires some estimates to be made. However, reviewing customer service requests and reporting of open hydrants, etc., will help validate this information. The use of the Utility's GIS system (if available) will contribute greatly to helping accomplish this task.

The degree of confidence in the validity of authorized consumption is largely dependent on having a firm understanding of customer meter accuracy and the completeness of the utility's customer billing database. An estimate of customer meter accuracy will be based on available testing data for residential and commercial customer meters, and a sensitivity analysis will be applied, if appropriate, to assess the range of likely upper and lower limits of accuracy and resulting impacts on non-revenue water performance. Our team will also assume that the customer billing database is inclusive of all customers receiving water service.

[Commercial-Industrial Meter Accuracy Levels](#)

In order to validate corrected consumption for the audit, the large commercial/industrial meter accuracies need to be verified. Since most of the water use occurs through these meters, this is a much-needed task. Statistically significant random sampling (95 % confidence) can be used to select meters by age, size and types for review from the consumption records. The Project Team can evaluate through the billing and accounting processes, the 1-1/2" and larger commercial / industrial water meters for right sizing, performance and accountability. We will review accounting, billing and reading practices with the goal of increasing revenues and improving accountability. Meters that may have been tested for accuracy in the field will have the test results evaluated and the weighted results of the tests can be applied to the Apparent Losses. 12 months of totalized meter data will be needed for the audit period. 36 months of data is preferred.

[Small Commercial/Residential Meter Accuracy](#)

In order to validate corrected consumption for the audit, the small commercial - residential meter accuracies need to be verified. While these meters may not individually be a big cause of water loss, cumulatively they can be, thus, this is a needed task. Statistically significant random sampling (95 % confidence) can be used to select meters by age, size and types for review from the consumption records. The Project Team can evaluate selected information for 5/8" through 1" water meters for performance and accountability. We will review accounting, billing and reading practices with the goal of increasing revenues and improving accountability. Meters that may have been tested for accuracy in the meter shop will have the test results evaluated and the weighted results of the tests will be applied to the Apparent Losses.

For the **Unauthorized Consumption** component, the AWWA Water Audit methodology provides for a straightforward estimate of such usage at 0.25 percent of System Input volume. We will discuss the estimation of this component with utility staff and review prior investigations conducted by the utility to determine whether this or some other basis is most appropriate for quantifying this component of the Water Balance.

Needed from the Utility

- ◆ The Utility will furnish all records necessary to properly conduct the evaluation program.
- ◆ The Utility will provide customer records such as the 12-month (36 months preferred) consumption history, meter sizes, meter types or any additional information that would make the meter evaluation easier to perform. This information shall be regarded as CONFIDENTIAL and will not be shared with anyone outside of the Utility without consent of the Utility.
- ◆ The Utility will also make available, on a reasonable but periodic basis, certain personnel with a working knowledge of the water system who may be helpful in the identification of particular issues and for general information about the water system. This person will not need to assist the Project Team on a full-time basis, but only on an “as-needed” basis.

Systematic data handling issues will also be looked at from the previous evaluation of the billing and accounting processes. It may be prudent to trace accounts through the initial meter reading process to the billing process to locate potential points of data failure.

Once the above tasks have been completed and validated, the total Apparent Losses will be calculated.

Task 4: Determine Real Losses

Once the Authorized Consumption has been determined and validated, the calculated Apparent losses derived, and then Real losses can be calculated. This will be done by subtracting the Apparent Losses from the Total Losses to yield Real Losses. The Real losses can be validated as well by conducting an evaluation and review of the current leak detection methods employed by the Utility. Real losses are defined as water lost to actual leakage.

We will review the utility leakage records initially to establish the underlying basis for estimating the recovered quantities to characterize the validity of the reported volumes. We will analyze the leak repair data to discern significant trends in leak location, materials of construction, dates of original installation, soil types, operating pressure, and installation contractors that may be useful for establishing a prioritized program of repair and replacement.

Populating the data entries for components of the Water Balance for the utility's system is a straightforward procedure within the AWWA Water Audit Software. However, the software represents a “top-down” approach for which the individual components of Real Loss are not discretely quantified.

Task 5: Calculate Performance Indicators, Including Infrastructure Leakage Index

After the Real Losses have been calculated, the physical parameters of the water system need to be accounted for. This is a straightforward process of data entry. It is assumed that since the utility has completed prior audits, this data (miles of pipe, number of service connection, operating pressure, and number of service connections) is readily available. In addition, we assume the GIS system data has been continuously updated. The same would be done for the cost data portion of the audit entry.

The AWWA Water Audit Software calculates performance indicators considered by the Water Loss Control Committee to be most appropriate for assessing water system performance. The Infrastructure Leakage Indicator (ILI) is calculated as the ratio of current annual real losses to unavoidable annual real losses. The utility should consider what the appropriate range of ILI should be, given the conditions noted, so that an economically sustainable leakage level can be established once programmatic costs are compared with the benefits of leakage management. The ILI should be considered as approximate guidance for leakage reduction target-setting, where a full economic analysis of leakage control options has not been performed. Past audits may indicate the ILI at a particular level; however, changes occur from year to year that are progressive and not always noticed.

As we have done for other large water systems, we will summarize the calculation of the performance indicators and review them with utility staff as to their meaning in characterizing the relative performance of water loss reduction activities to those of other systems, and as the basis for establishing the components of your water loss management program.

Non-Revenue water will be calculated, indicating the amounts of water not generating revenue. Non-Revenue water can be calculated by adding the total water loss to unbilled metered water plus the unbilled unmetered water.

Performance Indicators

Certain cost data will be gathered from the Utility to help calculate the Performance Indicators. These indicators are made up of the Financial Indicators, as well as the Operational Efficiency Indicators.

The financial indicators will indicate how much revenue is lost due to Apparent losses (metering, billing, accounting issues) and Real losses (leakage in the system). By categorizing these losses, the amount of potential recovery for each area is identified to help plan for remediation techniques. An important aspect of the Real loss calculation will be the Unavoidable Real Losses. These are losses that occur even in the best run water systems. The calculation of Unavoidable Losses is done by applying a theoretical formula comprised of total water main lengths, lengths of service connections, number of service connections and system pressure. By dividing the Current Annual Real Losses by the Unavoidable Real Losses, the ILI, or Infrastructure Leakage Index is calculated. This ratio performance indicator is used for comparison of one water system to another.

This ILI level will help the Utility and Project Team decide on a strategy of where and how much money may need to be spent for remediation. ILI ratios are based on the current conditions of the water system and reflect the characteristics of the system and relate water resources to financial considerations as related to operational considerations.

Other indicators such as the Apparent losses per connection per day, Real losses per mile of pipe per day, Real losses per service connection per day, and Real losses per meter (head) pressure per day, are especially useful for smaller water systems less than 3,000 connections, or less than 80 miles of pipe in the distribution system where the ILI will be calculated but not displayed. This lack of display is because the ILI has not yet been proven for smaller water systems due to not having enough statistical data available at the time the Water Audit Spreadsheet was developed by the Water Loss Committee of the AWWA.

Assign/Determine Cost of Apparent and Real Losses

Valuation of the utility's real and apparent losses is directly based on the unit values assigned as input to the Water Audit Software. The marginal production cost used to value the real losses will be based on a weighted composite value of system-wide costs for all wells and water treatment plants and subsequent delivery costs applied to the entire system.

Apparent losses will be valued at the retail rate charged to customers. A suitable basis for the appropriate value to be applied to apparent losses will be developed from discussions with utility staff, considering the applicable rate schedule(s) system wide.

Validity Scores

While the Audit Spreadsheet is being filled out, validity scores will be assigned to segments of the data. This is done to provide a basis of understanding of how robust the data from the utility is. The data validity score is a useful tool in helping determine areas of remediation in record keeping for a water utility. It also acts as a tool for "self-evaluation" to ensure data integrity. **This step is one of the most important steps of the audit process.** Without this data validation, the audit process is subject to serious flaws. This area will have a great deal of scrutiny applied and is by far the single most important QA/QC segment of the audit process.

Validate All Data and Compile Total Water Balance.

While the data validation process will occur in each above task, the final system-wide Total Water Balance (example below) will be developed and presented using the AWWA Water Audit Software, version 5.0 for review by the utility. The conclusions derived from this analysis will be discussed with the utility to reach a consensus on areas of opportunity to reduce non-revenue water, prior to undertaking water loss remediation planning.



AWWA Free Water Audit Software: **Water Balance**

WWS 6.0.0

American Water Works Association

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Water Audit Report for:

<< Please enter system details and contact information on the instructions tab >>

Reporting Year:

Data Validity Score:

N/A

* Confirm Units and Data Grading are Complete

Own Sources (Adjusted for known errors)	Water Exported	Authorized Consumption	Billed Authorized Consumption	Billed Metered Consumption (water exported is removed)	Revenue Water
	0.000		0.000	0.000	0.000
	0.000		Unbilled Authorized Consumption	Billed Unmetered Consumption	Non-Revenue Water (NRW)
			0.000	0.000	
	Water Supplied	Water Losses	Unbilled Metered Consumption	Unauthorized Consumption	
			0.000	0.000	
			Apparent Losses	Customer Metering Inaccuracies	
			0.000	0.000	
	Water Imported	Real Losses	Systematic Data Handling Errors	Leakage on Transmission and/or Distribution Mains	
			0.000	Not broken down	
0.000			Leakage and Overflows at Utility's Storage Tanks		
0.000			Not broken down		
			Leakage on Service Connections	Not broken down	

Task 6: Recommendations for Economically Viable Water Loss Intervention Programs

The AWWA Spreadsheet has “built in” generalized suggestions of system improvements based on the scoring system (“ILI” or Infrastructure Leakage Indicator and confidence level of data used) that can help direct long-term programs. However, following the completion of the Water Audit Spreadsheet and the results of the previous tasks, the Project Team will also develop a detailed prioritized set of recommendations on cost effective ways to continue to identify and remediate Apparent and Real Losses.

Each suggested task for water loss reduction may encompass details as to length of time to implement, cost to the Utility, expected return on investment (ROI), frequency of suggested maintenance and/or replacement programs such as leak surveys, and meter testing/repair/replacements. Major CIP programs may be identified as well such as main replacements, implementation of an AMR system, or any other long-term program that may be considered.

Identify and Evaluate Candidate Water Loss Control Activities

The AWWA Manual M36 presents a series of worksheets that can be used to compare the benefits of additional water loss reduction against the estimated cost of achieving those reductions. The key question to be answered by this Task is “Is the utility taking reasonable steps to control water loss and maintain it at an economically sustainable level?”

Real Loss Control

An assessment of leakage management program effectiveness will include elements on the utility’s costs for leak survey and repair activities and, if applicable, on pressure management. The project team will examine the organization, procedures and implementation of existing components of real loss control, such as proactive/reactive leak detection and repair programs and, if appropriate, a pipe replacement program and proactive pressure management.

Apparent Loss Control

In the Basic Scope of Services, a similar analysis will be applied for apparent losses to assess the cost effectiveness of existing revenue capture and potential additional or improved revenue recovery activities, such as refinements to meter typing, sizing, change-out and accuracy testing protocols.

We will estimate the economic level of apparent losses by looking at the effort that would be required to reduce apparent losses to the “economic level” based on staff and external costs and potential recovery and examine how close the utility is coming to achieving that.

Recommend and Prioritize Water Loss Control Activities Water Loss Management Plan

Based on the outcomes of all earlier tasks, the MESCO Team will identify and prioritize a program of activities to cost-effectively reduce identified water losses. These recommendations will include anticipated costs, technical and human resource needs, and a schedule for implementation.

Prepare and Issue System-wide Comprehensive Water Audit Reports

The project team will prepare a draft report comprising the system-wide analyses performed in the prior tasks, summarizing the analyses performed to reach conclusions regarding the utility’s water loss performance, identifying opportunities to improve this performance, if warranted, and recommendations for achieving further reductions in non-revenue water through a prioritized, cost-effective program. We will also discuss with utility staff the possibility of creating, at a later date, other suitable display formats using data and financial considerations to bring out other key findings and conclusions of this project.

The draft report will be reviewed with utility staff and comments incorporated into a Final Comprehensive System-wide Water Audit Report.

AWWA Water Audit Software

M.E. Simpson Co. Inc. will provide the Water Audit in a digital format. That format will be Version 5 of the AWWA Water Audit Software. M.E. Simpson Co. Inc. staff will provide detailed instructions on how to use this software to select water division managers.

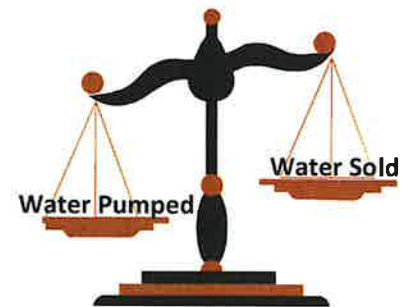
PROJECT APPROACH & SCOPE

Water Loss Control Audit Level 1 Validation Program

A Water Audit Level 1 validation program is needed to be able to help the water utility identify and then control the water losses in the distribution system and have the validation submitted to the state for compliance with Indiana Senate Enrolled Act 4. This will be accomplished by reviewing the Utility's AWWA Water Audit by following the Validation protocols outlined in the WRF manual for Level 1 Water Audit Validation: Guidance Manual, project #4639A and the State of Indiana "Water Audit Validator Certificate Course Training Manual, as well as following methods contained in the AWWA M36 manual on Water Audits and Loss Control Programs. This specific program will incorporate an approach of using a specific systematic validation technique that will provide a critical review of the "top-down" water audit of the Utility' water system that will examine all the facets of water use and water loss in the utility. It is especially important to be able to locate and validate the documentation of all areas of water loss in the system including real losses, apparent losses, including potential issues with the accounting and billing departments. That will be the real true test of the mettle and ability of the Water Audit Validation Team. In addition, providing a detailed analysis of the audit data for the general condition of the distribution system is something the project team will need to be well versed in. Therefore, a practical project management plan with a proven QA/QC plan is needed to ensure this happens.

M.E. Simpson Co., Inc.'s philosophy behind water distribution system water loss audit validation services as incorporated in this work plan is to provide the Utility the following benefits:

- ◆ Conserving freshwater resources
- ◆ Determining the exact areas of true water losses
- ◆ Reduce the cost of lost water through leakage
- ◆ Conserve energy and reduce costs by reducing pumpage
- ◆ Help in monitoring potential system operation and maintenance problems
- ◆ Promote proper accounting and financial reporting (GASB 34)
- ◆ Reduce the risk of water shortage and customer hardship (drought management)
- ◆ Location of losses through commercial and residential meters which are improperly registering and recording water use
- ◆ Locating billing and accounting errors
- ◆ Ensure a sound and reliable water service for customers of the Utility
- ◆ Providing short- and long-term water loss reduction strategies for the Utility



Several items uniquely qualify M.E. Simpson Co., Inc. in performing this Water Audit Level 1 Validation Program. The Project Team's extensive practical experience in various water loss control programs such as Water Audits, Meter Testing and proper meter applications, Master Meter Assessments, and Leak Detection will allow for a thorough examination of the Distribution system records and operations to help reduce the total water loss occurring in the distribution system. In addition, the Team will be made up of individuals who are members of the AWWA national Water Loss Control Committee, including a past chair of the committee.

Water Loss Control Audit Level 1 Validation Approach

Our **Water Loss Control Audit Level 1 Validation program** is a multi-phase plan encompassing a specific group of our services that will assist your Utility in improving water accountability and optimizing your distribution system's operational performance. Our program will be structured around your specific needs so that you can optimize your results and maintain flexibility in the performance of the various tasks. The Project Team will submit a questionnaire for particular details required for the review.

The Utility will provide all relevant information to conduct the water audit validation. In the collection and review of the data, a hierarchical approach will be used.

- ◆ Current information found in the water utility reports and files will be used as the initial set of data. Some discrepancies among the data sets are expected and can be resolved by meeting with water utility staff for clarification.
- ◆ Past audits and reports will be consulted and used. Older legacy water utility data may be consulted as well. When appropriate, the information will be prorated to reflect changes in the system, including production and consumption for years for the audit period.
- ◆ In the absence of specific data for the water utility, the project team will work with the utility to plan for completeness for future validation submittals. If the water utility does not have the data to support their audit data inputs, then the Project Team will have to assign the appropriate Data validity Grades reflecting this issue with guidance on obtaining the correct data for future submittals.
- ◆ Cost data such as the annual operational costs and marginal costs will need to be analyzed to complete the audit validation. Details on how these numbers are derived will be discussed with Utility staff.
- ◆ Physical parameters of the water system will need to be verified to make certain the performance indicator calculations are correct.

The Project Team will perform a [Water Audit Level 1 validation using the WRF Project 4639A Water Audit Validation: Guidance Manual](#), based on data collected from the audit period of one year for the Utility's budget year or calendar year. This will include a review of:

- ◆ Water Supply data in a monthly table from all water supply sources
- ◆ A water system schematic detailing water inputs, water wholesale connections, pressure zones and consumption.
- ◆ Consumption data from the Utility's databases (billed, unbilled, metered, unmetered authorized uses) month by month for 12 months
- ◆ Customer meter test data
- ◆ Cost data
- ◆ Water System data (miles of pipe, number of service connections, pressure)
- ◆ Any other data that can assist with the overall evaluation of water use and water losses.

A questionnaire will be submitted to staff to assist with the preparation of records stating what the audit validation team will need to complete the process.

Task 1: Determine System Input

The first phase of our Water Loss Control Audit Level 1 Validations is to evaluate your water production through the master water meters to ensure the input into the system has been accurately documented. All water audits must start with verification of the distribution system input to ensure reliable water production amounts. Any wholesale sale of water to other water utilities will need to be documented as well. Without this validation the audit will be flawed from the start.

Record Review

All master meter production data for the selected audit period will be reviewed along with an examination of any past master meter test results. This should include any reports periodically submitted to the state's regulatory agencies or regional water authorities. Total pumpage amounts for the audit period will need to be determined along with the marginal costs of water production. The production records will need to be in a monthly table for evaluation.

Master Meter Evaluation

Part of the first phase may need to include evaluations of your master water meters to ensure all the meters follow AWWA standards for water meters. These evaluations can help verify your total water production volume for the audit period and help determine the actual water loss by applying corrections to the total water supplied for the audit period. All master meters would be evaluated in accordance with American Water Works Association best practices for water meters (reference AWWA M6 and M33 Manuals).

Evaluations

- ◆ How water enters the distribution system from the water sources will need to be evaluated.
- ◆ Past master meter test flow data will be examined, if available.
- ◆ Production data for at least 12 months would need to be trended, and if available, the last 36 months as well.
- ◆ Any flow meter calibrations and flow testing results for the audit period will need to be evaluated as well.

Task 2: Validate Authorized Consumption

All studies and reports on previous water loss for the utility will be reviewed with the goal of refining and updating previous techniques. The Project Team will also carry out a detailed review of current water loss practices to identify cost effective loss reduction strategies. A brief review of the accounting and billing system is also imperative for this phase of the program the following items must be thoroughly researched and quantified for the 12-month audit period in monthly segments. Classifications of the accounts will need to be defined and made clear as to which accounts are billed, unbilled, metered and unmetered uses. Consumption records for the audit period would need to be provided in monthly tables for evaluation. The Validation team would look at the records to determine the proper inputs were performed for the following:

- ◆ Billed Metered Water
- ◆ Billed Unmetered Water
- ◆ Unbilled Metered Water
- ◆ Unbilled Unmetered Water

Billed Metered Water

The meter consumption evaluation can help locate inconsistencies within the accounting, meter reading and billing cycles, identify problems resulting from inaccurate reading or recording of the individual accounts of metered water and to identify possible potential meter accuracy problems. The top down evaluation will allow the development of cost-effective recommendations for the correction of the problems located.

Billed Unmetered Water

All account information regarding unmetered water that is billed such as possible bulk sales, estimated consumptions, fire service water used in buildings for system flushing, etc. will be evaluated. This area of examination can often turn up water uses that have not been documented. Billed Unmetered accounts will need to be examined to determine if the proper volumes are getting tracked properly.

Unbilled Metered Water

Water used by municipal buildings or departments that is metered but for some reason is not billed such as park departments, pools, schools, government buildings, etc., will be evaluated. This water may very well be tracked as far as consumption is concerned but no revenue is generated from its use. Hence, this would be termed as a part of "Non-Revenue Water" but the use is defined as Authorized.

Unbilled Unmetered Water

Water use in this area is usually hard to predict and sometimes tough to estimate. It could be seasonal hydrant flushing, fire system flushing, street cleaning, and fire suppression. Theft of water, however, is not part of this. It is covered under unauthorized consumption. Unbilled Unmetered Water is part of "Non- Revenue Water" and the utility is not gaining income from it. The account review can sometimes uncover accounts not being billed properly.

Our Project Team has extensive experience in the evaluation of metered consumption. We will use tried and true methods developed over the last 40 years and have the ability to ferret out bad practices both in metering and accounting/billing for the validation.

Task 3: Validate Apparent Loss

This effort involves assessment of the three components of Apparent Losses shown in the Water Balance: Customer Metering Inaccuracies, Systematic Data Handling Errors associated with the water utility's read-to-bill process and Unauthorized Consumption (typically attributed to theft, but also including unintentional and erroneous tapping of water lines).

Apparent losses are calculated by gathering data from the utility on unauthorized use, calculating meter inaccuracies, and identification of potential data handling errors for the above task of record review. Unauthorized use is a tough area to determine and requires some estimates to be made. However, reviewing customer service requests and reporting of open hydrants, etc., will help validate this information. The validation of this area will be tied back to the consumption analysis to see what efforts the utility has made to document meter testing as well as other unauthorized uses.

The degree of confidence in the validity of authorized consumption is largely dependent on having a firm understanding of customer meter accuracy and the completeness of the utility's customer billing database. The validation of customer meter accuracy will be based on available testing data for residential and commercial customer meters and a sensitivity analysis will be applied, if appropriate, to assess the range of likely upper and lower limits of accuracy and resulting impacts on non-revenue water performance. Our team will also assume that the customer billing database is inclusive of all customers receiving water service.

Commercial-Industrial Meter Accuracy Levels

In order to validate corrected consumption for the audit, the large commercial/industrial meter accuracies need to be verified. Since a higher percentage of water use occurs through these meters, this is a much needed task. Meters that may have been tested for accuracy in the field may have the test results evaluated and the weighted results of the tests can be applied to the Apparent Losses. 12 months of totalized meter data will be needed for the audit period.

Small Commercial/Residential Meter Accuracy

In order to validate corrected consumption for the audit, the small commercial - residential meter accuracies need to be verified. While these meters may not individually be a big cause of water loss, cumulatively they can be, thus, this is a needed task. We will review accounting, billing and reading practices with the goal of validating this area of consumption and meter accuracy. Meters that may have been tested for accuracy in the meter shop will have the test results reviewed.

For the **Unauthorized Consumption** component, the AWWA Water Audit methodology provides for a straightforward estimate of such usage at 0.25 percent of System Input volume. We will discuss the estimation of this component with utility staff and review prior investigations conducted by the utility to determine whether this or some other basis is most appropriate for quantifying this component of the Water Balance.

Needed from the Utility

- ◆ The Utility will furnish all records necessary to properly conduct the evaluation program.
- ◆ The Utility will provide customer records such as the 12-month consumption history, meter sizes, meter types or any additional information that would make the meter evaluation easier to perform.
- ◆ The Utility will also make available, on a reasonable but periodic basis, certain personnel with a working knowledge of the water system who may be helpful in the identification of particular issues and for general information about the water system. This person will not need to assist the Project Team on a full-time basis, but only on an "as-needed" basis.

Systematic data handling errors will be looked at. If the default value was not used, the validation team will look at how the data input numbers were generated. Of interest will be a review of the utility's accounting and billing processes and identify how often the process is audited, who performs the auditing and what functions are being audited.

Once the above tasks have been completed, the total Apparent Losses will be validated.

Task 4: Validate Real Losses

Once the Authorized Consumption has been validated, the calculated Apparent losses validated, then Real losses can be validated. Real losses are defined as water lost to actual leakage. The Real losses can be validated as well by conducting an evaluation and review of the current leak detection methods employed by the Utility.

We will review the utility's leakage records initially to establish the underlying basis for estimating the recovered quantities to characterize the validity of the reported volumes. We will analyze the leak repair data to discern significant trends in leak location, materials of construction, dates of original installation, soil types, operating pressure, and installation contractors that may be useful for establishing a prioritized program of repair and replacement.

Populating the data entries for components of the Water Balance for the utility's system is a straightforward procedure within the AWWA Water Audit Software. However, the software represents a "top-down" approach for which the individual components of Real Loss are not discretely quantified.

Task 5: Validate Performance Indicators, Including Infrastructure Leakage Index

After the Real Losses, have been validated, the physical parameters of the water system need to be validated. This is usually a straight forward process of review. It is assumed that since the utility has completed prior water loss reporting, this data (miles of pipe, number of service connection, operating pressure, and number of service connections) should be readily available. In addition, we assume the GIS system data has been continuously updated. The same validation would be done for the cost data portion of the audit entry. However, past experiences with several audits and validations have revealed that this data should be given a high degree of scrutiny. Service connection counts, miles of water main, and even water production costs have been incorrectly reported in the past causing a misrepresentation of the fitness of the water system.

The AWWA Water Audit Software calculates performance indicators considered by the Water Loss Control Committee to be most appropriate for assessing water system performance. The Infrastructure Leakage Indicator (ILI), is calculated as the ratio of current annual real losses to unavoidable annual real losses. The utility should consider what the appropriate range of ILI should be, given the conditions of its water system, so that an economically sustainable leakage level can be established once programmatic costs are compared with the benefits of leakage management. The ILI should be considered as approximate guidance for leakage reduction target-setting, where a full economic analysis of leakage control options has not been performed. Past water loss reporting may indicate the ILI at a particular level, however, changes occur from year to year that are progressive and not always noticed so tracking the ILI is a needed check and balance.

As we have done for other water systems, we will validate the calculation of the performance indicators and review them with utility staff as to their meaning in characterizing the relative performance of water loss reduction activities for the utility, and as the basis for establishing the components of your water loss management program.

Non-Revenue water will be validated, indicating the amounts of water not generating revenue. Non-Revenue water will be calculated by adding the total water loss to unbilled metered water plus the unbilled unmetered water.

Performance Indicators

Certain cost data gathered by the Utility to help calculate the Performance Indicators related to lost revenue will be reviewed. These indicators are made up of the Financial Indicators, as well as the Operational Efficiency Indicators and will be used to help with water loss reduction planning

The financial indicators will indicate how much revenue is lost due to Apparent losses (metering, billing, accounting issues) and Real losses (leakage in the system). By categorizing these losses, the amount of potential recovery for each area is identified to help plan for particular remediation techniques. An important aspect of the Real loss calculation is the Unavoidable Real Losses. These are losses that occur even in the best run water systems. The calculation of Unavoidable Losses is done by applying a theoretical formula comprised of total water main lengths, lengths of service connections, number of service connections and system pressure. This is why the scrutiny of the physical characteristics of the system is needed, as mentioned above. By dividing the Current Annual Real Losses by the Unavoidable Real Losses, the ILI, or Infrastructure Leakage Index is calculated. This ratio performance indicator is useful to help with loss control planning for the utility.

This ILI level will help the Utility and Project Team decide on a strategy of where and how much money may need to be spent for remediation. ILI ratios are based on the current conditions of the water system and reflect the characteristics of the system and relate water resources to financial considerations, and as related to operational considerations.

Other indicators such as the Apparent losses per connection per day, Real losses per mile of pipe per day, Real losses per service connection per day, and Real losses per meter (head) pressure per day, are especially useful for smaller water systems less than 3,000 connections, or less than 80 miles of pipe in the distribution system where the ILI will be calculated but not displayed. This lack of display is because the ILI has not yet been proven for smaller water systems due to not having enough statistical data available at the time the Water Audit Spreadsheet was developed by the Water Loss Committee of the AWWA.

Assign/Determine Cost of Apparent and Real Losses

Valuation of the utility's real and apparent losses is directly based on the unit values assigned and input to the Water Audit Software. The marginal production cost used to value the real losses is based on a weighted composite value of system-wide costs for all water sources (wholesale water received, wells or surface water, and water treatment plants) and subsequent delivery costs applied to the entire system. These figures need to be validated in order to have proper water loss planning goals established.

Apparent losses are valued at the retail rate charged to customers. A suitable basis for the appropriate value to be applied to apparent losses will be developed from discussions with utility staff, considering the applicable rate schedule(s) system-wide.

Validity Scores

While the Audit Spreadsheet is being validated, Data Validity Grades (DVG'S) assigned to segments of the data may change. These grade changes would be done to reflect how robust the data from the utility is by the validator. The data validity grade is a useful tool in helping determine areas of potential remediation in record keeping for a water utility. It also acts as a tool for "self-evaluation" to some extent and is validated to ensure data integrity. The DVG'S for each data input are "weighted" and totaled to yield the "Data Validity Score". **This step for each data input into the audit is one of the most important steps of the audit process.** Without this data validation, the audit process is subject to serious flaws. This area will have a great deal of scrutiny applied and is by far the single most important QA/QC segment of the audit process.

Validate All Data and Compile Total Water Balance.

While the data validation process will occur in each above task, the final system-wide Total Water Balance (example below) will be validated and presented using the AWWA Water Audit Software, version 5.0 for review by the utility. The conclusions derived from this analysis will be discussed with the utility to reach a consensus on areas of opportunity to reduce non-revenue water, prior to undertaking water loss remediation planning.

WAS v5.0
American Water Works Association
Copyright © 2014. All Rights Reserved.

AWWA Free Water Audit Software: Water Balance

Water Audit Report for: << Please enter system details and contact information on the Instructions tab >>

Reporting Year: _____

Data Validity Score: **N/A** * Confirm Units and Data Grading are Complete

Own Sources (Adjusted for known errors)	Water Exported	0.000	Billed Authorized Consumption	Billed Water Exported	Revenue Water		
				Billed Metered Consumption (water exported is removed)		0.000	
				Billed Unmetered Consumption	0.000		
				Unbilled Metered Consumption	0.000		
Water Supplied		0.000	Unbilled Authorized Consumption	0.000	Non-Revenue Water (NRW)		
				Unbilled Unmetered Consumption		0.000	
			Apparent Losses	0.000		Unauthorized Consumption	0.000
				Customer Metering Inaccuracies		0.000	
Water Imported				Systematic Data Handling Errors	0.000		
				Leakage on Transmission and/or Distribution Mains	Not broken down		
			Real Losses	0.000	Leakage and Overflows at Utility's Storage Tanks	Not broken down	
				Leakage on Service Connections	Not broken down		

Task 6: Recommendations for Economically Viable Water Loss Intervention Programs after each validation

The AWWA Spreadsheet has “built in” generalized suggestions of system improvements based on the scoring system (“ILI” or Infrastructure Leakage Indicator and Validity Score for the confidence level of data used) that can help direct long-term programs. However, following the completion of the Water Audit Spreadsheet and the results of the previous tasks, the Project Team will also develop a detailed prioritized set of recommendations on cost effective ways to continue to identify and remediate Apparent and Real Losses.

Each suggested task for water loss reduction may encompass details as to length of time to implement, cost to the Utility, expected return on investment (ROI), frequency of suggested maintenance and/or replacement programs such as leak surveys, and meter testing/repair/replacements. Major CIP programs may be identified as well such as main replacements, implementation of an AMR system, or any other long-term program that may need to be considered.

Identify and Evaluate Candidate Water Loss Control Activities

The AWWA Manual M36 presents a series of worksheets that can be used to compare the benefits of additional water loss reduction against the estimated cost of achieving those reductions. The key question to be answered by this Task is “Is the utility taking reasonable steps to control water loss and maintain it at an economically sustainable level?”

Real Loss Control

An assessment of the leakage management program effectiveness will include elements on the utility's costs for leak survey and repair activities and, if applicable, on pressure management. The project team will examine the organization, procedures, and implementation of existing components of real loss control, such as proactive/reactive leak detection and repair programs and, if appropriate, a pipe replacement program and proactive pressure management.

Apparent Loss Control

In the Basic Scope of Services, a similar analysis will be applied for apparent losses to assess the cost effectiveness of existing revenue capture and potential additional or improved revenue recovery activities, such as refinements to meter typing, sizing, change-out and accuracy testing protocols.

We will estimate the economic level of apparent losses by looking at the effort that would be required to reduce apparent losses to the "economic level" based on staff and external costs and potential recovery and examine how close the utility is coming to achieving that.

Utility Observations

The M.E. Simpson Co., Inc. Project Team will welcome having staff of the Utility observe field procedures while the Leak Survey is in progress. They will be happy to explain and demonstrate the equipment and techniques that are employed by M.E. Simpson Co., Inc. for detecting and locating leaks on the Water System.

Final Reports, Documentations & Communications

M.E. Simpson Co, Inc. will perform the following:

- Project Team will **meet** with assigned Utility personnel to go over all data and materials provided for the water audit.
- **The Project Manager will** meet with the Utility regularly for a progress report.
- **Prepare a progress report** at monthly intervals for the Utility if requested.
- **Prepare the final report** at the completion of the project a final report as well as the completed water audit spreadsheet, LMO2 form and related materials will be delivered to you. As a part of the water audit final report, recommendations for system improvement will be made. **This final report shall be made available for submission to the Utility within thirty (30) working days of the completion of the fieldwork.**

Effective communication...
accurate documentation...
**Ensuring the success for
the water audit**

Assumptions & Services Provided by the Utility

- The Utility will furnish all pertinent data, materials, maps and relatable information in an electronic format to properly conduct the water audit.
- The Utility will assist as necessary to provide additional requested information and data to complete the audit.
- The Utility will provide a Primary Contact Person and/or secondary contact person for the auditor to speak with on a periodic basis. This person shall act as the official liaison for the duration of the water audit. This person shall have a working knowledge of the water system and will be helpful in attempting to locate particularly hard-to-find data, documents and general information about the water system. **This person will not need to assist the Project Team on a full-time basis**, but only on an “as needed” basis.

INVESTMENT

A commitment to improving and maximizing the Town of Munster’s water distribution system for future generations.

M.E. Simpson Co., Inc. is pleased to offer the Town of Munster our proposal for Water Audit Services and Level 1 Validation program. All procedures and practices will be done in accordance with the above Scope of Services. The water audit and Level 1 Validation will be completed by M.E. Simpson Co., Inc. personnel trained in water loss audits and Indiana Certified/Licensed water loss audit validation.

2026 Calendar Year

Water Loss Audit Services (2025 Water Fiscal Year)	<u>\$15,000.00</u>
Level 1 Validation Services (Required in 2025)	<u>\$ 2,000.00</u>
Total Program Costs	\$17,000.00

We thank you for this opportunity to acquaint you with our Water Loss Audit Services, Level 1 Validation Services and offer this proposal. If you have further inquiries or you wish to discuss our service in more detail, do not hesitate to call us.



To: Town Council
From: Jim Marino, Town Manager
Meeting Date: July 20, 2026
Subject: Air Emissions Testing Services

Summary

Last year, Clarke Energy replaced the existing Jenbacher Engine at the landfill due to diminishing landfill gas production and the age of the old unit. The conditions of the Town's landfill permit and the Indiana Department of Environmental Management testing requirements necessitates the Town conduct performance testing within 180 days of startup and every 8,760 hours of operation or three years, whichever occurs first, to demonstrate compliance with application air pollutant emission limits and/or standards.

Andrews Engineering, Inc. provided the attached proposal from Impact Compliance & Testing to perform this work. The scope of work includes air emission testing and analyses, project management and reporting, and report preparation for submittal to the USEPA. The cost for this service is \$15,300.

Financial Impact

Funding Source: Solid Waste Management Fund

Budgeted Amount:

Cost: \$15,300

Recommended Council Action

By motion and roll call vote, accept the proposal from Impact Compliance & Testing to provide air emission testing services for the landfill gas engine in the amount of \$15,300, as presented.

Attachments:

1. Landfill Air Emissions Testing Proposal

June 26, 2026

Mr. Derek R. Mauntel
Project Director
Andrews Engineering, Inc.
7486 Shadeland Station Way
Indianapolis, IN 46256

Subject: Proposal to provide air emission testing services for a landfill gas engine;
Andrews Engineering, Inc. – Munster Landfill
ICT Proposal No. 250079

Dear Mr. Mauntel;

Impact Compliance & Testing, Inc. (ICT) is pleased to provide Andrews Engineering, Inc. with this proposal to perform air emission testing for a landfill (LFG) fueled combustion engine at the Munster Landfill located in Munster, Indiana.

Emission Testing Requirements

The conditions of the Registration Revision Permit issued to the source (089-31308-00412) and the testing requirements for 40 CFR Part 60 Subpart JJJJ require the Munster Landfill to conduct performance testing according to 40 CFR §60.4244 for ICE-01 within 180 days of startup and every 8,760 hours of operation or three years, whichever occurs first, to demonstrate compliance with application air pollutant emission limits and/or standards.

Project Scope

ICT will perform the following measurements and analyses as part of the air emission testing project:

- Exhaust gas properties will be determined by USEPA Reference Test Methods 3A (oxygen content) and Method 4 (moisture).
- CO and NO_x concentrations will be determined using instrumental analyzers according to USEPA Reference Test Methods 10 and 7E.
- VOC (as non-methane hydrocarbons) concentration will be determined by USEPA Reference Test Method 25A and the procedures of alternative test method approval 096 (ALT-096).

The compliance testing will consist of three (3) one-hour test periods for ICE-01.

Compliance with Subpart JJJJ and permit limits may be demonstrated by pollutant concentrations only. However, if requested, ICT will also measure exhaust gas velocity and volumetric flowrate by USEPA Reference Test Methods 1 and 2 for mass emission rate calculations (lb/hr and g/BHP-hr).

Project Management and Reporting

A stack test protocol will be provided to the Indiana Department of Environmental Management (IDEM) at least 35 days prior to the scheduled test date.

The testing will be performed by ICT employees that are competent in the identified sampling methods and procedures. A senior level employee will review all calculations and reports for accuracy and content prior to being forwarded to Andrews Engineering, Inc. representatives for review and comment. The test report will be provided at least one week prior to the submittal deadline, which is 45 days following the field sampling.

Test Report Preparation for Submittal to USEPA

ICT will use the data and information included in the air emission test report that will be submitted to IDEM, to prepare the air emission test report files for electronic submittal to USEPA via CEDRI.

ICT will provide detailed instructions explaining how Andrews Engineering, Inc. will:

- Electronically submit/certify the air emission test reports and how to request certifier rights, if necessary.
- Associate additional users (preparers, reviewers, administrators, etc.) to their site, if necessary.

ICT will notify Andrews Engineering, Inc. when the air emission test reports are ready for electronic submittal/certification.

Site Safety Plan

ICT will prepare a Site Safety Plan for the project that will be reviewed with Andrews Engineering, Inc. facility staff prior to beginning the field work and will be posted in the work area for the duration of the on-site activities.

Aerial Lift Rental

ICT will arrange for the rental of an aerial lift for use by the emission test team for the duration of the project.

Materials to be Provided by Andrews Engineering, Inc.

ICT requires that Andrews Engineering, Inc. provide the following:

- Appropriate sample ports for the gas streams required to be sampled. The ports must meet the criteria for a 'representative location' as specified in USEPA Method 1. The sampling ports must be installed and accessible prior to field work being conducted. If the sampling locations do not have installed sampling ports, ICT can provide guidance on the size and location of the access ports.
- Safe and reasonable access to the sampling location. Appropriate sampling ports must be installed and within standing height or safely accessible by a lift or platform. The sampling platforms must be able to support two field persons and associated testing equipment.
- Parking location to place the source test mobile trailers within 200 feet of the sampling locations with access to three (3) to five (5), uninterrupted, properly grounded, 110-Volt, 20-Amp AC power reserved for use by the sampling team during the testing program. A standard 240-Volt, 50-Amp welding plug may also be used within 100 feet of the sampling trailers. If no more than three (3) 110-Volt circuits are available, ICT will operate a portable generator on-site to power heated sampling lines and other equipment, as needed.
- Records for gas use rate, generator output, and any other process or device operating parameters that may be required by the regulatory agency during the sampling periods.
- Continuous, representative operating conditions suitable to accommodate the necessary sampling times.
- A facility representative with the authority to coordinate process operations with field sampling activities and provide the test crew with site-specific safety information.

Schedule

Based on communications with Andrews Engineering, Inc., an anticipated schedule for late November/early December of CY 2026 is presented below:

Day 1	Travel to site Safety orientation Setup equipment Check engine emissions ¹
Day 2	Compliance testing (3 x one-hour tests) Pack up equipment, leave site
Day 3	Contingency day

1. Budgeted for up to 1.5 hours per engine. Additional time beyond 1.5 hours (total) will be added to the project cost.

Service Costs

The proposed costs include professional service hours, travel expenses, and consumable materials to complete the project as described in the Project Scope. If changes are requested in the scope of services by Andrews Engineering, Inc. and/or the regulatory agency for project approval, adjustments may be made to the project cost as necessary.

The proposed cost does not include rental of a generator for use by the testing team. If Andrews Engineering, Inc. is unable to provide adequate power connections as specified in the 'Materials To Be Provided By' section of this document, rental fees for these items by ICT plus administration fees will be added to the proposed project cost.

If the field testing is delayed as a result of equipment or process malfunctions, weather conditions that endanger the sampling team or threaten the integrity of the testing, or a change in the scope of services is requested by Andrews Engineering, Inc., additional charges based on the following service rates and reasonably incurred expenses (at cost) will be added to the total project fees.

The proposed costs are based on the following professional fee schedule:

Job Class	Hourly Rate	Travel Rate
Sr. Project Manager	\$200	NA
Field Manager / Instrument Operator	\$180	-20%
Stack Technician / Aerial Lift Operator	\$140	-20%

Rescheduling / Postponement / Cancellation

A successful emissions test relies on adhering to a structured schedule for test plan submittal, equipment preparation, on-site testing activities, and report preparation. Once a schedule is mutually agreed upon and a test plan is submitted to the regulatory agency specifying the scheduled test date(s), the following fee schedule will be applied to reschedules, postponements, and cancellations. ICT will make every effort to accommodate rescheduling requests but cannot guarantee availability for all requests.

Postponements / Reschedules: A \$500 fee will be assessed for postponing a scheduled test after test plan submittal. Additionally, if ICT is notified of a postponement or reschedule within 10 business days of the scheduled on-site arrival date, the equipment preparation fee specified in the Scope of Work table will be added to the project cost plus any fees incurred for rental equipment (e.g., aerial lift or laboratory sampling media).

Cancellations will be subject to the fee for test plan preparation and project planning that is specified in the Scope of Work table plus 10% of remaining project cost.

Impact Compliance & Testing, Inc.

Mr. Derek Mauntel
Andrews Engineering, Inc.

Page 6
June 26, 2026

Terms and Conditions / Approval

This proposal is valid for sixty (60) days. Please indicate your approval of the proposal by signing the attached Project Authorization form or issuing a company purchase order referencing the services described in this proposal.

Payment terms are net 30 days for services rendered by ICT. Invoices will be submitted for payment at the completion of each project task as identified in the attached Proposal / Project Authorization form.

We appreciate the opportunity to be of service to Andrews Engineering, Inc. Please contact us at (734) 357-8046 or Tyler.Wilson@ImpactCandT.com if you have any questions or require additional information.

Sincerely,

IMPACT COMPLIANCE & TESTING, INC.

A handwritten signature in black ink, appearing to read 'Tyler J. Wilson', with a stylized flourish at the end.

Tyler J. Wilson
Project Coordinator

Table 1. Scope of Work and Associated Costs for Munster Landfill Engine Testing Services (Project No. 260147)

Task	Cost
Project and schedule management Prepare stack test protocol and site safety plan Project planning	\$ 1,325
Equipment preparation / calibrations	\$1,095
Field services; compliance testing for one (1) LFG fueled combustion engine for CO, NOx, VOC ^[1]	\$ 9,200
Test equipment, supplies, calibration gases (\$650 plus \$550 per engine)	\$1,200
Test report preparation (including CEDRI submittal) ^[2] (\$1,500 plus \$800 per engine)	\$ 2,300
Total Testing Services (Subpart JJJJ)	\$ 15,120
Aerial lift rental ^[3]	\$ 3,165
Total Project Cost with Lift Rental	\$ 18,285

[1] Includes 1.5 hours of preliminary emissions measurements per engine on setup day (day before compliance testing begins).

[2] ICT will prepare the properly formatted air emission test report files using the Electronic Reporting Tool (ERT) for Andrews Engineering, Inc. to submit to USEPA via CEDRI (accessed through the Central Data Exchange (CDX)).

[3] Lift rental costs will be added to the invoice at cost plus 5%.

Project Authorization

Please provide us with an authorization to commence the specified services by signing this form and/or issuing a purchase order (PO) to ICT. The completed authorization form or just the PO (which include the specified services and appropriate company approval signatures) can be sent by electronic mail to accounts@impactcandt.com.

Accepted by:		Signature:	
Date		PO No.	



To: Town Council
From: Jim Marino, Town Manager
Meeting Date: July 20, 2026
Subject: Legal Services Agreement

Summary

When the law firm of Westland & Bennett stepped down as the Town's legal counsel, they were actively involved in various ongoing lawsuits, workers' compensation cases, and the prosecution of ordinance violations. It would be prudent to have Westland & Bennett continue representing the Town in these matters until they are resolved or until another law firm is appointed to take over these cases. Westland & Bennett has expressed their willingness to continue representing the Town in the remaining issues they were handling. A proposal from Westland & Bennett is attached for your consideration.

Financial Impact

Funding Source: Town Attorney Funds

Budgeted Amount:

Cost: \$225 per hour & associated expenses

Recommended Council Action

By motion and roll call vote, approve an engagement letter with Westland & Bennett P.C. to provide limited legal representation services.

Attachments:

1. Legal Representation Letter Agreement

July 9, 2026

VIA E-MAIL

Joe Hofferth, President
Munster Town Council
1005 Ridge Rd
Munster IN 46321
jhofferth@munster.org

Re: Town of Munster Legal Representation – Limited Matters

Dear Mr. Hofferth:

Thank you for retaining our firm to continue to represent the Town of Munster for the following matters:

- Cherie Cox v Town of Munster
- Ruthie Foster/Hopkins v. Town of Munster
- Leticia Garfio v Town of Munster
- Andrew Kats v Officer Brett Scheffel/Town of Munster
- Ordinance Prosecutions
- Workmen's Compensation Cases

We will use our best efforts to obtain the best results we can for you.

I would like to set out the attorney fee arrangement which I am proposing in representing the Town of Munster. You will be charged attorney fees at the hourly rate of \$225.00 for services rendered, with a minimum charge of 1/10 of an hour for any work done on your file by an attorney, including telephone calls and correspondence.

You also agree and authorize us to engage and make use of court reports, investigators, other attorneys, and experts, which we may deem necessary to render services to you; however, we are not to engage any such person without your prior approval.

You also agree to pay all costs and litigation expenses incurred by our firm promptly, including but not limited to court costs, copying expenses, postage and delivery, photocopying charges, travel expense, depositions, witness fees, costs of the

reproduction of subpoena documents and other expenses which we will incur relative to any pending litigation. All expenses will be paid promptly upon receipt of a statement.

This letter will also confirm that we will bill you monthly for all services.

So that we both have a written acknowledgment of the understanding of the agreements that have been made between you and our firm, please execute the bottom of this letter, and return the original to me and retain the copy for your records.

Again, thank you for allowing us to represent the Town of Munster.

Very truly yours,



David W. Westland, Esq.

E-mail dwestland@westlandbennett.com

DWW:ss

cc: Wendy Mis, Clerk Treasurer via email wmis@munster.org
James Marino, Town Manager via email jmarino@munster.org

I have read the above and hereby confirm, agree and approve to accept all of the provisions as set out in this letter and agree to abide by its terms.

Joe Hofferth, Town Council President

Date: _____