

# Meeting Agenda

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## Town Council Regular Meeting

Monday, June 1, 2026

6:30 PM



Town Council Room  
1005 Ridge Road, Munster, IN

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**1. Call To Order**

**2. Roll Call**

**3. Moment of Silence**

**4. Pledge of Allegiance**

**5. Public Comment**

All public comment is limited to 2 minutes per person with a total of 20 minutes allotted for the public comment section. All speakers must sign the Public Speaker Sign-in Form prior to speaking. Please keep all comments civil, constructive, and related to public policy issues. At their discretion, Council may allow public comment to extend past 20 minutes but is not required to do so. All rules for public comment are posted outside the Main Meeting Room.

**6. Consent Agenda**

- a. Minutes May 18, 2026
- b. Treasurer's Report, April 2026
- c. Water Leak Adjustment 2026-22
- d. Annual Operational Report for Local Roads and Streets
- e. Voucher Registers

**7. Old Business**

**8. New Business**

Live Stream and Archived Meetings can be viewed at: <https://munsterin.portal.civicclerk.com/>

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**Chuck Gardiner**  
Vice-President  
01/01/24 - 12/31/27

**Joseph Hofferth**  
President  
01/01/24 - 12/31/27

**David B. Nellans**  
Councilor  
01/01/24 - 12/31/27

**Jonathan Petersen**  
Councilor  
01/01/24 - 12/31/27

**George Shinkan**  
Councilor  
01/01/24 - 12/31/27

- a. Centennial Village Tax Abatement Compliance
- b. 2027 Budget Calendar
- c. Chicago Communications Agreement
- d. Release retainage CCMG 2025-1
- e. Fire Department Auto-Aid Agreement
- f. Web Services Agreement
- g. Ordinance #2012: Columbia Avenue Stop Sign

**9. Reports & Announcements**

- a. E-Bike Safety Education Campaign

**10. Adjournment**

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Councilor  
01/01/24 - 12/31/27

**George Shinkan**  
Councilor  
01/01/24 - 12/31/27



**To:** Town Council  
**From:** Wendy Mis, Clerk-Treasurer  
**Meeting Date:** June 1, 2026  
**Subject:** Minutes May 18, 2026

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**Summary**

The minutes of the May 18, 2026, Town Council regular meeting are attached for approval.

**Financial Impact**

**Funding Source:** N/A  
**Budgeted Amount:**  
**Cost:**

**Recommended Council Action**

As part of the consent agenda, approve the minutes of the May 18, 2026, Town Council regular meeting.

**Attachments:**

1. 05-18-2026

**TOWN OF MUNSTER**  
**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL**  
**MAY 18, 2026**

A meeting of the Munster Town Council was held at 6:30 p.m. on Monday, May 18, 2026. Ordinance 1830 is the basis for holding electronic meetings. The announced meeting location was Munster Town Hall, 1005 Ridge Road, Munster, Indiana. Councilors, Staff, and the public had the option to participate via Zoom meeting technology.

Councilors George Shinkan, Joseph G. Hofferth, Chuck Gardiner, David B. Nellans, and Jonathan Petersen were physically present in Town Hall. Also present were Clerk-Treasurer Wendy Mis, Town Manager Jim Marino, Controller Patricia Abbott, Assistant Town Manager Dan Reyes, Fire Chief Mark Hajduk, Parks Director Mark Heintz, and Town Attorney Dave Westland. The news media was not represented.

President Hofferth presided, opened the meeting with a moment of silence followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

The Town of Munster accepts public comments submitted both in-person and electronically. The public was informed, via the agenda posted at [munster.org](http://munster.org), that questions or comments about an item on the agenda were to be emailed to [wmis@munster.org](mailto:wmis@munster.org). All in-person public comments are limited to two minutes and limited to a total of twenty minutes for the public comment section.

Mrs. Nancy Harrigan, 1547 Ridge Road, stated that she witnessed an e-bike traveling in the middle of the roadway. She reported that the rider told her the e-bike was permitted on the road and had the right-of-way, then used inappropriate gestures and language toward her and began following her. She requested increased police enforcement related to e-bike riders.

Ms. Chris Fortney, 9128 White Oak, stated that she finds e-bikes dangerous to both pedestrians and drivers and expressed opposition to an income tax.

Mr. Tom Jurich, 1839 Magnolia, shared information with the Council via email regarding actions other Indiana communities are taking to address e-bikes and encouraged the Town to consider similar measures.

Mr. Ryan Froneyberger, 1 9131 Columbia Avenue, stated that this meeting marked one and a half years since he first raised concerns with the Town regarding speeding and increased traffic, which also include large delivery trucks, on Columbia Avenue. He requested increased police enforcement of the speed limit. Mr. and Mrs. Froneyberger, along with their neighbors, the Wangs, submitted a two-and-a-half-page statement outlining the dangerous conditions and traffic nuisances they are experiencing.

No one else rose to claim the floor.

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

Minutes of a regular meeting held on May 4, 2026

**ACCOUNTS PAYABLE VOUCHER REGISTERS**

Confirmation of Voucher Register #26-5C dated 05/08/2026 in the amount of \$60,681.17  
Confirmation of Voucher Register #26-5D dated 05/07/2026 in the amount of \$284,927.52  
Confirmation of Voucher Register #26-5E dated 05/08/2026 in the amount of \$36,298.53  
Confirmation of Voucher Register #26-5F dated 05/14/2026 in the amount of \$715,731.28  
Approval of Voucher Register #26-5G dated 05/18/2026 in the amount of \$384,830.71  
Confirmation of Voucher Register #26-5H dated 05/15/2026 in the amount of \$587,294.59

Councilor Shinkan moved, with a second by Councilor Nellans, to suspend the rules, waive the readings, and adopt the Consent Agenda as presented. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

**NEW BUSINESS**

**PROCLAMATION: PUBLIC WORKS WEEK**

Councilor Nellans read a proclamation recognizing May 17-23, 2026, as National Public Works Week. The week acknowledges the employees who focus on the infrastructure, facilities and services critical to the transportation, water supply, water treatment, and solid waste systems essential to our residents.

Councilor Gardiner moved, with a second by Councilor Nellans to approve the proclamation and proclaim May 17-23, 2026, as Public Works Week in the Town of Munster. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

**FISHER STREET TRAIL REPAVING**

Staff received three quotes for the repaving of the Fisher Street trail from Columbia Avenue west to the driveway at the Public Works Garage as follows.

Vendor	Work Quoted	Cost
Site Services	Mill, crack seal, resurface with 1.5" asphalt	76,615.00
Olson Construction	Overlay 2" surface asphalt and mill areas of transtion	77,178.00
St. John Paving	Overlay 2" surface asphalt and mill areas of transtion	86,000.00

Public Works has reviewed the quotes and expects the Site Services scope of work to be the most cost-effective and best solution for the pathway. Because this type of project commonly uncovers other issues while the work is being performed, Staff recommends approving at a not-to-exceed amount of \$85,000.00 which represents a 10% contingency. The project will be paid for from the 2024 GO Bond Proceeds.

Staff anticipate seeking approval in about six-eight weeks to award repaving the trail from Columbia Avenue east to where the Bridges Over Ditches Project terminates. The pedestrian bridge project needs to be completed and NIPSCO needs to provide a notice to proceed before that portion of the trail can be resurfaced.

Councilor Shinkan moved, with a second by Councilor Nellans, to accept the proposal to repave a portion of the Fisher Street trail to Site Services at an amount not to exceed \$85,000.00. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

**REPORTS**

Councilor Gardiner reminded us of the upcoming Munster Civic Foundation meeting scheduled for Tuesday, May 19<sup>th</sup>.

**ANNOUNCEMENTS**

The Town Council will hold a regular meeting on Monday, June 1, 2026. The Redevelopment Commission will hold a regular meeting immediately following. (Unless stated otherwise, all meetings of the Town Council begin at 6:30 p.m. at Munster Town Hall.)

**ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 6:50 p.m. by voice vote.

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**Joseph Hofferth, President**

**ATTEST:**

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**Wendy Mis, Clerk-Treasurer**



**To:** Town Council  
**From:** Wendy Mis, Clerk-Treasurer  
**Meeting Date:** June 1, 2026  
**Subject:** Treasurer's Report, April 2026

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**Summary**

Treasurer's Report, April 2026

**Financial Impact**

Financial Impact: See Attached

**Recommended Council Action**

As part of the Consent Agenda, approve the April 2026 Treasurer's Report.

**Attachments:**

1. April 2026

## April 2026 Treasurer's Report

Fund		Cash Balance at 4/1/2026	Receipts	Disbursements	Cash Balance at 4/30/2026	Petty Cash, Cash Drawers & Investments at 4/30/2026	Total Cash, Petty Cash, Cash Drawers & Investments at 4/30/2026
<b>GENERAL</b>							
General Fund	1101	\$ 353,407.50	\$ 1,045,073.00	\$ 785,618.49	\$ 612,862.01	\$ 2,008,132.97	\$ 2,620,994.98
<b>SPECIAL REVENUE</b>							
Motor Vehicle Hwy	2201	85,361.64	117,735.26	97,334.97	105,761.93	2,259,120.73	2,364,882.66
Local Road + Street	2202	90,526.83	44,012.41	1,901.64	132,637.60	637,009.36	769,646.96
Motor Vehicle Hwy-Restricted	2203	103,411.01	51,742.72	7,115.97	148,037.76	2,383,702.84	2,531,740.60
Park	2204	263,034.85	70,386.55	206,055.46	127,365.94	1,210,936.82	1,338,302.76
Parking Meter Fund	2207	774.03	3,042.40	3,548.29	268.14	347,315.43	347,583.57
Levy Excess	2208	0.00	-	-	0.00	-	0.00
LIT Economic Development	2209	93,595.83	69,117.08	21,820.90	140,892.01	4,137,448.17	4,278,340.18
Economic Development	2216	0.00	-	-	0.00	-	0.00
Loc.Law.Enf.Cont Ed	2228	5,169.75	629.00	-	5,798.75	-	5,798.75
Unsafe Building Fund	2234	0.00	-	-	0.00	-	0.00
LIT Public Safety	2240	86,576.14	68,967.20	19,979.78	135,563.56	1,840,970.37	1,976,533.93
Excess Welfare Fund	2242	0.00	-	-	0.00	-	0.00
Rental Property Inspect	2245	1,800.00	868.34	468.34	2,200.00	156,891.13	159,091.13
LOIT Special Distribution	2248	0.00	-	-	0.00	-	0.00
Municipal Surtax Fund	2249	8,228.39	52,277.27	54,482.14	6,023.52	254,541.05	260,564.57
Municipal Wheel Tax Fund	2250	17,029.27	1,966.54	2,257.11	16,738.70	75,187.10	91,925.80
Opioid Unrestricted Fund	2256	3,579.12	220.06	220.06	3,579.12	73,709.34	77,288.46
Opioid Restricted Fund	2257	5,435.87	497.18	497.18	5,435.87	166,553.22	171,989.09
Donation	2300	104,571.95	4,720.83	504.64	108,788.14	-	108,788.14
Park Donation-Non Reverting	2370	36,421.27	12,047.74	13,752.45	34,716.56	151,321.17	186,037.73
Cares IFA Grant Fund	2401	0.00	-	-	0.00	-	0.00
CDBG-COVID Grant Fund	2402	0.00	-	-	0.00	-	0.00
ARP Coronavirus Local Fiscal Re	2403	0.00	-	-	0.00	-	0.00
Federal Grants	2410	121,446.62	21,533.40	-	142,980.02	-	142,980.02
State Grants	2451	0.00	-	-	0.00	-	0.00
Technology Fund	2547	36,911.43	27,145.96	46,240.49	17,816.90	390,707.81	408,524.71
Electric Fund	2570	24,409.12	18,203.25	9,323.27	33,289.10	-	33,289.10
Sewer Maintenance	2580	424,034.09	245,765.40	265,124.91	404,674.58	481,273.18	885,947.76
Sewer Maint Depreciation	2583	38,357.25	60,315.92	78,315.92	20,357.25	1,729,384.23	1,749,741.48
Special Asset Forfeiture NR	2590	237,180.41	-	80.00	237,100.41	-	237,100.41
MPD State Seizure NR	2592	13,288.60	-	1,282.92	12,005.68	-	12,005.68
MPD Special Revenue	2593	66,970.99	1,370.73	-	68,341.72	-	68,341.72
<b>DEBT SERVICE</b>							
Mun. Bond B+I	3306	16,212.04	26,219.58	26,219.58	16,212.04	1,151,344.50	1,167,556.54
Redevelopment Bond-B+I	3311	15,207.99	2,957.42	2,957.42	15,207.99	390,672.68	405,880.67
Park Bond B+I	3312	21,143.19	12,764.32	12,764.32	21,143.19	147,401.42	168,544.61
Municipal Complex	3318	57,920.02	-	-	57,920.02	-	57,920.02
EDC Bond B+I	3328	480,592.60	1,450.86	-	482,043.46	-	482,043.46
Redevelopment Reserve	3330	0.00	-	-	0.00	600,000.00	600,000.00
EDC Bond Reserve	3331	2,348,959.02	5,953.42	-	2,354,912.44	-	2,354,912.44
<b>CAPITAL PROJECT</b>							
CCI-Cig. Tax	4401	9,714.52	400.35	400.35	9,714.52	134,109.83	143,824.35
CCD	4402	9,021.65	45,278.04	37,360.48	16,939.21	1,730,701.38	1,747,640.59
Redevelopment Operating	4406	7,080.28	30,435.28	22,575.61	14,939.95	117,811.70	132,751.65
Munic.Bond Proceeds	4413	73,292.90	35,000.00	88,064.46	20,228.44	7,599,000.00	7,619,228.44
Barrett Bond Proceeds	4416	0.00	-	-	0.00	-	0.00
Redevelopment Capital IMP	4417	0.00	-	-	0.00	-	0.00
Park Bond Proceeds	4418	13,306.25	325,000.00	301,280.16	37,026.09	3,825,000.00	3,862,026.09
Riverboat Fund	4437	4,321.98	63,171.42	37,529.92	29,963.48	764,536.42	794,499.90
Rainy Day Fund	4438	0.00	1,500.98	1,500.98	0.00	502,803.35	502,803.35
Major Moves	4440	0.00	-	-	0.00	-	0.00
TIF Allocation Fund	4445	43,618.73	637,373.50	658,171.73	22,820.50	25,688,872.33	25,711,692.83
Maple Leaf Crossing TIF Allocati	4446	16,157.25	301.92	301.92	16,157.25	101,142.92	117,300.17
Lease Proceeds Fund	4675	0.00	-	-	0.00	-	0.00
EDC Bond Proceeds	4681	121,734.84	0.13	-	121,734.97	-	121,734.97
<b>PROPRIETARY FUNDS</b>							
<b>ENTERPRISE FUNDS</b>							
Water Cash Operating	6101	498,561.14	640,412.68	634,564.27	504,409.55	863,947.97	1,368,357.52
Water B + I	6102	239,947.71	121,612.38	662.38	360,897.71	221,890.17	582,787.88
Water Depreciation	6103	39,000.71	7,051.56	7,051.56	39,000.71	2,362,131.93	2,401,132.64
Consumers Water Dep	6104	42,685.00	6,370.00	6,505.00	42,550.00	90,000.00	132,550.00
Water Construction	6105	15,707.25	88,003.11	90,534.63	13,175.73	19,640,805.86	19,653,981.59
Water Bond Reserve	6106	48,488.00	24,244.00	-	72,732.00	96,976.00	169,708.00
Solid Waste Mgt	6604	315,587.98	264,300.26	256,379.38	323,508.86	280,271.84	603,780.70
<b>INTERNAL SERVICE FUNDS</b>							
Liability Ins	7704	268,158.72	150,926.46	39,075.90	380,009.28	2,302,857.48	2,682,866.76
Medical/Life Ins	7727	239,408.49	198,691.12	203,721.52	234,378.09	-	234,378.09
<b>FIDUCIARY FUNDS</b>							
<b>TRUST FUNDS</b>							
Police Pension	8802	61,190.21	62,262.82	62,051.64	61,401.39	366,080.12	427,481.51
<b>CUSTODIAL</b>							
Park Land Escrow	8871	2,667.29	2,405.90	2,405.90	2,667.29	805,934.60	808,601.89
Barrett Law	8879	0.00	-	-	0.00	-	0.00
Intgovt Collection	8880	290,368.96	223,451.72	249,080.32	264,740.36	-	264,740.36
Insurance Payment	8881	0.00	-	-	0.00	-	0.00
Cable TV Security	8882	0.00	-	-	0.00	-	0.00
Escrow	8883	94,101.58	14,823.00	19,433.09	89,491.49	-	89,491.49
<b>OTHER FUNDS</b>							
Payroll	8901	0.00	-	-	0.00	-	0.00
<b>Totals</b>		<b>\$ 7,615,678.26</b>	<b>\$ 4,910,000.47</b>	<b>\$ 4,376,517.45</b>	<b>\$ 8,149,161.28</b>	<b>\$ 88,088,497.42</b>	<b>\$ 96,237,658.70</b>



**To:** Town Council  
**From:** Wendy Mis, Clerk-Treasurer  
**Meeting Date:** June 1, 2026  
**Subject:** Water Leak Adjustment 2026-22

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### **Summary**

At the April 8, 2013, meeting, the Council adopted a policy to allow water bill adjustments due to water leaks. Under the policy, the customer must sign an affidavit stating there was a leak, the leak has been repaired, and request an adjustment from the Water Board. Adjustments are allowed one time per twelve-month period. The adjustment is based on an average of the usage over the previous twelve months.

Staff has received a request for an adjustment under this policy. The customer has completed the required form, and the request meets all the criteria for an adjustment. The average usage for this customer is 59,000 gallons/month, and the period in question had 161,000 gallons (1 month). The original bill amounts totaled \$1,121.31. The requested adjustment amount is \$689.18, which represents water usage and sales tax. With the adjustment, the amount due for water and tax will be \$432.13. All other regular charges will remain unchanged.

### **Financial Impact**

**Funding Source:**  
**Budgeted Amount:**  
**Cost: \$689.18**

### **Recommended Council Action**

As part of the Consent Agenda, approve the adjustments of \$689.18 to the account in question as a result of a water leak.

**Attachments:**  
None



**To:** Town Council  
**From:** Wendy Mis, Clerk-Treasurer  
**Meeting Date:** June 1, 2026  
**Subject:** Annual Operational Report for Local Roads and Streets

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**Summary**

Indiana Code 8-17-4.1-1 requires that an operational report be prepared by all cities and towns with a population of 15,000 or more that have road and street responsibilities. The report must be prepared on forms prescribed by the State Board of Accounts and must disclose all information considered necessary to reflect the financial condition and operations of the department.

Accordingly, the Clerk-Treasurer’s Office and Public Works Department prepared the attached report, which was filed electronically on May 21, 2026, with the State Board of Accounts, the Indiana Department of Transportation, and the Purdue University Local Technical Assistance Program. The report is also to be filed with the governing body of the municipality, and is available to the public and to the press in the Clerk-Treasurer’s Office during regular business hours.

**Financial Impact**

**Funding Source:**  
**Budgeted Amount:**  
**Cost:**

**Recommended Council Action**

As an item on the Consent Agenda, receive the Annual Operational Report for Local Roads and Streets for the year ended December 31, 2025, and order it placed on file.

**Attachments:**

1. 2025 Annual Operational Report - Town of Munster (NEW VERSION) 05.06.26

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

**Instructions**

Instructions for the completion of each Section of the report follow. We recommend that you begin your preparation of the Annual Operational Report by completing the detailed information on in Section 2 - Detail of Receipts and Section 3 - Detail of Disbursements. The totals from these sections are then electronically carried forward by the spreadsheet to the appropriate portions of Section 1 – Financial Statement.

Enter financial data in cells/boxes highlighted in yellow. Other cells containing dollar amounts are calculations/formulas and should not be modified or have amounts entered directly into them.

**Cover Sheet**

The same cover sheet is used for both the county and city/town versions of the report. Counties may just leave the city/town information blank. The calendar year being reported should be shown at the bottom of the report.

**Section 1: Financial Statement**

Financial statement information, including beginning and ending cash balances, for the most common funds reported by units are included in the first three columns of Section 1. Receipts and disbursements for other less common funds used for road, street, and bridge expenses are reported in the "Other Funds" column. The "Total All Funds" column will then be the grand total of all funds received from all sources and used by the unit for road, street, and bridge expenses.

The common funds included in Section 1 are Motor Vehicle Highway, Local Road and Street, and the Cumulative Bridge Fund. The Cumulative Bridge Fund column will apply only to counties. Examples of less common funds used by some units may include (but are not limited to), Rainy Day, Community Crossings, Riverboat, EDIT, Cumulative Capital Improvement, Federal and State Grants, etc. Those units contiguous to the Indiana Toll Road received a distribution that was required to be placed into the Local Major Moves Construction fund, established by Indiana Code 8-14-16-4, and is to be reported by units who have this under "Other Funds". The receipt and disbursement information in Section 1 will be automatically populated/carried forward from Section 2 and Section 3. You will not have to enter data for operating receipts and disbursements in Section 1.

The Section 1 - Financial Statement will show the beginning balance of cash at January 1 for common funds, receipt totals for all sources for all funds, disbursement totals for each classification for all funds, and the ending cash and Investment balance at December 31 for common funds for the reporting year.

**Beginning Cash Balance**

Enter the cash balance of Motor Vehicle Highway, Local Road and Street, and Cumulative Bridge fund at January 1 of the reporting year in the respective yellow cell/box. It is not necessary to enter the cash balances for other funds. For counties, the cash balances entered in this report should agree with the cash balances in the Auditor's funds ledger. For cities or towns, the cash balances entered in this report should agree with the cash balances in the funds ledger as maintained by the Controller or Clerk-Treasurer (as applicable).

**Receipts**

Categories of receipts include operating (taxes, intergovernmental, charges for services, and other) as well as proceeds from bonds, notes, loans, and sale of investments. Receipts will be automatically carried forward from information entered in Section 2. Bond proceeds, note/loan proceeds, interfund loan proceeds, investments matured/sold, and other receipts, should be reported separately from the operating receipts because they are not the direct result of the unit's operations.

**Disbursements**

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

**Instructions**

Categories of disbursements include operating (general administration & unallocated, construction & reconstruction, preservation, and maintenance and repair), as well as debt service payments of principal and interest, interfund loan payments, interfund loans made, purchase of investments, and other. Disbursements will be automatically carried forward from information entered in Section 3. Debt service payments of principal and interest, interfund loan payments, interfund loans made, and purchase of investments should be reported separately from the operating disbursements because they are not the direct result of the unit's operations.

**Ending Cash and Investment Balances:**

The cash balance at December 31 will calculate based on the information entered previously in this section. Any fund investments at December 31 should be entered for the common funds in the yellow cell/box. The ending cash and investment balance at December 31 will calculate based on information already entered. For counties, this balance should agree with the auditor's funds ledger for the common funds. For cities and towns, this balance will agree to the funds ledger maintained by the Controller/Clerk-Treasurer (as applicable).

**Section 2: Detail of Receipts**

Section 2 is to report receipts for the commonly used funds for road and bridge work: Motor Vehicle Highway, Local Road and Street, and (in counties) Cumulative Bridge. Section 2 also has a columns for other non-common funds receiving monies for road and street work, such as General, Rainy Day, Community Crossing, Riverboat, EDIT, Cumulative Capital Improvement, federal or state grants, etc.

For each non-common fund you have that accounts for road and street work, insert/type the name of the fund in the yellow cell/box labeled "insert other fund" and delete "(Insert Other Fund)".

Orange cells indicate where the receipts should be reported for MVH, LRS, and CUM Bridge

In Section 2, type the amount of receipts by source in the yellow cell/box. The amounts reported in this section should be supported by the fiscal officer's funds ledger.

**Taxes** should include only those taxes that are levied directly by the unit and would include general property, local income tax (LIT), or any other taxes.

**Intergovernmental** will include distributions from the Auditor of State, as well as grants, loans, and transfers from other government agencies related to road and bridge funding. Please note this is where MVH distributions received from the State will be reported.

**Charges for Services** will include funds reimbursed by federal, state, or local governments. Other charges for services could include monies collected by the County Highway or City/Town Street Department for services rendered by the Department, such as permit fees, drive or field entrance construction fees, etc.

**Other Operating Receipts** would include items such as interest earned, refunds or reimbursements not listed previously, contributions/donations, transfers from a toll facility, or miscellaneous operating receipts.

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

**Instructions**

**Other Financing Sources** includes (listed individually) proceeds from bonds, loans received, interfund receipts, the sale of investments, or any other financing source not attributed to a previously listed line item.

In Section 2, the amounts listed for the other/non-common funds will be totaled electronically by the spreadsheet in the column headed "Other Funds". The receipts by category will be totaled for all funds in the column "Total All Funds". The amounts in the "Total All Funds" will be electronically carried to Section 1 - Financial Statement.

**Section 3: Detail of Disbursements**

Section 3 is to report disbursements for the commonly used funds for road and bridge work: Motor Vehicle Highway, Local Road and Street, and (in counties) Cumulative Bridge. Section 3 also has a columns for other non-common funds receiving monies for road and street work, such as General, Rainy Day, Community Crossing, Riverboat, EDIT, Cumulative Capital Improvement, federal or state grants, etc.

For each non-common fund you have that accounts for road and street work, insert/type the name of the fund in the yellow cell/box labeled "insert other fund" and delete "(Insert Other Fund)".

Light Green cells indicate what cell the distribution should be reported in for MVH restricted.

In Section 3, total disbursements are to be provided for each of the major budget categories (Personal Services, Supplies, Other Services and Charges, and Capital Outlays) within each of the three disbursement categories: General Administration & Unallocated, Construction & Reconstruction, Preservation, and Maintenance & Repair.

The following are definitions of the subcategories within the four major categories:

**Personal Services:** This classification includes expenditures for salaries, wages, and related employee benefits provided to employees. Employee benefits could include employer contributions to a retirement system, group health and life insurance, unemployment compensation, uniform allowance, self insurance, and similar benefits.

**Supplies:** This classification includes commodities which are consumed or materially altered when used. Supplies would include general office supplies and operating supplies, such as gravel, stone, asphalt, culvert pipe, bridge steel, traffic paint, weed spray, salt, gasoline, motor oil, tires, etc. Administrative and unallocated supplies will be those not related to a project or a specific maintenance activity, such as office supplies. Supplies such as gravel, sand, and salt will go under the category for which they are used. An example would be salt under Winter Operations.

**Other Services and Charges:** This classification includes expenditures for services other than personal services and supplies which are used in carrying out the functions of the department or which are legally required of it. Types of services and charges would include professional services, communication and transportation, printing and advertising, insurance (other than group health, life, and self-insurance), utility services, contracted repairs & maintenance, rentals, and other similar activities and charges.

**Capital Outlay:** This classification should include expenditures for acquisition of, or addition to, assets such as land, buildings, improvements other than buildings, and machinery and equipment.

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**Instructions**

There are definitions for the various disbursement categories also embedded in cells within Section 3 for quick access, as well as below:

**General Administration & Unallocated**

Costs of an administrative nature and not allocated to any specific road or bridge project. These expenses, commonly referred to as overhead, include supervisory and support staff personal services, supplies and equipment, general office expenses (rent, printing, utilities, insurance, etc.), facility expenses (repairs, maintenance, insurance), and vehicle expenses. Other type of general expenses would include utilities for traffic signals and street lights, capital outlays (acquisition of land, buildings, and improvements other than buildings including the acquisition of equipment) and annual pavement and bridge inspections. In the subcategory "Other Services and Charges", disbursements would include incidental expenses not associated with roads or bridges but performed by agency forces, such as mowing grass in a county or city park, or snow and ice removal at county or municipal facilities.

**Construction, Reconstruction & Preservation**

Costs and expenses for work performed by internal forces or outside contractors that result in a new or improved roadway - paved or unpaved, including capacity enhancements. Activities result in the structural improvement of a roadway improving its ability to support vehicle traffic. Costs include personnel, material, and equipment expenses.

Preservation is defined as actions or strategies applied to existing infrastructure that prevent, delay or reduce further deterioration and maintain or improve the functional condition of the system without increasing structural capacity and extend the service life of the infrastructure. Preservation activities are intended to correct infrastructure problems before the structural integrity is impacted. Preservation is a broad category of treatments that include activities such as thin overlays or micro surfacing. Nonstructural preservation treatments are usually less than 2 inches in depth and are designed to address age-related problems (such as block cracking) or distress caused by exposure to the elements (such as transverse cracking). Crack sealing and patching of pavement and deck patching for bridges would be included in this category. Costs include materials, personnel, contracted services and equipment rental/operation expenses.

**Pavement:** Costs associated with activities that retain or extend the current roadway condition. Includes treatments to curbs, gutters, and paved shoulders and alleys. Pavement preservation is a broad category of treatments that include nonstructural treatments that are usually less than 2 inches in depth and are designed to address age-related problems (such as block cracking) or distress caused by exposure to the elements (such as transverse cracking). Some examples of such treatments are thin overlays, wedge and leveling, mill and overlays, chip seals, fog seals, scrub seals, slurry seals, microsurfacing, and crack sealing. Activities such as grinding, grading unpaved sections, line striping, raised pavement markers, and similar activities are also considered pavement preservation.

**Bridges:** Costs associated with activities that preserve a bridge and its approaches. Activities include: deck patching, sealing, painting, repairing and maintaining bearing assemblies and joints, clearing brush and debris accumulations at piers, deck overlays, scour repair, substructure repair, repairing approach slabs and guardrails, and repairing bridge railings. Work on culverts, pipes, and other small drainage structures underneath roads and streets are included in this category.

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**Right of Way:** Costs associated with activities that occur in the area between pavement (including paved shoulders) and right-of-way boundaries. This would include, but not be limited to, preservation, replacement and repair of standard MUTCD signs, traffic signals, barriers, guardrails, sidewalks and ramps, unpaved shoulders (e.g. berming), vegetation control for infrastructure preservation purposes only and inspection of roadside assets for the purpose of asset management planning. It would also include work performed on drainage assets such as ditches, pipes, catch basins, underdrains and their outlets, etc.

**Maintenance & Repair**

Maintenance & Repair expenses are disbursements associated with the routine maintenance and repair of paved and unpaved roads, streets, bridges and highways. Maintenance & Repair disbursements retain the asset above a certain condition level established by a unit and encompasses work that is performed in reaction to an event, season, or activities that are done for short-term operational need that do not have preservation value. Costs include materials, personnel, and equipment rental/operation expenses.

**Winter Operations:**

Costs associated prior to, during, and following winter events, such as planning, material purchases, and management, equipment preparation and usage, and human resources. Also includes the use of external resources and services contracted in winter operations.

**Other Maintenance & Repair:**

**Pavement:** Pavement maintenance includes activities such as graffiti removal, cleaning, pothole filling and patching, event cleanup, repairs due to vehicular accidents or storm damage to roadways.

**Bridges:**—Bridge maintenance includes activities such as graffiti removal, deck cleaning, repairs due to vehicular accidents or storm damage to bridges.

**Right of Way Operations:** Costs associated with routine activities that occur in the area between pavement (including paved shoulders) and right-of-way boundaries. This would include, but not be limited to—maintenance and repair of signs damaged from accidents, grass cutting, tree trimming, litter control (including dead animal removal), and inspection of resident complaints.

In Section 3, the totals by disbursement category (general administration & unallocated, construction & reconstruction, preservation, and maintenance & repair) are carried forward to Section 1.

**Section 4: Debt Information**

Indicate any road, street, or bridge specific debt in this section. Debt includes any bonds, notes, loans, or leases related to road, street, or bridge projects. Debt information can be obtained from the fiscal office of the county (County Auditor) or city/town (Controller/Clerk-Treasurer) if not available at the highway/street department. Do not include operating lease, in which the local unit would not acquire the asset at the end of the lease. Operating leases are included in operating expenses based on the activity the leased item is used for.

**Description of Debt** - in each column, list a description of the debt as the heading of the column.

**Outstanding Principal** - list the outstanding (unpaid) principal at January 1.

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**Instructions**

**New Bonds, Notes/Loans, Leases** - list the principal amount of any debt issued during the year.

**Principal Paid** - enter the amount of principal paid on the debt during the year.

**Interest Paid** - enter the amount of interest paid on the debt during the year.

**Total Principal & Interest Paid** - spreadsheet will calculate this total.

**Outstanding Principal at December 31** - spreadsheet will calculate this total.

**Section 5: Changes to Certified Road and Street Mileage**

List the total certified mileage within each of the listed surface types and the change (if any) from the previous year. A brief description for the reason for the change should also be included. Changes shown on this form should include all of those that have been previously submitted to the INDOT.

**LAKE** COUNTY, INDIANA

**TOWN** OF **MUNSTER**  
*(For City or Town Reports)* *(Name of Unit)*  
**(City and Town Form 225 Only)**

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(IC 8-17-4.1)

FOR THE YEAR ENDED  
DECEMBER 31, 2025\_

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

**Section 1 Financial Statement**

<b>Section 1 - Financial Statement</b>	<b>Motor Vehicle Highway</b>	<b>Motor Vehicle Highway Restricted</b>	<b>Local Road &amp; Street</b>	<b>Cumulative Bridge</b>	<b>Total Common Funds</b>	<b>Other Funds</b>	<b>Total All Funds</b>
<b>Cash - January 1</b>	\$144,546.95	\$60,974.84	\$49,562.01	\$0.00	\$255,083.80		
<b>Receipts</b>							
<b>Operating Receipts</b>							
Taxes	\$302,165.97	\$0.00	\$0.00	\$0.00	\$302,165.97	\$773,714.51	\$1,075,880.48
Intergovernmental	\$513,995.84	\$513,995.84	\$519,126.87	\$0.00	\$1,547,118.55	\$1,901,888.18	\$3,449,006.73
Charges for Services	\$488,021.00	\$0.00	\$0.00	\$0.00	\$488,021.00	\$0.00	\$488,021.00
Other Operating Receipts	\$350,309.59	\$80,253.15	\$24,997.00	\$0.00	\$455,559.74	\$0.00	\$455,559.74
<b>Total Operating Receipts</b>	\$1,654,492.40	\$594,248.99	\$544,123.87	\$0.00	\$2,792,865.26	\$2,675,602.69	\$5,468,467.95
<b>Other Financing Sources</b>							
Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,904,925.89	\$1,904,925.89
Note/Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investments Matured or Sold	\$0.00	\$50,000.00	\$395,000.00	\$0.00	\$445,000.00	\$0.00	\$445,000.00
Transfers In	\$0.00	\$79,530.00	\$0.00	\$0.00	\$79,530.00	\$0.00	\$79,530.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Receipts</b>	\$1,654,492.40	\$723,778.99	\$939,123.87	\$0.00	\$3,317,395.26	\$4,580,528.58	\$7,897,923.84
<b>Disbursements</b>							
<b>Operating Disbursements</b>							
General Administration & Unallocated	\$120,184.68	\$0.00	\$0.00	\$0.00	\$120,184.68	\$581,040.21	\$701,224.89
Construction, Reconstruction & Preservation	\$0.00	\$130,105.95	\$0.00	\$0.00	\$130,105.95	\$3,991,753.28	\$4,121,859.23
Maintenance & Repair	\$1,208,077.26	\$0.00	\$517,419.83	\$0.00	\$1,725,497.09	\$7,735.09	\$1,733,232.18
<b>Total Operating Disbursements</b>	\$1,328,261.94	\$130,105.95	\$517,419.83	\$0.00	\$1,975,787.72	\$4,580,528.58	\$6,556,316.30
<b>Other Financing Sources</b>							
Debt Service - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Loan Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Loans Made	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investments Purchased	\$258,776.13	\$320,253.15	\$397,811.38	\$0.00	\$976,840.66	\$0.00	\$976,840.66
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$111,552.57	\$0.00	\$0.00	\$111,552.57	\$0.00	\$111,552.57
<b>Total Disbursements</b>	\$1,587,038.07	\$561,911.67	\$915,231.21	\$0.00	\$3,064,180.95	\$4,580,528.58	\$7,644,709.53
<b>Excess</b>							
Over (Under) Total Disbursements	\$67,454.33	\$161,867.32	\$23,892.66	\$0.00	\$253,214.31		
Cash - December 31	\$212,001.28	\$222,842.16	\$73,454.67	\$0.00	\$508,298.11		
Investments - December 31	\$2,132,152.30	\$2,105,760.59	\$724,163.46		\$4,962,076.35		
<b>Cash and Investments - December 31</b>	\$2,344,153.58	\$2,328,602.75	\$797,618.13	\$0.00	\$5,470,374.46		

**Section 1 Financial Statement**

**ANNUAL OPERATIONAL REPORT  
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Part of State Form 54400 (X-2018)

**Section 2 Receipts**

Section 2 - Detail of Receipts	Motor Vehicle Highway	Motor Vehicle Highway Restricted	Local Road & Street	Cumulative Bridge	Other Funds	Total All Funds	LIT Economic Development	State Grant
	<b>Receipts</b>							
<b>Taxes</b>								
General Property Taxes	\$289,317.84				\$65,680.90	\$354,998.74		
LIT - Certified Shares					\$0.00	\$0.00		
LIT - Economic Development Income Tax					\$116,102.00	\$116,102.00	\$116,102.00	
Wheel and Sur Tax					\$591,931.61	\$591,931.61		
Other Taxes	\$12,848.13				\$0.00	\$12,848.13		
<b>Total Taxes</b>	\$302,165.97	\$0.00	\$0.00	\$0.00	\$773,714.51	\$1,075,880.48	\$116,102.00	\$0.00
<b>Intergovernmental</b>								
Motor Vehicle Highway Distribution	\$513,995.84	\$513,995.84			\$0.00	\$1,027,991.68		
Local Road and Street Distribution			\$519,126.87		\$0.00	\$519,126.87		
Financial Institution Tax Distribution					\$0.00	\$0.00		
Vehicle/Aircraft Excise Tax Distribution					\$0.00	\$0.00		
State Grants					\$1,895,044.49	\$1,895,044.49		\$1,895,044.49
Federal Grants					\$0.00	\$0.00		
Other Intergovernmental					\$6,843.69	\$6,843.69		
<b>Total Intergovernmental</b>	\$513,995.84	\$513,995.84	\$519,126.87	\$0.00	\$1,901,888.18	\$3,449,006.73	\$0.00	\$1,895,044.49
<b>Charges for Services</b>								
Federal State and Local Reimbursement for Services					\$0.00	\$0.00		
Other Charges for Services	\$488,021.00				\$0.00	\$488,021.00		
<b>Total Charges for Services</b>	\$488,021.00	\$0.00	\$0.00	\$0.00	\$0.00	\$488,021.00	\$0.00	\$0.00
<b>Other Operating Receipts</b>								
Interest	\$83,776.13	\$80,253.15	\$22,811.38		\$0.00	\$186,840.66		
Refunds/Reimbursements	\$6,493.66		\$1,888.78		\$0.00	\$8,382.44		
Contributions/Donations					\$0.00	\$0.00		
Transfers from Toll Facilities					\$0.00	\$0.00		
Miscellaneous	\$260,039.80		\$296.84		\$0.00	\$260,336.64		
<b>Total Other Operating Receipts</b>	\$350,309.59	\$80,253.15	\$24,997.00	\$0.00	\$0.00	\$455,559.74	\$0.00	\$0.00
<b>Other Financing Sources</b>								
Bond Proceeds					\$1,904,925.89	\$1,904,925.89		
Note/Loan Proceeds					\$0.00	\$0.00		
Interfund Loan Proceeds					\$0.00	\$0.00		
Investments Matured or Sold		\$50,000.00	\$395,000.00		\$0.00	\$445,000.00		
Transfer In		\$79,530.00			\$0.00	\$79,530.00		
Other					\$0.00	\$0.00		
<b>Total Other Financing Sources</b>	\$0.00	\$129,530.00	\$395,000.00	\$0.00	\$1,904,925.89	\$2,429,455.89	\$0.00	\$0.00
<b>Total Receipts</b>	\$1,654,492.40	\$723,778.99	\$939,123.87	\$0.00	\$4,580,528.58	\$7,897,923.84	\$116,102.00	\$1,895,044.49

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

**Section 2 Receipts**

**Section 2 - Detail of Receipts**

**Receipts**

	<b>Municipal Bond Proceeds</b>	<b>Riverboat Fund</b>	<b>TIF Allocation</b>	<b>Municipal Wheel Fund</b>	<b>Municipal Surtax Fund</b>	<b>(Add columns to the left)</b>
<b>Taxes</b>						
General Property Taxes			\$65,680.90			
LIT - Certified Shares						
LIT - Economic Development Income Tax						
Wheel and Sur Tax				\$10,000.00	\$581,931.61	
Other Taxes						
<b>Total Taxes</b>	\$0.00	\$0.00	\$65,680.90	\$10,000.00	\$581,931.61	\$0.00
<b>Intergovernmental</b>						
Motor Vehicle Highway Distribution						
Local Road and Street Distribution						
Financial Institution Tax Distribution						
Vehicle/Aircraft Excise Tax Distribution						
State Grants						
Federal Grants						
Other Intergovernmental		\$6,843.69				
<b>Total Intergovernmental</b>	\$0.00	\$6,843.69	\$0.00	\$0.00	\$0.00	\$0.00
<b>Charges for Services</b>						
Federal State and Local Reimbursement for Services						
Other Charges for Services						
<b>Total Charges for Services</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Operating Receipts</b>						
Interest						
Refunds/Reimbursements						
Contributions/Donations						
Transfers from Toll Facilities						
Miscellaneous						
<b>Total Other Operating Receipts</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Financing Sources</b>						
Bond Proceeds	\$1,904,925.89					
Note/Loan Proceeds						
Interfund Loan Proceeds						
Investments Matured or Sold						
Transfer In						
Other						
<b>Total Other Financing Sources</b>	\$1,904,925.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Receipts</b>	\$1,904,925.89	\$6,843.69	\$65,680.90	\$10,000.00	\$581,931.61	\$0.00

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)  
Section 3 Disbursements

Section 3 - Detail of Disbursements	Motor Vehicle Highway	Motor Vehicle Highway Restricted	Local Road & Street	Cumulative Bridge	Total Other Funds	Total All Funds	LIT Economic Development	State Grant
<b>Disbursements</b>								
<b>General Administration &amp; Unallocated</b>								
Personal Services	\$115,006.56	X			\$0.00	\$115,006.56		
Supplies		X			\$0.00	\$0.00		
Other Services and Charges	\$5,178.12	X			\$581,040.21	\$586,218.33		
Capital Outlay		X			\$0.00	\$0.00		
<b>Total General Administration &amp; Unallocated</b>	\$120,184.68	\$0.00	\$0.00	\$0.00	\$581,040.21	\$701,224.89	\$0.00	\$0.00
<b>Construction, Reconstruction &amp; Preservation</b>								
Personal Services					\$0.00	\$0.00		
Supplies		\$24,568.60			\$0.00	\$24,568.60		
Other Services and Charges					\$181,782.90	\$181,782.90	\$116,102.00	
Capital Outlay		\$105,537.35	\$0.00		\$3,809,970.38	\$3,915,507.73		\$1,895,044.49
<b>Total Construction, Reconstruction &amp; Preservation</b>	\$0.00	\$130,105.95	\$0.00	\$0.00	\$3,991,753.28	\$4,121,859.23	\$116,102.00	\$1,895,044.49
<b>Maintenance and Repair</b>								
<b>Winter Operations</b>								
Personal Services	\$140,582.65	X			\$0.00	\$140,582.65		
Supplies		X	\$289,304.00		\$0.00	\$289,304.00		
Other Services and Charges		X			\$0.00	\$0.00		
Capital Outlay		X			\$0.00	\$0.00		
<b>Total Winter Operations</b>	\$140,582.65	\$0.00	\$289,304.00	\$0.00	\$0.00	\$429,886.65	\$0.00	\$0.00
<b>Other Maintenance and Repair</b>								
Personal Services	\$666,428.94	X			\$0.00	\$666,428.94		
Supplies	\$215,532.39	X			\$6,843.69	\$222,376.08		
Other Services and Charges	\$185,533.28	X	\$131,090.83		\$891.40	\$317,515.51		
Capital Outlay	\$0.00	X	\$97,025.00		\$0.00	\$97,025.00		
<b>Total Other Maintenance and Repair</b>	\$1,067,494.61	\$0.00	\$228,115.83	\$0.00	\$7,735.09	\$1,303,345.53	\$0.00	\$0.00
<b>Total Maintenance and Repair</b>	\$1,208,077.26	\$0.00	\$517,419.83	\$0.00	\$7,735.09	\$1,733,232.18		
<b>Other Financing Uses</b>								
Debt Service - Principal					\$0.00	\$0.00		
Debt Service - Interest					\$0.00	\$0.00		
Interfund Loan Payments					\$0.00	\$0.00		
Interfund Loans Made					\$0.00	\$0.00		
Investments Purchased	\$258,776.13	\$320,253.15	\$397,811.38		\$0.00	\$976,840.66		
Transfer Out					\$0.00	\$0.00		
Other		\$111,552.57			\$0.00	\$111,552.57		
<b>Total Other Financing Uses</b>	\$258,776.13	\$431,805.72	\$397,811.38	\$0.00	\$0.00	\$1,088,393.23	\$0.00	\$0.00
<b>Total Disbursements</b>	\$1,587,038.07	\$561,911.67	\$915,231.21	\$0.00	\$4,580,528.58	\$7,644,709.53	\$116,102.00	\$1,895,044.49

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)  
Section 3 Disbursements

**Section 3 - Detail of Disbursements**

	Municipal Bond Proceeds	Riverboat Fund	TIF Allocation	Municipal Wheel Fund	Municipal Surtax Fund	(Insert Other Fund)
<b>Disbursements</b>						
<b>General Administration &amp; Unallocated</b>						
Personal Services						
Supplies						
Other Services and Charges					\$581,040.21	
Capital Outlay						
<b>Total General Administration &amp; Unallocated</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$581,040.21	\$0.00
<b>Construction, Reconstruction &amp; Preservation</b>						
Personal Services						
Supplies						
Other Services and Charges			\$65,680.90			
Capital Outlay	\$1,904,925.89			\$10,000.00		
<b>Total Construction, Reconstruction &amp; Preservation</b>	\$1,904,925.89	\$0.00	\$65,680.90	\$10,000.00	\$0.00	\$0.00
<b>Maintenance and Repair</b>						
<b>Winter Operations</b>						
Personal Services						
Supplies						
Other Services and Charges						
Capital Outlay						
<b>Total Winter Operations</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Maintenance and Repair</b>						
Personal Services						
Supplies		\$6,843.69				
Other Services and Charges					\$891.40	
Capital Outlay	\$0.00					
<b>Total Other Maintenance and Repair</b>	\$0.00	\$6,843.69	\$0.00	\$0.00	\$891.40	\$0.00
<b>Total Maintenance and Repair</b>						
<b>Other Financing Uses</b>						
Debt Service - Principal						
Debt Service - Interest						
Interfund Loan Payments						
Interfund Loans Made						
Investments Purchased						
Transfer Out						
Other						
<b>Total Other Financing Uses</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Disbursements</b>	\$1,904,925.89	\$6,843.69	\$65,680.90	\$10,000.00	\$581,931.61	\$0.00

Section 3 Disbursements

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRDIGES**

Part of State Form 54400 (X-2018)

**Section 5 Mileage Changes**

**Section 5 - Mileage**

	<b>Actual Mileage (Dec 31)</b>	<b>Change from prior year</b>	<b>Reason(s)</b>
Concrete			
Asphalt	104	0	
Chip Seal			
Composite			
Brick			
Gravel			
Unimproved			
<b>Total Miles</b>	104	0	

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRDIGES**

Part of State Form 54400 (X-2018)

**Section 4 Debt**

**Section 4 - Debt Information**

	2021 GO Bond	2022 GO Bond	2023 GO Bond	2024 GO Bond	2025 GO Bond	Street Sweepers (AE)	Totals
<b>Bonds</b>							
Bonds - Outstanding Principal January 1	\$410,650.00	\$974,000.00	\$1,488,831.00	\$3,058,000.00	\$0.00		\$5,931,481.00
New Bonds Issued During Year	\$0.00	\$0.00	\$0.00	\$0.00	\$3,880,000.00		\$3,880,000.00
Principal Paid	\$410,650.00	\$487,000.00	\$496,277.00	\$764,500.00	\$0.00		\$2,158,427.00
Interest Paid	\$4,648.00	\$33,579.00	\$62,338.00	\$113,661.00	\$0.00		\$214,226.00
Total Principal & Interest Paid	\$415,298.00	\$520,579.00	\$558,615.00	\$878,161.00	\$0.00	\$0.00	\$2,372,653.00
Bonds - Outstanding Principal December 31	\$0.00	\$487,000.00	\$992,554.00	\$2,293,500.00	\$3,880,000.00	\$0.00	\$7,653,054.00
<b>Notes/Loans</b>							
Notes/Loans - Outstanding Principal January 1							\$0.00
New Notes/Loans Issued During Year							\$0.00
Principal Paid							\$0.00
Interest Paid							\$0.00
Total Principal & Interest Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Notes/Loans - Outstanding Principal December 31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Capital Leases</b>							
Capital Leases - Outstanding Principal January 1						\$0.00	\$0.00
New Capital Leases Entered Into During Year						\$0.00	\$0.00
Principal Paid						\$0.00	\$0.00
Interest Paid						\$0.00	\$0.00
Total Principal & Interest Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Leases - Outstanding Principal December 31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**ANNUAL OPERATIONAL REPORT  
FOR LOCAL ROADS AND STREETS AND BRIDGES  
SECTION 6 - CERTIFICATION**

Part of State Form 54400 (8-10)

**FOR COUNTIES**

Submitted by:

DATE: [redacted] 20 [redacted] [redacted]  
Engineer/Director (if applicable)

DATE: [redacted] 20 [redacted] [redacted]  
County Highway Supervisor

Approved:

DATE: [redacted] 20 [redacted] [redacted]  
Board of County Commissioners

**FOR CITIES AND TOWNS**

Submitted by:

DATE: [redacted] 20 [redacted] [redacted]  
City Engineer (if applicable)

DATE: May 19, 20 26 [redacted] James Marino - Town Manager  
Street Commissioner or Supervisor

Approved:

DATE: May 19, 20 26 [redacted] Joseph Hofferth - President of Town Council  
Mayor or President of Town Council



**To:** Town Council  
**From:** Patricia Abbott, Controller  
**Meeting Date:** June 1, 2026  
**Subject:** Voucher Registers

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**Summary**

Approval and confirmation of invoices

**Financial Impact**

**Funding Source:** Refer to Individual Voucher Registers  
**Budgeted Amount:** Refer to Individual Voucher Registers  
**Cost:** Refer to Individual Voucher Registers

**Recommended Council Action**

As part of the Consent Agenda, approve and confirm the voucher registers as presented.

**Attachments:**

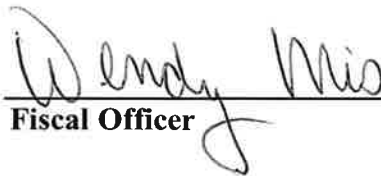
1. Confirmation of Voucher Register #26-4L dated 04/30/2026 in the amount of \$43,284.88
2. Approval of Voucher Register #26-4M dated 4/30/2026 in the amount of \$194,949.21
3. Confirmation of Voucher Register #26-5I dated 5/21/2026 in the amount of \$67,078.57
4. Confirmation of Voucher Register #26-5J dated 5/28/2026 in the amount of \$735,426.69
5. Confirmation of Voucher Register #26-5K dated 5/29/2026 in the amount of \$594,796.93
6. Approval of Voucher Register #26-6A dated 06/01/2026 in the amount of \$192,247.92

Accounts Payable Voucher Register # 26-4L

PARK VOUCHERS	04/30/26	\$	2,803.09
CIVIL TOWN VOUCHERS	04/30/26	\$	40,481.79
TOTAL VOUCHERS CONFIRMED	04/30/26	\$	43,284.88

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

April 30, 2026

  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 4 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 43,284.88

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 1st day of June, 2026 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed

\_\_\_\_\_  
Joseph Hofferth. President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

**FUND SUMMARY APRIL 30, 2026**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1101	GENERAL FUND	\$ 628.47
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 200.00
2204	PARK & RECREATION	\$ 2,803.09
2580	SEWER MAINTENANCE	\$ 685.10
6101	WATER CASH OPERATING	\$ 33,660.64
6604	SOLID WASTE MANAGEMENT	\$ 228.37
7727	SELF-FUNDED MEDICAL/DENTAL/LIFE	\$ 3,345.96
8880	INTERGOVERNMENTAL ESCROW	\$ 1,733.25
	<b>REPORT TOTAL</b>	<b>\$ 43,284.88</b>

### April 2026 Manual Checks

<b>Fund 1101</b>	<b>628.47</b>
<b>Fund 2201</b>	<b>200.00</b>
<b>Fund 2204</b>	<b>2,803.09</b>
<b>Fund 2580</b>	<b>685.10</b>
<b>Fund 6101</b>	<b>33,660.64</b>
<b>Fund 6604</b>	<b>228.37</b>
<b>Fund 7727</b>	<b>3,345.96</b>
<b>Fund 8880</b>	<b>1,733.25</b>

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**43,284.88**

05/27/2026

CHECK DISBURSEMENT REPORT FOR TOWN OF MUNSTER  
CHECK DATE 04/01/2026 - 04/30/2026

BANK CODE: GEN, HEA, CC, TAX, LEASE (2 more) - CHECK TYPE: EFT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
04/30/2026	CC	119(E)*#	WORLDPAY HOLDING LLC	4/30/26 CCARD FEES	63107000	105-0100	628.47
<b>Fund: 1101 GENERAL FUND</b>							<b>628.47</b>
04/09/2026	GEN	4930(E)	METRO RECYCLING INC	#1748776 METRO RECYCLING TRANSPORT FEE	63105000	308-0100	200.00
<b>Fund: 2201 GENERAL FUND</b>							<b>200.00</b>
04/30/2026	CC	119(E)*#	WORLDPAY HOLDING LLC	4/30/26 CCARD FEES	63107000	551-0100	316.82
				PURCHASED NEW CCARD MACHINE	62900000	551-0100	484.47
04/06/2026	ACT	252(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 3/16/26-3/22/26	63107A00	551-0100	545.29
04/10/2026	ACT	253(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 3/23/26-3/29/26	63107A00	551-0100	306.97
04/17/2026	ACT	255(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 3/30/26-4/5/26	63107A00	551-0100	487.97
04/27/2026	ACT	256(E)	GLOBAL PAYMENTS INC	ACTIVE NET FEES 4/6/26-4/12/26	63107A00	551-0100	661.57
<b>Fund: 2204 PARK FUND</b>							<b>2,803.09</b>
04/30/2026	CC	118(E)*#	INVOICE CLOUD INC	4/30/26 CCARD FEES	63107000	309-0100	189.65
04/30/2026	CC	119(E)*#	WORLDPAY HOLDING LLC	4/30/26 CCARD FEES	63107000	309-0100	495.45
<b>Fund: 2580 SEWER MAINTENANCE</b>							<b>685.10</b>
04/30/2026	CC	118(E)*#	INVOICE CLOUD INC	4/30/26 CCARD FEES	63107000	374-0100	379.28
04/30/2026	CC	119(E)*#	WORLDPAY HOLDING LLC	4/30/26 CCARD FEES	63107000	374-0100	990.91
04/15/2026	TAX	914(E)	INDIANA DEPT OF REVENUE	03/26 UB SALES TAX PAID	63998000	906-8100	32,290.45
<b>Fund: 6101 WATER CASH OPERATING</b>							<b>33,660.64</b>
04/30/2026	CC	118(E)*#	INVOICE CLOUD INC	4/30/26 CCARD FEES	63107000	310-0100	63.22
04/30/2026	CC	119(E)*#	WORLDPAY HOLDING LLC	4/30/26 CCARD FEES	63107000	310-0100	165.15
<b>Fund: 6604 SOLID WASTE MANAGEMENT</b>							<b>228.37</b>
04/06/2026	HEA	284(E)	TOWN OF MUNSTER	CLAIMS -- EAP 4/3/26	61422000	935-0500	1,672.98
04/17/2026	HEA	285(E)	TOWN OF MUNSTER	CLAIMS -- EAP TASC 04/17/26	61422000	935-0500	1,672.98
<b>Fund: 7727 SELF-FUNDED MED/LIFE&amp;DENT</b>							<b>3,345.96</b>
04/15/2026	TAX	915(E)	INDIANA DEPT OF REVENUE	03/26 SALES TAX PAID	63998000	906-8100	1,733.25
<b>Fund: 8880 INTERGOVERNMENTAL ESCROW</b>							<b>1,733.25</b>

Report Total:

43,284.88

Accounts Payable Voucher Register # 26-4M

MONTHLY JOURNAL ENTRIES	APRIL 30, 2026	\$ 194,949.21
TOTAL VOUCHERS APPROVED	APRIL 30, 2026	\$ 194,949.21

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

APRIL 30, 2026

  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 194,949.21

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 1st day of June, 2026 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

\_\_\_\_\_  
Joseph Hofferth, President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

**FUND SUMMARY APRIL 30, 2026**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1101	GENERAL FUND	\$ 9,180.77
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 6,743.59
2202	LOCAL ROAD & STREET	\$ 1,901.64
2203	MOTOR VEHICLE HIGHWAY RESTRICTED	\$ 7,115.97
2204	PARK & RECREATION	\$ 3,612.27
2207	PARKING METER FUND	\$ 1,042.40
2209	LIT-ECONOMIC DEVELOPMENT FUND	\$ 12,351.36
2240	LIT-PUBLIC SAFETY FUND	\$ 5,495.78
2245	RENTAL PROPERTY INSPECTION	\$ 468.34
2249	MUNICIPAL SURTAX FUND	\$ 759.87
2250	MUNICIPAL WHEEL TAX FUND	\$ 224.46
2256	OPIOID SETTLEMENT UNRESTRICTED FUND	\$ 220.06
2257	OPIOID SETTLEMENT RESTRICTED FUND	\$ 497.18
2370	PARK DONATION NON-REVERTING	\$ 451.74
2547	TECHNOLOGY	\$ 1,166.36
2580	SEWER MAINTENANCE	\$ 1,436.71
2583	SEWER MAINTENANCE DEPRECIATION	\$ 5,315.92
3306	MUNICIPAL BOND B & I	\$ 26,219.58
3312	PARK BOND B & I	\$ 12,764.32
4401	CCI-CIGARETTE TAX	\$ 400.35
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 5,278.04
4437	RIVERBOAT FUND	\$ 2,449.54
4438	RAINY DAY FUND	\$ 1,500.98
6101	WATER CASH OPERATING	\$ 2,847.76
6102	WATER B & I	\$ 662.38
6103	WATER DEPRECIATION	\$ 7,051.56
6104	CONSUMERS WATER DEPOSIT	\$ 6,505.00
6105	WATER CONSTRUCTION/IMPROVEMENTS	\$ 59,003.11
6604	SOLID WASTE MANAGEMENT	\$ 836.69
7704	SELF-FUNDED LIABILITY	\$ 6,874.61
8802	POLICE PENSION	\$ 1,262.82
8871	PARK LAND ESCROW	\$ 2,405.90
8880	INTERGOVERNMENTAL ESCROW	\$ 362.45
8883	ESCROW	\$ 539.70
	<b>REPORT TOTAL</b>	<b>\$ 194,949.21</b>

### April 2026 Journal Entries

Fund 1101	9,180.77
Fund 2201	6,743.59
Fund 2202	1,901.64
Fund 2203	7,115.97
Fund 2204	3,612.27
Fund 2207	1,042.40
Fund 2209	12,351.36
Fund 2240	5,495.78
Fund 2245	468.34
Fund 2249	759.87
Fund 2250	224.46
Fund 2256	220.06
Fund 2257	497.18
Fund 2370	451.74
Fund 2547	1,166.36
Fund 2580	1,436.71
Fund 2583	5,315.92
Fund 3306	26,219.58
Fund 3312	12,764.32
Fund 4401	400.35
Fund 4402	5,278.04
Fund 4437	2,449.54
Fund 4438	1,500.98
Fund 6101	2,847.76
Fund 6102	662.38
Fund 6103	7,051.56
Fund 6104	6,505.00
Fund 6105	59,003.11
Fund 6604	836.69
Fund 7704	6,874.61
Fund 8802	1,262.82
Fund 8871	2,405.90
Fund 8880	362.45
Fund 8883	539.70

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194,949.21

05/27/2026

## GL ACTIVITY BY JOURNAL REPORT FOR TOWN OF MUNSTER

From 04/01/2026 to 04/30/2026

DATE	JNL	DESCRIPTION	GL Number	REF # 2	DR	CR	TOTAL
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	1101-100-0000-65400000	0000008713	6,455.31		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	1101-100-0000-65400000	0000008713	1,067.66		
04/01/2026	JE	04/26 TOWN SHARE MED DENT VIS D MIL	1101-204-0100-61305000	0000008575	829.33		
04/01/2026	JE	04/26 TOWN SHARE MED DENT VIS M TAL	1101-204-0100-61305000	0000008586	765.54		
04/01/2026	JE	04/26 TOWN SHARE MED DENT VIS D MIL	1101-204-0100-61309000	0000008575	4.59		
04/01/2026	JE	04/26 TOWN SHARE MED DENT VIS M TAL	1101-204-0100-61309000	0000008586	4.24		
04/01/2026	JE	04/26 TOWN SHARE MED DENT VIS D MIL	1101-204-0100-61335000	0000008575	28.16		
04/01/2026	JE	04/26 TOWN SHARE MED DENT VIS M TAL	1101-204-0100-61335000	0000008586	25.94		
<b>TOTAL FOR FUND 1101 GENERAL FUND</b>					<b>9,180.77</b>	<b>0.00</b>	<b>9,180.77</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2201-300-0000-65400000	0000008713	6,743.59		
<b>TOTAL FOR FUND 2201 MOTOR VEHICLE HIGHWAY</b>					<b>6,743.59</b>	<b>0.00</b>	<b>6,743.59</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2202-300-0000-65400000	0000008713	1,901.64		
<b>TOTAL FOR FUND 2202 MOTOR VEHICLE HIGHWAY</b>					<b>1,901.64</b>	<b>0.00</b>	<b>1,901.64</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2203-300-0000-65400000	0000008713	7,115.97		
<b>TOTAL FOR FUND 2203 MVH RESTRICTED</b>					<b>7,115.97</b>	<b>0.00</b>	<b>7,115.97</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2204-550-0000-65400000	0000008713	3,516.97		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2204-550-0000-65400000	0000008713	95.30		
<b>TOTAL FOR FUND 2204 PARK FUND</b>					<b>3,612.27</b>	<b>0.00</b>	<b>3,612.27</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2207-580-0100-65400000	0000008713	1,042.40		
<b>TOTAL FOR FUND 2207 PARKING METER FUND</b>					<b>1,042.40</b>	<b>0.00</b>	<b>1,042.40</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2209-651-0100-65400000	0000008713	1,058.27		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2209-651-0100-65400000	0000008713	11,293.09		
<b>TOTAL FOR FUND 2209 LIT - ECONOMIC DEVELOPMEN</b>					<b>12,351.36</b>	<b>0.00</b>	<b>12,351.36</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2240-100-0000-65400000	0000008713	5,495.78		
<b>TOTAL FOR FUND 2240 LIT - PUBLIC SAFETY</b>					<b>5,495.78</b>	<b>0.00</b>	<b>5,495.78</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2245-150-0200-65400000	0000008713	468.34		
<b>TOTAL FOR FUND 2245 RENTAL PROPERTY INSPECT</b>					<b>468.34</b>	<b>0.00</b>	<b>468.34</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2249-100-0000-65400000	0000008713	759.87		
<b>TOTAL FOR FUND 2249 MUNICIPAL SURTAX FUND</b>					<b>759.87</b>	<b>0.00</b>	<b>759.87</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2250-300-0000-65400000	0000008713	224.46		
<b>TOTAL FOR FUND 2250 MUNICIPAL WHEEL TAX FUND</b>					<b>224.46</b>	<b>0.00</b>	<b>224.46</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2256-100-0000-65400000	0000008713	220.06		
<b>TOTAL FOR FUND 2256 OPIOID UNRESTRICTED FUND</b>					<b>220.06</b>	<b>0.00</b>	<b>220.06</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2257-100-0000-65400000	0000008713	497.18		
<b>TOTAL FOR FUND 2257 OPIOID RESTRICTED FUND</b>					<b>497.18</b>	<b>0.00</b>	<b>497.18</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2370-551-0100-65400000	0000008713	10.80		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2370-551-0100-65400000	0000008713	440.94		
<b>TOTAL FOR FUND 2370 PARK DONATION-NON REVERTING</b>					<b>451.74</b>	<b>0.00</b>	<b>451.74</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2547-100-0000-65400000	0000008713	1,166.36		
<b>TOTAL FOR FUND 2547 TECHNOLOGY FUND</b>					<b>1,166.36</b>	<b>0.00</b>	<b>1,166.36</b>

05/27/2026

## GL ACTIVITY BY JOURNAL REPORT FOR TOWN OF MUNSTER

From 04/01/2026 to 04/30/2026

DATE	JNL	DESCRIPTION	GL Number	REF # 2	DR	CR	TOTAL
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2580-300-0000-65400000	0000008713	1,436.71		
<b>TOTAL FOR FUND 2580 SEWER MAINTENANCE</b>					<b>1,436.71</b>	<b>0.00</b>	<b>1,436.71</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	2583-300-0000-65400000	0000008713	5,315.92		
<b>TOTAL FOR FUND 2583 SEWER MAINT DEPRECIATION</b>					<b>5,315.92</b>	<b>0.00</b>	<b>5,315.92</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	3306-920-0100-65400000	0000008713	351.62		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	3306-920-0100-65400000	0000008713	25,867.96		
<b>TOTAL FOR FUND 3306 MUN B &amp; I - NONEXEMPT</b>					<b>26,219.58</b>	<b>0.00</b>	<b>26,219.58</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	3312-920-0200-65400000	0000008713	12,764.32		
<b>TOTAL FOR FUND 3312 PARK B &amp; I - NONEXEMPT</b>					<b>12,764.32</b>	<b>0.00</b>	<b>12,764.32</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	4401-300-0000-65400000	0000008713	400.35		
<b>TOTAL FOR FUND 4401 CCI - CIGARETTE TAX</b>					<b>400.35</b>	<b>0.00</b>	<b>400.35</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	4402-300-0000-65400000	0000008713	5,278.04		
<b>TOTAL FOR FUND 4402 CUMULATIVE CAPITOL DEV</b>					<b>5,278.04</b>	<b>0.00</b>	<b>5,278.04</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	4437-300-0000-65400000	0000008713	2,449.54		
<b>TOTAL FOR FUND 4437 RIVERBOAT FUND</b>					<b>2,449.54</b>	<b>0.00</b>	<b>2,449.54</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	4438-100-0000-65400000	0000008713	1,500.98		
<b>TOTAL FOR FUND 4438 RAINY DAY FUND</b>					<b>1,500.98</b>	<b>0.00</b>	<b>1,500.98</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6101-300-0000-65400000	0000008713	2,388.43		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6101-300-0000-65400000	0000008713	459.33		
<b>TOTAL FOR FUND 6101 WATER CASH OPERATING</b>					<b>2,847.76</b>	<b>0.00</b>	<b>2,847.76</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6102-301-0000-65400000	0000008713	295.03		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6102-301-0000-65400000	0000008713	367.35		
<b>TOTAL FOR FUND 6102 WATER B+I</b>					<b>662.38</b>	<b>0.00</b>	<b>662.38</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6103-300-0000-65400000	0000008713	7,051.56		
<b>TOTAL FOR FUND 6103 WATER DEPRECIATION FUND</b>					<b>7,051.56</b>	<b>0.00</b>	<b>7,051.56</b>
04/30/2026	JE	TFR 04/26 APPLIED DEPOSITS TO EXPENSE	6104-373-0100-63901000	0000008693	6,505.00		
<b>TOTAL FOR FUND 6104 CONSUMERS WATER DEPOSIT</b>					<b>6,505.00</b>	<b>0.00</b>	<b>6,505.00</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6105-301-0000-65400000	0000008713	58,710.24		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6105-301-0000-65400000	0000008713	292.87		
<b>TOTAL FOR FUND 6105 WATER CONSTRUCTION</b>					<b>59,003.11</b>	<b>0.00</b>	<b>59,003.11</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	6604-300-0000-65400000	0000008713	836.69		
<b>TOTAL FOR FUND 6604 SOLID WASTE MANAGEMENT</b>					<b>836.69</b>	<b>0.00</b>	<b>836.69</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	7704-100-0000-65400000	0000008713	6,874.61		
<b>TOTAL FOR FUND 7704 SELF-FUNDED LIABILITY</b>					<b>6,874.61</b>	<b>0.00</b>	<b>6,874.61</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	8802-200-0000-65400000	0000008713	1,262.82		
<b>TOTAL FOR FUND 8802 POLICE PENSION</b>					<b>1,262.82</b>	<b>0.00</b>	<b>1,262.82</b>
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	8871-550-0000-65400000	0000008713	191.76		
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	8871-550-0000-65400000	0000008713	964.65		

05/27/2026

GL ACTIVITY BY JOURNAL REPORT FOR TOWN OF MUNSTER

From 04/01/2026 to 04/30/2026

DATE	JNL	DESCRIPTION	GL Number	REF # 2	DR	CR	TOTAL
04/30/2026	JE	TRUST INDIANA 04/30/26 INTEREST	8871-550-0000-65400000	0000008713	1,249.49		
<b>TOTAL FOR FUND 8871 PARK LAND ESCROW</b>					<b>2,405.90</b>	<b>0.00</b>	<b>2,405.90</b>
04/30/2026	JE	CK#886259 DONG, ZEYU 2511500-04	8880-374-0100-63901000	0000008676	32.06		
04/30/2026	JE	CK#886369 SOLAVA, JACQUELINE 0400820-11	8880-374-0100-63901000	0000008677	29.65		
04/30/2026	JE	CK#886369 SOLAVA, JACQUELINE 0400830-01	8880-374-0100-63901000	0000008678	36.56		
04/30/2026	JE	CK#886248 PLATIS, AMY 0103140-01	8880-374-0100-63901000	0000008679	71.32		
04/30/2026	JE	CK#886260 ESCASA, JU&YU, CHAO 0600441-0	8880-374-0100-63901000	0000008680	63.53		
04/30/2026	JE	CK#886261 FAVELA HOMES, LLC 0600508-01	8880-374-0100-63901000	0000008681	27.98		
04/30/2026	JE	CK#886368 SHEAFFER, WAYNE 1900330-03	8880-374-0100-63901000	0000008682	101.35		
<b>TOTAL FOR FUND 8880 INTERGOVERNMENTAL COLLECTION</b>					<b>362.45</b>	<b>0.00</b>	<b>362.45</b>
04/09/2026	JE	CCI-INV20667 COMMISION SZALA MB&C	8883-100-9400-63901000	0000008629	539.70		
<b>TOTAL FOR FUND 8883 INTERGOVERNMENTAL ESCROW</b>					<b>539.70</b>	<b>0.00</b>	<b>539.70</b>
Total JE:					<b>194,949.21</b>	<b>0.00</b>	<b>194,949.21</b>
Report Total:					<b>194,949.21</b>	<b>0.00</b>	<b>194,949.21</b>

Accounts Payable Voucher Register # 26-5I

PARK VOUCHERS	05/21/26	\$	27,583.65
CIVIL TOWN VOUCHERS	05/21/26	\$	39,494.92
TOTAL VOUCHERS CONFIRMED	05/21/26	\$	67,078.57

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

May 21, 2026

  
\_\_\_\_\_  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 8 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 67,078.57

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 1st day of June, 2026 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed

\_\_\_\_\_  
Joseph Hofferth. President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

**FUND SUMMARY MAY 21, 2026**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1101	GENERAL FUND	\$ 4,840.67
2204	PARK & RECREATION	\$ 26,408.07
2300	DONATION FUND	\$ 561.81
2370	PARK DONATION NON-REVERTING	\$ 308.58
2547	TECHNOLOGY	\$ 5,920.28
2570	ELECTRIC FUND	\$ 60.50
2580	SEWER MAINTENANCE	\$ 267.88
4413	MUNICIPAL BOND PROCEEDS	\$ 24,952.60
4418	PARK BOND PROCEEDS	\$ 867.00
6101	WATER CASH OPERATING	\$ 1,826.48
8880	INTERGOVERNMENTAL ESCROW	\$ 314.70
8883	ESCROW	\$ 750.00
	<b>REPORT TOTAL</b>	<b>\$ 67,078.57</b>

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
<b>0000250</b>	<b>ACCELERATE INDIANA MUNICIPALITIE</b>					<b>05/21/2026</b>	
				112961	<b>REGISTRATION/ANNUAL BUDGET E-WORKSHOP/JAM</b>		
		1101-110-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$100.00
				112962	<b>REGISTRATION/COUNCIL MEMBERS BUDGETING SEM</b>		
		1101-110-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$100.00
				113051	<b>REGISTRATION/COUNCIL MEMBERS BUDGETING SEM</b>		
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$25.00
				113082	<b>REGISTRATION/COUNCIL MEMBERS BUDGETING SEM</b>		
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$50.00
<b>Total for ACCELERATE INDIANA MUNICIPALI</b>							<b>\$275.00</b>
<b>0001895</b>	<b>ADVANCED ENGINEERING SERVICES IN</b>					<b>05/21/2026</b>	
				112925	<b>PROJECT 2026-1048T/CONSTRUCTION MATERIALS TE</b>		
		4418-915-2225-64251000	WEST LAKE PARKS				\$867.00
<b>Total for ADVANCED ENGINEERING SERVICE</b>							<b>\$867.00</b>
<b>0000461</b>	<b>AT&amp;T</b>					<b>05/21/2026</b>	
				113006	<b>PHONE SERVICE/POLICE DEPT</b>		
		2547-114-0200-63204000	TELEPHONE				\$926.39
				113095	<b>PHONE SERVICE/WATER</b>		
		6101-114-0200-63204000	TELEPHONE				\$119.42
				113047	<b>MAINTENANCE BUILDING / PHONE SERVICE</b>		
		2547-114-0200-63204000	MAINTENANCE BUILDING / PHONE				\$127.35
				113048	<b>PHONE SERVICE/CENTENNIAL PARK</b>		
		2547-114-0200-63204000	TELEPHONE				\$63.67
<b>Total for AT&amp;T</b>							<b>\$1,236.83</b>
<b>0002044</b>	<b>AT&amp;T MOBILITY-CC</b>					<b>05/21/2026</b>	
				113041	<b>POLICE DATA LINES</b>		

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2547-114-0200-63205000	OTHER COMMUNICATION				\$1,790.32
						<b>Total for AT&amp;T MOBILITY-CC</b>	<b>\$1,790.32</b>
<b>0002050</b>	<b>BMO BANK N.A.</b>					<b>05/21/2026</b>	
				113009	<b>BARK IN THE PARK SIGN,SHELF LINER,TONER CARTRI</b>		
		2204-561-0700-63105000	SPECIAL EVENT ADVERTISING				\$75.00
		2204-551-0100-62900000	ADMIN OFFICE SUPPLIES				\$143.66
		2370-561-7600-65290000	KEENAGER SUPPLIES				\$308.58
		2204-561-0700-62900000	SPECIAL EVENT SUPPLIES				\$176.29
		2204-571-0100-62900000	PARK MAINT SUPPLIES				\$15.59
		2204-561-0700-62900000	SPECIAL EVENT ADVERTISING				\$56.98
				113010	<b>REPLENISH IL I PASS,BUNDLE MARKER PLUS DEVICE,</b>		
		1101-110-0100-63105000	OTHER PROFESSIONAL SERV.				\$329.19
		2547-114-0200-62303000	SMALL TOOLS & MINOR EQUIP				\$480.43
				113011	<b>REPLENISH IL I PASS,DOG FOOD,18 VOLT CHARGER,</b>		
		1101-204-0100-62900000	PATROL SUPPLIES				\$56.74
		1101-201-0100-63203000	TOLLS - IPASS				\$307.60
		2300-204-0100-65150KE0	K9 SUPPLIES				\$561.81
		1101-204-0300-62900000	VIPS SUPPLIES				\$38.36
				113012	<b>ADOBE PRO,RAID CONTROLLERS,UNIT REPLACEMENT</b>		
		2547-114-0200-62303000	SMALL TOOLS & MINOR EQUIP				\$351.16
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$97.80
				113013	<b>HOSE STRAPS</b>		
		1101-230-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$103.17
				113014	<b>WEBCAM COVER,FILE POCKETS,RECEIPT ROLLS,CALC</b>		
		1101-201-0100-62900000	OTHER SUPPLIES				\$141.11
		1101-110-0100-62900000	OTHER SUPPLIES				\$21.99
		1101-105-0100-62900000	OTHER SUPPLIES				\$329.65
				113050	<b>REGISTRATION/2026 IN MS4 MEETING,ANTI-THEFT K</b>		
		6101-370-0100-63991000	EDUCATION/TRAINING				\$525.00
		6101-370-0100-62900000	OTHER SUPPLIES				\$1,182.06
		4413-915-2125-64203000	BLDG IMPROVE - PUBLIC WKS				\$119.99

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		4413-915-2124-64203000	BLDG IMPROVE - PUBLIC WKS				\$122.97
		2580-308-0100-62900000	OTHER SUPPLIES				\$267.88
<b>Total for BMO BANK N.A.</b>							<b>\$5,813.01</b>
<b>UB REFU</b>	<b>DIAZ, MELISSA</b>					<b>05/21/2026</b>	
				112964	<b>UB refund for account: 0301180-14</b>		
		8880-374-0100-49001000	Overpayment				\$17.42
<b>Total for DIAZ, MELISSA</b>							<b>\$17.42</b>
<b>PARK REF</b>	<b>EDUARDO PADILLA</b>					<b>05/21/2026</b>	
				113059	<b>RENTAL DEPOSIT REFUND PERMIT #3741</b>		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$250.00
<b>Total for EDUARDO PADILLA</b>							<b>\$250.00</b>
<b>0001374</b>	<b>FOREVER GREEN LAWN</b>					<b>05/21/2026</b>	
				113083	<b>WEED CONTROL APPLICATION/GROVE PARK</b>		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$451.05
				113084	<b>WEED CONTROL APPLICATION/COBBLESTONE PARK</b>		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$585.25
				113042	<b>APPLY WEED CONTROL/STEWART PARK</b>		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$299.25
				113043	<b>APPLY WEED CONTROL/WHITE OAK PARK</b>		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$505.00
				113044	<b>APPLY WEED CONTROL/BLUEBIRD PARK</b>		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$299.00
<b>Total for FOREVER GREEN LAWN</b>							<b>\$2,139.55</b>
<b>0001193</b>	<b>GREAT LAKES LANDSCAPE MGMT</b>					<b>05/21/2026</b>	
				112937	<b>3/2026 LANDSCAPE MAINTENANCE SERVICES</b>		
		2204-581-0100-63105000	CENT LANDSCAPE MAINTENANCE				\$5,965.00

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2204-571-0100-63105000	CPK LANDSCAPE MAINTENANCE				\$2,400.00
		2204-562-0100-63105000	POOL LANDSCAPE MAINTENANCE				\$400.00
		2204-568-0100-63105000	WLPK LANDSCAPE MAINTENANCE				\$3,088.00
				112938	<b>4/26 LANDSCAPE MAINTENANCE SERVICES</b>		
		2204-581-0100-63105000	CENT LANDSCAPE MAINTENANCE				\$5,965.00
		2204-571-0100-63105000	CPK LANDSCAPE MAINTENANCE				\$2,400.00
		2204-562-0100-63105000	POOL LANDSCAPE MAINTENANCE				\$400.00
		2204-568-0100-63105000	WLPK LANDSCAPE MAINTENANCE				\$3,088.00
<b>Total for GREAT LAKES LANDSCAPE MGMT</b>							<b>\$23,706.00</b>
<b>UB REFU HOUSEMART</b>						<b>05/21/2026</b>	
				112966	<b>UB refund for account: 2001530-05</b>		
		8880-374-0100-49001000	Overpayment				\$297.28
<b>Total for HOUSEMART</b>							<b>\$297.28</b>
<b>0002032 INFRASTRUCTURE ENGINEERING INC</b>						<b>05/21/2026</b>	
				113049	<b>PROJECT 22-4695-00 RIDGE RD COMPLETE ST/MISC</b>		
		1101-101-0100-63908000	RIDGE ROAD OPEN HOUSE				\$3,237.86
<b>Total for INFRASTRUCTURE ENGINEERING I</b>							<b>\$3,237.86</b>
<b>PARK REF IYANNA SINGLETON</b>						<b>05/21/2026</b>	
				113061	<b>RENTAL DEPOSIT REFUND PERMIT #3867</b>		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
<b>Total for IYANNA SINGLETON</b>							<b>\$125.00</b>
<b>PARK REF KEVIN PARKER</b>						<b>05/21/2026</b>	
				113057	<b>RENTAL DEPOSIT REFUND PERMIT #3767</b>		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$250.00
<b>Total for KEVIN PARKER</b>							<b>\$250.00</b>
<b>PARK REF LATREICE BROWN</b>						<b>05/21/2026</b>	

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				113063	<b>RENTAL DEPOSIT REFUND PERMIT #3864</b>		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
							<b>Total for LATREICE BROWN</b>
							<b>\$125.00</b>
<b>0000306</b>	<b>MILESTONE CONTRACTORS NORTH INC</b>					<b>05/21/2026</b>	
				113008	<b>CCMG 2025-1 PAVING &amp; WATER MAIN IMPROVEMENT</b>		
		4413-915-2122-64972000	CCMG 25-1				\$3,492.88
		4413-915-2123-64972000	CCMG 25-1				\$21,216.76
							<b>Total for MILESTONE CONTRACTORS NORTH</b>
							<b>\$24,709.64</b>
<b>0000304</b>	<b>NIPSCO</b>					<b>05/21/2026</b>	
				113007	<b>5/26 NIPSCO/10121 CAL AVE BLDG GENERATOR</b>		
		2570-581-0100-63501000	ELECTRICITY				\$60.50
							<b>Total for NIPSCO</b>
							<b>\$60.50</b>
<b>0002017</b>	<b>PULSE TECHNOLOGY</b>					<b>05/21/2026</b>	
				113052	<b>IN LAKE COUNTY PROPERTY TAX/CANON IMAGE PRIN</b>		
		2547-915-0500-63772000	OFFICE EQUIPMENT LEASE				\$160.62
				113053	<b>IN LAKE COUNTY PROPERTY TAX/FIRE DEPT PRINTER</b>		
		2547-915-0500-63772000	OFFICE EQUIPMENT LEASE				\$1,487.58
							<b>Total for PULSE TECHNOLOGY</b>
							<b>\$1,648.20</b>
<b>PARK REF ROXANNE VALDEZ</b>						<b>05/21/2026</b>	
				113027	<b>CLASS CANCELLATION REFUND</b>		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$60.00
							<b>Total for ROXANNE VALDEZ</b>
							<b>\$60.00</b>
<b>PARK REF SHANE CONKLIN</b>						<b>05/21/2026</b>	
				113046	<b>CLASS CANCELLATION REFUND</b>		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$35.00

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						<b>Total for SHANE CONKLIN</b>	<b>\$35.00</b>
<b>0002029</b>	<b>VMC LLC</b>					<b>05/21/2026</b>	
				113054	<b>PROJECT MUN-25-002 CONSULTING SERVICES-LEASE</b>		
		2547-114-0200-63105000	OTHER PROFESSIONAL SERV.				\$217.48
				113055	<b>PROJECT MUN-25-003/CONSULTING SERVICES LEASE</b>		
		2547-114-0200-63105000	OTHER PROFESSIONAL SERV.				\$217.48
						<b>Total for VMC LLC</b>	<b>\$434.96</b>
						<b>Overall Total</b>	<b>\$67,078.57</b>

Accounts Payable Voucher Register # 26-5J

PARK VOUCHERS	05/28/26	\$	34,141.21
CIVIL TOWN VOUCHERS	05/28/26	\$	701,285.48
TOTAL VOUCHERS CONFIRMED	05/28/26	\$	735,426.69

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

May 28, 2026

  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 10 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 735,426.69

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 1st day of June, 2026 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed

\_\_\_\_\_  
Joseph Hofferth. President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

**FUND SUMMARY MAY 28, 2026**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1101	GENERAL FUND	\$ 38,526.81
2202	LOCAL ROAD & STREET	\$ 68,369.00
2204	PARK & RECREATION	\$ 23,846.85
2209	LIT-ECONOMIC DEVELOPMENT FUND	\$ 7,757.50
2240	LIT-PUBLIC SAFETY FUND	\$ 9,627.60
2249	MUNICIPAL SURTAX FUND	\$ 50,511.50
2300	DONATION FUND	\$ 213.13
2370	PARK DONATION NON-REVERTING	\$ 1,200.00
2547	TECHNOLOGY	\$ 6,680.18
2570	ELECTRIC FUND	\$ 9,585.99
2580	SEWER MAINTENANCE	\$ 96,396.40
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 11,934.06
4445	TIF ALLOCATION FUND	\$ 50,000.00
6101	WATER CASH OPERATING	\$ 296,817.37
6604	SOLID WASTE MANAGEMENT	\$ 8,816.67
7727	SELF-FUNDED MEDICAL/DENTAL/LIFE	\$ 8,914.87
8871	PARK LAND ESCROW	\$ 9,094.36
8880	INTERGOVERNMENTAL ESCROW	\$ 134.40
8883	ESCROW	\$ 37,000.00
	<b>REPORT TOTAL</b>	<b>\$ 735,426.69</b>

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
<b>0001713</b>	<b>ALL CITY MANAGEMENT SERVICES INC</b>					<b>05/28/2026</b>	
				113118	<b>CROSSING GUARD SERVICES 4/19-5/2/2026</b>		
		2240-210-0100-63105000	CROSSING GUARDS SERVICES				\$9,627.60
<b>Total for ALL CITY MANAGEMENT SERVICES I</b>							<b>\$9,627.60</b>
<b>0001293</b>	<b>AMERICAN SOCIETY OF COMPOSERS</b>					<b>05/28/2026</b>	
				113159	<b>MUSIC LICENSE FEE</b>		
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$463.42
<b>Total for AMERICAN SOCIETY OF COMPOSER</b>							<b>\$463.42</b>
<b>0002056</b>	<b>AMERICAN STRUCTUREPOINT</b>					<b>05/28/2026</b>	
				113120	<b>STRATEGIC MARKETING SERVICES</b>		
		2209-651-0100-63105000	STRATEGIC MARKETING SERVICES				\$7,757.50
<b>Total for AMERICAN STRUCTUREPOINT</b>							<b>\$7,757.50</b>
<b>0002044</b>	<b>AT&amp;T MOBILITY</b>					<b>05/28/2026</b>	
				113117	<b>POLICE DATA LINES</b>		
		2547-114-0200-63205000	OTHER COMMUNICATION				\$1,337.03
<b>Total for AT&amp;T MOBILITY</b>							<b>\$1,337.03</b>
<b>0001879</b>	<b>AUSTGEN ELECTRIC INC</b>					<b>05/28/2026</b>	
				113081	<b>11 FLASHING SCHOOL ZONE SIGNS INSTALLED</b>		
		2202-308-0100-63660000	SCHOOL SIGNS INSTALL				\$68,369.00
<b>Total for AUSTGEN ELECTRIC INC</b>							<b>\$68,369.00</b>
<b>0000474</b>	<b>AVALON PETROLEUM CO</b>					<b>05/28/2026</b>	
				113119	<b>UNLEADED FUEL</b>		
		4402-150-0100-62221000	FUEL				\$312.46
		4402-230-0100-62221000	FUEL				\$335.67
		2204-581-0100-62221000	FUEL				\$137.07

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2204-571-0100-62221000	FUEL				\$1,091.22
		4402-204-0100-62221000	FUEL				\$5,287.15
		2580-305-0100-62221000	FUEL				\$1,974.88
		4402-305-0100-62221000	FUEL				\$5,998.78
		6101-305-0100-62221000	FUEL				\$1,516.13
<b>Total for AVALON PETROLEUM CO</b>							<b>\$16,653.36</b>
<b>0000021</b>	<b>JAMES GHRIST</b>					<b>05/28/2026</b>	
				113121	REIMBURSEMENT/DARE CONTEST ENTRIES SHIPPING		
		2300-203-6500-65150000	RESTRICTED DONATIONS				\$213.13
<b>Total for JAMES GHRIST</b>							<b>\$213.13</b>
<b>0002058</b>	<b>JOSHUA STOCKSTILL</b>					<b>05/28/2026</b>	
				113172	REIMBURSEMENT/MEALS WHILE ATTENDING MS4 CO		
		2580-309-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$65.00
<b>Total for JOSHUA STOCKSTILL</b>							<b>\$65.00</b>
<b>UB REFU</b>	<b>KNIGHT, P M</b>					<b>05/28/2026</b>	
				113156	UB refund for account: 1301400-00		
		8880-374-0100-49001000	Overpayment				\$68.93
<b>Total for KNIGHT, P M</b>							<b>\$68.93</b>
<b>PARK REF</b>	<b>LORI HANEY</b>					<b>05/28/2026</b>	
				112948	ORIGINALLY REFUNDED TO CUSTOMER ACCOUNT BY		
		2204-561-0700-63901000	REFUNDS AWARDS & INDEM				\$28.00
<b>Total for LORI HANEY</b>							<b>\$28.00</b>
<b>UB REFU</b>	<b>LUCRISTT, JOHN</b>					<b>05/28/2026</b>	
				113162	UB refund for account: 0401630-08		
		8880-374-0100-49001000	Overpayment				\$65.47

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						<b>Total for LUCHRISTT, JOHN</b>	<b>\$65.47</b>
<b>0001870</b>	<b>LUKAS KERN</b>					<b>05/28/2026</b>	
				113171	<b>REIMBURSEMENT/MEALS WHILE ATTENDING MS4 ME</b>		
		6101-370-0100-63991000	EDUCATION/TRAINING				\$65.00
						<b>Total for LUKAS KERN</b>	<b>\$65.00</b>
<b>0002061</b>	<b>MERIDIANA CONTRACTORS LLC</b>					<b>05/28/2026</b>	
				113177	<b>DEVELOPERS ESCROW REFUND</b>		
		8883-150-9600-63901000	DEVELOPERS ESCROW REFUND				\$37,000.00
						<b>Total for MERIDIANA CONTRACTORS LLC</b>	<b>\$37,000.00</b>
<b>0005628</b>	<b>METROPOLITAN INDUSTRIES INC</b>					<b>05/28/2026</b>	
				113167	<b>DATA SERVICE-CELLULAR TO CLOUD NICTD LIFT STAT</b>		
		2580-309-0100-63611000	HW/SW LICENSE/MAINTENANCE				\$50.00
				113168	<b>DATA SERVICE/WLAKES &amp; 45TH STREET LIFT STATIO</b>		
		2580-114-0200-63611000	DATA SERVICE SEWER DEPT				\$90.00
				113169	<b>DATA SERVICE/RIVERBEND&amp;CALUMET PUMP ST,FISH</b>		
		6101-114-0200-63611000	DATA SERVICE PUMP STATION				\$250.00
						<b>Total for METROPOLITAN INDUSTRIES INC</b>	<b>\$390.00</b>
<b>0000304</b>	<b>NIPSCO</b>					<b>05/28/2026</b>	
				113160	<b>5/26 NIPSCO/9751 CALUMET AVE BLDG MAINT</b>		
		2570-581-0100-63502000	NATURAL GAS				\$318.76
		2570-581-0100-63501000	ELECTRICITY				\$635.57
				113187	<b>5/26 NIPSCO/9751 CALUMET AVE</b>		
		2570-581-0100-63501000	ELECTRICITY				\$60.81
				113188	<b>5/26 TRAFFIC LIGHTS</b>		
		2249-308-0100-63532000	1-4 Q 2026 TRAFFIC LIGHTS				\$5,047.15

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				113189	<b>5/26 STREET LIGHTS</b>		
		2249-308-0100-63531000	1-4 Q 2026 STREET LIGHTS				\$20,263.59
				113122	<b>5/26 NIPSCO REDEVELOPMENT</b>		
		2249-308-0100-63531000	1-4 Q 2026 NIPSCO REDEVELOPMENT				\$137.26
		2249-308-0100-63532000	1-4 Q 2026 NIPSCO REDEVELOPMENT				\$198.28
		2580-319-0100-63501000	1-4 Q 2026 NIPSCO REDEVELOPMENT				\$246.44
		2580-319-0100-63502000	1-4 Q 2026 NIPSCO REDEVELOPMENT				\$140.53
		2204-571-0100-63501000	1-4 Q 2026 NIPSCO REDEVELOPMENT				\$47.56
				113130	<b>5/26 NIPSCO/9701 MARGO LN BLDG PUMP</b>		
		2570-571-0100-63501000	ELECTRICITY				\$40.41
				113131	<b>5/26 NIPSCO/10121 CALUMET AVE</b>		
		2570-581-0100-63501000	ELECTRICITY				\$229.14
				113132	<b>5/26 NIPSCO/9701 MARGO LN</b>		
		2570-571-0100-63501000	ELECTRICITY				\$148.72
				113133	<b>5/26 NIPSCO/9701 CALUMET</b>		
		2570-581-0100-63501000	ELECTRICITY				\$125.36
				113134	<b>5/26 NIPSCO/1000 CENTENNIAL DR</b>		
		2570-581-0100-63502000	NATURAL GAS				\$74.31
		2570-581-0100-63501000	ELECTRICITY				\$903.65
				113135	<b>5/26 NIPSCO/9751 CAL AVE AMPHITHEATRE</b>		
		2570-581-0100-63501000	ELECTRICITY				\$281.03
				113136	<b>5/26 NIPSCO - 8601 CALUMET/9750 WHITE OAK</b>		
		2570-571-0100-63501000	ELECTRICITY				\$2,395.22
				113137	<b>5/26 NIPSCO/8837 CALUMET AVE BLDG S PARKING</b>		
		2570-571-0100-63501000	ELECTRICITY				\$221.95
				113138	<b>5/26 NIPSCO/8751 COMM PK RD-SOC CNTR</b>		
		2570-571-0100-63502000	NATURAL GAS				\$104.50
		2570-571-0100-63501000	ELECTRICITY				\$384.95
				113139	<b>5/26 NIPSCO/8837 CALUMET-POOL</b>		

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2570-562-0100-63502000	NATURAL GAS				\$98.67
		2570-562-0100-63501000	ELECTRICITY				\$495.89
				113140	<b>5/26 NIPSCO/1154 RIDGE-KASKE</b>		
		2570-571-0100-63502000	NATURAL GAS				\$86.16
		2570-571-0100-63501000	ELECTRICITY				\$113.12
				113141	<b>5/26 NIPSCO/8601 CALUMET</b>		
		2570-571-0100-63501000	ELECTRICITY				\$904.41
				113142	<b>5/26 NIPSCO/8601 CALUMET</b>		
		2570-571-0100-63501000	ELECTRICITY				\$679.39
				113143	<b>5/26 NIPSCO/O BEECH</b>		
		2570-571-0100-63501000	ELECTRICITY				\$38.90
				113144	<b>5/26 NIPSCO/8701 LION CLUB DR</b>		
		2570-571-0100-63501000	ELECTRICITY				\$661.78
				113145	<b>5/26 NIPSCO CHARGES</b>		
		1101-232-0200-63502000	1-4 Q 2026 NIPSCO CHARGES				\$360.19
		1101-232-0200-63501000	1-4 Q 2026 NIPSCO CHARGES				\$1,143.02
		1101-122-0100-63502000	1-4 Q 2026 NIPSCO CHARGES				\$2,696.73
		1101-122-0100-63501000	1-4 Q 2026 NIPSCO CHARGES				\$7,085.87
		2249-308-0100-63501000	1-4 Q 2026 NIPSCO CHARGES				\$1,962.47
		2249-308-0100-63502000	1-4 Q 2026 NIPSCO CHARGES				\$494.75
		2570-571-0100-63501000	1-4 Q 2026 NIPSCO CHARGES				\$385.39
		2570-571-0100-63502000	1-4 Q 2026 NIPSCO CHARGES				\$197.90
		6101-374-0100-63502000	1-4 Q 2026 NIPSCO CHARGES				\$714.46
		2580-309-0100-63502000	1-4 Q 2026 NIPSCO CHARGES				\$98.95
		6101-374-0100-63501000	1-4 Q 2026 NIPSCO CHARGES				\$1,447.68
		6101-370-0100-63501000	1-4 Q 2026 NIPSCO CHARGES				\$10,757.47
		2580-309-0100-63501000	1-4 Q 2026 NIPSCO CHARGES				\$4,173.95
<b>Total for NIPSCO</b>							<b>\$66,602.34</b>

0002061 PENNY LANE PRODUCTIONS INC

05/28/2026

112724 6-7 SUMMER CONCERT

2370-561-0700-65150B00 SUNSET CONCERT RESTRICTED

\$1,200.00

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						<b>Total for PENNY LANE PRODUCTIONS INC</b>	<b>\$1,200.00</b>
<b>0002015</b>	<b>PHILLIP PIERCE</b>					<b>05/28/2026</b>	
				113173	REIMBURSEMENT/MEALS WHILE ATTENDING MS4 CO		
		2580-309-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$65.00
						<b>Total for PHILLIP PIERCE</b>	<b>\$65.00</b>
<b>0000305</b>	<b>POSTMASTER</b>					<b>05/28/2026</b>	
				113170	POSTAGE PERMIT #4/PL		
		6101-374-0100-63202000	POSTAGE PERMIT #4/PL				\$6,000.00
						<b>Total for POSTMASTER</b>	<b>\$6,000.00</b>
<b>0001940</b>	<b>RON MOSS</b>					<b>05/28/2026</b>	
				113186	REIMBURSEMENT DOT PHYSICAL		
		2204-571-0100-63105000	OTHER PROFESSIONAL SERV.				\$100.00
						<b>Total for RON MOSS</b>	<b>\$100.00</b>
<b>0001675</b>	<b>SEH OF INDIANA LLC</b>					<b>05/28/2026</b>	
				113129	PROJECT 185709/CENT ELECTRICAL REDISTRIBUTIO		
		8871-915-0700-64248000	CENT ELECTRICAL REDISTRIBUTION				\$2,000.00
		8871-915-0700-64248000	CHANGE ORDER				\$7,094.36
						<b>Total for SEH OF INDIANA LLC</b>	<b>\$9,094.36</b>
<b>0001067</b>	<b>SUN LIFE FINANCIAL</b>					<b>05/28/2026</b>	
				113206	6/26 LONG TERM DISABILITY & LIFE INSURANCE PRE		
		7727-935-0600-61434000	2026 LONG TERM DISABILITY & LIFE I				\$5,058.57
		7727-935-0400-61432000	2026 LONG TERM DISABILITY & LIFE I				\$3,739.96
						<b>Total for SUN LIFE FINANCIAL</b>	<b>\$8,798.53</b>
<b>0001652</b>	<b>TOTAL ADMINISTRATION SERVICES CO</b>					<b>05/28/2026</b>	
				113190	REISSUE CHECK FOR 5/26 FSA-ADMINISTRATIVE FEE		

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		7727-935-0500-61412000	ADMIN. FEES -- 125 PLAN				\$116.34
							<b>\$116.34</b>
<b>0000200 TOWN OF MUNSTER LIABILITY</b>						<b>05/28/2026</b>	
				113127	<b>5/26 LIABILITY TRANSFERS</b>		
		1101-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$27,241.00
		2204-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$22,408.00
		2249-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$22,408.00
		2547-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$4,879.73
		2580-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$21,166.67
		6101-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$37,131.78
		6604-930-0100-63400000	YR 2026 LIABILITY TRANSFERS				\$8,816.67
							<b>\$144,051.85</b>
<b>0000597 TOWN OF MUNSTER MAINTENANCE</b>						<b>05/28/2026</b>	
				113126	<b>5/26 MAINTENANCE &amp; EQUIPMENT TRANSFERS</b>		
		2580-906-0200-63997000	YR 2026 MAINTENANCE & EQUIPMENT				\$25,531.00
		6101-906-0300-63997000	YR 2026 MAINTENANCE & EQUIPMENT				\$6,305.60
							<b>\$31,836.60</b>
<b>0000200 TOWN OF MUNSTER TRANSFERS</b>						<b>05/28/2026</b>	
				113128	<b>5/26 WATER BOND RESERVE TRANSFERS</b>		
		6101-920-0100-65200000	YR 2026 WATER BOND RESERVE TRAN				\$24,244.00
		6101-920-0100-65200000	YR 2026 WATER BOND RESERVE TRAN				\$120,950.00
				113123	<b>5/26 RENT TRANSFERS</b>		
		6101-906-0300-63732000	YR 2026 RENT TRANSFERS				\$16,109.00
		6101-906-0300-63733000	YR 2026 RENT TRANSFERS				\$22,055.25
		2580-906-0200-63733000	YR 2026 RENT TRANSFERS				\$10,864.88
				113124	<b>5/26 IN LIEU OF TRANSFERS</b>		
		2580-906-0100-63996000	YR 2026 IN LIEU OF TRANSFERS				\$31,929.10
		6101-906-0300-63996000	YR 2026 IN LIEU OF TRANSFERS				\$49,271.00
				113125	<b>5/26 TIF PUBLIC SAFETY TRANSFER</b>		

# Voucher Register


Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		4445-201-0100-63920000	YR 2026 TIF PUBLIC SAFETY TRANSFE				\$50,000.00
<b>Total for TOWN OF MUNSTER TRANSFERS</b>							<b>\$325,423.23</b>
<b>PARK REF YAYA TORRES</b>							<b>05/28/2026</b>
				113158	<b>CLASS CANCELLATION REFUND</b>		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$35.00
<b>Total for YAYA TORRES</b>							<b>\$35.00</b>
<b>Overall Total</b>							<b>\$735,426.69</b>

Accounts Payable Voucher Register # 26-5K

GROSS PAYROLL	05/29/26	\$	417,525.34
OTHER PAYROLL RELATED EXPENSES	05/29/26	\$	177,271.59
TOTAL PAYROLL EXPENSE CONFIRMED	05/29/26	\$	594,796.93

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

May 29, 2026

  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 23 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 594,796.93

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 1st day of June 2026 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

\_\_\_\_\_  
Joseph Hofferth, President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

**FUND SUMMARY May 29, 2026**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1101	GENERAL FUND	\$ 313,826.65
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 33,410.32
2204	PARK & RECREATION	\$ 83,692.35
2547	TECHNOLOGY	\$ 1,774.16
2580	SEWER MAINTENANCE	\$ 68,143.17
4406	REDEVELOPMENT OPERATING	\$ 6,448.67
6101	WATER CASH OPERATING	\$ 76,265.85
6604	SOLID WASTE MANAGEMENT	\$ 11,235.76
	<b>REPORT TOTAL</b>	<b>\$ 594,796.93</b>

Payroll ID: 00000257

Pay Period End Date: 05/23/2026 Check Post Date: 05/29/2026 Bank ID: GEN

\* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

				ROTH 457 %	422.15		4,107.61
				ROTH IRA	295.00		3,245.00
				ROTH IRA%	279.10		3,049.16
				SITW_IN	11,850.63		131,648.05
				SOCSEC_EE	14,982.65		157,858.95
				SUP LIFE	145.09		1,595.99
				UNITED WAY \$	2.00		22.00
Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.		Physical Checks	
417,525.34	0.00	119,071.83	298,453.51	299,227.88		269.86	
Gross Pay YTD							
4,653,850.57							

GL Number	Amount
<b>Fund: 1101 GENERAL FUND</b>	
<b>Department: 101-0100 TOWN COUNCIL</b>	
1101-101-0100-61111000	1,037.55
1101-101-0100-61301000	73.46
1101-101-0100-61302000	17.15
1101-101-0100-61306000	7.66
1101-101-0100-61333000	147.32
<b>Total Fund-Dept: 1101-61333000</b>	<b>1,283.14</b>
<b>Department: 105-0100 CLERK-TREASURER</b>	
1101-105-0100-61112000	1,605.94
1101-105-0100-61131000	2,470.05
1101-105-0100-61151000	4,427.84
1101-105-0100-61181000	391.75
1101-105-0100-61185000	3.84
1101-105-0100-61301000	516.21
1101-105-0100-61302000	120.74
1101-105-0100-61303000	913.59
1101-105-0100-61305000	1,437.54
1101-105-0100-61306000	37.55
1101-105-0100-61309000	8.96
1101-105-0100-61335000	27.93
1101-105-0100-61434000	33.13
<b>Total Fund-Dept: 1101-61434000</b>	<b>11,995.07</b>
<b>Department: 110-0100 TOWN MANAGER</b>	
1101-110-0100-61121000	588.49
1101-110-0100-61131000	403.84
1101-110-0100-61151000	1,336.06
1101-110-0100-61181000	5.30
1101-110-0100-61301000	153.30
1101-110-0100-61302000	35.87
1101-110-0100-61303000	190.06
1101-110-0100-61305000	38.28
1101-110-0100-61306000	11.95
1101-110-0100-61309000	1.69
1101-110-0100-61333000	141.33
1101-110-0100-61335000	2.60
1101-110-0100-61434000	10.07
<b>Total Fund-Dept: 1101-61434000</b>	<b>2,918.84</b>
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
1101-150-0200-61131000	4,723.56
1101-150-0200-61133000	427.36
1101-150-0200-61151000	3,249.70
1101-150-0200-61181000	163.42
1101-150-0200-61301000	523.43
1101-150-0200-61302000	122.37
1101-150-0200-61303000	1,112.23
1101-150-0200-61305000	895.43
1101-150-0200-61306000	45.75
1101-150-0200-61309000	9.04
1101-150-0200-61335000	23.36

## CHECK AMOUNTS BY GENERAL 'EDGER FOR TOWN OF MUNSTER

For Payroll: 00000257 Check Date: 05/23/2026 Pay Period End Date: 05/23/2026

GL Number	Amount
<b>Fund: 1101 GENERAL FUND</b>	
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
1101-150-0200-61434000	34.81
<b>Total Fund-Dept: 1101-61434000</b>	<u>11,330.46</u>
<b>Department: 201-0100 POLICE ADMIN</b>	
1101-201-0100-61122000	5,799.63
1101-201-0100-61132000	13,473.95
1101-201-0100-61152000	9,605.60
1101-201-0100-61157000	2,387.20
1101-201-0100-61181000	1,451.90
1101-201-0100-61185000	310.83
1101-201-0100-61301000	777.19
1101-201-0100-61302000	463.10
1101-201-0100-61303000	1,850.88
1101-201-0100-61305000	6,677.52
1101-201-0100-61306000	151.79
1101-201-0100-61309000	48.68
1101-201-0100-61310000	3,304.08
1101-201-0100-61335000	116.96
1101-201-0100-61434000	137.52
<b>Total Fund-Dept: 1101-61434000</b>	<u>46,556.83</u>
<b>Department: 203-0100 COMM ORIENTED POLICE</b>	
1101-203-0100-61132000	5,071.20
1101-203-0100-61143000	16,968.00
1101-203-0100-61181000	990.38
1101-203-0100-61184000	185.90
1101-203-0100-61301000	316.44
1101-203-0100-61302000	324.74
1101-203-0100-61303000	752.88
1101-203-0100-61305000	4,879.01
1101-203-0100-61306000	117.04
1101-203-0100-61309000	37.49
1101-203-0100-61310000	4,130.10
1101-203-0100-61335000	77.98
1101-203-0100-61434000	101.37
<b>Total Fund-Dept: 1101-61434000</b>	<u>33,952.53</u>
<b>Department: 204-0100 UNIFORM PATROL</b>	
1101-204-0100-61132000	33,835.35
1101-204-0100-61141000	76,513.93
1101-204-0100-61181000	2,673.07
1101-204-0100-61184000	4,653.25
1101-204-0100-61302000	1,658.45
1101-204-0100-61305000	23,727.62
1101-204-0100-61306000	635.61
1101-204-0100-61307000	991.44
1101-204-0100-61309000	156.87
1101-204-0100-61310000	27,258.66
1101-204-0100-61335000	415.84
1101-204-0100-61434000	510.84
<b>Total Fund-Dept: 1101-61434000</b>	<u>173,030.93</u>

GL Number	Amount
<b>Fund: 1101 GENERAL FUND</b>	
<b>Department: 205-0100 INVESTIGATIONS</b>	
1101-205-0100-61132000	3,748.80
1101-205-0100-61142000	9,914.40
1101-205-0100-61181000	634.61
1101-205-0100-61302000	200.72
1101-205-0100-61305000	3,386.60
1101-205-0100-61306000	66.50
1101-205-0100-61309000	20.87
1101-205-0100-61310000	3,304.08
1101-205-0100-61335000	51.99
1101-205-0100-61434000	62.84
<b>Total Fund-Dept: 1101-61434000</b>	<b>21,391.41</b>
<b>Department: 232-0100 ADMINISTRATION</b>	
1101-232-0100-61122000	3,923.20
1101-232-0100-61152000	2,250.40
1101-232-0100-61181000	346.15
1101-232-0100-61185000	10.55
1101-232-0100-61301000	396.41
1101-232-0100-61302000	92.71
1101-232-0100-61303000	927.30
1101-232-0100-61305000	1,109.64
1101-232-0100-61306000	33.33
1101-232-0100-61309000	9.37
1101-232-0100-61335000	25.99
1101-232-0100-61434000	28.39
<b>Total Fund-Dept: 1101-61434000</b>	<b>9,153.44</b>
<b>Department: 301-0100 PUBLIC WORKS ADMIN</b>	
1101-301-0100-61153000	900.28
1101-301-0100-61181000	33.66
1101-301-0100-61185000	16.57
1101-301-0100-61301000	58.59
1101-301-0100-61302000	13.72
1101-301-0100-61303000	70.27
1101-301-0100-61305000	76.56
1101-301-0100-61306000	2.74
1101-301-0100-61309000	0.42
1101-301-0100-61335000	2.60
1101-301-0100-61434000	2.05
<b>Total Fund-Dept: 1101-61434000</b>	<b>1,177.46</b>
<b>Department: 308-0100 STREET DEPARTMENT</b>	
1101-308-0100-61163000	603.67
1101-308-0100-61181000	13.47
1101-308-0100-61301000	36.21
1101-308-0100-61302000	8.46
1101-308-0100-61303000	87.63
1101-308-0100-61305000	274.58
1101-308-0100-61306000	3.72
1101-308-0100-61309000	1.48
1101-308-0100-61335000	4.55

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER  
For Payroll: 00000257 Check Date: 05/23/2026 Pay Period End Date: 05/23/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 308-0100 STREET DEPARTMENT	
1101-308-0100-61434000	2.77
Total Fund-Dept: 1101-61434000	1,036.54
Total Fund 1101:	313,826.65

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000257 Check Date: 05/23/2026 Pay Period End Date: 05/23/2026

GL Number	Amount
<b>Fund: 2201 MOTOR VEHICLE HIGHWAY</b>	
<b>Department: 301-0100 PUBLIC WORKS ADMIN</b>	
2201-301-0100-61123000	1,966.55
2201-301-0100-61181000	84.18
2201-301-0100-61301000	123.84
2201-301-0100-61302000	28.98
2201-301-0100-61303000	291.21
2201-301-0100-61305000	373.10
2201-301-0100-61306000	9.79
2201-301-0100-61309000	2.36
2201-301-0100-61335000	6.51
2201-301-0100-61434000	8.59
<b>Total Fund-Dept: 2201-61434000</b>	<b>2,895.11</b>
<b>Department: 305-0100 VEHICLE MAINTENANCE</b>	
2201-305-0100-61163000	2,874.87
2201-305-0100-61181000	30.75
2201-305-0100-61186000	117.23
2201-305-0100-61301000	184.04
2201-305-0100-61302000	43.03
2201-305-0100-61303000	429.25
2201-305-0100-61305000	436.26
2201-305-0100-61306000	17.65
2201-305-0100-61309000	3.52
2201-305-0100-61335000	15.59
2201-305-0100-61434000	13.20
<b>Total Fund-Dept: 2201-61434000</b>	<b>4,165.39</b>
<b>Department: 308-0100 STREET DEPARTMENT</b>	
2201-308-0100-61163000	15,307.47
2201-308-0100-61181000	548.08
2201-308-0100-61186000	222.88
2201-308-0100-61196000	1,482.40
2201-308-0100-61301000	1,050.38
2201-308-0100-61302000	245.69
2201-308-0100-61303000	2,261.33
2201-308-0100-61305000	4,961.29
2201-308-0100-61306000	90.16
2201-308-0100-61309000	28.60
2201-308-0100-61335000	81.72
2201-308-0100-61434000	69.82
<b>Total Fund-Dept: 2201-61434000</b>	<b>26,349.82</b>
<b>Total Fund 2201:</b>	<b>33,410.32</b>

GL Number	Amount
<b>Fund: 2204 PARK FUND</b>	
<b>Department: 105-0100 CLERK-TREASURER</b>	
2204-105-0100-61131000	1,646.61
2204-105-0100-61151000	1,805.36
2204-105-0100-61181000	217.30
2204-105-0100-61185000	2.39
2204-105-0100-61301000	212.31
2204-105-0100-61302000	49.64
2204-105-0100-61303000	403.29
2204-105-0100-61305000	634.52
2204-105-0100-61306000	17.37
2204-105-0100-61309000	3.99
2204-105-0100-61335000	12.99
2204-105-0100-61434000	15.11
<b>Total Fund-Dept: 2204-61434000</b>	<b>5,020.88</b>
<b>Department: 110-0100 TOWN MANAGER</b>	
2204-110-0100-61121000	588.49
2204-110-0100-61131000	403.85
2204-110-0100-61151000	430.68
2204-110-0100-61181000	3.85
2204-110-0100-61301000	97.06
2204-110-0100-61302000	22.67
2204-110-0100-61303000	61.30
2204-110-0100-61305000	38.28
2204-110-0100-61306000	6.51
2204-110-0100-61309000	0.84
2204-110-0100-61333000	141.33
2204-110-0100-61335000	2.60
2204-110-0100-61434000	5.94
<b>Total Fund-Dept: 2204-61434000</b>	<b>1,803.40</b>
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
2204-150-0200-61133000	427.33
2204-150-0200-61301000	26.54
2204-150-0200-61302000	6.20
2204-150-0200-61303000	60.69
2204-150-0200-61306000	1.95
2204-150-0200-61434000	1.95
<b>Total Fund-Dept: 2204-61434000</b>	<b>524.66</b>
<b>Department: 301-0100 PUBLIC WORKS ADMIN</b>	
2204-301-0100-61153000	130.22
2204-301-0100-61301000	8.07
2204-301-0100-61302000	1.89
<b>Total Fund-Dept: 2204-61302000</b>	<b>140.18</b>
<b>Department: 308-0100 STREET DEPARTMENT</b>	
2204-308-0100-61163000	431.19
2204-308-0100-61181000	9.60
2204-308-0100-61301000	25.86
2204-308-0100-61302000	6.05
2204-308-0100-61303000	62.61
2204-308-0100-61305000	196.14

GL Number	Amount
<b>Fund: 2204 PARK FUND</b>	
<b>Department: 308-0100 STREET DEPARTMENT</b>	
2204-308-0100-61306000	2.66
2204-308-0100-61309000	1.06
2204-308-0100-61335000	3.25
2204-308-0100-61434000	1.98
<b>Total Fund-Dept: 2204-61434000</b>	<b>740.40</b>
<b>Department: 551-0100 PARK ADMINISTRATION</b>	
2204-551-0100-61125000	4,485.40
2204-551-0100-61155000	1,412.10
2204-551-0100-61181000	123.07
2204-551-0100-61301000	364.14
2204-551-0100-61302000	85.15
2204-551-0100-61303000	674.44
2204-551-0100-61305000	1,021.67
2204-551-0100-61306000	25.07
2204-551-0100-61309000	8.51
2204-551-0100-61335000	18.20
2204-551-0100-61434000	24.46
<b>Total Fund-Dept: 2204-61434000</b>	<b>8,242.21</b>
<b>Department: 561-0400 YOUTH SPORT FITNESS</b>	
2204-561-0400-61193000	492.76
2204-561-0400-61301000	30.55
2204-561-0400-61302000	7.13
<b>Total Fund-Dept: 2204-61302000</b>	<b>530.44</b>
<b>Department: 561-0700 SPEC EVENTS/TRIPS/TICKETS</b>	
2204-561-0700-61193000	39.38
2204-561-0700-61301000	2.44
2204-561-0700-61302000	0.57
<b>Total Fund-Dept: 2204-61302000</b>	<b>42.39</b>
<b>Department: 561-0800 SUMMER RECREATION</b>	
2204-561-0800-61193000	1,051.40
2204-561-0800-61301000	66.74
2204-561-0800-61302000	15.64
<b>Total Fund-Dept: 2204-61302000</b>	<b>1,133.78</b>
<b>Department: 561-0900 GENERAL RECREATION</b>	
2204-561-0900-61135000	3,249.56
2204-561-0900-61139000	3,964.63
2204-561-0900-61155000	3,648.42
2204-561-0900-61181000	492.30
2204-561-0900-61193000	365.76
2204-561-0900-61301000	700.00
2204-561-0900-61302000	163.71
2204-561-0900-61303000	1,174.47
2204-561-0900-61305000	2,913.40
2204-561-0900-61306000	53.71
2204-561-0900-61309000	15.70
2204-561-0900-61335000	55.88
2204-561-0900-61434000	49.28

GL Number	Amount
<b>Fund: 2204 PARK FUND</b>	
Department: 561-0900 GENERAL RECREATION	
Total Fund-Dept: 2204-61434000	16,846.82
Department: 562-0100 POOL OPERATIONS	
2204-562-0100-61135000	171.04
2204-562-0100-61136000	263.48
2204-562-0100-61139000	576.00
2204-562-0100-61165000	639.48
2204-562-0100-61181000	50.52
2204-562-0100-61186000	204.48
2204-562-0100-61190000	905.88
2204-562-0100-61194000	795.50
2204-562-0100-61198000	457.00
2204-562-0100-61301000	272.30
2204-562-0100-61302000	63.65
2204-562-0100-61303000	270.52
2204-562-0100-61305000	321.87
2204-562-0100-61306000	9.55
2204-562-0100-61309000	1.88
2204-562-0100-61335000	8.44
2204-562-0100-61434000	7.73
Total Fund-Dept: 2204-61434000	5,019.32
Department: 571-0100 PARKS MAINTENANCE	
2204-571-0100-61136000	1,185.57
2204-571-0100-61165000	17,012.93
2204-571-0100-61181000	552.90
2204-571-0100-61186000	1,265.61
2204-571-0100-61196000	4,960.20
2204-571-0100-61301000	1,555.69
2204-571-0100-61302000	363.81
2204-571-0100-61303000	2,949.62
2204-571-0100-61305000	5,730.16
2204-571-0100-61306000	84.86
2204-571-0100-61307000	800.00
2204-571-0100-61309000	33.87
2204-571-0100-61335000	126.06
2204-571-0100-61434000	63.88
Total Fund-Dept: 2204-61434000	36,685.16
Department: 581-0100 CENT MAINTENANCE	
2204-581-0100-61136000	1,053.90
2204-581-0100-61165000	2,334.72
2204-581-0100-61181000	190.35
2204-581-0100-61196000	1,096.00
2204-581-0100-61301000	277.97
2204-581-0100-61302000	64.98
2204-581-0100-61303000	508.21
2204-581-0100-61305000	1,371.25
2204-581-0100-61306000	22.16
2204-581-0100-61309000	8.61
2204-581-0100-61335000	17.60
2204-581-0100-61434000	16.96

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER  
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GL Number	Amount
Fund: 2204 PARK FUND	
Department: 581-0100 CENT MAINTENANCE	
Total Fund-Dept: 2204-61434000	<u>6,962.71</u>
Total Fund 2204:	<u>83,692.35</u>

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER  
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GL Number	Amount
<b>Fund: 2547 TECHNOLOGY FUND</b>	
<b>Department: 110-0100 TOWN MANAGER</b>	
2547-110-0100-61151000	1,439.99
2547-110-0100-61181000	2.38
2547-110-0100-61301000	89.49
2547-110-0100-61302000	20.95
2547-110-0100-61303000	204.82
2547-110-0100-61306000	8.65
2547-110-0100-61309000	1.30
2547-110-0100-61434000	6.58
<b>Total Fund-Dept: 2547-61434000</b>	<b>1,774.16</b>
<b>Total Fund 2547:</b>	<b>1,774.16</b>

GL Number	Amount
<b>Fund: 2580 SEWER MAINTENANCE</b>	
<b>Department: 101-0100 TOWN COUNCIL</b>	
2580-101-0100-61111000	741.13
2580-101-0100-61301000	52.48
2580-101-0100-61302000	12.28
2580-101-0100-61306000	5.47
2580-101-0100-61333000	105.21
<b>Total Fund-Dept: 2580-61333000</b>	<b>916.57</b>
<b>Department: 105-0100 CLERK-TREASURER</b>	
2580-105-0100-61112000	1,337.90
2580-105-0100-61131000	823.41
2580-105-0100-61151000	1,848.77
2580-105-0100-61181000	129.35
2580-105-0100-61185000	1.15
2580-105-0100-61301000	240.01
2580-105-0100-61302000	56.12
2580-105-0100-61303000	488.91
2580-105-0100-61305000	698.78
2580-105-0100-61306000	18.60
2580-105-0100-61309000	4.92
2580-105-0100-61335000	14.93
2580-105-0100-61434000	16.55
<b>Total Fund-Dept: 2580-61434000</b>	<b>5,679.40</b>
<b>Department: 110-0100 TOWN MANAGER</b>	
2580-110-0100-61121000	1,176.92
2580-110-0100-61131000	807.70
2580-110-0100-61151000	534.43
2580-110-0100-61181000	6.72
2580-110-0100-61301000	173.76
2580-110-0100-61302000	40.62
2580-110-0100-61303000	76.05
2580-110-0100-61305000	76.55
2580-110-0100-61306000	11.02
2580-110-0100-61309000	1.69
2580-110-0100-61333000	282.63
2580-110-0100-61335000	5.20
2580-110-0100-61434000	10.40
<b>Total Fund-Dept: 2580-61434000</b>	<b>3,203.69</b>
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
2580-150-0200-61131000	1,574.56
2580-150-0200-61133000	854.74
2580-150-0200-61151000	1,083.26
2580-150-0200-61181000	48.08
2580-150-0200-61301000	218.37
2580-150-0200-61302000	51.06
2580-150-0200-61303000	471.93
2580-150-0200-61305000	298.49
2580-150-0200-61306000	18.54
2580-150-0200-61309000	3.05
2580-150-0200-61335000	7.80

GL Number	Amount
<b>Fund: 2580 SEWER MAINTENANCE</b>	
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
2580-150-0200-61434000	14.89
Total Fund-Dept: 2580-61434000	4,644.77
Department: 301-0100 PUBLIC WORKS ADMIN	
2580-301-0100-61123000	1,966.45
2580-301-0100-61153000	1,593.88
2580-301-0100-61181000	185.08
2580-301-0100-61185000	49.68
2580-301-0100-61301000	231.01
2580-301-0100-61302000	54.01
2580-301-0100-61303000	501.90
2580-301-0100-61305000	602.76
2580-301-0100-61306000	18.01
2580-301-0100-61309000	3.60
2580-301-0100-61335000	14.29
2580-301-0100-61434000	14.71
Total Fund-Dept: 2580-61434000	5,235.38
Department: 305-0100 VEHICLE MAINTENANCE	
2580-305-0100-61163000	2,156.21
2580-305-0100-61181000	23.09
2580-305-0100-61186000	87.92
2580-305-0100-61301000	138.04
2580-305-0100-61302000	32.30
2580-305-0100-61303000	321.95
2580-305-0100-61305000	327.20
2580-305-0100-61306000	13.25
2580-305-0100-61309000	2.63
2580-305-0100-61335000	11.69
2580-305-0100-61434000	9.93
Total Fund-Dept: 2580-61434000	3,124.21
Department: 308-0100 STREET DEPARTMENT	
2580-308-0100-61163000	11,959.71
2580-308-0100-61181000	308.80
2580-308-0100-61186000	194.57
2580-308-0100-61301000	742.44
2580-308-0100-61302000	173.69
2580-308-0100-61303000	1,769.83
2580-308-0100-61305000	3,920.74
2580-308-0100-61306000	70.61
2580-308-0100-61309000	22.71
2580-308-0100-61335000	64.22
2580-308-0100-61434000	54.58
Total Fund-Dept: 2580-61434000	19,281.90
Department: 309-0100 STORMWATER SEWER MAINTENANCE	
2580-309-0100-61163000	10,247.57
2580-309-0100-61181000	324.04
2580-309-0100-61186000	946.35
2580-309-0100-61301000	698.88
2580-309-0100-61302000	163.43

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER  
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GL Number	Amount
<b>Fund: 2580 SEWER MAINTENANCE</b>	
<b>Department: 309-0100 STORMWATER SEWER MAINTENANCE</b>	
2580-309-0100-61303000	1,635.61
2580-309-0100-61305000	2,017.49
2580-309-0100-61306000	58.16
2580-309-0100-61309000	12.90
2580-309-0100-61335000	45.54
2580-309-0100-61434000	46.99
<b>Total Fund-Dept: 2580-61434000</b>	<b>16,196.96</b>
<b>Department: 319-0100 SANITARY SEWER MAINTENANCE</b>	
2580-319-0100-61163000	5,769.69
2580-319-0100-61181000	190.37
2580-319-0100-61186000	283.69
2580-319-0100-61301000	379.67
2580-319-0100-61302000	88.75
2580-319-0100-61303000	886.63
2580-319-0100-61305000	972.64
2580-319-0100-61306000	32.73
2580-319-0100-61309000	6.15
2580-319-0100-61335000	25.88
2580-319-0100-61434000	26.73
<b>Total Fund-Dept: 2580-61434000</b>	<b>8,662.93</b>
<b>Department: 374-0100 ADMINISTRATION</b>	
2580-374-0100-61153000	741.57
2580-374-0100-61181000	57.69
2580-374-0100-61301000	47.85
2580-374-0100-61302000	11.18
2580-374-0100-61303000	113.49
2580-374-0100-61305000	212.36
2580-374-0100-61306000	4.55
2580-374-0100-61309000	1.36
2580-374-0100-61335000	3.89
2580-374-0100-61434000	3.42
<b>Total Fund-Dept: 2580-61434000</b>	<b>1,197.36</b>
<b>Total Fund 2580:</b>	<b>68,143.17</b>

GL Number	Amount
<b>Fund: 4406 REDEVELOPMENT OPERATING</b>	
<b>Department: 105-0100 CLERK-TREASURER</b>	
4406-105-0100-61112000	535.24
4406-105-0100-61131000	823.35
4406-105-0100-61181000	30.77
4406-105-0100-61301000	79.39
4406-105-0100-61302000	18.60
4406-105-0100-61303000	197.27
4406-105-0100-61305000	144.34
4406-105-0100-61306000	5.67
4406-105-0100-61309000	0.89
4406-105-0100-61335000	2.61
4406-105-0100-61434000	5.56
<b>Total Fund-Dept: 4406-61434000</b>	<b>1,843.69</b>
<b>Department: 110-0100 TOWN MANAGER</b>	
4406-110-0100-61121000	1,765.36
4406-110-0100-61131000	1,211.54
4406-110-0100-61181000	8.65
4406-110-0100-61301000	210.83
4406-110-0100-61302000	49.33
4406-110-0100-61305000	114.83
4406-110-0100-61306000	11.74
4406-110-0100-61309000	1.92
4406-110-0100-61333000	423.94
4406-110-0100-61335000	7.80
4406-110-0100-61434000	11.95
<b>Total Fund-Dept: 4406-61434000</b>	<b>3,817.89</b>
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
4406-150-0200-61133000	641.06
4406-150-0200-61301000	39.82
4406-150-0200-61302000	9.32
4406-150-0200-61303000	91.03
4406-150-0200-61306000	2.93
4406-150-0200-61434000	2.93
<b>Total Fund-Dept: 4406-61434000</b>	<b>787.09</b>
<b>Total Fund 4406:</b>	<b>6,448.67</b>

GL Number	Amount
<b>Fund: 6101 WATER CASH OPERATING</b>	
<b>Department: 101-0100 TOWN COUNCIL</b>	
6101-101-0100-61111000	741.13
6101-101-0100-61301000	52.47
6101-101-0100-61302000	12.28
6101-101-0100-61306000	5.50
6101-101-0100-61333000	105.26
<b>Total Fund-Dept: 6101-61333000</b>	<b>916.64</b>
<b>Department: 105-0100 CLERK-TREASURER</b>	
6101-105-0100-61112000	1,605.44
6101-105-0100-61131000	2,058.31
6101-105-0100-61151000	3,278.32
6101-105-0100-61181000	254.35
6101-105-0100-61185000	2.32
6101-105-0100-61301000	418.66
6101-105-0100-61302000	97.89
6101-105-0100-61303000	847.29
6101-105-0100-61305000	1,158.25
6101-105-0100-61306000	32.37
6101-105-0100-61309000	8.42
6101-105-0100-61335000	25.96
6101-105-0100-61434000	28.69
<b>Total Fund-Dept: 6101-61434000</b>	<b>9,816.27</b>
<b>Department: 110-0100 TOWN MANAGER</b>	
6101-110-0100-61121000	1,471.12
6101-110-0100-61131000	1,009.61
6101-110-0100-61151000	1,442.18
6101-110-0100-61181000	7.21
6101-110-0100-61301000	265.14
6101-110-0100-61302000	62.00
6101-110-0100-61303000	204.76
6101-110-0100-61305000	95.69
6101-110-0100-61306000	18.40
6101-110-0100-61309000	2.86
6101-110-0100-61333000	353.28
6101-110-0100-61335000	6.49
6101-110-0100-61434000	16.53
<b>Total Fund-Dept: 6101-61434000</b>	<b>4,955.27</b>
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
6101-150-0200-61131000	1,574.71
6101-150-0200-61133000	1,068.42
6101-150-0200-61151000	1,083.40
6101-150-0200-61181000	48.11
6101-150-0200-61301000	231.67
6101-150-0200-61302000	54.24
6101-150-0200-61303000	502.33
6101-150-0200-61305000	298.50
6101-150-0200-61306000	19.55
6101-150-0200-61309000	3.06
6101-150-0200-61335000	7.82

GL Number	Amount
<b>Fund: 6101 WATER CASH OPERATING</b>	
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
6101-150-0200-61434000	15.89
<b>Total Fund-Dept: 6101-61434000</b>	<b>4,907.70</b>
<b>Department: 301-0100 PUBLIC WORKS ADMIN</b>	
6101-301-0100-61123000	1,966.70
6101-301-0100-61153000	1,724.18
6101-301-0100-61181000	185.21
6101-301-0100-61185000	49.71
6101-301-0100-61301000	239.16
6101-301-0100-61302000	55.98
6101-301-0100-61303000	502.03
6101-301-0100-61305000	602.80
6101-301-0100-61306000	18.02
6101-301-0100-61309000	3.67
6101-301-0100-61335000	14.34
6101-301-0100-61434000	14.77
<b>Total Fund-Dept: 6101-61434000</b>	<b>5,376.57</b>
<b>Department: 305-0100 VEHICLE MAINTENANCE</b>	
6101-305-0100-61163000	2,156.12
6101-305-0100-61181000	23.09
6101-305-0100-61186000	87.89
6101-305-0100-61301000	138.05
6101-305-0100-61302000	32.29
6101-305-0100-61303000	321.92
6101-305-0100-61305000	327.18
6101-305-0100-61306000	13.23
6101-305-0100-61309000	2.62
6101-305-0100-61335000	11.69
6101-305-0100-61434000	9.93
<b>Total Fund-Dept: 6101-61434000</b>	<b>3,124.01</b>
<b>Department: 308-0100 STREET DEPARTMENT</b>	
6101-308-0100-61163000	12,131.63
6101-308-0100-61181000	312.36
6101-308-0100-61186000	194.53
6101-308-0100-61301000	752.66
6101-308-0100-61302000	175.97
6101-308-0100-61303000	1,794.57
6101-308-0100-61305000	3,999.11
6101-308-0100-61306000	71.56
6101-308-0100-61309000	23.03
6101-308-0100-61335000	65.46
6101-308-0100-61434000	55.30
<b>Total Fund-Dept: 6101-61434000</b>	<b>19,576.18</b>
<b>Department: 370-0100 WATER OPERATIONS</b>	
6101-370-0100-61163000	16,266.85
6101-370-0100-61181000	514.43
6101-370-0100-61186000	1,229.96
6101-370-0100-61301000	1,093.66
6101-370-0100-61302000	255.84

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER  
 For Payroll: 00000257 Check Date: 05/23/2026 Pay Period End Date: 05/23/2026

GL Number	Amount
<b>Fund: 6101 WATER CASH OPERATING</b>	
<b>Department: 370-0100 WATER OPERATIONS</b>	
6101-370-0100-61303000	2,557.52
6101-370-0100-61305000	3,022.43
6101-370-0100-61306000	91.91
6101-370-0100-61309000	19.21
6101-370-0100-61335000	71.93
6101-370-0100-61434000	74.57
<b>Total Fund-Dept: 6101-61434000</b>	<b>25,198.31</b>
<b>Department: 374-0100 ADMINISTRATION</b>	
6101-374-0100-61153000	1,483.22
6101-374-0100-61181000	115.39
6101-374-0100-61301000	95.71
6101-374-0100-61302000	22.39
6101-374-0100-61303000	227.01
6101-374-0100-61305000	424.72
6101-374-0100-61306000	9.12
6101-374-0100-61309000	2.72
6101-374-0100-61335000	7.80
6101-374-0100-61434000	6.82
<b>Total Fund-Dept: 6101-61434000</b>	<b>2,394.90</b>
<b>Total Fund 6101:</b>	<b>76,265.85</b>

GL Number	Amount
<b>Fund: 6604 SOLID WASTE MANAGEMENT</b>	
<b>Department: 101-0100 TOWN COUNCIL</b>	
6604-101-0100-61111000	444.67
6604-101-0100-61301000	31.49
6604-101-0100-61302000	7.38
6604-101-0100-61306000	3.29
6604-101-0100-61333000	63.15
<b>Total Fund-Dept: 6604-61333000</b>	<b>549.98</b>
<b>Department: 105-0100 CLERK-TREASURER</b>	
6604-105-0100-61112000	267.60
6604-105-0100-61131000	411.69
6604-105-0100-61151000	1,035.03
6604-105-0100-61181000	64.92
6604-105-0100-61185000	8.24
6604-105-0100-61301000	104.17
6604-105-0100-61302000	24.36
6604-105-0100-61303000	185.62
6604-105-0100-61305000	311.85
6604-105-0100-61306000	8.08
6604-105-0100-61309000	2.15
6604-105-0100-61335000	6.53
6604-105-0100-61434000	6.90
<b>Total Fund-Dept: 6604-61434000</b>	<b>2,437.14</b>
<b>Department: 110-0100 TOWN MANAGER</b>	
6604-110-0100-61121000	294.23
6604-110-0100-61131000	201.92
6604-110-0100-61151000	163.45
6604-110-0100-61181000	1.93
6604-110-0100-61301000	45.30
6604-110-0100-61302000	10.60
6604-110-0100-61303000	23.27
6604-110-0100-61305000	19.14
6604-110-0100-61306000	2.93
6604-110-0100-61309000	0.32
6604-110-0100-61333000	70.67
6604-110-0100-61335000	1.30
6604-110-0100-61434000	2.75
<b>Total Fund-Dept: 6604-61434000</b>	<b>837.81</b>
<b>Department: 150-0200 INSPECTIONS/CODE ENFORCEM</b>	
6604-150-0200-61133000	854.74
6604-150-0200-61301000	53.10
6604-150-0200-61302000	12.42
6604-150-0200-61303000	121.35
6604-150-0200-61306000	3.92
6604-150-0200-61434000	3.91
<b>Total Fund-Dept: 6604-61434000</b>	<b>1,049.44</b>
<b>Department: 301-0100 PUBLIC WORKS ADMIN</b>	
6604-301-0100-61123000	1,966.30
6604-301-0100-61153000	1,398.51
6604-301-0100-61181000	184.94

GL Number	Amount
<b>Fund: 6604 SOLID WASTE MANAGEMENT</b>	
<b>Department: 301-0100 PUBLIC WORKS ADMIN</b>	
6604-301-0100-61185000	49.66
6604-301-0100-61301000	218.83
6604-301-0100-61302000	51.11
6604-301-0100-61303000	501.83
6604-301-0100-61305000	602.73
6604-301-0100-61306000	17.94
6604-301-0100-61309000	3.56
6604-301-0100-61335000	14.23
6604-301-0100-61434000	14.65
<b>Total Fund-Dept: 6604-61434000</b>	<b>5,024.29</b>
<b>Department: 308-0100 STREET DEPARTMENT</b>	
6604-308-0100-61163000	293.59
6604-308-0100-61181000	9.60
6604-308-0100-61186000	36.53
6604-308-0100-61301000	20.29
6604-308-0100-61302000	4.74
6604-308-0100-61303000	48.25
6604-308-0100-61305000	109.36
6604-308-0100-61306000	1.75
6604-308-0100-61309000	0.72
6604-308-0100-61335000	1.29
6604-308-0100-61434000	1.31
<b>Total Fund-Dept: 6604-61434000</b>	<b>527.43</b>
<b>Department: 374-0100 ADMINISTRATION</b>	
6604-374-0100-61153000	247.21
6604-374-0100-61181000	19.23
6604-374-0100-61301000	15.96
6604-374-0100-61302000	3.73
6604-374-0100-61303000	37.83
6604-374-0100-61305000	70.79
6604-374-0100-61306000	1.51
6604-374-0100-61309000	0.45
6604-374-0100-61335000	1.30
6604-374-0100-61434000	1.13
<b>Total Fund-Dept: 6604-61434000</b>	<b>399.14</b>
<b>Department: 581-0100 CENT MAINTENANCE</b>	
6604-581-0100-61136000	131.71
6604-581-0100-61165000	122.88
6604-581-0100-61181000	4.33
6604-581-0100-61301000	15.12
6604-581-0100-61302000	3.56
6604-581-0100-61303000	36.76
6604-581-0100-61305000	91.44
6604-581-0100-61306000	1.65
6604-581-0100-61309000	0.55
6604-581-0100-61335000	1.25
6604-581-0100-61434000	1.28
<b>Total Fund-Dept: 6604-61434000</b>	<b>410.53</b>

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER  
For Payroll: 00000257 Check Date: 05 '2026 Pay Period End Date: 05/23/2026

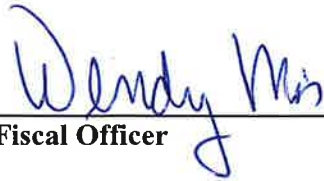
GL Number	Amount
Fund: 6604 SOLID WASTE MANAGEMENT	
Total Fund 6604:	<u>11,235.76</u>
Report Total:	594,796.93

Accounts Payable Voucher Register # 26-6A

PARK VOUCHERS	06/01/26	\$	-
CIVIL TOWN VOUCHERS	06/01/26	\$	192,247.92
TOTAL VOUCHERS APPROVED	06/01/26	\$	192,247.92

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

June 1, 2026

  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 16 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 192,247.92

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 1st day of June, 2026 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

\_\_\_\_\_  
Joseph Hofferth, President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

**FUND SUMMARY JUNE 1, 2026**

<b>FUND</b>	<b>DESCRIPTION</b>		<b>AMOUNT</b>
1101	GENERAL FUND	\$	4,449.72
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$	8,072.31
2250	MUNICIPAL WHEEL TAX FUND	\$	762.27
2300	DONATION FUND	\$	3,720.00
2580	SEWER MAINTENANCE	\$	99,000.61
2590	SAFNR	\$	40.00
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$	5,221.42
4406	REDEVELOPMENT OPERATING	\$	177.00
4413	MUNICIPAL BOND PROCEEDS	\$	23,178.92
4437	RIVERBOAT FUND	\$	5,133.58
6101	WATER CASH OPERATING	\$	15,569.48
6604	SOLID WASTE MANAGEMENT	\$	1,430.00
7704	SELF-FUNDED LIABILITY	\$	24,367.70
8883	ESCROW	\$	1,124.91
	<b>REPORT TOTAL</b>	<b>\$</b>	<b>192,247.92</b>

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
<b>0000400</b>	<b>AAA SUPPLY CORPORATION</b>					<b>06/01/2026</b>	
				112997	REBAR,MARKAL PROLINE		
		6101-370-0100-62900000	OTHER SUPPLIES				\$29.27
<b>Total for AAA SUPPLY CORPORATION</b>							<b>\$29.27</b>
<b>0001895</b>	<b>ADVANCED ENGINEERING SERVICES IN</b>					<b>06/01/2026</b>	
				113116	INVOICE UNDER PAID FOR GEOTECHNICAL OBSERVAT		
		7704-945-0100-63105000	OTHER PROFESSIONAL SERV.				\$30.00
<b>Total for ADVANCED ENGINEERING SERVICE</b>							<b>\$30.00</b>
<b>0001182</b>	<b>AIRGAS USA INC</b>					<b>06/01/2026</b>	
				112903	OXYGEN CYLINDER RENTAL		
		1101-232-0100-63105000	OTHER PROFESSIONAL SERV.				\$24.70
<b>Total for AIRGAS USA INC</b>							<b>\$24.70</b>
<b>0000401</b>	<b>ALLEN LANDSCAPE CENTER</b>					<b>06/01/2026</b>	
				112998	FLOWERS		
		6101-370-0100-62900000	OTHER SUPPLIES				\$65.98
<b>Total for ALLEN LANDSCAPE CENTER</b>							<b>\$65.98</b>
<b>0001879</b>	<b>AUSTGEN ELECTRIC INC</b>					<b>06/01/2026</b>	
				113064	SET DAY AND TIME FOR SCHOOL FLASHING LIGHTS O		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$211.50
				113066	SCHOOL SIGNAL REPAIR/WHITE OAK & POPLAR		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,109.90
<b>Total for AUSTGEN ELECTRIC INC</b>							<b>\$1,321.40</b>
<b>0000403</b>	<b>B &amp; K EQUIPMENT COMPANY</b>					<b>06/01/2026</b>	
				113067	PEDESTAL REPAIR-REBOOTED PEDESTAL AND TESTED		
		2201-305-0100-63601000	REPAIRS & MAINT SERVICES				\$142.00

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				112967	TRIENNIAL COMPLIANCE TESTING OF SPILL BUCKETS		
		2580-319-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,256.00
				112968	ANNUAL COMPLIANCE TESTING OF ATG,SHEAR VALVE		
		2580-319-0100-63105000	OTHER PROFESSIONAL SERV.				\$825.00
<b>Total for B &amp; K EQUIPMENT COMPANY</b>							<b>\$2,223.00</b>
<b>0001792</b>	<b>BRAGGS AUTOMOTIVE INC</b>					<b>06/01/2026</b>	
				113114	REPAIRS TO YR 2022 POLICE VEHICLE		
		7704-945-0100-61402000	PAID LIABILITY CLAIMS				\$4,709.28
				113115	REPAIRS TO PWKS UNIT 327		
		7704-945-0100-61402000	PAID LIABILITY CLAIMS				\$14,163.42
<b>Total for BRAGGS AUTOMOTIVE INC</b>							<b>\$18,872.70</b>
<b>0000301</b>	<b>BROWN EQUIPMENT COMPANY</b>					<b>06/01/2026</b>	
				113068	BRAKE ASSEMBLIES,CABLE ASSEMBLIES		
		2580-305-0100-62302000	REPAIR PARTS				\$14,061.05
<b>Total for BROWN EQUIPMENT COMPANY</b>							<b>\$14,061.05</b>
<b>0002036</b>	<b>BUDD THE FURNACE MAN &amp; SONS INC</b>					<b>06/01/2026</b>	
				113096	REPAIR LEAKING GAS LINE ON FURNACE		
		1101-122-0100-63609000	2026 HVAC MAINTENANCE				\$646.38
<b>Total for BUDD THE FURNACE MAN &amp; SONS I</b>							<b>\$646.38</b>
<b>0000301</b>	<b>C &amp; M PIPE &amp; SUPPLY</b>					<b>06/01/2026</b>	
				113019	PAIL SPECCRETE		
		2580-309-0100-62334000	OTHER SEWER SUPPLIES				\$244.00
				112969	MJ GASKET BOLT KITS,MEGALUG GLANDS		
		6101-370-0100-62900000	OTHER SUPPLIES				\$1,542.00
<b>Total for C &amp; M PIPE &amp; SUPPLY</b>							<b>\$1,786.00</b>

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
<b>0001948</b>	<b>CABENO ENVIRONMENTAL FIELD SERVI</b>					<b>06/01/2026</b>	
				112970	TIME SPENT TO ADD PIPES TO ORDER,TALKED WITH C		
		6604-390-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,430.00
<b>Total for CABENO ENVIRONMENTAL FIELD SE</b>							<b>\$1,430.00</b>
<b>0001733</b>	<b>CASTONGIA'S INC</b>					<b>06/01/2026</b>	
				113020	NUTS,CAP SCREWS,TIRE & WHEEL ASSEMBLIES,RETAI		
		2201-305-0100-62302000	REPAIR PARTS				\$970.84
<b>Total for CASTONGIA'S INC</b>							<b>\$970.84</b>
<b>0000686</b>	<b>CINTAS CORPORATION #319</b>					<b>06/01/2026</b>	
				113032	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
				113033	TOWN HALL, PD AND FIRE MAT CLEANING		
		1101-122-0100-63609000	TOWN HALL MAT CLEANING				\$611.76
				113150	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
<b>Total for CINTAS CORPORATION #319</b>							<b>\$1,133.64</b>
<b>0001624</b>	<b>CIRCLE TOOL SUPPLY LLC</b>					<b>06/01/2026</b>	
				112999	GLOVES,,NITRILE GRIPPER GLOVES,EAR PLUGS		
		2201-308-0100-62900000	OTHER SUPPLIES				\$293.00
<b>Total for CIRCLE TOOL SUPPLY LLC</b>							<b>\$293.00</b>
<b>0002060</b>	<b>CLNA HOLDINGS LLC</b>					<b>06/01/2026</b>	
				112733	FLOOD LIGHTS FOR FIREFIGHTERS MEMORIAL		
		4402-232-0100-62900000	LIGHTS FOR MEMORIAL				\$160.77
<b>Total for CLNA HOLDINGS LLC</b>							<b>\$160.77</b>
<b>0001863</b>	<b>COMMUNITY CARE NETWORK INC</b>					<b>06/01/2026</b>	

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				113069	<b>EMPLOYEE DRUG TESTING</b>		
		7704-945-0200-63116000	EMPLOYEE PHYSICALS/DRUG TESTING				\$61.00
<b>Total for COMMUNITY CARE NETWORK INC</b>							<b>\$61.00</b>
<b>0002058</b>	<b>D&amp;D NAPA INC</b>					<b>06/01/2026</b>	
				113097	<b>BRAKE ROTOR KITS,BRAKE ROTORS,BRAKE PAD</b>		
		1101-204-0100-62900000	SUPPLIES				\$299.98
				113015	<b>OIL FILTERS (- CREDIT)</b>		
		2201-305-0100-62302000	REPAIR PARTS				\$4.50
				113016	<b>OIL DRAIN,FUNNEL (-CREDIT)</b>		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$239.72
				113017	<b>CABLE TIES (-CREDIT)</b>		
		6101-305-0100-62302000	REPAIR PARTS				\$61.28
				113018	<b>STARTER ROPE,ELECTRIC MOTOR CLEANER,OIL FILTE</b>		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$234.10
		2201-305-0100-62302000	REPAIR PARTS				\$16.35
		6101-305-0100-62302000	REPAIR PARTS				\$16.35
				112928	<b>GUNK LEAD SUBSTITUTE/1948 OLD FIRE ENGINE #2</b>		
		1101-230-0100-62900000	OTHER SUPPLIES				\$47.94
<b>Total for D&amp;D NAPA INC</b>							<b>\$920.22</b>
<b>0000814</b>	<b>DANKO IRRIGATION</b>					<b>06/01/2026</b>	
				113070	<b>REPAIR IRRIGATION SYSTEM/9235 BIRCH</b>		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$151.00
				113071	<b>REPAIR IRRIGATION SYSTEM/9526 LILAC LN</b>		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$160.70
<b>Total for DANKO IRRIGATION</b>							<b>\$311.70</b>
<b>0001992</b>	<b>DENTONS BINGHAM GREENEBAUM LLP</b>					<b>06/01/2026</b>	

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				113149	LEGAL SERVICES/HAMMOND SANITARY DISTRICT		
		2580-107-0700-63111000	LEGAL SERVICES HSD				\$77,649.67
<b>Total for DENTONS BINGHAM GREENEBAUM</b>							<b>\$77,649.67</b>
<b>0000413</b>	<b>EARL'S LOCKSMITH SHOP</b>					<b>06/01/2026</b>	
				112766	LOCKS RE-KEYED,REMOVE & REPLACE LOCKS TO RE-K		
		4406-110-0100-63105000	OTHER PROFESSIONAL SERV.				\$177.00
<b>Total for EARL'S LOCKSMITH SHOP</b>							<b>\$177.00</b>
<b>0001604</b>	<b>EICHHORN &amp; EICHHORN LLP</b>					<b>06/01/2026</b>	
				113109	LEGAL SERVICES/PULLO V MUNSTER		
		7704-107-0600-63111000	OUTSIDE LEGAL SERVICES				\$4,995.00
<b>Total for EICHHORN &amp; EICHHORN LLP</b>							<b>\$4,995.00</b>
<b>0000250</b>	<b>FED EX</b>					<b>06/01/2026</b>	
				113098	EXPRESS MAIL		
		1101-201-0100-63202000	SHIPPING SERVICES				\$4.92
<b>Total for FED EX</b>							<b>\$4.92</b>
<b>0000414</b>	<b>FIRE SERVICE INC</b>					<b>06/01/2026</b>	
				113110	BATTERY CHARGER		
		2201-308-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$871.55
<b>Total for FIRE SERVICE INC</b>							<b>\$871.55</b>
<b>0000508</b>	<b>GALLAGHER MATERIALS</b>					<b>06/01/2026</b>	
				113146	SURFACE		
		4437-308-0100-62306000	ROAD MATERIALS				\$78.18
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$703.57
				113099	SURFACE		
		4437-308-0100-62306000	ROAD MATERIALS				\$41.06

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$369.58
				113100	<b>SURFACE</b>		
		4437-308-0100-62306000	ROAD MATERIALS				\$31.33
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$281.96
				113072	<b>SURFACE</b>		
		4437-308-0100-62306000	ROAD MATERIALS				\$36.93
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$332.41
				112971	<b>SURFACE</b>		
		4437-308-0100-62306000	ROAD MATERIALS				\$30.39
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$273.46
				112974	<b>SURFACE</b>		
		4437-308-0100-62306000	ROAD MATERIALS				\$57.47
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$517.19
				113000	<b>SURFACE</b>		
		4437-308-0100-62306000	ROAD MATERIALS				\$29.32
		6101-370-0100-62320000	STREET & ALLEY MATERIALS				\$263.91
<b>Total for GALLAGHER MATERIALS</b>							<b>\$3,046.76</b>
<b>0000452</b>	<b>GRAINGER</b>					<b>06/01/2026</b>	
				112972	<b>SOLENOID VALVE</b>		
		2201-305-0100-62302000	REPAIR PARTS				\$194.27
				112973	<b>NO SPLATTER PAD</b>		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$34.17
				113101	<b>MACHINE VISE</b>		
		6101-370-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$139.73
<b>Total for GRAINGER</b>							<b>\$368.17</b>
<b>0000417</b>	<b>GREAT LAKES DISTRIBUTING INC</b>					<b>06/01/2026</b>	
				113073	<b>CERAMIC,SEAL KIT,CHECK VALVE,UNLOADER,NIPPLE</b>		
		2201-308-0100-62900000	OTHER SUPPLIES				\$1,248.75

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2201-308-0100-62900000	OTHER SUPPLIES	112975	100' HOSE		\$282.90
<b>Total for GREAT LAKES DISTRIBUTING INC</b>							<b>\$1,531.65</b>
<b>0000602</b>	<b>GUS BOCK DYER ACE HARDWARE</b>					<b>06/01/2026</b>	
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP	112976	BULK FASTENERS		\$7.69
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP	112977	2 CYCLE FUEL,RECIP CARB,BULK FASTENERS		\$108.76
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP	113102	ROTARY TOOL KIT		\$129.00
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP	113078	BATTERIES,ROD,WELDABLE STEEL		\$36.97
<b>Total for GUS BOCK DYER ACE HARDWARE</b>							<b>\$282.42</b>
<b>0000418</b>	<b>GUS BOCK HARDWARE</b>					<b>06/01/2026</b>	
		2201-308-0100-62900000	OTHER SUPPLIES	113151	STORAGE TOTE		\$8.99
		2201-308-0100-62900000	OTHER SUPPLIES	113021	STRAIGHT CLEVIS		\$39.98
		2201-308-0100-62900000	OTHER SUPPLIES	113028	GARDEN SPRAYERS,PRIMER,PRIMER/SEALER		\$164.90
		6101-370-0100-62900000	OTHER SUPPLIES	112978	FLEX COUPLING,PVC ELBOWS		\$16.55
		6101-370-0100-62900000	OTHER SUPPLIES	113001	BATTERIES		\$39.54
<b>Total for GUS BOCK HARDWARE</b>							<b>\$269.96</b>
<b>0000103</b>	<b>GUS BOCK'S MUNSTER ACE</b>					<b>06/01/2026</b>	

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				112915	<b>BULK FASTENERS</b>		
		1101-230-0100-62900000	OTHER SUPPLIES				\$4.10
				112916	<b>BULK FASTENERS,PRIMER/SEALER,CHIP BRUSHES</b>		
		1101-230-0100-62900000	OTHER SUPPLIES				\$38.33
				112979	<b>WRENCH SET,PRIMER/CEMENT</b>		
		6101-370-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$59.99
		6101-370-0100-62900000	OTHER SUPPLIES				\$21.96
				112611	<b>BATTERIES,SCRUB SPONGE</b>		
		1101-230-0100-62900000	OTHER SUPPLIES				\$15.58
				112866	<b>BULK FASTENERS,DRILL BITS,BATTERIES</b>		
		1101-230-0100-62900000	OTHER SUPPLIES				\$52.08
				113029	<b>RIVETS</b>		
		1101-230-0100-62900000	RIVETS				\$11.99
				113022	<b>PAPER TOWELS,DISH DETERGENT,ANT KILLING BAIT</b>		
		1101-230-0100-62900000	OTHER SUPPLIES				\$29.57
				113103	<b>DRILL BITS</b>		
		1101-230-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$17.91
<b>Total for GUS BOCK'S MUNSTER ACE</b>							<b>\$251.51</b>
<b>0001699</b>	<b>HERITAGE TECHNOLOGY SOLUTIONS</b>					<b>06/01/2026</b>	
				113074	<b>RESET TWO CONTROLLERS AND ADJUSTED SCHEDULE</b>		
		4402-232-0100-63602000	EQUIPMENT REPAIR SERVICE				\$481.25
<b>Total for HERITAGE TECHNOLOGY SOLUTION</b>							<b>\$481.25</b>
<b>0000456</b>	<b>INDIANA DEPT OF TRANSPORTATION</b>					<b>06/01/2026</b>	
				113152	<b>CCMG REPAYMENT 2024-2</b>		
		4413-915-2124-64972000	STREET RESURFACING				\$3,308.40
<b>Total for INDIANA DEPT OF TRANSPORTATIO</b>							<b>\$3,308.40</b>

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
<b>0001818</b>	<b>INDIANA GROCERY GROUP LLC</b>					<b>06/01/2026</b>	
		1101-103-0400-62900000	OTHER SUPPLIES	113153	HOT DOG & HAMBURGER BUNS,BEEF PATTIES,HOT DO		\$136.25
<b>Total for INDIANA GROCERY GROUP LLC</b>							<b>\$136.25</b>
<b>0001262</b>	<b>ITI</b>					<b>06/01/2026</b>	
		7704-945-0200-63116000	EMPLOYEE DRUG SCREENING	113034	EMPLOYEE DRUG SCREENING		\$409.00
<b>Total for ITI</b>							<b>\$409.00</b>
<b>0002046</b>	<b>L2 INCORPORATED</b>					<b>06/01/2026</b>	
		4413-915-2125-64104000	SIDEWLK/CURB/APRON REPLC	112980	POUR BACK NEW CONCRETE WALKS/APRONS-8501 C		\$19,870.52
<b>Total for L2 INCORPORATED</b>							<b>\$19,870.52</b>
<b>0001170</b>	<b>LINDE GAS &amp; EQUIPMENT INC</b>					<b>06/01/2026</b>	
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.	113148	ACETYLENE CYLINDER RENTAL		\$201.18
<b>Total for LINDE GAS &amp; EQUIPMENT INC</b>							<b>\$201.18</b>
<b>0000430</b>	<b>LITHOGRAPHIC COMMUNICATIONS</b>					<b>06/01/2026</b>	
		1101-105-0100-62900000	OTHER SUPPLIES	113002	WINDOW ENVELOPES/ACCOUNTS PAYABLE		\$335.00
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.	113076	BUSINESS CARDS/SPOLNIK		\$126.00
<b>Total for LITHOGRAPHIC COMMUNICATIONS</b>							<b>\$461.00</b>
<b>0000602</b>	<b>MENARDS</b>					<b>06/01/2026</b>	
		6101-370-0100-62900000	OTHER SUPPLIES	113030	BLACK NIPPLES,GALV NIPPLE,HEX BOLT		\$41.06

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				112981	COUPLING,PVC ELBOWS,PVC COUPLINGS SOLID PVC		
		6101-370-0100-62900000	OTHER SUPPLIES				\$63.33
<b>Total for MENARDS</b>							<b>\$104.39</b>
<b>0000491</b>	<b>MISS PRINT</b>					<b>06/01/2026</b>	
				113003	METER CHANGE RECORD FORM		
		6101-370-0100-62962000	WATER METER SUPPLIES				\$150.46
<b>Total for MISS PRINT</b>							<b>\$150.46</b>
<b>0000450</b>	<b>MOTION &amp; CONTROL ENTERPRISES LLC</b>					<b>06/01/2026</b>	
				113004	ST TH ELBOW BOD		
		2580-305-0100-62302000	REPAIR PARTS				\$25.44
<b>Total for MOTION &amp; CONTROL ENTERPRISES</b>							<b>\$25.44</b>
<b>0001493</b>	<b>NAPLETON RIVER OAKS</b>					<b>06/01/2026</b>	
				113023	TRANSMISSION OIL		
		2201-305-0100-62302000	REPAIR PARTS				\$213.60
				113104	FUEL TUB BRACKETS/PD UNIT MU 98		
		1101-204-0100-62900000	SUPPLIES				\$315.48
<b>Total for NAPLETON RIVER OAKS</b>							<b>\$529.08</b>
<b>0001729</b>	<b>NATIONAL HOSE TESTING SPECIALTIES</b>					<b>06/01/2026</b>	
				113024	ANNUAL LADDER TESTING		
		4402-232-0100-63602000	HOSE/LADDER TESTING				\$4,311.80
<b>Total for NATIONAL HOSE TESTING SPECIALT</b>							<b>\$4,311.80</b>
<b>0000103</b>	<b>NEXTHILL CAPITAL PARTNERS LLC</b>					<b>06/01/2026</b>	
				112983	SILVER BUGLE RED DISC/BILL NYHANNA		
		1101-230-0100-62900000	SILVER BUGLE DISC/NYHANNA				\$16.00

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						<b>Total for NEXTHILL CAPITAL PARTNERS LLC</b>	<b>\$16.00</b>
<b>0001211</b>	<b>OLD ROUTE 30 LLC</b>					<b>06/01/2026</b>	
		6101-370-0100-63541000	REFUSE DISPOSAL	113154	HAUL DEBRIS AWAY		\$795.00
						<b>Total for OLD ROUTE 30 LLC</b>	<b>\$795.00</b>
<b>0001878</b>	<b>PULSE TECHNOLOGY OF INDIANA INC</b>					<b>06/01/2026</b>	
		2201-308-0100-62105000	OFFICE SUPPLIES	113105	HANGING FOLDERS,TAPE,TAPE CARTRIDGE,ADHESIVE		\$126.33
						<b>Total for PULSE TECHNOLOGY OF INDIANA I</b>	<b>\$126.33</b>
<b>0002041</b>	<b>REGION K9 LCC</b>					<b>06/01/2026</b>	
		2300-204-0100-65150KE0	TRAINING & BOARDING	113106	JANUARY-APRIL 2026/K9 TRAINING & BOARDING		\$3,720.00
						<b>Total for REGION K9 LCC</b>	<b>\$3,720.00</b>
<b>0000920</b>	<b>SAFETY TRAINING SERVICES, INC.</b>					<b>06/01/2026</b>	
		4402-232-0100-63602000	CALIBRATE SENSIT METER	112774	CALIBRATE MULTIGAS MONITOR SENSIT,REPLACE OX		\$267.60
						<b>Total for SAFETY TRAINING SERVICES, INC.</b>	<b>\$267.60</b>
<b>0000250</b>	<b>SANITARY DISTRICT OF HAMMOND</b>					<b>06/01/2026</b>	
		2580-309-0100-63105000	OTHER PROFESSIONAL SERV.	113077	VACTOR LOADS DRYING BEDS		\$1,228.89
						<b>Total for SANITARY DISTRICT OF HAMMOND</b>	<b>\$1,228.89</b>
<b>0001675</b>	<b>SEH OF INDIANA LLC</b>					<b>06/01/2026</b>	
		1101-150-0200-63102000	COMMUNITY DEVELOPMENT	112985	PROJECT 183529/GENERAL ENGINEERING SERVICES		\$1,209.01

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		8883-100-9400-63102000	BUILDING PLANNING REVIEW				\$1,124.91
				112986	<b>PROJECT 183529/GENERAL ENGINEERING SERVICES</b>		
		2250-150-0200-63102000	STREET WORK				\$762.27
<b>Total for SEH OF INDIANA LLC</b>							<b>\$3,096.19</b>
<b>0000445</b>	<b>SIRCHIE ACQUISTION COMPANY LLC</b>					<b>06/01/2026</b>	
				113107	<b>DNA FREE SWABS,FENTANYL REAGENT</b>		
		1101-205-0100-62900000	ET SUPPLIES				\$281.50
<b>Total for SIRCHIE ACQUISTION COMPANY LL</b>							<b>\$281.50</b>
<b>0000519</b>	<b>STANDARD EQUIPMENT CO</b>					<b>06/01/2026</b>	
				112984	<b>DEBRIS HOSES,BAND CLAMPS,HOSE ENDS,GASKETS</b>		
		2580-305-0100-62302000	REPAIR PARTS				\$3,710.56
<b>Total for STANDARD EQUIPMENT CO</b>							<b>\$3,710.56</b>
<b>0001704</b>	<b>STAPLES CONTRACT &amp; COMMERCIAL IN</b>					<b>06/01/2026</b>	
				113035	<b>LIFE SAVERS,WATER,KCUP COFFEE, BATTERIES</b>		
		1101-110-0100-62900000	MISCELLANOUS OFFICE SUPPLIES				\$83.85
				113036	<b>STAPLES</b>		
		1101-150-0100-62900000	OTHER SUPPLIES				\$16.99
				113037	<b>HL TANK PNK</b>		
		1101-150-0100-62900000	OTHER SUPPLIES				\$4.92
				113038	<b>PENS</b>		
		1101-150-0100-62900000	OTHER SUPPLIES				\$24.90
				113040	<b>STAPLES,STENO BOOKS,POST-ITS,BINDER CLIPS,PEN</b>		
		1101-150-0100-62900000	OTHER SUPPLIES				\$220.58
<b>Total for STAPLES CONTRACT &amp; COMMERCIA</b>							<b>\$351.24</b>
<b>0000447</b>	<b>SYLVIO GIANNINI CEMENT WORK INC</b>					<b>06/01/2026</b>	

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				113039	<b>CONCRETE REPAIRS AT 242 SUNSET</b>		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$2,150.00
				113031	<b>REPLACE APRON AT 1926 RIDGE RD</b>		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$6,200.00
<b>Total for SYLVIO GIANNINI CEMENT WORK I</b>							<b>\$8,350.00</b>
<b>0000252</b>	<b>TREASURER OF STATE OF INDIANA</b>					<b>06/01/2026</b>	
				113108	<b>BREATH TEST OPERATOR CERTIFICATION/LUKE TAMB</b>		
		2590-201-0100-63105000	TRAINING				\$40.00
<b>Total for TREASURER OF STATE OF INDIANA</b>							<b>\$40.00</b>
<b>0000905</b>	<b>UTILITY SUPPLY CORPORATION</b>					<b>06/01/2026</b>	
				113005	<b>RUBBER METER GASKETS</b>		
		6101-370-0100-62900000	OTHER SUPPLIES				\$32.00
				113079	<b>WATER METERS</b>		
		6101-370-0100-62951000	WATER METERS				\$622.60
				113111	<b>WATER METERS</b>		
		6101-370-0100-62951000	WATER METERS				\$619.60
<b>Total for UTILITY SUPPLY CORPORATION</b>							<b>\$1,274.20</b>
<b>0001994</b>	<b>WHOLESALE DIRECT INC</b>					<b>06/01/2026</b>	
				112987	<b>TIE DOWN STRAPSTROBE LIGHTS</b>		
		2201-305-0100-62302000	REPAIR PARTS				\$382.48
<b>Total for WHOLESALE DIRECT INC</b>							<b>\$382.48</b>
<b>0000454</b>	<b>ZANDSTRA'S FARM</b>					<b>06/01/2026</b>	
				113080	<b>FLOWERS</b>		
		4437-308-0100-62900000	OTHER SUPPLIES				\$4,828.90
<b>Total for ZANDSTRA'S FARM</b>							<b>\$4,828.90</b>

# Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
<b>Overall Total</b>							<b>\$192,247.92</b>



**To:** Town Council  
**From:** Wendy Mis, Clerk-Treasurer  
**Meeting Date:** June 1, 2026  
**Subject:** Centennial Village Tax Abatement Compliance

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**Summary**

As part of the Development Agreement for Centennial Village, the Town is granting tax abatement on the owner-occupied residential condominium units located within the Centennial Village development. Each year, the taxpayer must file a form with Lake County to document that the property remains eligible for abatement. The form needs a signature from the Town stating that the property owner is in substantial compliance. The abatement is only on the owner-occupied residential portion of the development and is provided on a ten-year declining basis. Year 1 of abatement is 100%, Year 2, 90%, and so on.

The taxpayer (Centennial Village – CV Development LLC & Others) previously submitted a list of residential condominium units that included those known to be rented. They revised the list in November 2025 to remove the units being rented, and they reviewed them before submitting in May of 2026.

The Community Development Department reviewed the revised list and confirmed that none of the units submitted for the tax abatement are included in our list of known rental units. Because verification of owner occupancy for eight units is indeterminable, we require the developer to attest that these units are owner-occupied.

**Financial Impact**

**Funding Source:**  
**Budgeted Amount:**  
**Cost:**

**Recommended Council Action**

By motion and voice vote, find Centennial Village - CV Development LLC and Others to be in substantial compliance with the tax abatement requirements and authorize the Council President to sign the Compliance with Statement of Benefits.

**Attachments:**

1. Compliance Form
2. Res\_2105
3. Condo 5.8.26 List and CD Spreadsheet
4. Parking 5.8.26 List and CD Spreadsheet



**COMPLIANCE WITH STATEMENT OF BENEFITS  
PERSONAL PROPERTY**

State Form 51765 (R7 / 12-22)

Prescribed by the Department of Local Government Finance

**PRIVACY NOTICE**  
This form contains confidential information pursuant to IC 6-1.1-35-9 and IC 6-1.1-12.1-5.6.

**FORM CF-1 / PP**  
2026 Pay 2027

- INSTRUCTIONS:**
1. Property owners whose Statement of Benefits was approved must file this form with the local designating body to show the extent to which there has been compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
  2. This form must be filed with the Form 103-ERA Schedule of Deduction from Assessed Value between January 1 and May 15, unless a filing extension under IC 6-1.1-3.7 has been granted. A person who obtains a filing extension must file between January 1 and the extended due date of each year.
  3. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (CF-1).

SECTION 1 TAXPAYER INFORMATION		
Name of Taxpayer <b>Centennial Village - CV Development LLC &amp; Others (see attached form for details)</b>	County <b>Lake</b>	
Address of Taxpayer (number and street, city, state, and ZIP code) <b>9610 N. Centennial Drive, Munster, IN 46321</b>	DLGF Taxing District Number <b>027</b>	
Name of Contact Person <b>Lori Kristoff</b>	Telephone Number <b>(219) 836-2040</b>	Email Address <b>watsondev@sbcglobal.net</b>

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of Designating Body <b>Town of Munster</b>	Resolution Number <b>2105</b>	Estimated State Date (month, day, year) <b>7/15/20</b>
Location of Property <b>9610 N. Centennial Drive, Munster, IN 46321</b>	Actual Start Date (month, day, year) <b>07/15/20</b>	
Description of new manufacturing equipment, new research and development equipment, new information technology equipment, or new logistical distribution equipment to be acquired. <b>Building G in Centennial Village - 31 residents condos located on floors 2-4 37</b>	Estimated Completion Date (month, day, year) <b>1/1/22</b>	
	Actual Completion Date (month, day, year) <b>1/1/22 (first unit)</b>	

SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current Number of Employees		
Salaries		
Number of Employees Retained		
Salaries		
Number of Additional Employees		
Salaries		

SECTION 4 COST AND VALUES								
AS ESTIMATED ON SB-1	MANUFACTURING EQUIPMENT		RESEARCH & DEVELOPMENT EQUIPMENT		LOGISTICAL DISTRIBUTION EQUIPMENT		IT EQUIPMENT	
	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Values Before Project	\$	\$	\$	\$	\$	\$	\$	\$
Plus: Values of Proposed Project	\$	\$	\$	\$	\$	\$	\$	\$
Less: Values of Any Property Being Replaced	\$	\$	\$	\$	\$	\$	\$	\$
Net Values Upon Completion of Project	\$	\$	\$	\$	\$	\$	\$	\$
ACTUAL	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Values Before Project	\$	\$	\$	\$	\$	\$	\$	\$
Plus: Values of Proposed Project	\$	\$	\$	\$	\$	\$	\$	\$
Less: Values of Any Property Being Replaced	\$	\$	\$	\$	\$	\$	\$	\$
Net Values Upon Completion of Project	\$ 9,000,000	\$ 9,000,000	\$	\$	\$	\$	\$	\$

**NOTE:** The COST of the property is confidential pursuant to IC 6-1.1-12.1-5.6(c).

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of Solid Waste Converted		
Amount of Hazardous Waste Converted		
Other Benefits:		

SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of Authorized Representative <i>Lori Kristoff</i>	Title <b>Property Manager</b>	Date Signed (month, day, year) <b>5/8/26</b>

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)**

**INSTRUCTIONS: (IC 6-1.1-12.1-5.9)**

1. *Within forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits.*
2. *If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. If a notice is mailed to a property owner, a copy of the written notice will be sent to the county assessor and the county auditor.*
3. *Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made a reasonable effort to substantially comply with the Statement of Benefits and whether any failure to substantially comply was caused by factors beyond the control of the property owner.*
4. *If the designating body determines that the property owner has **NOT** made a reasonable effort to comply, the designating body shall adopt a resolution terminating the deduction. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.*

We have reviewed the CF-1 and find that:			
<input type="checkbox"/>	The property owner <b>IS</b> in substantial compliance		
<input type="checkbox"/>	The property owner <b>IS NOT</b> in substantial compliance		
<input type="checkbox"/>	Other (specify) _____		
Reasons for the Determination (attach additional sheets if necessary)			
Signature of Authorized Member			Date Signed (month, day, year)
Attested By		Designating Body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance.			
Time of Hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of Hearing (month, day, year)	Location of Hearing

HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see Instruction 5 above)	
Reasons for the Determination (attach additional sheets if necessary)			
Signature of Authorized Member			Date Signed (month, day, year)
Attested By		Designating Body	

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]	
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the clerk of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.	

Building G - Centennial Village  
9610 North Centennial Drive - Munster  
2025 Assessment Information

as of

45763

Assessor Information

**RESIDENTIAL CONDO PROPERTY**

<u>Unit</u> ; <u>Billed to</u>	<u>Parcel number</u>
201 Butler, Robert E	45-07-30-353-001.000-027
202 Brown, Demetrius A	45-07-30-353-002.000-027
203 Gaten, Frances M, Erin Gaten	45-07-30-353-003.000-027
204 Lee, Injung & Wootack Lim h&w	45-07-30-353-004.000-027
205 Dyer, John	45-07-30-353-005.000-027
206 Heath, Joslynn	45-07-30-353-006.000-027
207 Hansen, Paul W and Jennifer Hansen H & W	45-07-30-353-007.000-027
208 Mohamad Sidi	45-07-30-353-008.000-027
209 Apellido, Alfredo	45-07-30-353-009.000-027
210 Reese, Sheila	45-07-30-353-010.000-027
211 Karen S. Marich	45-07-30-353-011.000-027
212 Yballe, Sonia B	45-07-30-353-012.000-027
301 Lee, Seon H, Jennifer J Lee & Jason Jaewoo Lee J/T R/S	45-07-30-353-013.000-027
304 Kimberly M. Jones Revoc Trust	45-07-30-353-016.000-027
305 Partacz, Anthony	45-07-30-353-017.000-027
306 Erkan, Leyla	45-07-30-353-018.000-027
308 Fetchik, Paul & Patricia	45-07-30-353-020.000-027
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311 Kluth, Barbara	45-07-30-353-023.000-027
401 Kaim, Aaron	45-07-30-353-025.000-027
402 Potter, Bella S Trust & Ramona Nuzzo L/E	45-07-30-353-026.000-027
403 Eplawy, Richard & Rose h&w	45-07-30-353-027.000-027
404 Kimmel, Matthew G Kimmel Self Declaration Trust	45-07-30-353-028.000-027
405 Raiker, Smita K Living Trust dtd 4-3-12	45-07-30-353-029.000-027
406 Thomas, Denise & James	45-07-30-353-030.000-027
407 Potter, Elizabeth	45-07-30-353-031.000-027
408 Harmony Capitol LLC (Lu)	45-07-30-353-032.000-027
409 Hines, Carolyn and Eric Hines J/T with R/S	45-07-30-353-033.000-027
410 Charles & Martha Kern	45-07-30-353-034.000-027
411 McGowan, Edward T	45-07-30-353-035.000-027
412 DJM Holdings LLC (McCoY)	45-07-30-353-036.000-027

  
Signature

5/8/26  
Date

(Print Name/Title) LORI KRISTOFF / PROPERTY MANAGER

**SUBTERRIAN PARKING SPACES**

**Space#**

1	Brown, Demetrius A	45-07-30-353-037.000-027
2	Brown, Demetrius A	45-07-30-353-038.000-027
3	Reese, Sheila	45-07-30-353-039.000-027
5	Kimberly M Jones Revoc Trust	45-07-30-353-041.000-027
7	Kaim, Aaron	45-07-30-353-043.000-027
8	Kaim, Aaron	45-07-30-353-044.000-027
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10	Hansen, Paul W and Jennifer Hansen H & W	45-07-30-353-046.000-027
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13	Erkan, Leyla	45-07-30-353-049.000-027
14	Westerfield, Mark & Jill Westerfield h&w	45-07-30-353-050.000-027
15	McGowan, Edward T	45-07-30-353-051.000-027
16	Potter, Bella Star	45-07-30-353-052.000-027
17	Potter, Bella Star	45-07-30-353-053.000-027
18	Potter, Bella S Trust & Ramona Muzzo L/E	45-07-30-353-054.000-027
19	Potter, Bella S Trust & Ramona Muzzo L/E	45-07-30-353-055.000-027
20	Marich, Karen S	45-07-30-353-056.000-027
23	DJM Holdings LLC	45-07-30-353-059.000-027
24	Butler, Robert E	45-07-30-353-060.000-027
25	Raiker, Smita K Living Trust dtd 4-3-12	45-07-30-353-061.000-027
26	Harmony Capitol LLC	45-07-30-353-062.000-027
27	Harmony Capitol LL	45-07-30-353-063.000-027
28	Gaten, Frances M, Erin Gaten & Maryse M Franklin J/T R/S	45-07-30-353-064.000-027
30	Kern, Charles & Martha	45-07-30-353-066.000-027
31	Dyer, John	45-07-30-353-067.000-027
32	Eplawy, Richard & Rose h&w	45-07-30-353-068.000-027
33	IN 406 Trust (Thomas)	45-07-30-353-069.000-027
34	IN 406 Trust (Thomas)	45-07-30-353-070.000-027
35	Mohamad Sidi	45-07-30-353-071.000-027
36	Lee, Seon H, Jennifer J Lee & Jason Jaewoo Lee J/TR/S	45-07-30-353-072.000-027
37	Lee, Injung & Wootae Lim h&w	45-07-30-353-073.000-027
38	Fetchik, Paul & Patricia	45-07-30-353-074.000-027
39	Partacz, Anthony	45-07-30-353-075.000-027
40	Kluth, Barbara	45-07-30-353-076.000-027
41	CV Development LLC	45-07-30-353-077.000-027
42	Kimmel, Matthew G Kimmel Self Declaration Trust	45-07-30-353-078.000-027

Wolfgang Kristoff  
Signature

5/8/26  
Date

(Print Name/Title Wolfgang Kristoff / PROPERTY MANAGER)

**Surface Parking Spaces**

43	Reese, Sheila	45-07-30-354-002.000-027
44	Apellido, Alfredo	45-07-30-354-003.000-027
45	DJM Holdings LLC	45-07-30-354-004.000-027
46	Kluth, Barbara	45-07-30-354-005.000-027
47	Dyer, John	45-07-30-354-006.000-027

**Condo Land**

Centennial Village LLC 45-07-30-352-010.000-027

Wolfgang Kristoff  
Signature

5/8/26  
Date

(Print Name/Title Wolfgang Kristoff / PROPERTY MANAGER)

## Owners Information

AS OF: 4/16/25

### BUILDING G - Centennial Village

9610 N. Centennial Drive, Munster IN 46321

<u>Condo Unit #</u>	<u>Parking &amp; Stor Unit #</u>	<u>Owners Name(s)</u>	<u>Owners Prior Address</u>	<u>Owners Email</u>	<u>Owners Phone #</u>
201	24	Lori Butt/Robert Butler	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:bcslori@sbcglobal.net">bcslori@sbcglobal.net</a>	708-906-8997
202	1,2	Demetrius Brown	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:brownsmanage@gmail.com">brownsmanage@gmail.com</a>	310-612-1363
203	28	Frances Gaten	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:fgate@gmail.com">fgate@gmail.com</a>	708-752-0007
204	37	Injung Lee	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:IJLEE929@GMAIL.COM">IJLEE929@GMAIL.COM</a>	319-383-6722
205	31 & 47	Dyer, John	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:john@petershannoncol.com">john@petershannoncol.com</a>	708-341-3501
206	9	Joslynn Heath	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:jawzlinnh@hotmail.com">jawzlinnh@hotmail.com</a>	865-254-4569
207	10	Paul & Jennifer Hansen	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:foreverfragrant@comcast.net">foreverfragrant@comcast.net</a>	630-479-9500
208	35	Mohamad Sidi	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:aby@abygroups.com">aby@abygroups.com</a>	847-208-5656
209	44	Alfredo Apellido	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:alfredo.apellido@gmail.com">alfredo.apellido@gmail.com</a>	219-384-2235
210	3 & 43	Sheila Reese	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:reese711@sbcglobal.net">reese711@sbcglobal.net</a>	219-742-8153
211	20	Karen S Marich	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:kmarich@staffsourcesusa.com">kmarich@staffsourcesusa.com</a>	219-746-6822
212	23	Sonia B Ybelle	505 N Lake Shore Dr, Chicago 60611	<a href="mailto:sybelle@sbcglobal.net">sybelle@sbcglobal.net</a>	312-802-9868
301	36	Seon & Jennifer Lee	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:seonlee@verizon.com">seonlee@verizon.com</a>	702-860-2536
304	5	Kimberly M. Jones Revoc Trust	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:kim.jones@bairdwarner.com">kim.jones@bairdwarner.com</a>	312-505-3366
305	39	Anthony Partacz	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:tapartacz@gmail.com">tapartacz@gmail.com</a>	219 669 3123
306	13	Leyla Erkan	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:leylaerkan@hotmail.com">leylaerkan@hotmail.com</a>	312 213 5606
308		Paul & Patricia Fetchi	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:p.fetchik@frontier.com">p.fetchik@frontier.com</a>	219-363-6812
310	14	Jill & Mark Westerfield	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:jmwesterfield26@gmail.com">jmwesterfield26@gmail.com</a>	219-742-9557
311	40 & 46	Barbara Kluth	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:barbarakluth@yahoo.com">barbarakluth@yahoo.com</a>	847-687-0189
401	7 & 8	Aaron Kaim	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:kyle@centralmarine.us">kyle@centralmarine.us</a>	219-313-9325
402	18 & 19	Ramona Nuzzo	9610 N Centennial Drive, Munster, IN 46321	No email address	708-516-4897
403	32	Richard & Rose Eplawy	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:replawy@lec.edu">replawy@lec.edu</a>	303-720-6554
404	42	Matthew Kimmel Trust	631 Killarney Drive, Dyer, IN 46311	<a href="mailto:matt@mkimmel.com">matt@mkimmel.com</a>	312-907-0151
405	25	Smita Raiker living trust 4/3/12	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:smitarmd@yahoo.com">smitarmd@yahoo.com</a>	219-798-4120
406	33&34	Denise & James Thomas	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:denisemthomas@comcast.net">denisemthomas@comcast.net</a>	219-616-3862
407	16 & 17	Elizabeth Potter	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:bellapotter17@gmail.com">bellapotter17@gmail.com</a>	312-953-5100
408	26 & 27	Lu Harmony Capital LLC	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:jefflu01@gmail.com">jefflu01@gmail.com</a>	646-942-8241
409	12	Carolyn Hines, Eric Hines	9610 N. Centennial Drive, Munster IN 46321	<a href="mailto:w56hine@sbcglobal.net">w56hine@sbcglobal.net</a>	708-837-2858
410	30	Charles and Martha Kern	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:ckern@astound.net">ckern@astound.net</a>	630-561-7774
411	15	Edward McGowan	9610 N Centennial Drive, Munster, IN 46321	<a href="mailto:ed@edonconst.com">ed@edonconst.com</a>	708-408-0038
412	23	DJM HoldingLLC	9610 N. Centennial Drive, Munster IN 46321	<a href="mailto:marathon@astound.net">marathon@astound.net</a>	219-796-6924
		4,22,29,38,41 CV Development LLC	631 Killarney Drive, Dyer, IN 46311	<a href="mailto:Matt@mkimmel.com">Matt@mkimmel.com</a>	312-907-0151

Saved Excel Cent Village Bldg G owners info

**TOWN OF MUNSTER, LAKE COUNTY, INDIANA**

**RESOLUTION NO. 2105**

**A RESOLUTION OF THE TOWN OF MUNSTER, INDIANA, WAIVING CERTAIN NON-COMPLIANCE WITH REQUIREMENTS RELATING TO TAX ABATEMENT PROPOSED TO BE GRANTED TO CENTENNIAL VILLAGE LLC, AND/OR ONE OR MORE AFFILIATES OR ASSIGNEES THEREOF, INCLUDING CURRENT OR FUTURE OWNERS OF CONDOMINIUM UNITS AND TOWNHOUSES LOCATED OR TO BE LOCATED WITHIN THE CENTENNIAL VILLAGE DEVELOPMENT**

WHEREAS, the Town of Munster, Indiana (the "Town") entered into that certain Development Agreement, dated September 5, 2013, as previously amended (collectively, the "Development Agreement"), among the Town, the Munster Redevelopment Commission, the Munster Economic Development Commission, and Centennial Village, LLC (the "Developer"), concerning certain incentives to be provided by the Town parties to the Developer in exchange for the Developer's obligation to undertake its investment in the Centennial Village development project within the Town; and

WHEREAS, pursuant to Section 1.17 of the Development Agreement, upon the application by the Developer or subsequent owners of an application for such property tax deductions, the Town intended to grant the Developer and/or the subsequent owners of the condominium units and/or townhouses to be constructed by the Developer on the Centennial Village development site with a ten (10) year one-hundred percent (100%) deduction from the assessed value of the condominium units and/or townhome units (collectively, the "Residential Units") which declines by ten percent (10%) per year; however, no such applications were filed and no actions taken to grant such property tax deductions; and

WHEREAS, in reliance on the incentives described in the Development Agreement, the Developer has initiated the construction of the real property comprising a portion of the Residential Units prior to (i) the submission of an application or the statement of benefits to the Town or a public hearing thereon, or (ii) the designation of the area upon which the Residential Units are, or will be, located as an economic revitalization area (the "ERA") or as an economic development target area (the "Target Area"); and

WHEREAS, pursuant to I.C. 6-1.1-12.1-9.5 and I.C. 6-1.1-12.1-11.3, as amended, the Town Council is authorized to waive any noncompliance by a party with respect to any filing deadline applicable to an application, statement of benefits, deduction application, or any other document required to be filed under I.C. 6-1.1-12.1, any clerical error, or any other nonconformities with respect to any deduction application, statement of benefits, designation of an ERA or Target Area, or any other document required to be filed under I.C. 6-1.1-12.1, before the initiation of a project otherwise eligible for tax abatement; and

WHEREAS, I.C. 6-1.1-12.1-3(e)(11) requires that a residential facility be located in a Target Area (in addition to being located in an ERA) in order for such residential facility to be eligible for tax abatement, and no such designation has been made prior to the date hereof; and

Section 3. After the completion of all procedures required by law with respect to the granting of tax abatement for the Residential Units, the Clerk-Treasurer of the City is hereby directed to submit a copy of this Resolution to the Auditor of Lake County with a request that the Auditor implement the waiver of nonconformities approved in this Resolution.

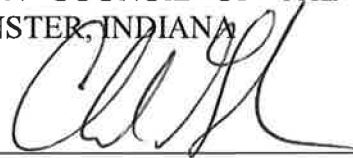
Section 4. The President of the Town Council, the Clerk-Treasurer and any other officer or member of the Town Council, or any official, employee or representative of the Town, are each hereby authorized, empowered and directed, on behalf of the Town, to take any other action as required or appropriate to effectuate the foregoing Resolution, and any actions heretofore made or taken be, and hereby are, ratified and approved.

Section 5. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 6. This Resolution shall be in full force and effect immediately upon its passage and signing by the President. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are to the extent of such conflict hereby repealed.

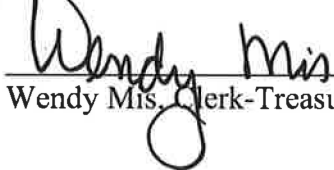
RESOLVED AND ADOPTED by the Town Council of the Town of Munster, Lake County, Indiana, this 6<sup>th</sup> day of March, 2023, by a vote of 4 in favor, 0 opposed, and     abstaining.

TOWN COUNCIL OF THE TOWN OF  
MUNSTER, INDIANA



\_\_\_\_\_  
Chuck Gardiner, President

ATTEST:

  
\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

Building G - Centennial Village  
9610 North Centennial Drive - Munster  
2025 Assessment Information


as of

45763

Assessor Information

**RESIDENTIAL CONDO PROPERTY**

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306 Erkan, Leyla	45-07-30-353-018.000-027
308 Fetchik, Paul & Patricia	45-07-30-353-020.000-027
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410 Charles & Martha Kern	45-07-30-353-034.000-027
411 McGowan, Edward T	45-07-30-353-035.000-027
412 DJM Holdings LLC (McCoY)	45-07-30-353-036.000-027

  
Signature

5/8/26  
Date

(Print Name/Title) LORI KRISTOFF / PROPERTY MANAGER



**SUBTERRIAN PARKING SPACES**

**Space#**

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15	McGowan, Edward T	45-07-30-353-051.000-027
16	Potter, Bella Star	45-07-30-353-052.000-027
17	Potter, Bella Star	45-07-30-353-053.000-027
18	Potter, Bella S Trust & Ramona Muzzo L/E	45-07-30-353-054.000-027
19	Potter, Bella S Trust & Ramona Muzzo L/E	45-07-30-353-055.000-027
20	Marich, Karen S	45-07-30-353-056.000-027
23	DJM Holdings LLC	45-07-30-353-059.000-027
24	Butler, Robert E	45-07-30-353-060.000-027
25	Raiker, Smita K Living Trust dtd 4-3-12	45-07-30-353-061.000-027
26	Harmony Capitol LLC	45-07-30-353-062.000-027
27	Harmony Capitol LL	45-07-30-353-063.000-027
28	Gaten, Frances M, Erin Gaten & Maryse M Franklin J/T R/S	45-07-30-353-064.000-027
30	Kern, Charles & Martha	45-07-30-353-066.000-027
31	Dyer, John	45-07-30-353-067.000-027
32	Eplawy, Richard & Rose h&w	45-07-30-353-068.000-027
33	IN 406 Trust (Thomas)	45-07-30-353-069.000-027
34	IN 406 Trust (Thomas)	45-07-30-353-070.000-027
35	Mohamad Sidi	45-07-30-353-071.000-027
36	Lee, Seon H, Jennifer J Lee & Jason Jaewoo Lee J/TR/S	45-07-30-353-072.000-027
37	Lee, Injung & Wootae Lim h&w	45-07-30-353-073.000-027
38	Fetchik, Paul & Patricia	45-07-30-353-074.000-027
39	Partacz, Anthony	45-07-30-353-075.000-027
40	Kluth, Barbara	45-07-30-353-076.000-027
41	CV Development LLC	45-07-30-353-077.000-027
42	Kimmel, Matthew G Kimmel Self Declaration Trust	45-07-30-353-078.000-027

Wol Kristoff  
Signature

5/8/26  
Date

(Print Name/Title Wol Kristoff / PROPERTY MANAGER)

**Surface Parking Spaces**

43	Reese, Sheila	45-07-30-354-002.000-027
44	Apellido, Alfredo	45-07-30-354-003.000-027
45	DJM Holdings LLC	45-07-30-354-004.000-027
46	Kluth, Barbara	45-07-30-354-005.000-027
47	Dyer, John	45-07-30-354-006.000-027

**Condo Land**

Centennial Village LLC 45-07-30-352-010.000-027

Wol Kristoff  
Signature

5/8/26  
Date

(Print Name/Title Wol Kristoff / PROPERTY MANAGER)

# CV Parking - Condo Bldg. G

Condo Unit	Address	Certificate Issued	Year Issued	Parcel Number	Owners per Watson Development Management Company as of 5/8/26	Owner per GIS Website (Lake County Surveyors Site) as of 5/14/26
<b>Residential Subterranean Parking Spaces</b>						
1	9610 N Centennial Dr Garage 1			45-07-30-353-037.000-027	Brown, Demetrius A	Brown, Demetrius A
2	9610 N Centennial Dr Garage 2			45-07-30-353-038.000-027	Brown, Demetrius A	Brown, Demetrius A
3	9610 N Centennial Dr Garage 3			45-07-30-353-039.000-027	Reese, Sheila	Reese, Sheila
302/307	9610 N Centennial Dr Garage 4	Yes	2024	45-07-30-353-040.000-027	<b>RENTAL - PARKING</b>	Awuah-Okyere, Quarshie and Comfort Awuah-Okyere H & W
4	9610 N Centennial Dr Garage 5			45-07-30-353-041.000-027	Kimberly M Jones Revoc Trust	Jones, Kimberly M Revocable Trust and Christopher R Jones J/T with R/S
303	9610 N Centennial Dr Garage 6	Yes	2025	45-07-30-353-042.000-027	<b>RENTAL - PARKING</b>	Lareau, Luke
5	9610 N Centennial Dr Garage 7			45-07-30-353-043.000-027	Kaim, Aaron	Kaim, Aaron
6	9610 N Centennial Dr Garage 8			45-07-30-353-044.000-027	Kaim, Aaron	Kaim, Aaron
7	9610 N Centennial Dr Garage 9			45-07-30-353-045.000-027	Heath, Joslynn & Victoria Lippincott J/T R/S	Heath, Joslynn & Victoria Lippincott J/T R/S
8	9610 N Centennial Dr Garage 10			45-07-30-353-046.000-027	Hansen, Paul W and Jennifer Hansen H & W	Hansen, Paul W and Jennifer Hansen H & W
9	9610 N Centennial Dr Garage 11			45-07-30-353-047.000-027	Yballe, Sonia B	Yballe, Sonia B
10	9610 N Centennial Dr Garage 12			45-07-30-353-048.000-027	Hines, Carolyn and Eric Hines J/T with R/S	Hines, Carolyn and Eric Hines J/T with R/S
11	9610 N Centennial Dr Garage 13			45-07-30-353-049.000-027	Erkan, Leyla	Erkan, Leyla
12	9610 N Centennial Dr Garage 14			45-07-30-353-050.000-027	Westerfield, Mark & Jill Westerfield h&w	Westerfield, Mark & Jill Westerfield h&w
13	9610 N Centennial Dr Garage 15			45-07-30-353-051.000-027	McGowan, Edward T	McGowan, Edward T
14	9610 N Centennial Dr Garage 16			45-07-30-353-052.000-027	Potter, Bella Star	Potter, Bella Star
15	9610 N Centennial Dr Garage 17			45-07-30-353-053.000-027	Potter, Bella Star	Potter, Bella Star
16	9610 N Centennial Dr Garage 18			45-07-30-353-054.000-027	Potter, Bella S Trust & Ramona Muzzo L/E	Potter, Bella S Trust & Ramona Muzzo L/E
17	9610 N Centennial Dr Garage 19			45-07-30-353-055.000-027	Potter, Bella S Trust & Ramona Muzzo L/E	Potter, Bella S Trust & Ramona Muzzo L/E
18	9610 N Centennial Dr Garage 20			45-07-30-353-056.000-027	Marich, Karen S	Marich, Karen S Revoc Trust
309	9610 N Centennial Dr Garage 21	Yes	2024	45-07-30-353-057.000-027	<b>RENTAL - PARKING</b>	Sharma, Shubhang and Deepika Panta H & W
312	9610 N Centennial Dr Garage 22	Yes	2025	45-07-30-353-058.000-027	<b>RENTAL - PARKING</b>	S1S2 LLC
19	9610 N Centennial Dr Garage 23			45-07-30-353-059.000-027	DJM Holdings LLC	DJM Holdings LLC
20	9610 N Centennial Dr Garage 24			45-07-30-353-060.000-027	Butler, Robert E	Butler, Robert E
21	9610 N Centennial Dr Garage 25			45-07-30-353-061.000-027	Raiker, Smita K Living Trust dtd 4-3-12	Raiker, Smita K Living Trust dtd 4-3-12
22	9610 N Centennial Dr Garage 26			45-07-30-353-062.000-027	Harmony Capitol LLC	Harmony Capitol LLC
23	9610 N Centennial Dr Garage 27			45-07-30-353-063.000-027	Harmony Capitol LLC	Harmony Capitol LLC
24	9610 N Centennial Dr Garage 28			45-07-30-353-064.000-027	Gaten, Frances M, Erin Gaten & Maryse M Franklin J/T R/S	Gaten, Frances M, Erin Gaten & Maryse M Franklin J/T R/S
302/307	9610 N Centennial Dr Garage 29	Yes	2024	45-07-30-353-065.000-027	<b>RENTAL - PARKING</b>	Awuah Okyere, Quarshie & Comfort H&W
25	9610 N Centennial Dr Garage 30			45-07-30-353-066.000-027	Kern, Charles & Martha	Kern, Charles O and Martha M Kern Living Tr dtd 7-9-10
26	9610 N Centennial Dr Garage 31			45-07-30-353-067.000-027	Dyer, John	Indiana205 LLC
27	9610 N Centennial Dr Garage 32			45-07-30-353-068.000-027	Eplawy, Richard & Rose h&w	Eplawy, Richard & Rose h&w
28	9610 N Centennial Dr Garage 33			45-07-30-353-069.000-027	IN 406 Trust (Thomas)	IN 406 Trust (The)
29	9610 N Centennial Dr Garage 34			45-07-30-353-070.000-027	IN 406 Trust (Thomas)	IN 406 Trust (The)
30	9610 N Centennial Dr Garage 35			45-07-30-353-071.000-027	Mohamed Sidi	Mohamed, Mohamed A Ould Sidi
31	9610 N Centennial Dr Garage 36			45-07-30-353-072.000-027	Lee, Seon H, Jennifer J Lee & Jason Jaewoo Lee J/TR/S	Lee, Seon H, Jennifer J Lee & Jason Jaewoo Lee J/TR/S
32	9610 N Centennial Dr Garage 37			45-07-30-353-073.000-027	Lee, Injung & Wootae Lim h&w	Lee, Injung & Wootae Lim h&w
33	9610 N Centennial Dr Garage 38			45-07-30-353-074.000-027	Fetchik, Paul & Patricia	Fetchik, Paul & Patricia H&W
34	9610 N Centennial Dr Garage 39			45-07-30-353-075.000-027	Partacz, Anthony	Partacz, Anthony
35	9610 N Centennial Dr Garage 40			45-07-30-353-076.000-027	Kluth, Barbara	Kluth, Barbara Ann Revoc Trust
36	9610 N Centennial Dr Garage 41			45-07-30-353-077.000-027	CV Development LLC	Kimmel, Matthew G Self Declaration of Trust
37	9610 N Centennial Dr Garage 42			45-07-30-353-078.000-027	Kimmel, Matthew G Kimmel Self Declaration Trust	Kimmel, Matthew G Kimmel Self Declaration Trust
<b>Residential Surface Parking Spaces</b>						
1	9610 N Centennial Dr Parking 43			45-07-30-354-002.000-027	Reese, Sheila	Reese, Sheila
2	9610 N Centennial Dr Parking 44			45-07-30-354-003.000-027	Apellido, Alfredo	Apellido, Alfredo
3	9610 N Centennial Dr Parking 45			45-07-30-354-004.000-027	DJM Holdings LLC	DJM Holdings LLC
4	9610 N Centennial Dr Parking 46			45-07-30-354-005.000-027	Kluth, Barbara	Kluth, Barbara Ann Revoc Trust
5	9610 N Centennial Dr Parking 47			45-07-30-354-006.000-027	Dyer, John	Indiana205 LLC
<b>Condo Land</b>						
1	9610 N Centennial Dr. (property class 429: other retail structures)			45-07-30-352-010.000-027	Centennial Village LLC (condo land)	Centennial Village LLC

**KEY**

Different mailing address (condo unit address different from LC GIS mailing address).

Rental parking space for rental condo unit application on file.



**To:** Town Council  
**From:** Patricia Abbott, Controller  
**Meeting Date:** June 1, 2026  
**Subject:** 2027 Budget Calendar

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**Summary**

The annual budget adoption process has a series of statutory deadlines which must be met in order to receive a budget for 2027. The 2027 Budget Preparation Schedule has been prepared for consideration. The local schedule was developed based on statutory deadlines. It calls for Town Council adoption on next year’s budget on October 5, 2026, with the required public hearing on September 21, 2026. These are both critical pieces in the budget process and both are regular meeting dates.

Council is asked to review the schedule and to notify the Clerk-Treasurer of any scheduling conflicts by June 30, 2026. The dates may be changed but must fall within the statutory requirements and cannot go beyond any of the statutory deadline dates.

**Financial Impact**

**Funding Source:** N/A

**Budgeted Amount:**

**Cost:**

**Recommended Council Action**

Councilors are asked to confirm their schedules and inform the Clerk-Treasurer by June 30, 2026, of any conflicts with attending the public hearing on September 21, 2026, and/or the budget adoption on October 5, 2026.

**Attachments:**

1. 2027 Budget Preparation Calendar

## 2027 Budget Preparation Schedule

<b>Landmark Event</b>	<b>Criterion</b>	<b>Statutory Deadline</b>	<b>Local Schedule</b>
TIF Annual Report	Report to fiscal body Enter in Gateway	Mar. 31 Apr. 15	Mar. 2 Apr. 13
TIF Surplus Report to County Auditor (TM)		Jun. 14	May 30
Department submittal of expenditure and revenue estimates to Clerk-Treasurer			Jul. 17
Wheel Tax/Surtax Upload to Gateway BMV	Ordinance, Traffic Asset Management Plan	Sep. 1	Aug. 15
Budget Workshop with DLGF	Set by DLGF		
Economic Development Report thru Gateway		Sep. 30	Sep. 15
Notice to taxpayers in Gateway (CT)	At least 10 days prior to public hearing	Oct. 13	Sep. 11
Last day to file excessive levy appeal		Oct. 20	NA
Town Council pre-adoption public hearing	At least 10 days prior to final adoption	Oct. 23	Sep. 21
Objecting petitions filed with County	Within 7 days after the public hearing	Oct. 30	Sep. 28
Modify local income tax rates		Oct. 31	NA
Town Council final adoption of FY 2027 budget		Nov. 2	Oct. 5



**To:** Town Council  
**From:** Steve Scheckel, Police Chief  
**Meeting Date:** June 1, 2026  
**Subject:** Chicago Communications Agreement

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**Summary**

Annual renewal of the Bumper to Bumper Service Agreement for patrol vehicles with Chicago Communications.

**Financial Impact**

**Funding Source:** 1101-20401-63605

**Budgeted Amount:** \$45,000.00

**Cost:** \$8,454.24

**Recommended Council Action**

Authorize the Police Department to renew the Bumper to Bumper Service Agreement.

**Attachments:**

1. Chicago Communications Contract Memo
2. Chicago Communications Invoice

# Memo



**To:** Munster Town Council  
**From:** Chief of Police Stephen Scheckel  
**Date:** June 1, 2026  
**Re:** Chicago Communications

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Annually, the Police Department and Chicago Communications, enter into a “Bumper to Bumper” Service Agreement which covers normal wear and tear failures of standard equipment on all the patrol vehicles in the fleet. The cost for 57 vehicles is \$8,454.24, which breaks down to \$16.48 per vehicle, per month, for nine (9) months. The invoice has been pro-rated as the department was previously paying month to month until all vehicles were operational.

**Recommendation**

By motion and voice vote, authorize the Munster Police Department to renew the agreement with Chicago Communications, for \$8,454.24 for “Bumper to Bumper” service May 1, 2026, through January 31, 2027.

200 Spangler Ave.  
 Elmhurst, IL 60126 630-832-3211

ACCOUNT NAME  
 Munster Police Dept

ACCOUNT NUMBER  
 7013132

INVOICE DATE  
 5/18/26

INVOICE NUMBER 369627	PURCHASE ORDER 26-03137	AUTHORIZATION	AMOUNT DUE 8,454.24
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**ACCOUNT ACTIVITY**

Billing for - ANNUAL BILLING 2026  
 For the following equipment:

C.C.S. Maintenance  
 Maintenance Billing  
 Bumper to Bumper  
 May 1, 2026 - January 31, 2027  
 Contract no.: 557-06

	<u>Unit Price</u>	<u>Monthly Extension</u>
57 Bumper to Bumper slick top	16.48	939.36

One-Time Sub Total: 8,454.24  
 One-Time Taxes: .00  
 One-Time Total Due: 8,454.24

IN

TOTAL DUE BY  
 6/17/26

**Special Message** Customer Feedback call 630-832-3311 optn-6  
 Billing Inquiries call 630-832-3311 optn-3



Check out our new website [www.chicomm.com](http://www.chicomm.com)

An Equal Opportunity/Affirmative Action Employer

Please detach this portion and return with your payment.

ACCOUNT NAME  
 Munster Police Dept

ACCOUNT NUMBER  
 7013132

INVOICE NUMBER  
 369627

TOTAL AMOUNT DUE BY 6/17/26	AMOUNT DUE 8,454.24	AMOUNT PAID
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Please make checks payable to:  
 Chicago Communications, LLC

Munster Police Dept  
 Attn: Accounts Payable  
 1001 Ridge Road  
 Munster, IN 46321

Chicago Communications LLC  
 ATTN: ACCOUNTS RECEIVABLE  
 200 SPANGLER AVENUE  
 ELMHURST IL. 60126



**To:** Town Council  
**From:** Russ, Kozyra, Superintendent of Operations  
**Meeting Date:** June 1, 2026  
**Subject:** Release retainage CCMG 2025-1

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### **Summary**

The Town of Munster received a Community Crossing Matching Grant for street paving under the 2025-1 call. The streets to be paved included Timberwood Lane, Lilac Lane, Somerset Drive, Harrison Avenue, Cobblestone Road, Cornwallis Lane, and Westminster Lane. The Town Council awarded the contract for the CCMG 2025-1 paving project to Milestone Contractors L.P. for a total of \$2,621,704.

The final balancing pay application for the project reflects the contract price with all approved change orders as \$2,621,704.

Pay application #5 is the final retainage release. SEH, the Town's engineering consultant, has reviewed and recommends the release of final retainage in the amount of \$246,996.82.

### **Financial Impact**

**Funding Source: G.O. Bonds**

**Budgeted Amount:**

**Cost: \$246,996.82**

### **Recommended Council Action**

By motion and roll call vote, approve final release of retainage for the CCMG 2025-1 paving and water main improvement grant in the amount of \$246,996.82.

### **Attachments:**

1. CCMG 25-1\_184499\_Balancing Pay Application\_Reccomendation Letter
2. CCMG 25-1\_Pay Est #6\_Retainage\_Reccomendation Letter
3. Cert of Comp signed



May 13, 2026

RE: Town of Munster  
CCMG 25-1: Paving and Water Main  
Improvements  
SEH No. MUNST 184499  
Final Balancing Pay Application

Jim Marino  
Town Manager  
Town of Munster  
1005 Ridge Road  
Munster, IN 46321

Dear Mr. Marino,

Milestone Contractors L.P. has submitted the enclosed final balancing pay application for work on the above referenced project.

SEH has been onsite observing the construction and field verifying pay quantities; we have reviewed this pay application and recommend it for submittal to the Town. No payment is due with this application. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

*T.s. Srinivas*  
Satya Tallamraju, PE

Attachments

cc: Patricia Abbott, Controller  
Laura Pramuk, Administrative Secretary

DOCUMENT 01 23 63

CHANGE ORDER

NUMBER: 1  
PROJECT: CCMG 25-1 Paving and Water Main Improvements  
DATE OF ISSUANCE: 5/11/26 EFFECTIVE DATE: 5/11/26

OWNER: TOWN OF MUNSTER  
OWNER'S Contract No. SEH Contract No. MUNST 184499  
CONTRACTOR: Milestone Contractors, LP ENGINEER: SEH, INC

You are directed to make the following changes in the Contract Documents.

Description:

Reason for Change Order:

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$ 2,621,704.00</u>	Original Contract Times Substantial Completion: _____ Ready for final payment: _____ days or dates
Net changes from previous Change Orders No. ___ to No. ___ <u>\$ 0</u>	Net changes from previous Change Orders No. ___ to No. ___ _____ (days)
Contract Price prior to this Change Order <u>\$ 2,621,704.00</u>	Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: _____ days or dates
Net Increase (Decrease) of this Change Order <u>\$ 0</u>	Net Increase (Decrease) of this Change Order _____ (days)
Contract Price with all approved Change Orders <u>\$ 2,621,704.00</u>	Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: _____ days or dates

RECOMMENDED:

By: T.s.Srinivas  
Engineer (Authorized Signature)


Date: 5/11/26

APPROVED:  
Town of Munster

By: \_\_\_\_\_  
Town Manager

Date: \_\_\_\_\_

ACCEPTED:

By:   
Contractor (Authorized Signature)

Date: 5.12.26

**END OF SECTION**

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #:

To Owner: TOWN OF MUNSTER  
1005 RIDGE ROAD

Project: 258067- MUNSTER CCMG 2025-1

Application No. :

Distribution to :

Owner

Architect

Contractor

MUNSTER, IN 46321

Period To: 4/30/2026

From Contractor: Milestone Contractors, L.P. Via Architect:  
Remit to P.O. Box 933030  
address: Cleveland, OH 44193

Project Nos:

Contract For:

Contract Date: 7/7/2025

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum .....	\$2,621,704.00
2. Net Change By Change Order .....	\$0.00
3. Contract Sum To Date .....	\$2,621,704.00
4. Total Completed and Stored To Date .....	\$2,469,967.84
5. Retainage :	
a. 100.00% of Completed Work	\$246,996.82
b. 0.00% of Stored Material	\$0.00
Total Retainage .....	\$246,996.82
6. Total Earned Less Retainage .....	\$2,222,971.02
7. Less Previous Certificates For Payments .....	\$2,222,971.02
8. Current Payment Due .....	\$0.00
9. Balance To Finish, Plus Retainage .....	\$246,996.82

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **Milestone Contractors, L.P.**

By: ANITA CHAPMAN Date: 5/6/2026

State of: IN County of: Lake

Subscribed and sworn to before me this: 6th day of May, 2026

Notary Public: Melinda A Lawson  
Melinda A Lawson



My Commission expires: 8/16/2031 County of Residence: Lake

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

### AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

### ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6  
 Application Date : 5/6/2026  
 To: 4/30/2026  
 Architect's Project No.:

Invoice # : Contract : 258067- MUNSTER CCMG 2025-1

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
1	CONSTRUCTION ENGINEERING	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00%	0.00	
2	MOBILIZATION AND DEMOBILIZATION	130,800.00	130,800.00	0.00	0.00	130,800.00	100.00%	0.00	
3	SIDEWALK CONC, REMOVE ONLY	2,904.00	1,671.84	1,016.16	0.00	2,688.00	100.00%	0.00	
4	EXCAVATION, COMMON	161,892.00	149,693.40	0.00	0.00	149,693.40	100.00%	0.00	
5	TEMPORARY EROSION CONTROL	5,000.00	0.00	600.00	0.00	600.00	100.00%	0.00	
6	NO. 2 STONE	55,120.00	0.00	0.00	0.00	0.00	0.00%	0.00	
7	SUBGRADE TREATMENT, TYPE III	26,160.00	23,697.20	0.00	0.00	23,697.20	100.00%	0.00	
8	GEOTEXTILE	24,685.00	23,697.50	0.00	0.00	23,697.50	100.00%	0.00	
9	COMPACTED AGGREGATE BASE, N	310,016.00	294,052.36	0.00	0.00	294,052.36	100.00%	0.00	
10	MILLING, ASPHALT, 2 IN.	95,232.50	95,733.55	0.00	0.00	95,733.55	100.00%	0.00	
11	MILLING, ASPHALT REMOVAL	79,846.00	81,144.05	0.00	0.00	81,144.05	100.00%	0.00	
12	HMA SURFACE TYPE B, 12.5 mm (2	559,440.00	538,882.68	0.00	0.00	538,882.68	100.00%	0.00	
13	HMA INTERMEDIATE, TYPE B, 19.0 r	318,750.00	315,846.75	0.00	0.00	315,846.75	100.00%	0.00	
14	ASPHALT FOR TACK COAT	18,000.00	16,850.00	0.00	0.00	16,850.00	100.00%	0.00	
15	CURB RAMPS, CONC	91,025.00	51,810.00	48,686.00	0.00	100,496.00	100.00%	0.00	
16	SIDEWALK, CONC, RMV & RPLCE	45,980.00	45,359.60	-22,847.00	0.00	22,512.60	100.00%	0.00	
17	CURB & GUTTER, CONC, RMV & RP	442,320.00	445,457.85	0.00	0.00	445,457.85	100.00%	0.00	
18	PCCP FOR APPROACHES, 6 IN., RM	18,240.00	21,603.20	0.00	0.00	21,603.20	100.00%	0.00	
19	HMA FOR APPROACHES, RMV & RP	13,750.00	15,818.00	0.00	0.00	15,818.00	100.00%	0.00	
20	CASTING, ADJUST TO GRADE	22,875.00	15,375.00	0.00	0.00	15,375.00	100.00%	0.00	
21	MAINTAINING TRAFFIC	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	
22	SIGN ASSEMBLY, REMOVE AND RE	1,000.00	0.00	0.00	0.00	0.00	0.00%	0.00	
23	TRAFFIC LOOP, ASSEMBLY	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	
24	GROOVING FOR PAVEMENT MRKNG	952.00	1,092.00	0.00	0.00	1,092.00	100.00%	0.00	
25	LINE, THERMO, SOLID, YELLOW, 4 I	770.00	858.00	0.00	0.00	858.00	100.00%	0.00	
26	LINE, THERMO, SOLID, WHITE, 4 IN.	182.00	178.00	0.00	0.00	178.00	100.00%	0.00	
27	TRANS MRKNG, THERMO, STOP LIN	728.00	3,512.00	0.00	0.00	3,512.00	100.00%	0.00	
28	TRANS MRKNG, THERMO, CROSSV	926.50	1,174.70	0.00	0.00	1,174.70	100.00%	0.00	
29	PAVEMENT MESSAGE MRKNG, THE	350.00	525.00	0.00	0.00	525.00	100.00%	0.00	
30	TRANS MRKNG, THERMO, CROSSV	960.00	1,020.00	0.00	0.00	1,020.00	100.00%	0.00	
31	WATER MAIN, PVC, 8 IN	50,400.00	51,360.00	0.00	0.00	51,360.00	100.00%	0.00	
32	WATER MAIN CONNECTION	19,000.00	9,500.00	0.00	0.00	9,500.00	100.00%	0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 5/6/2026

To: 4/30/2026

Architect's Project No.:

Invoice # :

Contract : 258067- MUNSTER CCMG 2025-1

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
33	FIRE HYDRANT ASSEMBLY, INSTAL	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00%	0.00	
34	FIRE HYDRANT ASSEMBLY, REMOV	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%	0.00	
35	HOT TAP, 8 IN.	18,000.00	9,000.00	0.00	0.00	9,000.00	100.00%	0.00	
36	WATER SERVICE, 3/4 IN., RECONTN	20,750.00	20,750.00	0.00	0.00	20,750.00	100.00%	0.00	
37	WATER SERVICE, 3/4 IN., RECONTN	22,750.00	22,750.00	0.00	0.00	22,750.00	100.00%	0.00	
38	WATER SERVICE, 1 IN., RECONTN,	4,650.00	0.00	0.00	0.00	0.00	0.00%	0.00	
39	WATER SERVICE, 1 IN., RECONTN,	4,950.00	0.00	0.00	0.00	0.00	0.00%	0.00	
40	RPM, EA, 2-WAY, BLUE	25.33	0.00	0.00	0.00	0.00	0.00%	0.00	
800	Extra Work/Time and Material	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
899	SAFETY	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
900	OVERHEAD	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
<b>Grand Totals</b>		<b>2,469,967.84</b>	<b>2,469,967.84</b>	<b>0.00</b>	<b>0.00</b>	<b>2,469,967.84</b>	<b>100%</b>	<b>0.00</b>	<b>246,996.82</b>



TOWN OF MUNSTER  
 PAY ESTIMATE No.: 7 - Balancing  
 PAYMENT PERIOD DATES: 4/1/2026 to 4/30/2026  
 INCLUDES CHANGE ORDERS THROUGH #: 0

CONTRACTOR: Milestone Contractors L.P.  
 ADDRESS: Munster, IN

CONTACT: Erik Allore  
 TELEPHONE# (231) 286-8043

Item #	Pay Item Description	Unit of Measure	A	B		C = A x B		D	E	F = B + D		G = C + E		H	I	J	K	L = H + J		M = A x L	N = M / G	O = F - L		P = G - M	
			ORIGINAL CONTRACT		CHANGE ORDERS		CURRENT CONTRACT		PREVIOUS APPLICATIONS		THIS PERIOD		TOTAL TO DATE		BALANCE TO COMPLETE										
			Quantity	Amount	Quantity (+) or (-)	Amount (+) or (-)	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	% of Current Contract	Quantity	Amount						
	Previous Work Completed =		\$2,442,512.68																						
	Less 10% Retainage =		\$244,251.27																						
	Amount Previously Paid =		\$2,198,261.41																						
	Work Completed this Period =		\$27,455.16																						
	Less 10% Retainage =		\$2,745.52																						
	<b>Amount Due this Pay Period =</b>		<b>\$24,709.64</b>																						
	Total Work Completed including this Period =		\$2,469,967.84																						
	Less 10% Retainage =		\$246,996.82																						
	Total Amount Paid including this Period =		\$2,222,971.02																						



May 12, 2026

RE: Town of Munster  
CCMG 25-1: Paving and Water Main  
Improvements  
SEH No. MUNST 184499  
Application for Payment No. 5

Jim Marino  
Town Manager  
Town of Munster  
1005 Ridge Road  
Munster, IN 46321

Dear Mr. Marino,

Milestone Contractors has submitted the enclosed pay application for final retainage release in the amount of \$246,996.82 on the above referenced project. A breakdown of expense based on fund is provided below.

<b>Fund</b>	<b>Retainage</b>
Paving	\$177,345.37
Concrete Curb	\$ 54,595.39
Concrete (sidewalk, curb ramp, driveways)	\$2,520.06
Watermain	\$12,536.00
<b>Total</b>	<b>\$246,996.82</b>

SEH has been onsite observing the construction and field verifying pay quantities; we have reviewed the pay application and recommend it for payment. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

*T.s.Srinivas*  
Satya Tallamraju, PE

Attachments

cc: Patricia Abbott, Controller  
Laura Pramuk, Administrative Secretary



Progress Billing Invoice

Remit To: Milestone Contractors, L.P.  
P.O. Box 933030  
Cleveland, OH 44193

To: TOWN OF MUNSTER  
1005 RIDGE ROAD  
MUNSTER, IN 46321

Customer Ref:

Invoice #: 258067-RET  
Date: 5/6/2026  
Project: MUNSTER CCMG 2025-1

Our Contract No. 258067-  
Payment Terms NET 30 DAYS

From:  
To:  
Customer No: 21300

For Billing Inquiries, Please Call:  
ANITA . CHAPMAN 219-924-5900:

---

Amount
--------

---

Bill Number: 6

Project: MUNSTER CCMG 2025-1

ORIGINAL CONTRACT	2,621,704.00
CHANGE ORDERS	0.00
CURRENT CONTRACT	2,621,704.00

**CURRENT**

BILLING THIS ESTIMATE	246,996.82
LESS RETAINAGE WITHHELD	0.00
ADD RETAINAGE RELEASED	0.00
DUE THIS ESTIMATE	246,996.82

VALUE OF WORK TO DATE	2,469,967.84
LESS RETAINAGE WITHHELD	0.00
TOTAL	2,469,967.84
LESS PREVIOUS INVOICE	24,709.64
SUB TOTAL DUE THIS ESTIMATE	246,996.82

Please Pay From This Invoice  
No Statement Issued

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 258067-RET

To Owner: TOWN OF MUNSTER  
1005 RIDGE ROAD

Project: 258067- MUNSTER CCMG 2025-1

Application No. : 6

Distribution to :

Owner

Architect

Contractor

MUNSTER, IN 46321

Period To:

From Contractor: Milestone Contractors, L.P. Via Architect:

Project Nos:

Remit to P.O. Box 933030  
address: Cleveland, OH 44193

Contract Date: 7/7/2025

Contract For:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum .....	\$2,621,704.00
2. Net Change By Change Order .....	\$0.00
3. Contract Sum To Date .....	\$2,621,704.00
4. Total Completed and Stored To Date .....	\$2,469,967.84
5. Retainage :	
a. 10.00% of Completed Work	\$0.00
b. 0.00% of Stored Material	\$0.00
Total Retainage .....	\$246,996.82
6. Total Earned Less Retainage .....	\$2,222,971.02
7. Less Previous Certificates For Payments .....	\$2,222,971.02
8. Current Payment Due .....	\$246,996.82
9. Balance To Finish, Plus Retainage .....	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

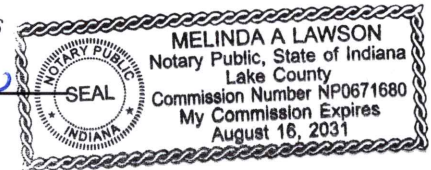
CONTRACTOR: **Milestone Contractors, L.P.**

By: ANITA CHAPMAN Date: 5/6/2026

State of: IN County of: Lake

Subscribed and sworn to before me this: 6th day of May, 2026

Notary Public: Melinda A Lawson  
*Melinda A Lawson*



My Commission expires: 8/16/2031 County of Residence: Lake

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED \$24,709.64**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	<b>\$0.00</b>	

# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 5/6/2026

To:

Architect's Project No.:

Invoice #: 258067-RET

Contract : 258067- MUNSTER CCMG 2025-1

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
1	CONSTRUCTION ENGINEERING	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00%	0.00	
2	MOBILIZATION AND DEMOBILIZATION	130,800.00	130,800.00	0.00	0.00	130,800.00	100.00%	0.00	
3	SIDEWALK CONC, REMOVE ONLY	2,904.00	1,671.84	1,016.16	0.00	2,688.00	100.00%	0.00	
4	EXCAVATION, COMMON	161,892.00	149,693.40	0.00	0.00	149,693.40	100.00%	0.00	
5	TEMPORARY EROSION CONTROL	5,000.00	0.00	600.00	0.00	600.00	100.00%	0.00	
6	NO. 2 STONE	55,120.00	0.00	0.00	0.00	0.00	0.00%	0.00	
7	SUBGRADE TREATMENT, TYPE III	26,160.00	23,697.20	0.00	0.00	23,697.20	100.00%	0.00	
8	GEOTEXTILE	24,685.00	23,697.50	0.00	0.00	23,697.50	100.00%	0.00	
9	COMPACTED AGGREGATE BASE, N	310,016.00	294,052.36	0.00	0.00	294,052.36	100.00%	0.00	
10	MILLING, ASPHALT, 2 IN.	95,232.50	95,733.55	0.00	0.00	95,733.55	100.00%	0.00	
11	MILLING, ASPHALT REMOVAL	79,846.00	81,144.05	0.00	0.00	81,144.05	100.00%	0.00	
12	HMA SURFACE TYPE B, 12.5 mm (2	559,440.00	538,882.68	0.00	0.00	538,882.68	100.00%	0.00	
13	HMA INTERMEDIATE, TYPE B, 19.0 r	318,750.00	315,846.75	0.00	0.00	315,846.75	100.00%	0.00	
14	ASPHALT FOR TACK COAT	18,000.00	16,850.00	0.00	0.00	16,850.00	100.00%	0.00	
15	CURB RAMPS, CONC	91,025.00	51,810.00	48,686.00	0.00	100,496.00	100.00%	0.00	
16	SIDEWALK, CONC, RMV & RPLCE	45,980.00	45,359.60	-22,847.00	0.00	22,512.60	100.00%	0.00	
17	CURB & GUTTER, CONC, RMV & RP	442,320.00	445,457.85	0.00	0.00	445,457.85	100.00%	0.00	
18	PCCP FOR APPROACHES, 6 IN., RM	18,240.00	21,603.20	0.00	0.00	21,603.20	100.00%	0.00	
19	HMA FOR APPROACHES, RMV & RP	13,750.00	15,818.00	0.00	0.00	15,818.00	100.00%	0.00	
20	CASTING, ADJUST TO GRADE	22,875.00	15,375.00	0.00	0.00	15,375.00	100.00%	0.00	
21	MAINTAINING TRAFFIC	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	
22	SIGN ASSEMBLY, REMOVE AND RE	1,000.00	0.00	0.00	0.00	0.00	0.00%	0.00	
23	TRAFFIC LOOP, ASSEMBLY	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	
24	GROOVING FOR PAVEMENT MRKNG	952.00	1,092.00	0.00	0.00	1,092.00	100.00%	0.00	
25	LINE, THERMO, SOLID, YELLOW, 4 I	770.00	858.00	0.00	0.00	858.00	100.00%	0.00	
26	LINE, THERMO, SOLID, WHITE, 4 IN.	182.00	178.00	0.00	0.00	178.00	100.00%	0.00	
27	TRANS MRKNG, THERMO, STOP LIN	728.00	3,512.00	0.00	0.00	3,512.00	100.00%	0.00	
28	TRANS MRKNG, THERMO, CROSSVA	926.50	1,174.70	0.00	0.00	1,174.70	100.00%	0.00	
29	PAVEMENT MESSAGE MRKNG, THE	350.00	525.00	0.00	0.00	525.00	100.00%	0.00	
30	TRANS MRKNG, THERMO, CROSSVA	960.00	1,020.00	0.00	0.00	1,020.00	100.00%	0.00	
31	WATER MAIN, PVC, 8 IN	50,400.00	51,360.00	0.00	0.00	51,360.00	100.00%	0.00	
32	WATER MAIN CONNECTION	19,000.00	9,500.00	0.00	0.00	9,500.00	100.00%	0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 5/6/2026

To:

Architect's Project No.:

Invoice #: 258067-RET

Contract : 258067- MUNSTER CCMG 2025-1

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
33	FIRE HYDRANT ASSEMBLY, INSTAL	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00%	0.00	
34	FIRE HYDRANT ASSEMBLY, REMOV	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%	0.00	
35	HOT TAP, 8 IN.	18,000.00	9,000.00	0.00	0.00	9,000.00	100.00%	0.00	
36	WATER SERVICE, 3/4 IN., RECONTN	20,750.00	20,750.00	0.00	0.00	20,750.00	100.00%	0.00	
37	WATER SERVICE, 3/4 IN., RECONTN	22,750.00	22,750.00	0.00	0.00	22,750.00	100.00%	0.00	
38	WATER SERVICE, 1 IN., RECONTN,	4,650.00	0.00	0.00	0.00	0.00	0.00%	0.00	
39	WATER SERVICE, 1 IN., RECONTN,	4,950.00	0.00	0.00	0.00	0.00	0.00%	0.00	
40	RPM, EA, 2-WAY, BLUE	25.33	0.00	0.00	0.00	0.00	0.00%	0.00	
800	Extra Work/Time and Material	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
899	SAFETY	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
900	OVERHEAD	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
<b>Grand Totals</b>		<b>2,469,967.84</b>	<b>2,469,967.84</b>	<b>0.00</b>	<b>0.00</b>	<b>2,469,967.84</b>	<b>100%</b>	<b>0.00</b>	<b>0.00</b>

**AFFIDAVIT AND WAIVER OF LIEN**

STATE OF *INDIANA*        )  
   ) SS:  
 COUNTY OF *LAKE*         )

being duly sworn states that they are the **Project Accountant** of **Milestone Contractors, L.P.** having contracted with **TOWN OF MUNSTER** to furnish certain materials and/or labor as follows: **ASPHALT PAVING** for a project known as **MUNSTER CCMG 2025-1 (MCLP Job# 258067)** located at **MUNSTER, IN** and owned by **TOWN OF MUNSTER** and does further state:

**PARTIAL WAIVER:**

that the balance due from the owner is the sum of ***two hundred forty six thousand nine hundred ninety six and 79/100 Dollars*** the payment of which has been promised as the sole consideration for this Affidavit and Partial Waiver of Lien which is given to and for said amount, effective upon receipt of such payment.

THEREFORE, the undersigned waives and releases unto the Owner of said premises any and all lien or claim whatsoever on the above-described property and improvements thereon on account of labor or material or both, furnished by the undersigned thereto, and further certifies that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this affidavit and waiver.

**Milestone Contractors, L.P.**



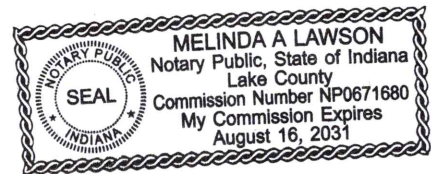
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**Anita Chapman**

Project Accountant

Subscribed and sworn to before me this: 6th day of May, 2026

Notary Public:


**Melinda A Lawson**My Commission Expires: August 16, 2031County of Residence: Lake

DOCUMENT 00 65 16

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: CCMG 25-1 Paving and Watermain Improvements  
Harrison Ave., Lilac Ln., Timberwood Ln., Somerset Dr.,  
Cobblestone Rd., Westminster Ln., & Cornwallis Ln.

ENGINEER: SEH

CONTRACTOR'S PROJECT NO.: SEH Contract No. MUNST 184499

TO: (owner) Town of Munster  
1005 Ridge Road  
Munster, IN 46321

CONTRACTOR: Milestone Contractors, LLP

CONTRACT FOR: \_\_\_\_\_

CONTRACT DATE: \_\_\_\_\_

DATE OF ISSUANCE: 11/7/25

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

The Work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as October 31, 2025, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

DEFINITION OF DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work or designated portion thereof is the Date certified by the Engineer when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Engineer and verified by the Contractor is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing.

SEH, INC \_\_\_\_\_ BY <sup>T. S. Srinivas</sup> Satya S. Tallamraju, PE DATE 11/7/25

The Contractor will complete or correct the Work on the list of items attached hereto within 14 days from the above Date of Substantial Completion.

Milestone Contractors, LLP \_\_\_\_\_ BY \_\_\_\_\_ DATE 11/7/25

The OWNER is not aware of any substantial deficiencies of the Work and will assume full operation and maintenance responsibilities on the date of Substantial Completion, or final payment, whichever is applicable. Equipment for which an adjustment in operation and maintenance cost is required shall be negotiated within 60 days of the date indicated below.

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof on the date of Substantial Completion, or final payment, whichever is applicable.

TOWN OF MUNSTER  
OWNER \_\_\_\_\_

  
BY \_\_\_\_\_  
TOWN MANAGER  
TITLE \_\_\_\_\_

5/12/26  
DATE \_\_\_\_\_

Distribution to:  
OWNER \_\_\_\_\_  
ENGINEER \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_  
FIELD \_\_\_\_\_  
OTHER \_\_\_\_\_

**END OF SECTION**



**To:** Town Council  
**From:** Mark Hajduk, Fire Chief  
**Meeting Date:** June 1, 2026  
**Subject:** Fire Department Auto-Aid Agreement

---

### **Summary**

Revised Auto-Aid Agreement for Division 24.

This document was called into question when we added Richton Park, Matteson and Park Forest to Division 24. It was decided that a revised Auto-Aid agreement with the 3 added communities was needed. Attached you will find the revised Auto-Aid agreement.

Currently, the Munster Fire Department utilizes Auto-Aid from Lansing and Calumet City, of which the attached agreement needs to be executed to be able to maintain these auto-Aid departments. The Auto-Aid helps the Munster Fire Department meet the NFPA standards for response personnel for structure fires. This also helps the Munster Fire Department in maintaining its ISO rating for insurance purposes.

### **Financial Impact**

**Funding Source:** N/A

**Budgeted Amount:**

**Cost:**

### **Recommended Council Action**

By motion and roll call vote, approve the Division 24 Automatic Aid agreement between the Town of Munster and 22 participating municipalities.

### **Attachments:**

1. AUTOMATIC AID AGREEMENT 2025

**AUTOMATIC AID AGREEMENT BETWEEN THE VILLAGES OF:  
BURNHAM, CALUMET CITY, COUNTRY CLUB HILLS, DOLTON, EAST HAZEL  
CREST, FLOSSMOOR, GLENWOOD, HARVEY, HAZEL CREST, HOMEWOOD,  
LANSING, LYNWOOD, MARKHAM, MATTESON, MUNSTER,  
OAK FOREST, PARK FOREST, PHOENIX, RICHTON PARK, RIVERDALE,  
SOUTH HOLLAND, THORNTON, and TINLEY PARK**

This Agreement is made and entered into on the date next to the signature of the respective parties, by and between the Villages of Burnham, Calumet City, Country Club Hills, Dolton, East Hazel Crest, Flossmoor, Glenwood, Harvey, Hazel Crest, Homewood, Lansing, Lynwood, Markham, Matteson, Munster, Oak Forest, Park Forest, Phoenix, Richton Park, Riverdale, South Holland, Thornton, and Tinley Park referred to throughout this agreement as the "Cooperating Municipalities."

**WHEREAS**, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

**WHEREAS**, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

**WHEREAS**, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract are authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

**WHEREAS**, the Cooperating Municipalities have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of Automatic-aid in fire protection, firefighting and protecting life and property from an emergency or disaster; and,

**WHEREAS**, the Cooperating Municipalities have determined that it is in their best interests to jointly provide for communications procedures, training and other necessary functions to further the provision of the protection of life and property from an emergency or disaster; and,

**WHEREAS**, the Cooperating Municipalities have determined that it is in their best interests to include in this Automatic Aid Agreement provisions for the same mutually beneficial Auto Aid as it relates to Emergency Medical Services (EMS). The provision of EMS shall conform to Illinois Department of Public Health (IDPH) Region 7 and South Cook County guidelines for participation. EMS calls account for a majority of our calls for service and continue to tax our response capabilities.

**NOW, THEREFORE**, in consideration of the foregoing recitals and the covenants contained herein, the Cooperating Municipalities agree:

## **Section One – Purpose**

It is recognized and acknowledged that in certain situations, such as, but not limited to, emergencies, natural disasters and man-made catastrophes, using an individual Municipality's personnel and equipment to perform functions outside the territorial limits of the Municipality is desirable and necessary to preserve and protect the health, safety and welfare of the public. It is further acknowledged that in certain situations, such as the aforementioned, the use of other Municipality's personnel and equipment to perform functions within the territorial limits of a Municipality is desirable and necessary to preserve and protect the health, safety and welfare of the public. Further, it is acknowledged that the coordination of Automatic-aid through a formal agreement is desirable for the effective and efficient provision of emergency services.

## **Section Two – Definitions**

For the purpose of this Agreement, the following terms as used in this agreement shall be defined as follows:

- A. "Cooperating Municipalities": The Villages of Burnham, Calumet City, Country Club Hills, Dolton, East Hazel Crest, Flossmoor, Glenwood, Harvey, Hazel Crest, Homewood, Lansing, Lynwood, Markham, Matteson, Munster, Oak Forest, Park Forest, Phoenix, Richton Park, Riverdale, South Holland, Thornton, and Tinley Park;
- B. "Stricken Municipality": A Cooperating Municipality requesting Automatic-Aid if an emergency occurs:
- C. "Aiding Municipality": A Municipality furnishing equipment, personnel, and/or services to a Stricken Municipality;
- D. "Emergency": An occurrence or condition in a Municipality's territorial jurisdiction resulting in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Stricken Municipality and such that a Municipality determines the necessity and advisability of requesting aid.

## **Section Three – Authority and Action to Effect Automatic Aid**

- A. The Cooperating Municipalities authorize and direct their respective Fire Chief or designee to take necessary and proper action to render and/or request Automatic-Aid from other Cooperating Municipalities according to the terms of this Agreement. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Aiding Municipality. The judgment of the Aiding Municipality's Fire Chief or designee shall be final as to the personnel and equipment available to render aid.
- B. Whenever an emergency occurs and conditions are such that the Fire Chief or his designee of the Stricken Municipality determines it advisable to request aid pursuant to this Agreement he shall notify all Cooperating Municipalities of the nature and location of the emergency and the type and amount of equipment and personnel and/or services requested from the Aiding Municipality.

- C. The Fire Chief or designee of each Aiding Municipality shall take the following action immediately upon being requested for aid:
1. Determine what equipment, personnel and/or services are requested by the Stricken Municipality;
  2. Determine if the requested equipment, personnel, and/or services can be committed in response to the request from the Stricken Municipality;
  3. Dispatch immediately the requested equipment, personnel and/or services, to the extent available, to the location of the emergency reported by the Stricken Municipality;
  4. Notify the Stricken Municipality if any or all of the requested equipment, personnel and/or services cannot be provided.

#### **Section Four – Jurisdiction over Personnel and Equipment**

Personnel dispatched to aid a party under this Agreement shall remain employees of the Aiding Municipality. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Fire Chief or Senior Officer of the Stricken Municipality. The party rendering aid shall at all times have the right to withdraw any and all aid upon the order of its Fire Chief or designee; provided, however, that the party withdrawing such aid shall notify the Fire Chief or Senior Officer of the party requesting aid of the withdrawal of such aid and the extent of such withdrawal.

#### **Section Five – Calls for Service While Rendering Automatic Aid**

- A. When aid is requested from Cooperating Municipalities, the Fire Chief or Designee of the Stricken Municipality may also request assistance from MABAS to stage equipment and personnel from departments other than the Cooperating Municipalities as necessary.
- B. While the Cooperating Municipalities are rendering aid, personnel and equipment provided by MABAS shall backfill and respond to all subsequent calls for service to the Cooperating Municipalities as necessary.

#### **Section Six – Compensation for Aid**

Equipment, personnel, and/or services provided under this Agreement shall be at no charge to the party requesting aid; however, any expenses recoverable from third parties will be equitably distributed among responding parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

The providing department will be entitled to bill patients transported by their ambulances and personnel according to their municipality's normal billing procedure and the providing municipality will be entitled to maintain the full value of the revenue received from the patient transport.

## **Section Seven – Insurance**

Each party will procure and maintain, at its sole and exclusive expense, insurance coverage as follows:

- A. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
- B. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- C. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.

No party will have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party or its personnel. The obligations of the Section may be satisfied by a party's membership in a self-insurance pool, a self-insurance plan or arrangement with an insurance provider approved by the state of jurisdiction.

## **Section Eight – Indemnification**

Each party agrees to waive all claims against all other Cooperating Municipalities for any loss, damage, personal injury, bodily injury or death in consequence of performing Automatic-Aid; provided, however, that such claim is not a result of gross negligence or willful misconduct by a party or its personnel.

Each party requesting or providing aid under this Agreement expressly agrees to hold harmless, indemnify and defend the party rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity made by a third party. This indemnity shall include attorney fees and costs that may arise from providing aid under this Agreement. Provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the party rendering aid will be the sole and exclusive responsibility of the respective party for its employees, provided, however, that such claims made by a third party are not the result of gross negligence or willful misconduct by the party rendering aid.

## **Section Nine – Non-Liability for Failure to Render Aid**

The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Municipality prohibit response. The Aiding Municipality will immediately notify the Stricken Municipality of the Aiding Municipality's inability to respond; however, failure to immediately notify the Stricken Municipality of such inability to respond shall not constitute evidence of noncompliance with this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided under this Agreement.

**Section Ten – Term**

This Agreement shall be in effect for a term of one year from the date of signature and will automatically renew for successive one-year terms unless terminated in accordance with this Section.

Any party may terminate its participation in this Agreement at any time, provided that the party wishing to terminate its participation in this Agreement shall give written notice to the remaining Cooperating Municipalities specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation. The written notice provided herein shall be given by personal delivery or certified mail.

**Section Eleven – Effectiveness**

This Agreement shall be in full force and effective upon approval by the Cooperating Municipalities in the manner provided by law and upon proper execution.

**Section Twelve – Binding Effect**

This Agreement will be binding upon and inure to the benefit of any successor entity which may assume the obligations of any party, provided, however, this Agreement may not be assigned by a Cooperating Municipality without prior written consent of all other Cooperating Municipalities.

**Section Thirteen – Validity**

The invalidity of any provision of this Agreement will not render invalid any other provision. If any provision is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision will be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

**Section Fourteen – Notices**

All notices will be in writing and shall be served personally or by certified mail as follows:

**Send to:**

**Copy to:**

Village of Burnham Attn: Mayor 14450 S. Manistee Burnham, IL 60633	Burnham Fire Department Attn: Fire Chief 14101 S. Hoxie Avenue Burnham, IL 60633
City of Calumet City Attn: Mayor 204 Pulaski Ridge Calumet City, IL 60409	Calumet City Fire Department Attn: Fire Chief 684 Wentworth Avenue Calumet City, IL 60409
City of Country Club Hills Attn: Village President 4200 West Main Street Country Club Hills, IL 60478	Country Club Hills Fire Department Attn: Fire Chief 4360 183 <sup>rd</sup> Street Country Club Hills, IL 60478

Village of Dolton Attn: Mayor 14122 Chicago Road Dolton, IL 60419	Dolton Fire Department Attn: Fire Chief 14022 Park Avenue Dolton, IL 60419
Village of East Hazel Crest Attn: Village President 1904 174 <sup>th</sup> Street East Hazel Crest, IL 60429	East Hazel Crest Fire Department Attn: Fire Chief 17223 S. Throop Street East Hazel Crest, IL 60429
Village of Flossmoor Attn: Village Manager 2800 Flossmoor Road Flossmoor, IL 60422	Flossmoor Fire Department Attn: Fire Chief 2828 Flossmoor Road Flossmoor, IL 60422
Village of Glenwood Attn: Village Manager One Asselborn Way Glenwood, IL 60425	Glenwood Fire Department Attn: Fire Chief 605 E. Glenwood-Lansing Road Glenwood, IL 60425
City of Harvey Attn: Mayor 15320 Broadway Avenue Harvey, IL 60426	Harvey Fire Department Attn: Fire Chief 15600 Center Avenue Harvey, IL 60426
Village of Hazel Crest Attn: Village Manager 3000 W. 170 <sup>th</sup> Place Hazel Crest, IL 60429	Hazel Crest Fire Department Attn: Fire Chief 2903 175 <sup>th</sup> Street Hazel Crest, IL 60429
Village of Homewood Attn: Village Manager 2020 Chestnut Road Homewood, IL 60430	Homewood Fire Department Attn: Fire Chief 17950 Dixie Highway Homewood, IL 60430
Village of Lansing Attn: Village Administrator 3141 Ridge Road Lansing, IL 60438	Lansing Fire Department Attn: Fire Chief 18200 Chicago Avenue Lansing, IL 60438
Village of Lynwood Attn: Mayor 21460 Lincoln Highway Lynwood, IL 60411	Lynwood Fire Department Attn: Fire Chief 3107 Glenwood Dyer Road Lynwood, IL 60411
City of Markham Attn: Mayor 16313 S. Kedzie Avenue Markham, IL 60428	Markham Fire Department Attn: Fire Chief 16313 S. Kedzie Avenue Markham, IL 60428
Village of Matteson Attn: Mayor 4900 Village Commons Matteson, IL 60443	Matteson Fire Department Attn: Fire Chief 3445 Lincoln Highway Matteson, IL 60443

Village of Munster Attn: Town Manager 1005 Ridge Road Munster, IN 46321	Munster Fire Department Attn: Fire Chief 550 Fisher Street Munster, IN 46321
City of Oak Forest Attn: Mayor 15440 Central Avenue Oak Forest, IL 60452	Oak Forest Fire Department Attn: Fire Chief 5620 James Drive Oak Forest, IL 60452
Village of Park Forest Attn: Mayor 350 Victory Drive Park Forest, IL 60466	Park Forest Fire Department Attn: Fire Chief 156 Indianwood Boulevard Park Forest, IL 60466
Village of Phoenix Attn: Mayor 633 East 15 <sup>th</sup> Street Phoenix, IL 60426	Phoenix Fire Department Attn: Fire Chief 625 East 151 <sup>st</sup> Street Phoenix, IL 60426
Village of Richton Park Attn: Village President 4455 Sauk Trail Richton Park, IL 60471	Richton Park Fire Department Attn: Fire Chief 4455 Saul Trail #2 Richton Park, IL 60471
Village of Riverdale Attn: Village Manager 157 W. 144 <sup>th</sup> Street Riverdale, IL 60827	Riverdale Fire Department Attn: Fire Chief 725 W. 138 <sup>th</sup> Street Riverdale, IL 60827
Village of South Holland Attn: Village Administrator 16226 Wausau Avenue South Holland, IL 60473	South Holland Fire Department Attn: Fire Chief 16230 Wausau Avenue South Holland, IL 60473
Village of Thornton Attn: Village Administrator 115 E. Margaret Street Thornton, IL 60476	Thornton Fire Department Attn: Fire Chief 115 E. Margaret Street Thornton, IL 60476
Village of Tinley Park Attn: Village Manager 16250 S. Oak Park Avenue Tinley Park, IL 60477	Tinley Park Fire Department Attn: Fire Chief 17355 S. 68 <sup>th</sup> Court Tinley Park, IL 60477

**Section Fifteen – Governing Law**

This Agreement shall be governed, interpreted and construed under the laws of the State of Illinois.

**Section Sixteen – Execution in Counterparts**

This Agreement may be executed in multiple counterparts or duplicate originals, each of which will constitute and be deemed as the same document.

**Section Seventeen – Amendments**

This Agreement may only be amended by written consent of all the Cooperating Municipalities.

Authorized Signatures:

_____	_____	_____
Village of Burnham	Title	Date
_____	_____	_____
City of Calumet City	Title	Date
_____	_____	_____
City of Country Club Hills	Title	Date
_____	_____	_____
Village of Dolton	Title	Date
_____	_____	_____
Village of East Hazel Crest	Title	Date
_____	_____	_____
Village of Flossmoor	Title	Date
_____	_____	_____
Village of Glenwood	Title	Date
_____	_____	_____
City of Harvey	Title	Date
_____	_____	_____
Village of Hazel Crest	Title	Date
_____	_____	_____
Village of Homewood	Title	Date
_____	_____	_____
Village of Lansing	Title	Date
_____	_____	_____
Village of Lynwood	Title	Date
_____	_____	_____
City of Markham	Title	Date
_____	_____	_____
Village of Matteson	Title	Date
_____	_____	_____
Village of Munster	Title	Date

City of Oak Forest	Title	Date
Village of Park Forest	Title	Date
Village of Phoenix	Title	Date
Village of Richton Park	Title	Date
Village of Riverdale	Title	Date
Village of South Holland	Title	Date
Village of Thornton	Title	Date
Village of Tinley Park	Title	Date



**To:** Town Council  
**From:** Dan Reyes, Assistant Town Manager, Sam Nantz  
**Meeting Date:** June 1, 2026  
**Subject:** Web Services Agreement

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### Summary

The Town has been notified by CORE that it will discontinue website services effective December 2026. In response, and in consideration of upcoming changes to website accessibility requirements, staff conducted a review of available vendors. This process included product demonstrations and a comparison of features, costs, functionality, ease of use, and support services.

The following proposals were received:

<b>Vendor</b>	<b>Annual Cost</b>	<b>Implementation Cost</b>	<b>First-Year Total</b>
Govstack	\$11,089.00	\$44,466.00	\$55,555.00
CivicPlus	\$13,438.80	\$15,832.00	\$29,270.40
Revize	\$9,970.00	\$12,700.00	\$22,480.00
ProudCity	\$3,000.00	\$2,000.00	\$8,000.00
Town Web	\$6,500.00	Not provided	Not provided

While Revize is not the lowest-cost option, staff recommends this vendor based on its overall value, including functionality, security, design capabilities, customer support, and ease of use. Staff believes Revize offers a balanced solution that will meet operational needs while delivering a high-quality user experience consistent with residents' expectations. The annual \$9,970, is locked for five years, without an accelerator. If the Town stays with Revize for five years, then Revize includes a website refresh at no additional cost. For reference, the current website costs \$6,755.00.

Key features of the Revize platform (see Proposal, p. 28) include:

- Dedicated pages for organized document management and public access
- Staff directory functionality
- Built-in language translation tools
- Integrated web calendars
- Citizen Request Center for service requests

- "RZ Clear Docs" accessibility tools
- Administrative and security controls
- Full mobile responsiveness

A proposed project timeline is included on page 20 of the Revize proposal. Upon Council approval, staff anticipates utilizing the full six-month implementation period to prepare the new website for launch. The Town's Communications Director will serve as project lead and coordinate with the vendor throughout the process. Prior to launch, designated staff will receive training on content management and administration. Once implementation is complete, the Town will formally announce the launch of the new website. Because this was an unexpected procurement, it has not been funded for. The Town Controller has indicated that the Town will need to include this purchase in the next additional appropriation.

### **Financial Impact**

#### **Funding Source:**

**50% Technology Fund**

**30% Water Fund**

**20% Sewer Fund**

**Budgeted Amount: \$0**

**Cost: \$22,840**

### **Recommended Council Action**

Upon motion and roll call vote, approve the Web Services Sales Agreement between the Town of Munster and Revize LLC in the amount of \$22,480.

### **Attachments:**

1. 20260507\_Proposal\_Revize
2. 20260527\_Sales\_Agreement\_Revize

# revize.

The Government Website Experts

## WEBSITE DESIGN & DEVELOPMENT PROPOSAL FOR

Town of Munster,  
Indiana

Revize is a Minority Business Enterprise (MBE)

Prepared by Joseph Nagrant  
joseph.nagrant@revize.com  
150 Kirts Blvd. Troy, MI 48084  
Ph: 248-766-9562 Fax: 866-346-8880  
www.revize.com **May 7, 2026**  
Pricing good for 60 Days



Dear Jim Marino, Dan Reyes, Sam Nantz, and the Munster Town Council,

For over two decades, Revize has been a leader in providing high quality, government-compliant web solutions for our clients. Located in Troy, Michigan, we have launched thousands of government, library, housing authority, and non-profit websites nationwide, and our myriad of industry awards and hundreds of satisfied clients stand as testament to the quality and value of our work.

Every member of the Revize team understands that this project is more than a website; It's a necessary resource that can help you provide important government information and a strong message to all residents. It will allow visitors to the site to see the full breadth of your community services, special events, marketing efforts and important information.

Visitors looking for the "digital front door" of your organization will be drawn to a website that is not only visually appealing, but is also functional, user-friendly, and can provide a plethora of services on a wide range of devices. A Revize website will allow your users to easily fill out and submit documents for employment, review local events and programs, read blog updates, perform curated searches to answer frequently asked questions and perform a suite of other tasks that would otherwise require staff assistance.

What's more; with Revize your website will enable you to increase staff productivity and decrease costs by reducing off-line departmental operations!

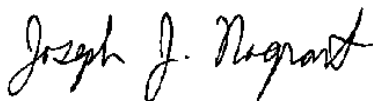
We will work closely with you to design and develop a dynamic, easy-to-navigate website that will perfectly fit your vision. The sites will empower you to control your digital presence with the industry's best administrative management applications, and our Revize training ensures that your teams will have the skills needed to expertly update and manage website content and delivery all in-house across all of your departments!

### **Government clients select Revize because we can help them**

- Effectively engage website visitors.
- Enhance their web presence and build an online communications center.
- Empower non-technical web content editors and administrators to easily execute changes and provide inter-departmental workflow solutions.
- Implement a scalable solution that allows them to affordably grow their web presence for the long term.
- Enable AI apps on government websites to deliver faster, more personalized, and efficient public services—helping citizens get the right information at the right time while reducing administrative burden.

Please contact me if you have any questions at all.

Sincerely,



Joseph J. Nagrant  
Vice President of Business Development & Marketing  
+1 248-766-9562 [Joseph.Nagrانت@revize.com](mailto:Joseph.Nagrانت@revize.com)

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# Experience and Qualifications

## Executive Summary

Thank you for considering Revize Software Systems for your new website project. We understand the importance of this undertaking and know how motivated the Board is to select the right vendor; one who will work with you through all the steps required to create an excellent website to fully represent the services you offer.

In more than two decades of working with non-profit leaders and overseeing multiple government association/non-profit collective communication projects, we have learned that the key to choosing a website vendor is finding the right balance between the total cost of the solution and the quality of the design; including all the online applications and user functionality. In simpler terms: you need a solution that works for YOU and is tailored to accommodate any nuanced use-cases; whether it be document management of programs and applications, donation forms, listing directories for contacts, blogging platforms for news and events, or any other unique aspects you need!

### About Us

Focused exclusively on creative web-design, government web apps and content management technologies, Revize continues to invest in its technology by continually adding new capabilities and features that manifest our vision. While many organizations choose Revize to develop and cost-effectively manage their website content, clients also use Revize as an information-sharing platform. Our suite of Revize web-based solutions has proven valuable as a powerful technology that empowers clients to build and maintain sophisticated web sites, all while using the Internet and internal Intranets/extranets to acquire, analyze, process, summarize and share information - ensuring that the right people always have the right information at the right time.

### Our Innovative Responsive Web Design (RWD) and Web Apps

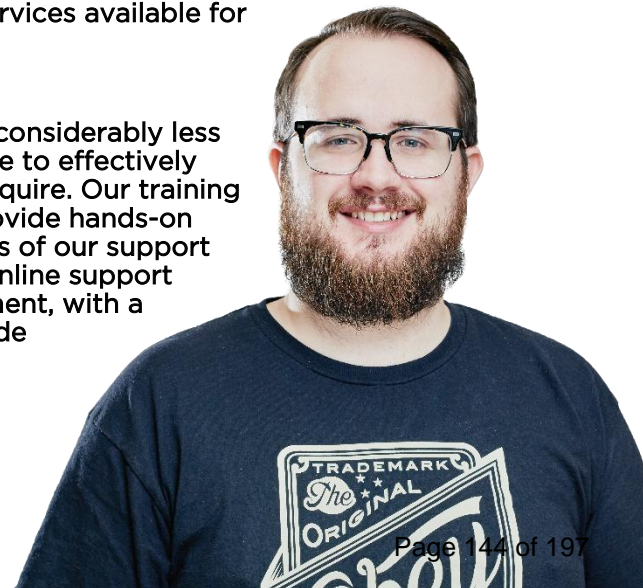
Revize has been a pioneer in implementing the latest trends in design by using Responsive Web Design (RWD): This technology ensures that site visitors have an optimal viewing experience — easy reading and navigation with minimal resizing, panning, and scrolling — across a wide range of devices; from desktop monitors to mobile phones. RWD provides flexible and fluid website layouts that adapt to almost any screen. When you implement a dynamic new website powered by Revize, you will not only get an outstanding look, layout and navigation, but will also receive 24/7 access to our Communication Center for residents, businesses and visitors.

### Our Award-Winning Non-Profit CMS

Revize is renowned as a leader in providing practical, high-value, easy-to-use content management software. This powerful solution enables clients to manage their online presence with efficiency and style. With applications such as the online document center, our public service request app, frequently asked questions modules and more, Revize ensures that our clients have the tools they need to make information and services available for website users at the click of a mouse.

### Quick Deployment, Personalized Training and Support

Revize addresses time concerns by completing websites in considerably less time, and because our software is so easy to use, we are able to effectively train our clients in less than half the time our competitors require. Our training program is customized based on each client's needs: we provide hands-on training the way you want it! We pride ourselves on the skills of our support staff, who are responsive, knowledgeable and helpful. Our online support portal is available 24/7/365 for issue tracking and management, with a team dedicated specifically to your websites. We also provide phone and e-mail support during regular business hours.



## Revize Project Management Team

Revize understands the importance of having a talented and experienced staff. We are proud of our well-respected team of top-notch experts in the field of government website design, development, analysis, content management, training and support. Here are just a few who will be working on your project!

### Dylan Johnston

Client Success Manager

Dylan is a proven and experienced website design and IT services consultant. His attention to detail, assertive personality and general desire to help his clients make him a great asset to have and is someone you can truly trust to manage your website project. He has worked with a variety of clients in healthcare, non-profits and local governments across the US and has extensive knowledge on the current trends, industry standards, and advanced applications that help make Revize Government Websites a leader in municipal government web design.

- **Education:** Bachelor of Science and Bachelor of Communication Arts - College of Santa Fe, Santa Fe NM.
- **Expertise:** 7+ years of experience in account management, project management, sales and marketing with a focus in consultative web design sales, server hardware/software implementation and digital marketing strategies including SEO, Google Adwords, and other digital solutions.
- **Role on your website project:** Account & Project Overseer

### Joseph J Nagrant

Vice President/Business Development

Joseph is an accomplished professional internet and website design consultant with more than 25 years of successful business development and account management leadership experience. He has worked with well over 500 townships, cities, counties, educational institutions, companies, and non-profit organizations. He's a foremost expert in translating technical solutions into compelling living websites and other online community building opportunities. Additionally, he is a board member for Mott Community College (Flint, MI) MTEC Center, IT Advisory Council, Education Advisory Group. He also participates in many government discussions regarding the Internet for government use, including being a frequent guest on WDET (NPR) public radio and in The Detroit News. He has an excellent reputation for building and sustaining effective, long lasting client relationships.

- **Education:** BS in Electrical Engineering, Lawrence Tech University, MS in Business, Central Michigan University.
- **Expertise:** 30+ years of project, sales and marketing experience with government, education, corporate, and non-profit organizations.
- **Role on your website project:** Supervisor of account management between client and project team.

### Ray Akshaya

Technical Director

Ray has 22+ years of extensive technical experience with internet and website solutions. He has worked on hundreds of government, non-profit and educational websites and has a keen eye for web visitor requirements, information architecture, and usability. He is also a long-time veteran of Revize Software Systems and our clients enjoy working with him. In his career, he has deployed and/or assisted with technical solutions for more than 500 websites. When working on a project, Ray always visualizes himself in the client's chair at the closing

stages of the project and makes sure that all decisions made on a project are in alignment with the client's vision and best practices for developing the system.

- **Education:** MS in Engineering Science, Louisiana State University, Baton Rouge
- **Expertise:** Client Management, Project Management, Technology Development for CMS & Web Apps

## Samir Alley

Creative Director

Samir has more than a decade of experience in managing web site design projects. He has deployed 600+ municipal websites and has a solid background in web design and the latest web technologies. Formerly with Google, Samir is a leader equipped to handle any kind of sophisticated web project. He is an exceptional communicator with an innate listening skill that gives him the ability to understand and deploy a client's unspoken needs. Samir's blend of creativity, proficiency, and technical knowledge is unsurpassed in the industry.

- **Expertise:** Web Project Management - Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5.
- **Role on your website project:** Graphic design of website and backup support.

## Derek Ortiz

Website Developer / Front End Application Designer Manager

Derek is the senior front-end developer and designer manager for Revize with more than 13 years of experience in website development. He is highly skilled in his ability to leverage the latest technologies to create fast and innovative web solutions. He commands an intense, yet light-hearted creative presence at Revize, producing excellent website development work.

- **Expertise:** Skilled in Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5.
- **Role on your website project:** Web development of website templates and backup support.

## Denise Brazier

Project Manager/Trainer

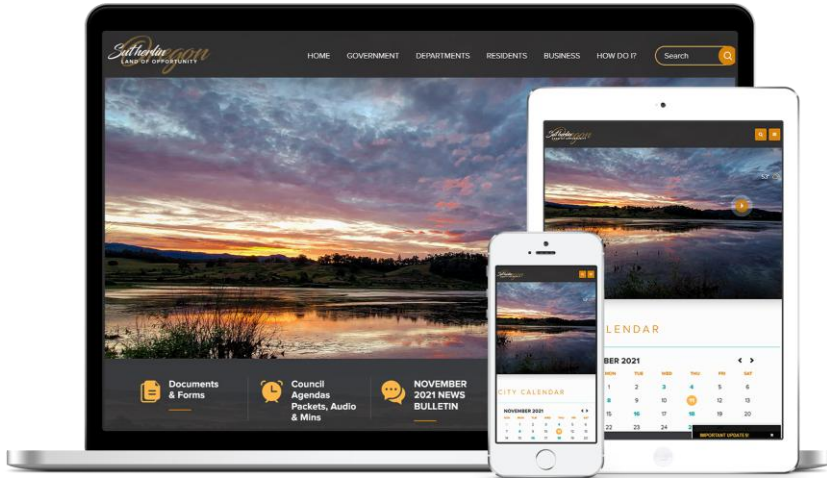
Denise is an educator by nature. Her 20 years of experience in the public school system has made her a master of engaging participants during training. She effortlessly builds effective relationships with all clients. Denise has served as Advisory Counselor, Coordinator, Publicity Director, and Project Manager for several organizations in the education, non-profit and public sectors. She has been appointed to the state's quality committee evaluating organizational policies and procedures for recognition.

- **Education & Training:** MS in the Art of Education from Marygrove College. Certification in Secondary Education
- **Expertise:** Training, education, teaching, public affairs and project management.
- **Role on your website project:** Trainer for the Content Management toolset and project manager



# Website Project Experience Examples

## The City of Sutherlin, Oregon



[www.ci.sutherlin.or.us](http://www.ci.sutherlin.or.us)

### Details:

Revize created a modern, aesthetically pleasing website for Sutherlin that truly captured the essence of the community. The website introduced a responsive design which now allows for an adaptive experience across all devices including smartphones and tablets, but also integrated a user-friendly content editing management system. This website brings together an amazing design with a full suite of web apps to engage residents. Smooth transitions from the home page to interior pages of this website allow users to find exactly what they are looking for easily. Their unique design, streamlined integration of web applications, and a high traffic featured news and headlines area top off this website!

### Details:

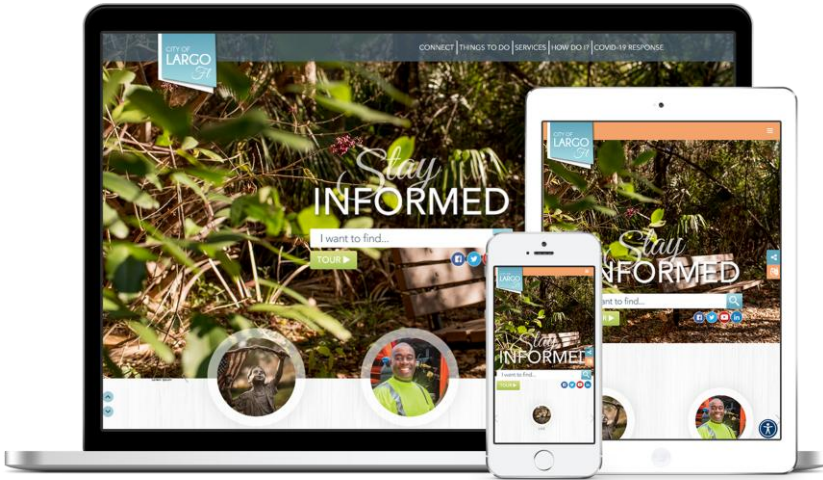
Genoa Township is one of the fastest growing areas in the state. Because of this fact, the website needed to refocus its attention. In addition to resident services, this website has a focus on economic development. As you scroll down the website, this business-friendly atmosphere is intertwined with resident engagement features. Each department has their own icon that is used to identify them uniquely. The interior pages have distinctive features that make them stand out as if they were stand-alone websites. With its service for residents and its appeal to the business community, this is the next generation of government websites.

## Genoa Township, Ohio



[www.genoatwp.com](http://www.genoatwp.com)

## The City of Largo, Florida



[www.largo.com](http://www.largo.com)

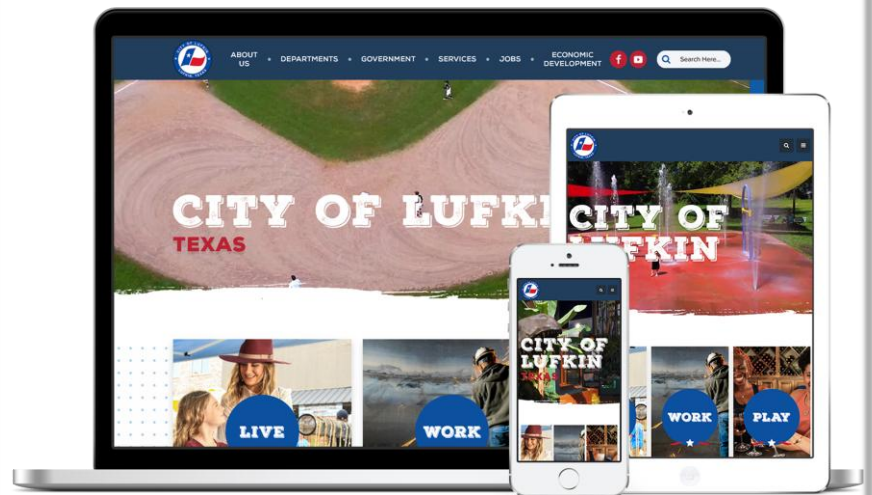
### Details:

Largo, Florida wanted a website built from a collaboration between the city marketing team and Revize, and we were able to create this award-winning website. Each page in this website was designed to uniquely fit the needs of the community. We also built unique designs for the city parks, library, and theater. The navigation within this site is built based on services rather than department silos. Overall, this website brings together an amazing mix of design expertise and functional clarity to create a great user experience!

### Details:

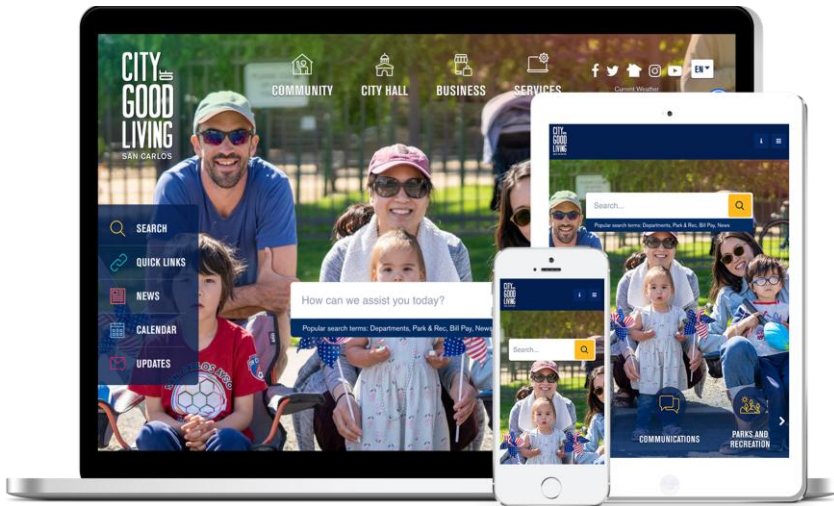
Lufkin wanted a design unlike any other. We pushed the limit of what people think when they see a city website. In addition to integrating a drone video that spans the full width of the homepage, this site features a strong mobile-ready design that showcases multiple aspects of the city they wanted visitors to see. Users are now, more than ever, viewing websites on their hand-held devices. Some estimates say this is as high as 60% of all internet usage! With more scrolling we are able to give the user a lot of information without having to squeeze it into such a small space. We use images, icons, and interactive features to create an experience for the user. This type of design also allows us to extend the city's brand in a way that is unmatched in the industry!

## The City of Lufkin, Texas



[www.cityoflufkin.com](http://www.cityoflufkin.com)

## The City of San Carlos, California



[www.cityofsancarlos.org](http://www.cityofsancarlos.org)

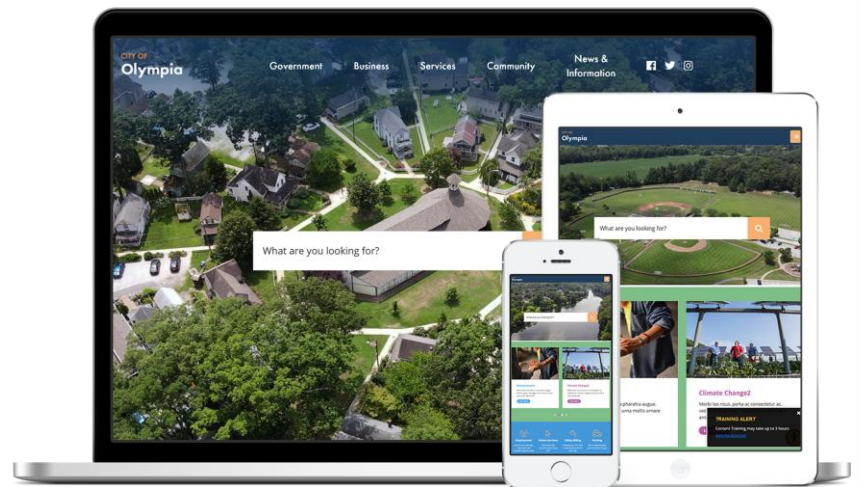
### Details:

The City San Carlos, California chose Revize because they wanted a website that stood out from all of the others in California! For this site, we built unique designs for the city, with every page having a unique look and feel while maintaining their new brand. This site also includes our proprietary “curated search” feature. This feature puts you in control of the search results on the site. You get to decide which results display based on the search criteria your users input into the search. This allows them to find the results they are looking for instantly!

### Details:

The City of Olympia, the capitol of Washington, presented a unique opportunity for Revize and the city’s web team. This website features an extremely innovative homepage: As users scroll from one section to the next, they can explore different trending topics, services, news and much more in an extremely modern fashion. We built this website to be one of the most visually inspiring, but also most functional websites in the United States. With the unique design coupled with features such as a curated “smart search” feature and online interactive forms, this website makes a strong case for that title!

## The City of Olympia, Washington



[www.olympia.gov](http://www.olympia.gov)

## Website Account References

**Client: City of Wylie, TX**

Craig Kelly, Public Information Officer  
Office: (972) 516-6016  
Email: craig.kelly@wylietexas.gov  
Website: www.ci.wylie.tx.us

**Client: Borough of Prospect Park, NJ**

Intashan Chowdhury, Borough Administrator  
Phone: (973) 790-7902 x532  
Email: chowdhuryi@prospectpark.net  
Website: www.prospectpark.net

**Client: City of Buena Park, CA**

Simon Mikewicz, Information Systems Administrator  
Office: 714-562-3931  
Email: smikewicz@bppd.com  
Website: https://www.buenapark.com

**Client: City of Sutherlin, OR**

Contact: Diane Harris, CMC, City Recorder/HR  
Manager  
Office: (541) 459-2857 ext. 207  
Email: d.harris@ci.sutherlin.or.us  
Website: https://www.ci.sutherlin.or.us/

**Client: City of Conroe, TX**

Andrew Yousse, Public Information Officer  
ayousse@cityofconroe.org  
936-522-3002  
www.cityofconroe.org

**Client: City of Duluth, GA**

Alisa Williams, Economic Development & Marketing  
Director  
Office: (678) 475-3506  
Email: awilliams@duluthga.net  
Website: www.duluthga.net

**Client: City of Olympia, WA**

Joshua Linn, Website Administrator  
Office: (360) 570-3782  
Email: JLinn@ci.olympia.wa.us  
Website: www.olympiawa.gov

**Client: City of San Carlos, CA**

Quinne Woolley, Management Analyst  
Office: (650) 802-4212  
Email: qwoolley@cityofsancarlos.org  
Website: www.cityofsancarlos.org

“The Revize responsive website design is second to none for us providing an excellent experience for the growing number of residents, visitors and businesses accessing WylieTexas.gov on mobile devices. Our website’s progressive look captures the vibrant culture of the community.

— Craig Kelly, Public Information Officer  
City of Wylie, TX



# Project Approach/Technical Capabilities

The following list the details of each project's goals:

## 1. Visually Appealing Sites for Your Major Target Audience

Revize clients have told us that Revize has one of the best creative design teams in the industry. We will create a branded style for the site with eye-catching, functional elements that will help your prospective users increase communication and promote awareness. Your website is your front-facing advertisement to the world and should appeal to wide-ranging communities to attract families and businesses considering utilizing your services. The award-winning Revize designs have been sought by municipalities, development boards, healthcare leaders and government organizations across the country to increase education, embrace new perspectives and foster collaboration! Our on-staff designers will create your logo and branding as you want it to be seen!

## 2. Easy to Find Content

Revize regularly conducts government web visitor usability studies, and as a result, we already know how web visitors want to navigate the website and get to the programs, services and information they desire in an easy-to-use manner! Revize has developed a navigation system to get to any web page in one click from the Home Page, and provides specific applications that allow for SEO optimized, functional directories and navigation that are as attractive as they are useful. The streamlined navigation includes elements such as drop-down menu navigations and mega-menus, content categorization, resource tabs and quick-links and the ability to create additions to website pages or link to all the third-party programs and online training platforms you need!

## 3. Increase Partner Engagement and Follow-Up

Our list of website features allows a plethora of features specifically tailored to increase interactivity with your local businesses, coalitions, and organizations. These applications include web forms for direct submissions with workflow, listing directories with keyword search, mapping and categorization for highlighting all your important partnerships, e-mail and text notifications, home page alerts, etc. We also design the website with "Calls-to-Action" in mind to inspire web visitors to take advantage of programs and information offered. We will also include bookables/appointment setting capabilities as well.

## 4. Increase Search Engine Visibility

Every Revize website is programmed to allow 100% of each page's content to be indexed by all the popular Search Engines. We also allow non-technical editors access to each web page's metadata so you can increase your web presence and contour the search so if someone enters a question in Bing or Google Search, it will try to pull them to the web page of your new website directly. This also includes allowing web crawling of the website, and you can even elect to implement a curated search function and categorization for all your internal searches! This can be especially important for your job postings that you can place in dedicated modules so users can see what is available quickly and easily! Additionally, we provide keyword directories to provide excellent representation for your staff as well as the community profiles you have created, which include mapping integration and can even embed your own third-party applications for increased functionality.

## 5. Seamless Integration with Social Media and Third-Party Applications

Revize: Revize will add Social Media icons and Social Media integration to your website's News Center. We will also create a social media wall or a clean looking social media center to show off your latest social media posts. More and more, younger populations seeking resources for career options find these elements through Facebook and other social media sites. With Revize, we incorporate these elements from the start!

## 6. Mobile and User-Friendly

Your new website will be functional on any electronic devices, including phones, tablets and PCs. Revize has made Responsive Website Design a standard for over 8 years. Because of this, we add additional responsive programming to take advantage of new mobile phone technologies and high-definition video cards to make your web visitors' website experience more enjoyable and smoother. This is especially important for low-income communities, as many cannot afford home computers and mobile devices are their best option.

## 7. Easy-to-Update Content and Integrations

The Revize CMS non-technical website editing solution has a 24-year maturity and was written for non-technical editors to edit the website in an easy-to-use "common-sense" manner through a methodology called Live-Page Editing. This allows for easy management of all functions of the website, including updating menus, removing content, embedding media, etc. The sites also all provide translations for every page with over 95 languages.

Clients have indicated that if you know about 5% of Microsoft Word, you should be able to fully edit and update a Revize Government Website! This includes implementations of your own custom server applications into the Revize CMS and providing consistent, high-speed connections and loading for every functionality!

## 8. ADA Compliant Website

Your new website will adhere to the new WCAG 2.1 AA requirements and Section 508. We will also train your content editors how to keep ADA compliance when writing content. With your approval, Revize will also install an ADA Accessibly Widget, free of charge. This widget brings the ADA software for reading and resizing text, change color contrasts, etc. on demand for the visually impaired and/or disabled web visitor.

Example – Double Click on the Man Icon in the lower right corner to see it in action:

<https://www.olympiawa.gov>

## 9. Cyber-Security

Revize has not had any website security intrusions for over a decade. Revize has partnered with Amazon Web Services (AWS) and the Oracle Cloud Service Platform (OCP) for its Live-Web server hosting infrastructure needs. Both AWS and OCP are industry leaders in high availability cloud server architecture, both server farm infrastructures are highly secured, scalable and redundant for 24/7/365 availability. Snapshot/Mirror Image backups of all of our cloud servers guarantees 100% data protection and recovery in case of any disaster. Onsite/Offsite data backups of all of our dedicated servers are scheduled nightly with R1Soft backup service. Additionally, Revize utilizes multiple Tier 1 bandwidth providers such as Level 3, Witel, and Cogent for redundancy and continuous connectivity. These procedures provide our clients with up to 500Mbps of fast fiber optic up-stream connectivity.



### Did you know?

Revize will provide a project portal that allows you to check in on the status of your project at any time!

# The Revize Solution

## Project Planning and Setup

What makes Revize unique in its project approach and experience is our thorough preparation for each individual community combined with the range of website deployments and creative, customized fit we implement for each client. From small to large, rural to urban, the Revize project management process guarantees a perfect fit between the concept of the deployment and the expectations of the client's level of engagement preferences.

We use a standard and effective process methodology: each client is unique and we tailor our process to fit their unique needs. For as long as you are our client you will have staff dedicated to your account and access to an on-line portal for communication, design process and on-going support.

**24/7/365 Project Portal Access:** From day one, your project and on-going support is tracked in the Revize On-line Project Portal. The main point of contact you select for the project will receive an invitation to register, including setting up a secure user name and password. The Project Portal serves as a communication tool for any matter pertaining to your website design, development and on-going support even after your website is launched.

**Dedicated Accounts Manager:** Your dedicated Account Manager will handle all issues related to your contract, pricing, future product add-ons, and general account satisfaction. During the initial kick-off meeting, your Account Manager will introduce you to the team, explain roles and responsibilities, and place you in the very capable hands of your Dedicated Project Manager and Designer.

**Dedicated Project Manager:** Your dedicated Project Manager will handle all issues related to the website design, development, navigation, content, training, timelines and deliverables, as well as ensuring that feedback and communication occurs promptly in order to keep the project on-track. Also, the dedicated project manager will be the point of contact for any future technical support or issues that need to be addressed during the deployment and post deployment of the site.

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We don't use a "one size fits all" approach because it doesn't make sense.

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### The following steps are followed while designing new sites

- **Establish Needs and Creative Direction:** Understand your objectives and requirements, and provide recommendations for effective online branding pertinent to your requirements, existing branding and your web audience's needs. The Revize designer will also conduct his own research in order to capture the character and "feel" of your area, which will inspire ideas for the overall design direction of the website.

- **Main Menu Navigation & Home Page Wireframes:** Work with you to establish a main-level navigational architecture and identify key items accessible from your home page. This establishes a baseline for the navigational structure, as well as the preferred content structure (wireframe\*) for the home page.
- **Page Layout and module placement:** We will follow all the best practices to layout the different features and modules so that they can be easily accessed by your residents. For example, on the home page there will be sliding picture gallery and quick link buttons for Notify Me, Report a Concern, Document Center, FAQs etc. The news and announcements module and events calendar would be integrated into the website, along with the social media center.

## Revize Design Principles

### Security

The Revize Web Application Developers are not only responsible for the look, functionality, and performance of your website. They are also responsible for the security of the web content and web-based applications they create. They ensure that the code supports secure authentication and authorization, and provides access control mechanisms as required.

### Accessibility

Good design principles are always based on readability, taking into consideration appropriate font type and size for headlines and text area, as well as line height – ensuring all page elements are balanced. Our designers also pay meticulous attention to their use of shadows and gradients. To the layman's eye there may not appear to be a shadow, however on the website the font will appear sharper (or maybe softer depending on the amount of shadow used).

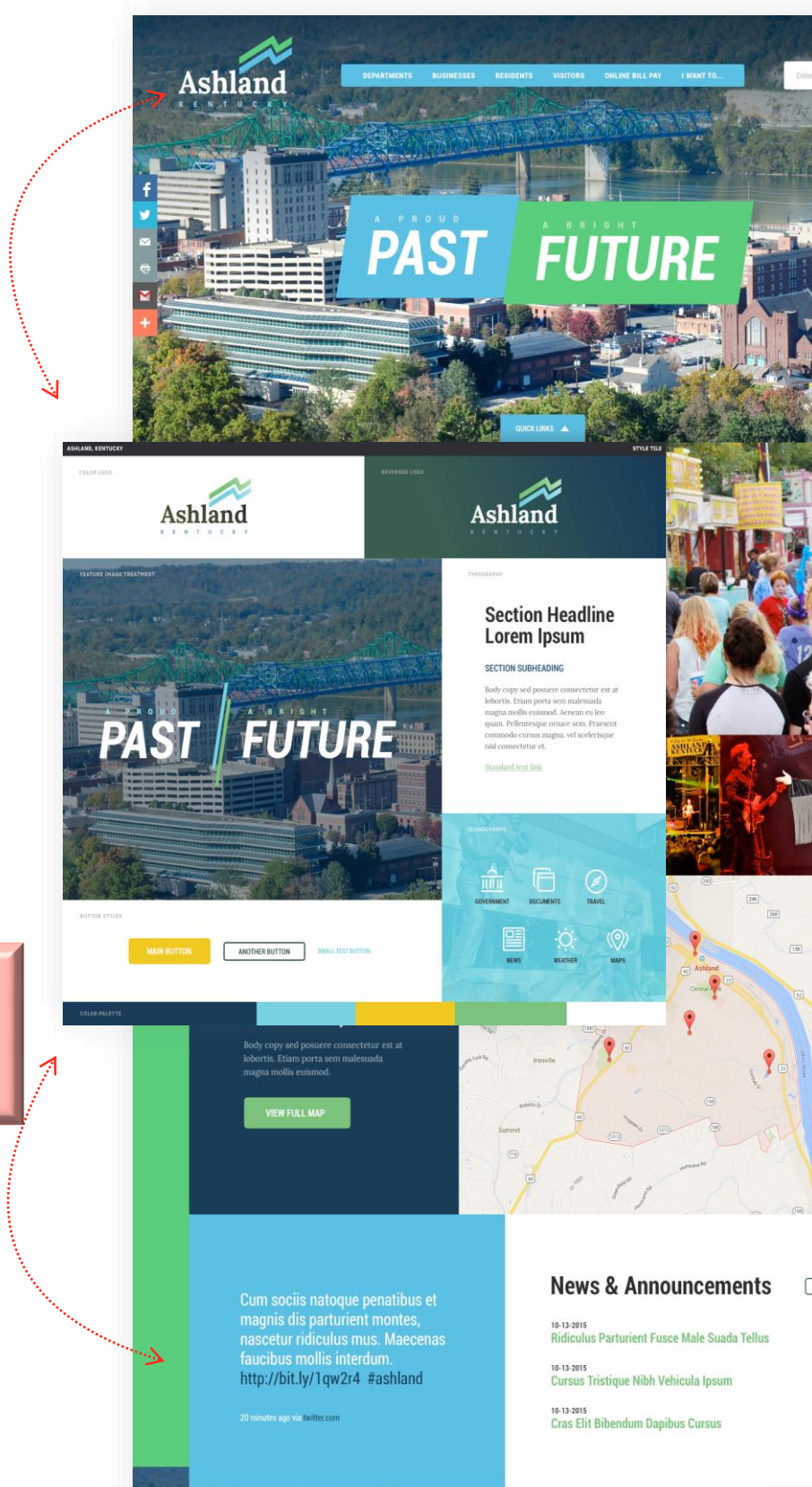
### Color

Of course, color cannot be overlooked! Our designers first take the client's preferences, official logo colors and pictures into consideration to create a unique color scheme that balances good, marketable color contrast with simplicity of design. Starting with the basic 2-3 colors, we then expand and utilize variants and hues to create maximum visual appeal, ADA compliance contrast, eye-catching allure and invoke the overall feel the client wishes to display.

### Functionality

Last, but not least, are effective page elements such as call-to-action buttons, social sharing icons, e-mail newsletter sign-up submissions, and other promotional areas. The ultimate goal is to provide an easy to navigate webpage that is informative without being overwhelming. Therefore, it is the designer's job to guide the client in making appropriate placement choices for needed items.

- **Design Deliverable:** The design concepts for this phase will be based on one or possibly two home page layouts. The client will review and provide design feedback to the designer for changes. Revize asks that clients have no more than three iterations of changes up to the point that the final concept is approved.
- **Final Home Page Sign Off:** When all changes have been made, Revize will present your final home page design and layout for approval. Customer approval is required to proceed to the next phase, the inner pages of the website, and the process repeats itself before the actual HTML & CSS is written.
- **Final Inner Page Sign Off:** When all changes have been made, Revize will present your final inner page designs and layouts for approval. Customer approval is required to proceed to the next phase, when the actual HTML & CSS is written



Please Note: The home page “wireframe” will simply serve as a realistic guideline in terms of content placement, but will not include the final text nor final imagery for this phase.

# Revize Project Life Cycle

## Phase 1: Initial Meeting, Communication Strategy, SOW

Your Revize Account Manager will set up the initial internal project planning meetings for each site where we will talk about the overall management of your projects, establish a timeline, and devise a Revize/Client Communication Strategy that will keep everyone engaged and up-to-date on the progress of the project. We will also discuss specific technical requirements of the project and determine the phases through which those requirements will be addressed. In addition, Revize will address the content strategy of each site, per your scope of work, any new content that needs to be written and how to fit the existing content into the new site. Additionally, Revize will discuss the process of conducting online surveys to gather feedback from your constituents for the new website layout and requirements. After this meeting, Revize will develop a Statement of Work and provide it to the client for review and approval for each design.

Prior to the design kick-off meeting, each organization will receive our questionnaire to complete with various answers that will help our designers gather information regarding their specific needs and preferences. Our team will also brainstorm ideas and suggestions with you during the meeting.

### The questionnaire addresses various issues such as:

- As a result of a new website design and navigation, what are the main improvements you hope to achieve?
- What are some key points and areas you may want featured on the Home Page?
- Do you need help with logo design? Image? Marketing & branding?
- What key modules do you want featured in your web site, like Document Center, Report a Request, News & Events, Events Calendar etc.
- Do you need social media features need to be highlighted in the new site? etc..

## Phase 2: Discovery & Design

You and your Revize team will participate in a Design Kick-Off Meeting. A senior designer and team will conduct an in-depth interview, and brainstorm ideas with you about your vision for the look and feel of your custom website. Our efforts on this project will extend far beyond placement of provided information within a stunning design. It's about uncovering how your audience wants to be informed, and applying our 25+ years of web design and development expertise to create the most effective ways of displaying that information and getting users to access and use your website. We always strive for nothing less than an award-winning design!

### **Phase 3: Template Development, CMS Integration**

First, the Revize development team will transform the approved designs from mere pictures into fully-functioning HTML/CSS and Revize Smart Tag enabled web page templates using the Revize Dreamweaver Extension. The Revize Smart Tags are fully customizable and allow customers to expand functionality as needed. To maximize this extensibility, the full Revize Java API is provided to clients with our Advanced Training Program.

### **Phase 4: CMS Modules Setup**

In this phase, all of the features and modules the client has requested will be set up, e.g. calendar, document center, picture galleries, alert center, e-Notify, etc. are all brought to life and made functional while also being tested in the Revize CMS. Revize enhances current modules and adds new modules continuously, and you will receive all future updates to modules at no additional cost.

### **Phase 5: Custom Functionality Development**

In this phase and according to your specifications, custom functionality of existing CMS modules, database scripting and programming, as well as any custom application development will be executed. The Revize development team will be interfacing directly with your technical staff to obtain information and test information exchange and application functionality. This phase may overlap phases 2 - 4.

### **Phase 6: Quality Assurance Testing**

In our testing phase, we ensure that your website meets functionality, performance and security standards. Our QA team uses mock data to test navigation and interfaces of the templates, along with any custom developed applications or modules. Additionally, through a series of tests, we perform input validation to ensure that security mechanisms cannot be bypassed if anybody tampers with data he or she sends to the application, including HTTP requests, headers, query strings, cookies, and form fields. We also ensure that when errors do occur, they are processed in a secure manner to reduce or eliminate exposure of sensitive implementation information.

### **Phase 7: Content Development / Content Migration**

Revize will develop all of the pages for your site to make the initial content available upon site deployment. Our content development and migration experts use the latest standard formatting practices to develop the navigation and create the most effective content possible for your website. This includes spelling and style corrections into the new website.

Revize will implement an effective website architecture with the latest technology and usability trends so your website visitors can find information in an instant. We will also assess your current website content and incorporate what you currently have with additional content to maximize interest and excitement for your readers. Our content experts are educated in proper writing and terminology, and will use correct grammar, spelling and punctuation.

Our web designers use creative typography which makes the website more visually appealing and also plays a role in defining the hierarchy of content to be placed on the web page. Variations in size and color are used, as well as strategic placement on the page to highlight certain site areas so the visitors can easily navigate the site. Effective typography also ensures that your website will look good on desktop, laptop, mobile and tablet devices.

## Phase 8: Training Your Staff (in-person or web-based training)

Once your website is ready for you to begin editing, you will be able to easily revise your content as often as needed. Revize will train you on how to operate the Administrative and Content Editor functions so you can manage your website. We typically provide this training on-site; however, we can also provide on-line training for your staff if you prefer. For your convenience, training materials can be downloaded from the Revize website.

## Final Phase: You Go Live!

At last, your website content is complete and your staff is sufficiently trained! The final phase in the process is to redirect your website domain name from your old site to your beautiful new one. Once this is completed, Revize will closely monitor the transfer for the first 24 hours to ensure that everything is working properly. Any issues that arise will be immediately resolved.

## Marketing & Ongoing Consultation

Revize seizes on every effort to make our clients' sites highly visible. We draft press releases for posting on our website and for distribution locally and will continuously monitor your site after it goes live so that you can take advantage of all marketing opportunities. We also look to submit your site for different awards and recognition competitions to further maximize your site's exposure.

## Search Engine Registration and Marketing

Revize will input all the targeted keywords to make your web pages search engine friendly, thus enabling users to find targeted information when they do a Google, Yahoo or any other search on your site.



### Did you know?

Revize will provide a 100% from scratch design with a satisfaction guarantee!

## Standard Training Agenda

### Basic Administrator Training (How to)

- Sign-in
- Create users
- Assign roles
- Set page level permissions
- Set section level permissions
- Configure and set up workflow approval process

### Content Editor Training (How to)

- Sign-in
- Edit page content
- Copy/paste content or add new
- Create a file link
- Create a link to another web page or external web site
- Create a new page and link to it
- Insert/update a picture
- Insert/update a table
- Spell check
- Save and Save as Draft
- History of the page content (content archive)
- Create a survey form or any other type of online web form
- Create navigation pages (top/left menus)
- Create new calendar and create/edit calendar events
- Edit metadata

### Advanced Administrator Training (How to)

- Run back-end reports
- Run Google Analytics reports

### Specific Modules

- Emergency Notification Center
- Web Calendar
- E-Notify
- Quick Links
- Document Center
- Form Center
- News Center
- Frequently Asked Questions
- Visitor Request Center
- Library Bid Posting Center
- Job Posting Application
- RSS
- And more....

### Revize Maintenance Covers

- Quarterly CMS upgrades
- Software and module upgrades (Automatically Installed)
- Server Hardware & OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly newsletters on major feature updates
- Regular Webinars on CMS features and usage



### Did you know?

Revize has launched hundreds of municipal and county websites large and small!

# Timeline Summary

Phase	When	Duration
<b>Phase 1: Initial Meeting, Communication Strategy, SOW</b> <ul style="list-style-type: none"> <li>Revize will conduct a staff interview and website design kickoff meeting with the client.</li> <li>After the meeting, Revize will provide a detailed project plan that assesses key findings and details.</li> </ul>	Weeks 1 through 3	3 Weeks
<b>Phase 2: Discovery &amp; Design</b> <ul style="list-style-type: none"> <li>Within (5) five weeks of the kick-off meeting Revize will provide (1) one custom homepage mockup, (1) one basic interior page mockup, and (1) one navigation mockup.</li> <li>Revize will provide revisions to each mockup based on the feedback received from the client, and will begin site-mapping process when client approves design</li> </ul>	Weeks 4 through 8	5 Weeks
<b>Phase 3 and 4: Template Development and CMS Integration</b> <ul style="list-style-type: none"> <li>Mockups will be developed into HTML pages making them clickable and resizable.</li> <li>Following HTML Development, Revize will add in the Revize Content Management System which makes the website easily editable.</li> <li>Integration of any 3<sup>rd</sup> party software will begin during this phase</li> </ul>	Phase 3: Weeks 9-12	4 Weeks
	Phase 4: Weeks 12-16	5 Weeks
<b>Phase 5 and 6: Quality Assurance, Accessibility and Custom Development</b> <ul style="list-style-type: none"> <li>Revize will review all developed assets for functionality. The development team will review functionality, style sheet, and formatting checking for errors and verifying that site matches approved design mockups.</li> <li>Any custom needs identified earlier in the project will be executed during this phase and tested for quality assurance.</li> <li>ADA programming and beta site review with the client</li> </ul>	Phase 5 Weeks 15-16	2 Weeks
	Phase 6: Week 17	1 Week
<b>Phase 7: Sitemap Development / Content Migration</b> <ul style="list-style-type: none"> <li>Revize will deliver a suggested sitemap, in Excel format, for the website prior to this phase (Unless the client has chosen to create their sitemap). Client and Revize will review and provide updated versions for approval. Pages will be built out one-by-one according to this previously approved sitemap architecture. Pages that are not linked in the sitemap will be created as blank pages.</li> <li>Migration includes up to all webpages, documents, and new content up to the relevant amount on the current website.</li> </ul>	Weeks 18-24	7 Weeks
<b>Phase 8: Content Editor and Web Administrator Training and Go Live preparation</b> <ul style="list-style-type: none"> <li>Revize will conduct a review of the beta site followed by a core team training (smaller group).</li> <li>After the beta site review, the client may request tweaks to the functionality of the website.</li> <li>Revize will conduct Website Usability testing and a separate full staff training for all CMS editors on-site in a classroom style setting.</li> <li>The training schedule will include editor training, and administrator training with a question-and-answer period.</li> <li>Results of the user experience testing will be provided to the client for review.</li> <li>Any change requests will be reviewed by Revize for feasibility and scope conformance before they are completed.</li> <li>Revize will conduct meeting with client IT department before go live to discuss the process and establish pre-go-live checklist (e.g. SSL certificates, redirects, subdomains, etc.)</li> <li>Retraining is available any time after Go Live.</li> </ul>	Weeks 25-27	3 Weeks
	Go-Live (Average)	24-30 Weeks

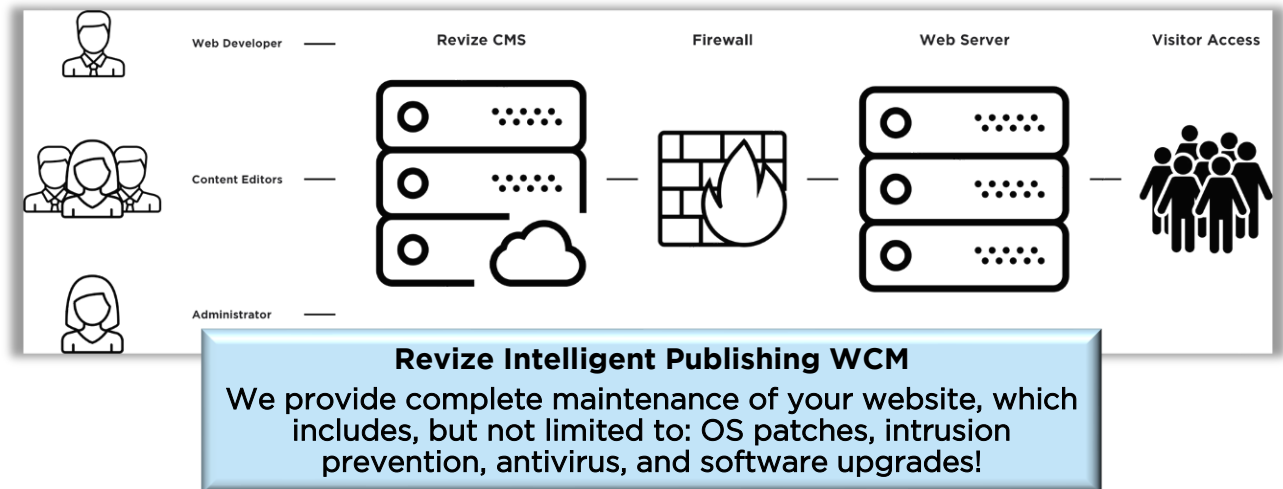
### Did you know?

The project planning process is designed to fit your needs. We will adapt our timeline if your schedule requires!

## Hosting Service and Technology Architecture

Revize has partnered with Amazon Web Services (AWS) and Oracle Cloud Service Platform (OCP) for its LIVE WEB server hosting infrastructure needs. Both AWS and OCP are industry leaders in high availability cloud server architecture, both server farm infrastructure is highly secured, scalable and redundant for 24/7/365 availability. Snapshot/Mirror Image backups of all of our cloud servers guarantees 100% data protection and recovery in case of any disaster. Onsite/Offsite data backups of all of our dedicated servers are scheduled nightly with R1Soft backup service. Additionally, Revize utilizes multiple Tier 1 bandwidth providers such as Level 3, Wiltel, and Cogent for redundancy and continuous connectivity. These procedures provide our clients with up to 500Mbps of fast fiber optic up-stream connectivity.

Revize hosts your web sites and web applications on redundant (3 TB Hard Drive, 3.2 GHZ CPU and 32 GB RAM) servers in order to provide enhanced performance and reliability. The Revize technology architecture physically separates the CMS from the website in order to provide another layer of redundancy/security. With this model, we keep an up-to-the-minute exact duplicate of your website in the event your site must be restored. Revize support staff will simply republish your site within a guaranteed two hours (as opposed to a timeframe of several hours or days our competitors offer).



The Revize Government CMS is a standards-based, open architecture software product without any proprietary restrictions. Revize uses leading technologies to avoid integration problems with existing systems and comes complete with its own Integrated Publishing Engine, Embedded Relational DB, JSP/Servlet Engine, and Application Server.

## Security

Revize takes website security very seriously and we provide our clients with the very best website protection protocols. Our data centers are located on secure premises equipped with card-reader access, security cameras and guards on duty 24/7 to ensure the physical protection from unauthorized entry.

Our web and network administrators monitor network activity 24-hours-a-day to ensure system integrity and protection against threats such as Denial of Service (DoS) attacks that could corrupt your website or block user access. Maintaining the secure configuration of our web servers is managed through application of appropriate patches and upgrades, security testing, vulnerability scans, monitoring of logs, and backups of data and OS.

## Security Controls, SSL, and Active Directory (LDAP)

- Anti-malware software such as antivirus software, anti-spyware software, and rootkit detectors
- Shield Plus Security Bundle to prevent DDoS attacks
- Intrusion detection and prevention software (such as file integrity checking software)
- Host-based firewalls to protect CMS servers from unauthorized access
- Patch management software
- Security and Authentication Gateways
- Content filters, which can monitor traffic to and from the web server for potentially sensitive or inappropriate data and take action as necessary
- HTTPS (Hypertext Transfer Protocol over SSL), which provides encryption and decryption for user page requests that require more secure online transactions
- SSL (Secure Socket Layer) provides an encrypted end-to-end data path between a client and a server regardless of platform or OS
- If you have an existing SSL certificate, we can transfer it to the new website. Otherwise, if included, we will install a new SSL Certificate upon go live.
- Active Directory (LDAP) is compatible with the Revize CMS. It can be set up in a variety of configurations. As part of the process, we will work with you to determine which configuration will best meet your needs.

## Application Security Authentication

- Role-Based Security: Role-based authentication to add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers, etc., or department roles and empower the department to assign specific roles to users.
- Permission-Based Security: Ability to set up Content Owners/Editors and restrict which site pages they are authorized to update
  - Global & Department Workflow Management: Create workflow management and approval processes where authorized department personnel become approvers



### Did you know?

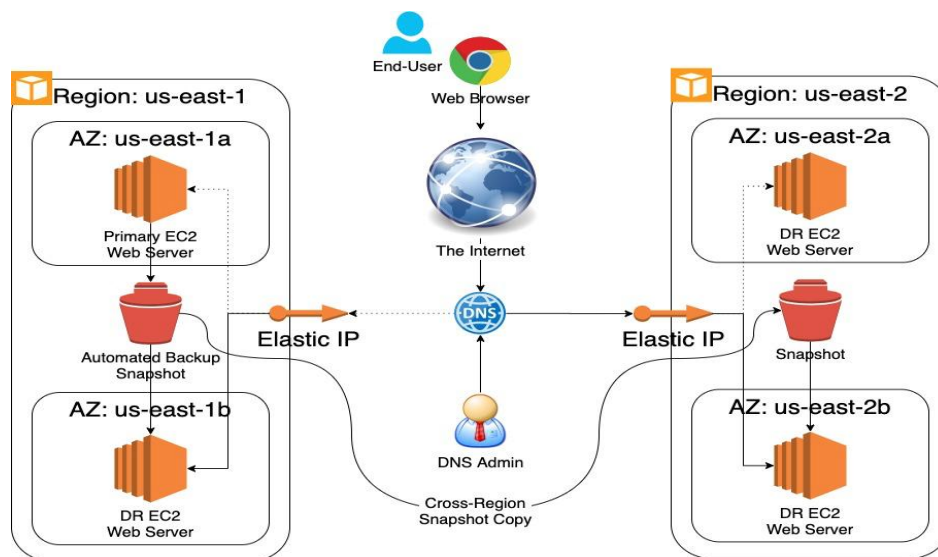
Revize will host your website and CMS in at least two completely separate geographic locations!

## Revize Security/Disaster Recovery Architecture:

Revize uses the following AWS services to provide the most secure and reliable server infrastructure to its clients:

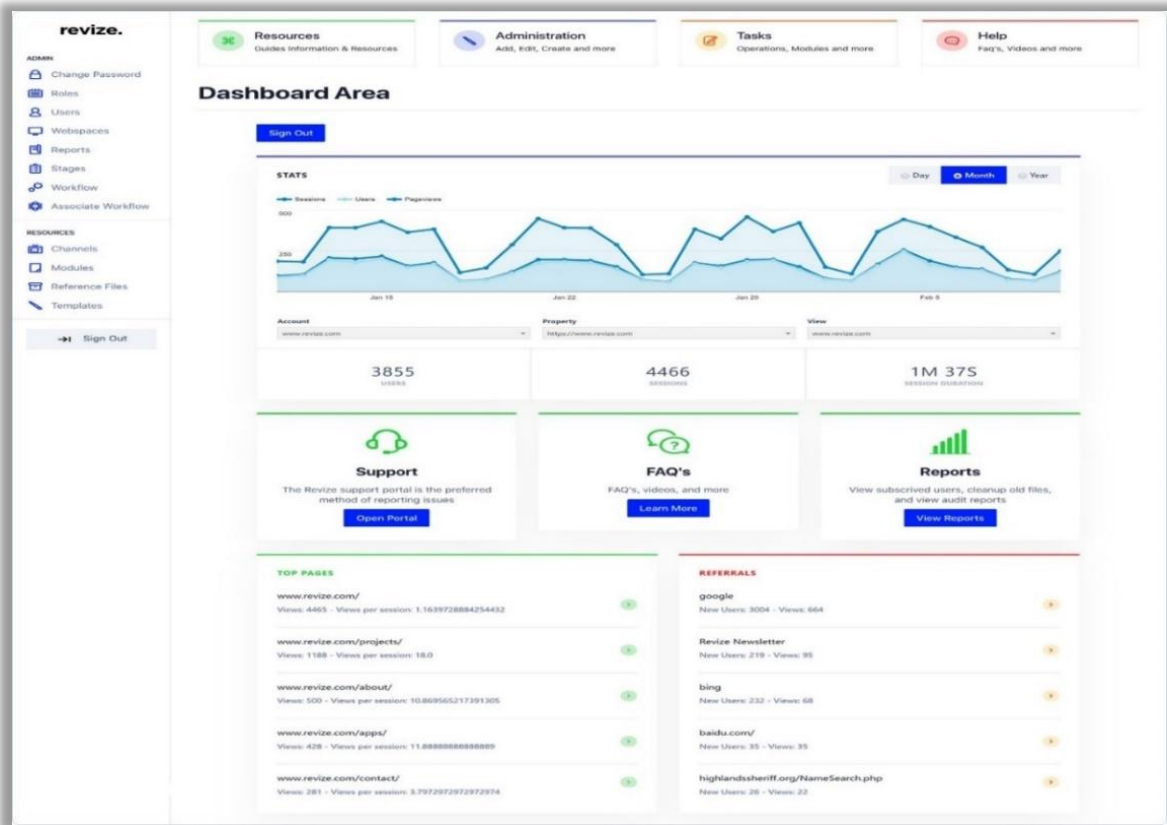
1. AWS Server infrastructure is built in with AWS Shield Standard service to prevent layer1 thru layer 6 security attacks. Shield Standard defends against the most common, frequently occurring network and transport layer DDoS attacks that targets websites or applications. AWS WAF (Web Application Firewall) is used to prevent Application Layer security attacks like HTTP Floods, SQL Injections etc
2. AWS Global Accelerator service is used to allocate global IP, client's website points to one of the global ips within the whole AWS infrastructure
3. Primary webserver instances runs in one of the geographic regions: US-East(Virginia), US-East (Ohio) and US-West(Oregon)
4. Each primary webserver has a corresponding failover webserver across regions
5. Load balancers are deployed in all regions that directs the traffic to corresponding EC-2 instances (primary web server)
6. Each Load Balancer is associated with a Web ACL (AWS Firewall service)
7. Web server Elastic Block Storage (EBS) data volume is snapshotted every night and copied to another geographic region in AWS data center, the failover webserver is connected with the copied data volume.
8. Global accelerator always points to two different regions, if the traffic direction to one region fails because of a region wide issue or server specific issue, accelerator service automatically redirects the traffic to the failover instance in another region. Therefore, **there is zero down time** in the case of a server/zone/region wide failure.
9. For Clients who expect their sites to have unusual high-volume traffic at peak load time, AWS Cloudfront service is deployed for CDN and caching.

## Revize Disaster Recovery Infrastructure Diagram. AZ stands for Availability Zones



# Revize Website Analytics

Revize uses Google Web Analytics that is integrated in each of our client’s websites. Analytics makes it easy to understand how your site and app users are engaging with your content, so you know what’s working and what’s not. Analytics provides an overall picture of how residents are interacting with your site, which pages/documents are being viewed most, how much traffic you are getting in your site across different geographic regions etc. You can filter and download all sorts of analytics reports for your IT Team and Management to analyze the data and effectiveness of your website content and services offered. Below is an example of an analytics dashboard!



## Revize Support Includes

- 8 AM – 8 PM EST Phone Support (Monday thru Friday)
- 24/7/365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly Newsletters on major feature updates
- Regular webinars on CMS features and website trends

## Software Maintenance

As a Revize Client, you will receive full access to all enhancements to the core components and modules within the Revize CMS at no additional charge!

Revize rolls out two new versions of the Revize CMS, and six to eight product updates every year. The Revize CMS is continuously enhanced to keep pace with cutting edge technologies and industry trends. When a software update or new version is rolled out, Revize will automatically update all servers used by our subscription service clients.

### Maximum Response Times

**1 hour for crisis issues**

**4-6 hours for critical issues**

**24 hours for normal issues**



# Revize Custom Design Cost Proposal

Phase 1: Project Planning and Analysis and SOW as outlined by stakeholder and user feedback.

Phase 2: Discovery & Design from scratch - One concept, three rounds of changes, home page design, and inner page design, includes Responsive Web Programming for great viewing on mobile screens.

Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications like Municode, etc. You also receive all updates to all CMS modules for the life of your Revize relationship. **You own the technology, design and content!**

Phase 5 & 6: Quality Assurance, Accessibility and Custom Development, including integration of internal custom applications and SQL datasets.

Phase 7: Site map development/content reorganization and migration from old website into new website including spell checking and style corrections up to 1,200 pages and documents. From our estimates you have approximately 3,000 pages and documents on your website today. **To help remove stale content, Revize will not be moving over old announcements, events or calendar items. Additional content migration, if requested, is available for \$4 per webpage and document. Content to be migrated estimated from current web-crawl of site.**

Phase 8: Content editing and site administration training via web conference for content editors (6 hours)

Go live!

<b>Custom Website Design Subtotal</b>	<b>\$12,700</b>
<b>Revize Annual Maintenance Fee (1<sup>st</sup> Year pre-paid during site development)</b>	
Includes Unlimited Tech Support, CMS software updates (Unlimited users), security software updates, SSL security certificates and website health checks. Website hosting up to 10 GB web content storage with 100 GB monthly bandwidth included free of charge with pre-paid annual fee.	<b>\$9,970/yr</b>
<b>Grand Total (1<sup>st</sup> Year) 5-Year Agreement</b>	<b>\$22,480</b>

Revize AI ChatBot, AI Search, and AI Content Writing tools Available!

## Optional Interest-Free Payment Plans

### Option 1: Revize Year One Payment Plan

During year one the client reserves the option to pay for the website upon completion of certain project phases. The first payment would be collected upon project start, second payment upon completion of Phase 2: Design Concept, and the final payment after completion of Phase 7: Client Training.

Payment Amount	Due Date	Payment Includes
\$ 14,612	Start of Project	65% of Project Cost and Year 1 Annual Hosting and Maintenance
\$ 7,868	Upon delivery of website at Phase 7 Training	35% of Project Cost and Year 1 Annual Hosting and Maintenance
\$ 9,970	Year 2	Year 2 Annual Hosting & Maintenance
\$ 9,970	Year 3	Year 3 Annual Hosting & Maintenance
\$ 9,970	Year 4	Year 4 Annual Hosting & Maintenance
\$ 9,970	Year 5	Year 5 Annual Hosting & Maintenance

**Free Website Redesign!**

### Option 2: Revize Five-Year Interest-Free Payment Plan

Instead of paying for the total project cost in year one, Revize would spread out the total first year cost over five years of service.

Payment Amount	Due Date	Payment Includes
\$ 12,510	Year 1	20% of Project Cost + Year 1 Annual Hosting & Maintenance
\$ 12,510	Year 2	20% of Project Cost + Year 2 Annual Hosting & Maintenance
\$ 12,510	Year 3	20% of Project Cost + Year 3 Annual Hosting & Maintenance
\$ 12,510	Year 4	20% of Project Cost + Year 4 Annual Hosting & Maintenance
\$ 12,510	Year 5	20% of Project Cost + Year 5 Annual Hosting & Maintenance

**Free Redesign!**

### Custom Design Website Features Included

In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for government. The applications and features are grouped into five categories:

#### VISITOR'S COMMUNICATION CENTER APPS

- Home Page Alert
- Document Center with keyword search
- FAQs with keyword search
- Staff/Listing Directory with keyword search
- Multi-Use Listing Directories with keyword search and Google Mapping
- Example:  
[https://www.largo.com/facilities\\_directory/index.php](https://www.largo.com/facilities_directory/index.php)
- News Center with Facebook/Twitter Integration
- "Share This" Social Media App
- Photo Galleries
- Quick Link Buttons
- Web Calendars with monthly grid and listing view
- Sliding Feature Bar
- Language Translator - over 100 languages

#### VISITOR'S ENGAGEMENT CENTER APPS:

- Citizen Request Center with Captcha
- RSS Feed
- Online Bill Pay linked to your Third-Party Payment Provider (if required)
- **RZ Clear Docs - Up to 7,500 PDF pages**

#### STAFF PRODUCTIVITY APPS

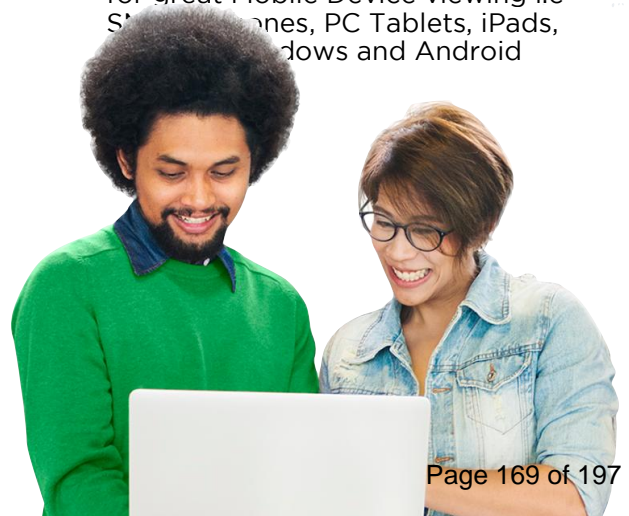
- AI Image Analyzer
- Reusable department home page with side navigation
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- CMS Web Form Builder with drag & drop text fields
- Website Content Archiving
- Website Content Scheduling

#### SITE ADMIN & SECURITY APPS

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- SSL Security Certificate
- Unique Login/Password for each Content Editor
- Web Statistics and Analysis with Google Analytics

#### MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ADA Compliant WCAG 2.2AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) - for great Mobile Device viewing i.e. Smartphones, PC Tablets, iPads, Windows and Android



## Optional Features:

### Notification Center with Email & Text Alerts:

Annual Fee: \$1,200, Up to 5,000 sends per month

Additional 1,000 emails & texts/month is \$200/yr

### Interactive Forms App, Unlimited Users, Unlimited Forms with Facility Reservation System:

Set Up Fee: \$3,600          Annual Fee: \$2,900

Example: <https://hamilton.rja.revize.com/forms/879>

Webinar: <https://youtu.be/jGFzjbHu-IM>

### Website ADA Scan & Fix Service

Annual Fee: \$4,950

Tier 3: WCAG Compliance and Remediation Service:

- Up to 4 comprehensive WCAG Compliance scans per year (once every 3 months) or per client request.
- Up to 20 custom development hours included to remediate suspected WCAG compliance issues.
- Optional post scan meeting with CLIENT and Revize ADA Team
- Scans and fixes archived for audit purposes
- Up to 250 pages of PDFs remediated annually

### Public Service Request App:

Set Up Fee: \$1,500          Annual Fee: \$2,950

This App allows residents to take pictures and report area concerns directly to the appropriate departments online.

Client Example: <https://www.kentwood.us/psr/index.php>

Webinar Video: <https://youtu.be/63FVkl6P26U>

### AI Content Writer

Annual Fee: \$990

## **Revize AI Chatbot with Artificial Intelligence – Revize**

Annual Fee: \$4,900

Tier 3: AI ChatBot with Auto Retrain, Backend Access and External Site Training.

- Up to 20,000 monthly queries
- Unlimited trained pages/documents
- Backend dashboard access with Client ability to manually retrain pages
- Color, text, and position customized by Revize (1 revision)
- Weekly automatic retrain
- Includes AI Chatbot and AI Search
- Includes built in analytics
- Ability to train external websites
- Multi-Site Implementation

# Service Level Agreement

## Revize Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues, determined by Revize, are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Until this error is resolved, the website is essentially halted. A large number of users and or core program functionality are severely impacted.

Critical issues are defined as website errors that are an inconvenience, or causes an inconsistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but the user would eventually want changed.

### Technical Support Escalation:

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Derek Ortiz. If the problem is not resolved within 3 business days, then Revize will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, Revize will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

### Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24/7/365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual

# Thank you

For Considering Revize

Prepared by Joseph J. Nagrant  
150 Kirts Blvd., Suite B, Troy, MI 48084  
Ph: 248-766-9562 Fax: 866-346-8880  
Joseph.Nagrant@revize.com  
[www.revize.com](http://www.revize.com)

## Revize Web Services Sales Agreement

This Sales Agreement is between Town of Munster, Indiana ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 5-27-2026

<b>CLIENT INFORMATION:</b>		<b>REVIZE LLC:</b>
Client Name:	<u>Town of Munster</u>	Revize Software Systems
Client Address:	<u>1005 Ridge Road</u>	150 Kirts Blvd., Suite B
Client Address 2:	<u></u>	Troy, MI 48084
Client City/State/Zip:	<u>Munster, IN 46321</u>	248-269-9263
Contact Name:	<u>Sam Nantz 219-836-6909</u> <u>snantz@munster.org</u>	
Billing Dept. Contact:	<u>Dan Reyes 219-836-6907</u> <u>dreyes@munster.gov</u>	
Client Website Address:	<u><a href="https://www.munster.org/">https://www.munster.org/</a></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – Project Planning and Analysis, onetime fee:	Included
1	Phase 2 – Discovery & Design from scratch - One concept, three rounds of changes, home page and inner page designs and layout, includes Responsive Web Design.	Included
1	Phase 3 & 4 – Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications and CMS module updates, onetime fee:	Included
1	Phase 5 – Quality Assurance Testing, onetime fee:	Included
1	Phase 6 – Site map development/content migration from old website into new website including spell checking and style corrections – up to 1,200 webpages and documents (From our estimates you have approximately 3,000 pages and documents on your website today.) To help remove stale content, Revize will not be moving over old event or calendar items.	Included
1	Phase 7 – Content Editing/Administrator Training, one-day session, remote, onetime fee:	Included
1	Phase 8 – Go Live, onetime fee:	Included
	<b>Custom Website Design &amp; Build Subtotal</b>	<b>\$12,700</b>
1	Revize Annual Fee, pre-paid: Includes unlimited tech support, CMS software updates (unlimited users), security software updates, and 24 hour website health monitoring. Website hosting included free of charge with SSL security certificate (10 GB storage space, 100 GB monthly bandwidth limit) with pre-paid annual fee:	\$9,970
	<b>Grand Total</b>	<b>\$22,480</b>

One-year agreement with free website design refresh during year five if client stays with Revize for five years. The annual fee will be a locked-in rate of \$9,970 for the first 5 years. If client cancels this sales agreement, without cause, before the sales agreement expiration date, the full amount of the 1-year agreement is still due. This agreement will automatically renew each year after one year of service, unless either party gives notice of cancelation by email and letter 60 days before the end of the annual one-year anniversary date.

Revize requires a check for \$22,480 to start this Initiative. Annual services and website hosting start the day of the Kick Off project meeting. For project timeline and details please refer to our proposal dated 5-7-2026. CLIENT understands that the project completion date is highly dependent on their timely communication with REVIZE.

CLIENT also agrees and understands that:

- a. The primary communication tool for this project and future tech support is the REVIZE customer portal found at <https://support.revize.com>.
- b. During the project, CLIENT will respond to REVIZE inquiries within 48 hours of the request to avoid any delay in the project timeline.
- c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.



The Government Website Experts

**Terms:**

1. **Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.**
2. **Additional content migration, if requested, is available for \$4 per web page or document.**
3. **This Sales Agreement is the only legal document governing this sale. If the contract is terminated before the expiration date, the full amount of the contract is still owed.**
4. **Both parties must agree in writing to any changes or additions to this Sales Agreement.**
5. **Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Indiana.**
6. **Pricing expires in 30 days.**

**AGREED TO BY:**

**Signature of Authorized Person:**

**Name of Authorized Person:**

**Title of Authorized Person**

**Date:**

**CLIENT**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REVIZE**

\_\_\_\_\_

**Joseph J. Nagrant**

**Vice President**

\_\_\_\_\_

Please sign and return to:

Joseph J. Nagrant

Joseph.Nagrant@revize.com

## The Following Applications & Features will be integrated into Your Website Project

Revize provides applications and features specifically designed for government websites.

The applications and features are grouped into five categories:

- Citizen’s Communication Center Apps
- Citizen’s Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

## VISITOR'S COMMUNICATION CENTER APPS

- Home Page Alert
- Document Center with keyword search
- FAQs with keyword search
- Staff/Listing Directory with keyword search
- Multi-Use Listing Directories with keyword search and Google Mapping
- Example:  
[https://www.largo.com/facilities\\_directory/index.php](https://www.largo.com/facilities_directory/index.php)
- News Center with Facebook/Twitter Integration
- "Share This" Social Media App
- Photo Galleries
- Quick Link Buttons
- Changeable homepage photo carousel to video player.
- Web Calendars with monthly grid and listing view
- Sliding Feature Bar
- Language Translator - over 100 languages

## VISITOR'S ENGAGEMENT CENTER APPS:

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## STAFF PRODUCTIVITY APPS

- AI Image Analyzer
- Reusable department home page with side navigation
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- CMS Web Form Builder with drag & drop text fields
- Website Content Archiving
- Website Content Scheduling

## SITE ADMIN & SECURITY APPS

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- SSL Security Certificate
- Unique Login/Password for each Content Editor
- Web Statistics and Analysis with Google Analytics

## MOBILE DEVICE AND ACCESSIBILITY FEATURES

- **ADA Compliant WCAG 2.2AA**
- ADA Accessibility Widget
- Responsive Website Design (RWD) - for great Mobile Device viewing i.e SMART phones, PC Tablets, iPads, iPhones, Windows and Android devices

## Project Timeline Statement of Understanding

Revize and CLIENT acknowledge that any project timeline provided is an estimate only and not a guarantee. Project duration is dependent on a variety of factors, including timely CLIENT participation, feedback, approvals, and other variables that may be outside the reasonable control of either party. Revize will make commercially reasonable efforts to adhere to the estimated timeline.

CLIENT agrees to take an active role in the project, including participating in meetings, providing timely feedback and approvals related to design and sitemap development, and scheduling and participating in CMS training. Delays caused by CLIENT's failure to respond to Revize requests in a timely manner may result in corresponding delays to the project timeline and do not constitute a breach of contract by Revize.

Upon completion of initial Revize CMS content editor training, CLIENT is responsible for determining when the website will go live. Any CLIENT decision to delay go-live for reasons unrelated to a functional defect rendering the website inoperable does not constitute a breach of this Agreement by Revize.

CLIENT acknowledges that website design and user experience are inherently subjective. The parties agree that this is a collaborative process and will work in good faith to reasonably fine-tune final deliverables in preparation for launch. Generalized dissatisfaction with aesthetic elements or previously approved deliverables does not constitute a breach of contract unless Revize fails to cure a material functional defect.

CLIENT may elect to postpone or reprioritize certain deliverables in favor of an earlier go-live date, subject to mutual agreement.

## WCAG Accessibility and Compliance Terms

1. Revize will build the website to highly conform with the Web Content Accessibility Guidelines WCAG 2.1 Level AA ("WCAG 2.1 AA") at the time of delivery while actively incorporating WCAG 2.2 AA best practices as standards evolve using current industry-recognized approaches. This includes keyboard access, semantic markup, ARIA where appropriate, color contrast, focus management, and accessible forms for the delivered templates.
2. Conformance does not extend to: (i) third-party modules, plug-ins or integrations not provided by Revize (e.g., payment gateways, third-party calendars, embedded third-party widgets), (ii) content authored, uploaded, or maintained by the Client (including documents such as PDFs), and (iii) legacy pages or archives unless specifically included in the Statement of Work.
3. CLIENT website editors are responsible for ensuring they have an understanding of WCAG compliance principles. CLIENT agrees they are responsible for the content they post and shall make reasonable efforts to avoid posting content that does not conform to these guidelines. This includes, but is not limited to, posting non-compliant PDFs, failing to include descriptive ALT descriptions on photos, etc.
4. CLIENT agrees and understands accessibility compliance is not a fixed or absolute standard. It is more of a spectrum rather than a pass/fail standard. Because testing tools and methodologies may produce different results, Revize and the CLIENT agree to focus on accommodating user needs and maintaining a continuing, good-faith approach to accessibility and regulatory compliance.

5. Revize provides tools and features designed to support website accessibility and best practices. However, Revize does not guarantee legal compliance with WCAG, ADA, or other regulations. Ongoing compliance requires active participation by CLIENT, including content management and policy decisions.
6. For an additional fee, Revize offers an ongoing WCAG scan and remediation service. This service will scan the website at regular intervals after the website goes live and remediate any WCAG compliance issues with an allocated bucket of additional development hours. Remediation priorities can be set by CLIENT and may include content remediation (e.g., PDFs, Flyers, etc.). Revize also includes an accessibility checker within the Revize CMS editor. This utility will alert users of suspected accessibility issues.
7. If PDF remediation is included in this agreement, completion time is highly dependent on the number and the complexity of PDFs.
8. Additional development hours may be necessary to complete remediation to CLIENT's satisfaction and are available at a rate of \$125 per hour.
9. Additional PDF remediation may be requested at a rate of \$5 per page. 100 Minimum
10. PDF remediation is priced by page, not by individual file e.g., PDF of 10 pages would be billed \$50

## **Enterprise Revize CMS License**

As part of this Agreement, Revize LLC ("Revize") grants CLIENT a limited, non-exclusive, non-transferable license to access and use the Enterprise Revize CMS software ("Software"), hosted on Revize's cloud servers, solely for the purpose of maintaining the website(s) identified in this Agreement. The Software is proprietary to Revize and remains the sole property of Revize.

CLIENT may terminate this Agreement by providing at least sixty (60) days written notice prior to the applicable annual renewal date. All fees incurred or scheduled through the effective termination date remain due and payable. Early termination does not relieve CLIENT of payment obligations for services already rendered.

CLIENT may not sublicense, share, or otherwise provide access to the Software to any third party not expressly authorized under this Agreement.

During the term of this Agreement and while CLIENT remains current on all payment obligations, Revize will host, maintain, and provide updates to the Software as part of the applicable annual subscription.

Upon termination or expiration of this Agreement for any reason, CLIENT's access to the Software will be discontinued. Upon written request and provided all amounts due under this Agreement have been paid in full, Revize will make CLIENT's website content available to CLIENT in a reasonable electronic format.

Notice of termination must be in writing and delivered to the non-terminating party in accordance with the notice provisions of this Agreement.

## Service Level Agreement

### Revize Maximum Response Times via Severity Level

- 1 hour for crisis issues
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### Revize Support

- 7 a.m. - 7 p.m. CST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual



**To:** Town Council  
**From:** Steve Scheckel, Police Chief  
**Meeting Date:** June 1, 2026  
**Subject:** Ordinance #2012: Columbia Avenue Stop Sign

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### **Summary**

Recently the Town of Munster Speed Team conducted a thorough examination regarding traffic complaints on Columbia Avenue, specifically between Fisher Street and Fran-Lin Parkway. A number of options were considered after analyzing the data that was collected and reviewed.

The Speed Team has recommended that a three-way stop sign be placed at the intersection of MacArthur Boulevard and Columbia Avenue. Additionally, the current “Pork Chop” concrete divider will be removed on MacArthur Boulevard by the Town of Munster, allowing traffic to turn either direction onto Columbia Avenue. Powers Health was consulted about the proposed recommendations and has indicated their support of the changes. These traffic enhancements should ensure a safer crossing for employees who work at the hospital, while creating conditions for the motoring traffic to slow down through this stretch of roadway.

### **Financial Impact**

**Funding Source:** N/A

**Budgeted Amount:**

**Cost:**

### **Recommended Council Action**

By motion and roll call vote, hear Ordinance 2012 on first reading as presented and set second reading for the next regular meeting.

### **Attachments:**

1. Ordinance 2012
2. Columbia Avenue Speeding Memo
3. Columbia Ave Traffic Calming Assessment Southbound
4. Columbia Ave Traffic Calming Assessment Northbound
5. Columbia Ave Traffic Data Southbound

6. Columbia Ave Traffic Data Northbound

ORDINANCE 2012

AN ORDINANCE AMENDING THE GENERAL PROVISIONS OF CHAPTER 54, TRAFFIC AND VEHICLES, OF THE MUNSTER CODE OF ORDINANCES PERTAINING TO ADDITIONAL STOP SIGNS

**WHEREAS**, the Town Council of the Town of Munster is the municipal legislative body of the unit; and

**WHEREAS**, The Town of Munster, its Staff, and consultants have reviewed and recommended various changes to the Munster, Indiana Code regarding the General Provisions of Chapter 54, Traffic and Vehicles, of the Munster Code of Ordinances, specifically, the addition of three (3) new stop signs; and

**WHEREAS**, based on those recommendations, and after due deliberation, has concluded that an amendment to Chapter 54 - Traffic and Vehicles, Article III – Operation of Vehicles, §§ 54-101 and §§ 54 – 154 is appropriate; and

**WHEREAS**, The Munster Town Council deems it to be in the best interest of the general health, safety, and welfare of the citizens of the Town of Munster to amend Chapter 54 - Traffic and Vehicles, Article III – Operation of Vehicles, §§ 54-101 and §§ 54 – 154 of the Munster Code of Ordinances;

Now, therefore, be it **ORDAINED** by the Town Council of the Town of Munster, Lake County, Indiana as follows:

- 1. Chapter 54 - Traffic and Vehicles, Article III – Operation of Vehicles, § 54-154 is hereby amended to add the following North, South and East stop signs:

<u>STOP STREET</u>	&	<u>INTERSECTING STREET</u>
Columbia Ave (heading North)	&	Macarthur Blvd
Columbia Ave (heading South)	&	Macarthur Blvd
Macarthur Blvd (heading East)	&	Columbia Ave

This Ordinance shall take effect upon the date of its publication which shall occur within thirty (30) days after passage.

Now, therefore, be it **ORDAINED** that the above-referenced Ordinance is hereby enacted.

**ORDAINED and ADOPTED** by the Town Council of the Town of Munster, Indiana, on the \_\_\_\_ day of \_\_\_\_\_ 2026, by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

**TOWN COUNCIL OF THE TOWN OF  
MUNSTER, LAKE COUNTY, INDIANA**

\_\_\_\_\_  
Joseph Hofferth, President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

# MEMO

**To: Munster Town Council**  
**From: Lt. Dan Broelmann (Speed Team)**  
**Re: Columbia Ave. Speeding Concerns**  
**Date: May 20<sup>th</sup>, 2026**

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As you know over the last year we have received complaints from two residents, but mainly one on Columbia who reside in the 9100 block. The residents also have come to town council meetings and Board of Safety meetings to voice their concerns. I have spoken with both residents and one of them at length about the issues.

These are their basic complaints:

- Reckless speeding down Columbia Ave (vehicles traveling well over the speed limit)
- Many crashes
- Data collection that was done was not good, due to placement of the devices.
- Appears the town (PD specifically) has been doing traffic enforcement in other areas and not on Columbia
- Impacts to quality of life, increased noise levels, and neighborhood stability (concerning property values and resident retention)

The Speed team has looked at the data and the situation, these are our replies to the issues raised above:

- The data collected does not show the reckless driving that is perceived. The majority of people are obeying the speed limit and even those which are speeding are not driving well over the speed limit
- As far as crashes in the area, I analyzed the data and there have been crashes in the area but not all are speed related.
- Data was collected in the area of Columbia where the complaint lives and the signs have to be mounted to gather data. The data was collected in July 2025 and again in April 2026. I believe where the data collectors were placed was able to get readings which gave us an accurate view of the traffic speeds.
- Officers and I have run traffic in the area and I also make it a point to drive through the area more frequently just to monitor traffic in the area. When officers are in the area, they are not detecting speeding and I have not had an issue with speeders in the area. Obviously as with any roadway there will be people disobeying the traffic laws and the speed limits, but we have not witnessed the problem being a major issue in the area. In regard to areas of traffic enforcement, the Police Department last year was conducting a lot of traffic stops on Fran-lin due to the change in speed limit on Fran-lin and also due to the traffic being pushed onto Fran-lin due to construction last year.

- In regard to quality-of-life issues, I spoke with the resident and it appears his builder had told him they were working with the town to change the area to more of a residential area and changes would be coming in regard to traffic. To my knowledge there has not been any type of agreement with any builder in the area. Columbia Avenue is one of the main roads to move traffic north and south in the town of Munster. It is adjacent to a large hospital and on the same road as the high school and middle school, which means there will always be a lot of traffic on the roadway. The amount of traffic will impact the noise levels simply due to the amount of traffic and even certain vehicles driving in the area making local deliveries.

The resident has also come up with ideas to assist with the traffic calming in the area, they are listed:

- Reducing the speed limit on Columbia to 25 mph, is the number one goal of the resident.
- Additional police presence
- Targeted enforcement
- Potential stop signs control 3 way stop sign at the professional center entrance and exit and also a stop sign at Macarthur and Columbia.
- Stop sign at Elmwood and Fran-lin, freeing up an officer who sits in the school zone to run traffic on Columbia
- Stop sign at Heather and Columbia to stop people from gaining speed on Columbia as they approach Fran-lin.

Our responses to these are as follows:

- The speed team does not recommend a reduction in speed because it is not supported by the data. Other arterial streets in town have a speed limit of 35 mph, which is appropriate for this type of street. If a reduction in speed to 25 miles per hour is decided on for Columbia Avenue, then we would note that you may need to do the same for Hohman Avenue and White Oak Avenue.
- Additional police presence has been given to the areas mentioned above, when we have officers out there, we are not seeing the perceived reckless driving issue.
- We have done extra patrols in the area specifically for speeders
- The stop signs on Columbia were looked at by the Speed team and it was decided the only one that may be installed would be at MacArthur and Columbia to assist hospital employees in crossing the street in that area. Community hospital has been contacted and they would have no issue with the “pork chop” being removed and having the stop sign assist the safety of their employees.

# TRAFFIC CALMING ASSESSMENT



Street: Columbia S/B  
 Traffic Count Dates: 4/23-4/27/2026  
 Posted Speed Limit 35 MPH

Criteria	Actual Data	0	1	2	3	4	Assigned
Accidents (5 year period)		0	1	2	3	More than 3	
Avg. Daily traffic count	2,800	under 100	100-200	200-400	400-600	600-1000	2
Adjacent intersections	1	0	1	2	3	more than 4	1
Speeding %	9	less than 10	10-25	25-35	35-50	More than 50	0
# of crosswalks in segment	1	0	1	2	3	more than 3	1
Segment Length	1100 ft	less than 500	500-1000	1000-1500	1500-2000	More than 2000	2
Existing Traffic Lights	Yes	Traffic lights	-	Less than 500' between stop	More than 500' between stop s	None	2
Proximity to School/Park	4 blocks	over 5 blocks	*	*	*	4 Blocks or less	4
excessive traffic cut through	Yes	0	1	2	3	4	4

15 or more points, speed team review recommended

**TOTAL (max 25)      16**

# TRAFFIC CALMING ASSESSMENT



Street: Columbia N/B  
 Traffic Count Dates: 4/23-4/27/2026  
 Posted Speed Limit 35 MPH

Criteria	Actual Data	0	1	2	3	4	Assigned
Accidents (5 year period)		0	1	2	3	More than 3	
Avg. Daily traffic count	3951	under 100	100-200	200-400	400-600	600-1000	2
Adjacent intersections	1	0	1	2	3	more than 4	1
Speeding %	5	less than 10	10-25	25-35	35-50	More than 50	0
# of crosswalks in segment	1	0	1	2	3	more than 3	1
Segment Length	550 ft	less than 500	500-1000	1000-1500	1500-2000	More than 2000	1
Existing Traffic Lights	Yes	Traffic lights	-	Less than 500' between stop	More than 500' between stop s	None	2
Proximity to School/Park	4 blocks	over 5 blocks	*	*	*	4 Blocks or less	4
excessive traffic cut through	Yes	0	1	2	3	4	4

15 or more points, speed team review recommended

**TOTAL (max 25)      15**

# Master Data Report



Select Sign #

**304122**

Change Street Name

**Columbia S/B**

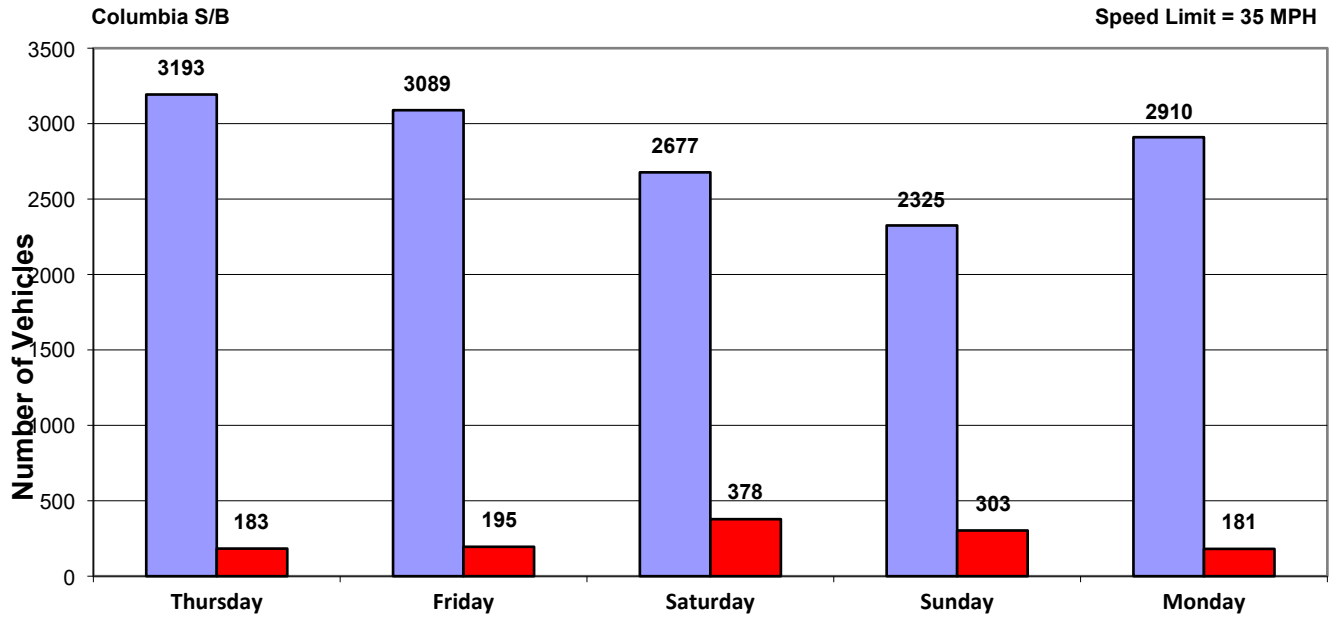
Set Speed Limit/ Bins

**35 MPH**

**Bin Type: NB**

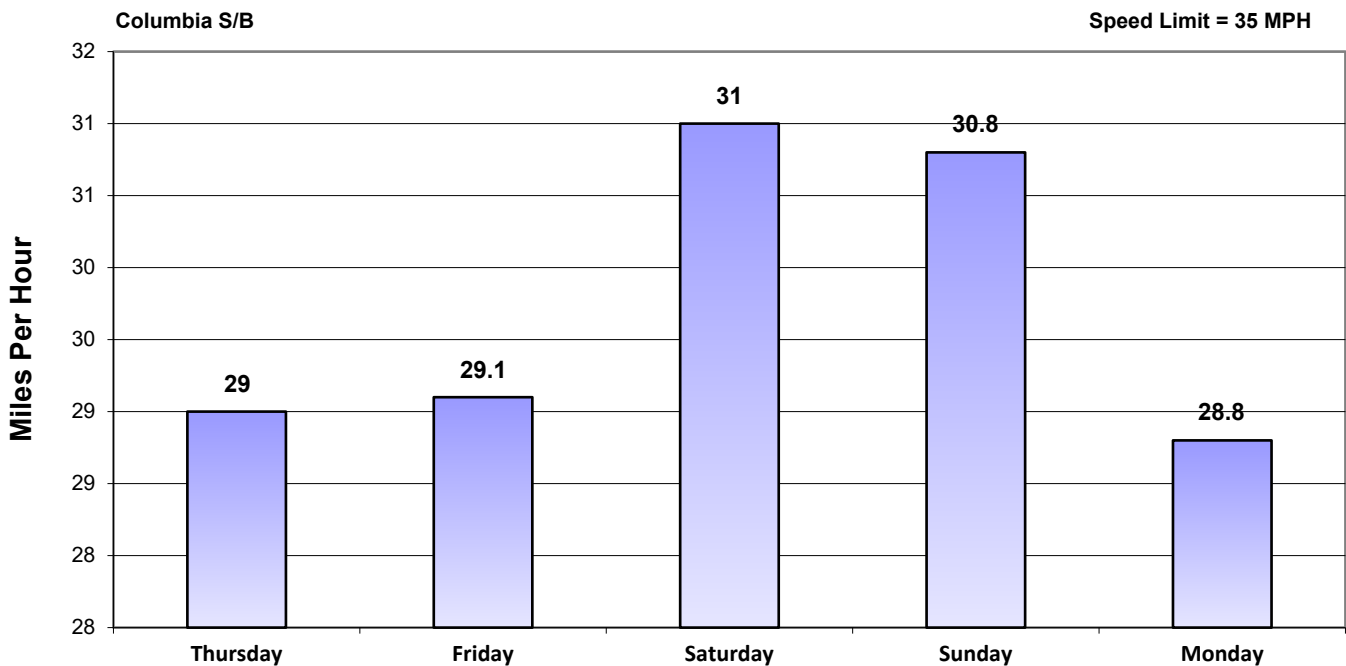
### Vehicle and Speed Violator Counts

Tot. Vehicles # Violators



Week (5 days): 4/23/2026 - 4/27/2026

### Daily Average Speeds



Week (5 days): 4/23/2026 - 4/27/2026

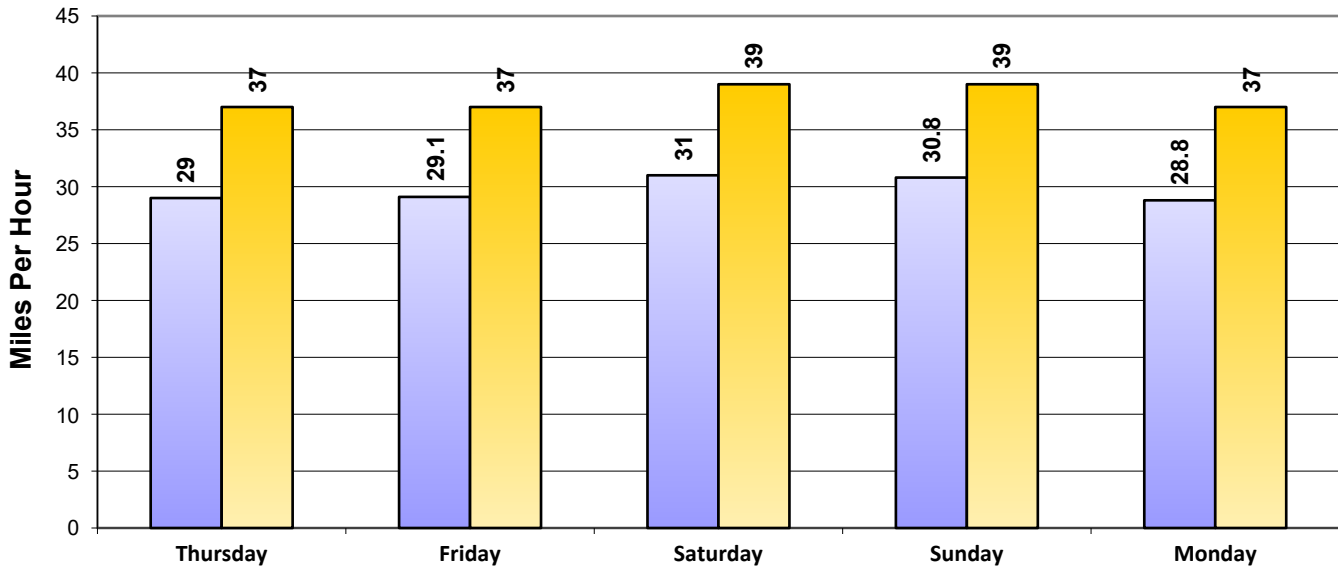
### Daily Average Speeds vs. 85th Percentile Speeds



■ Avg. Speed    ■ 85th pct Speed

Columbia S/B

Speed Limit = 35 MPH

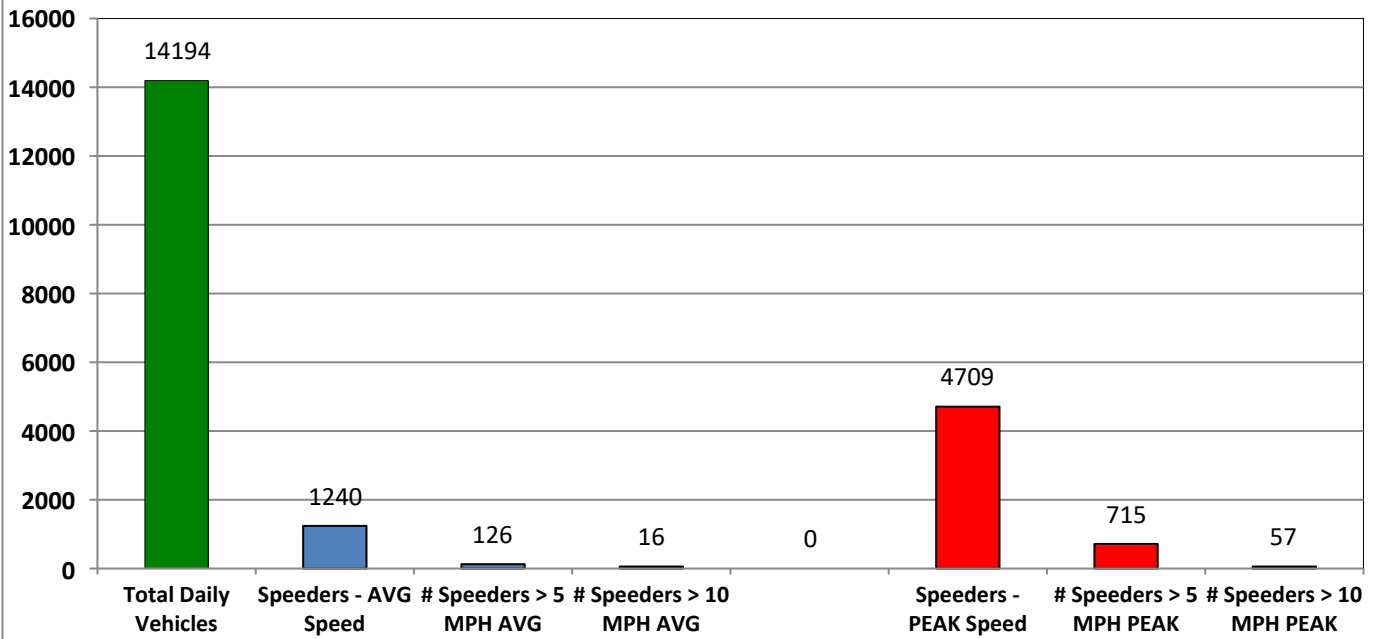


Week (5 days): 4/23/2026 - 4/27/2026

### Weekly Speed Summary - Vehicle Counts

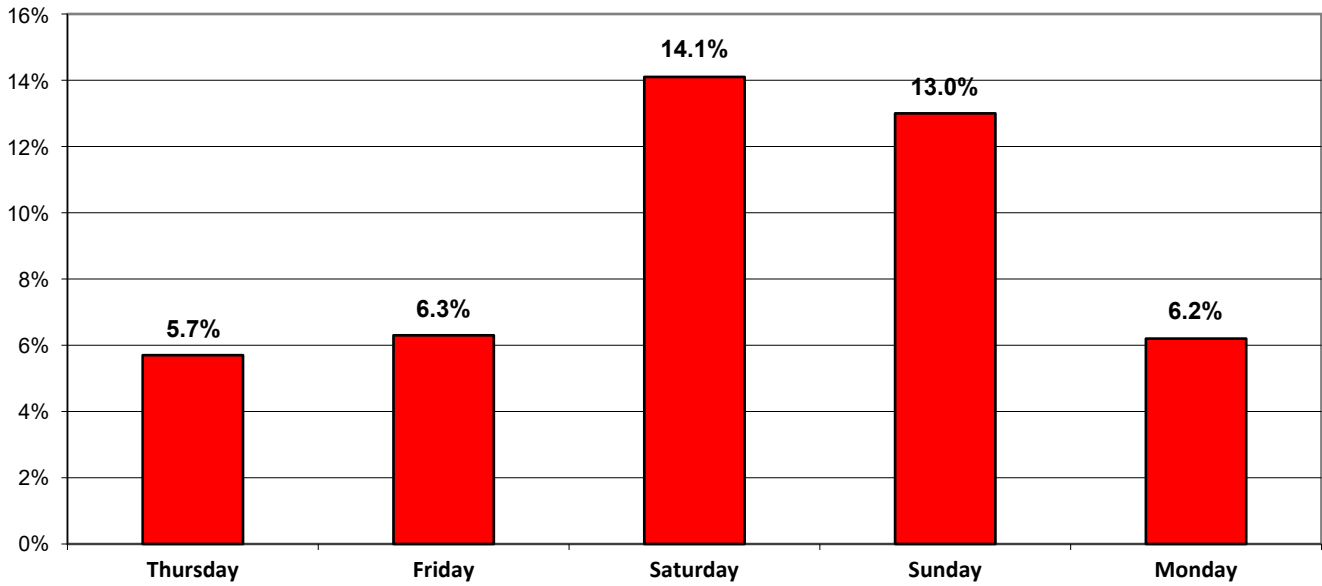


Speed Limit = 35 MPH



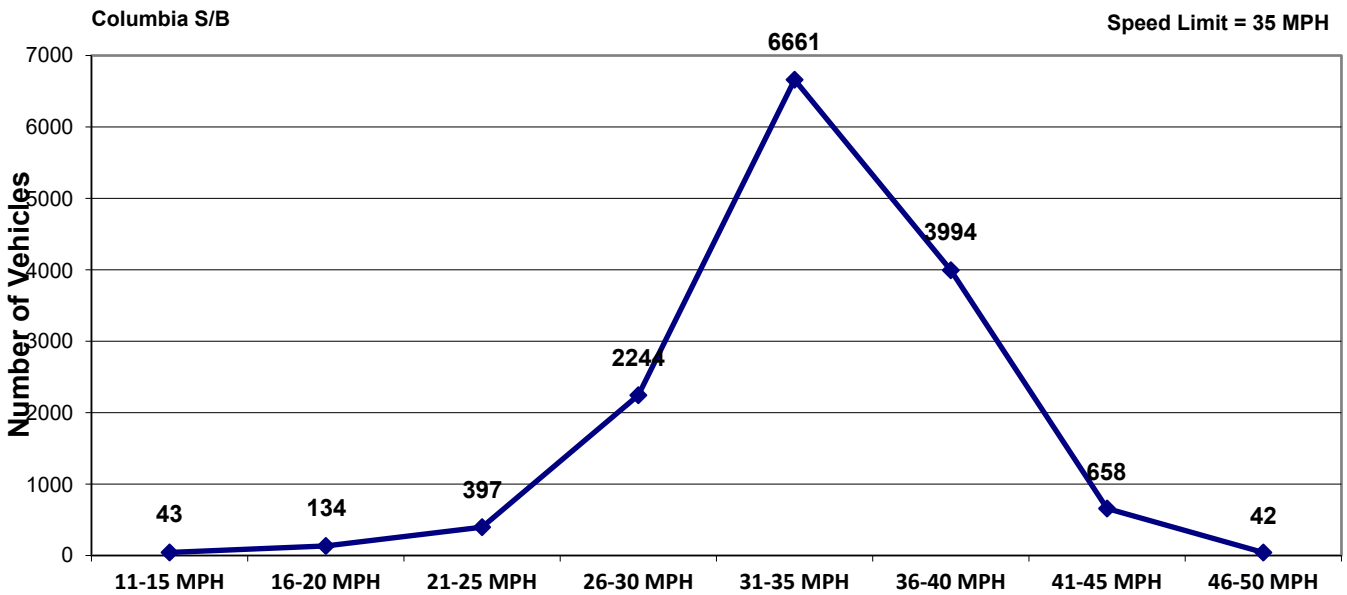
Week (5 days): 4/23/2026 - 4/27/2026

### Percentage of Vehicles Speeding



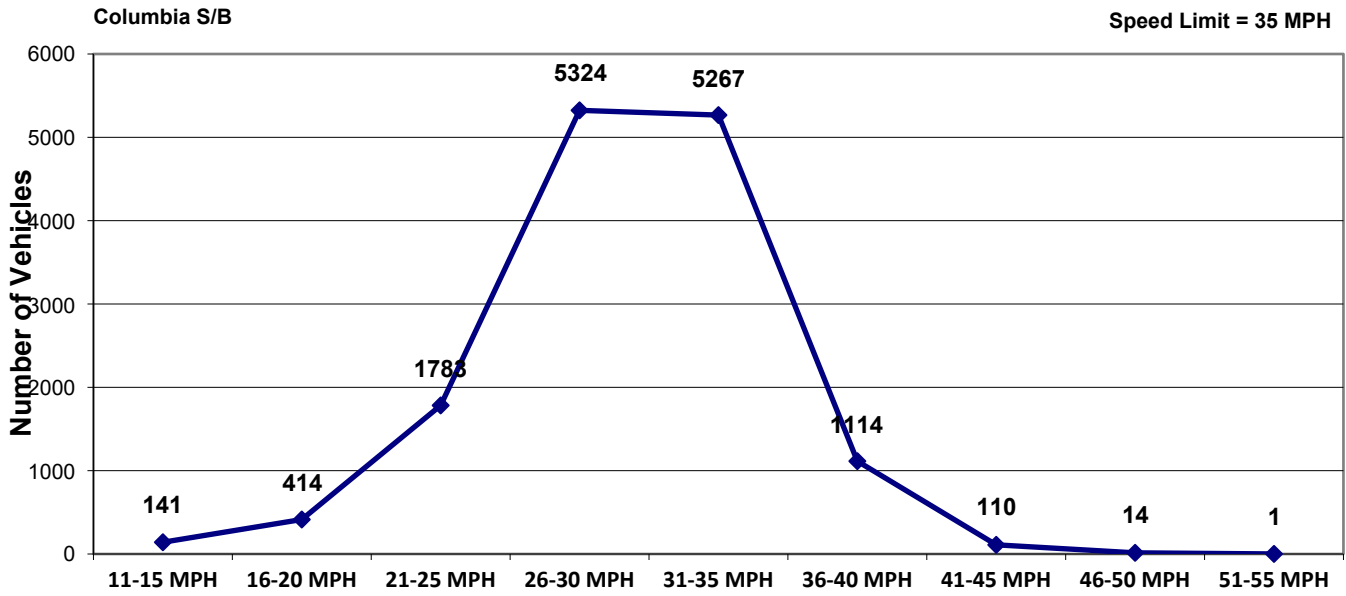
Week (5 days): 4/23/2026 - 4/27/2026

### Vehicle Count by Peak Speed Bins



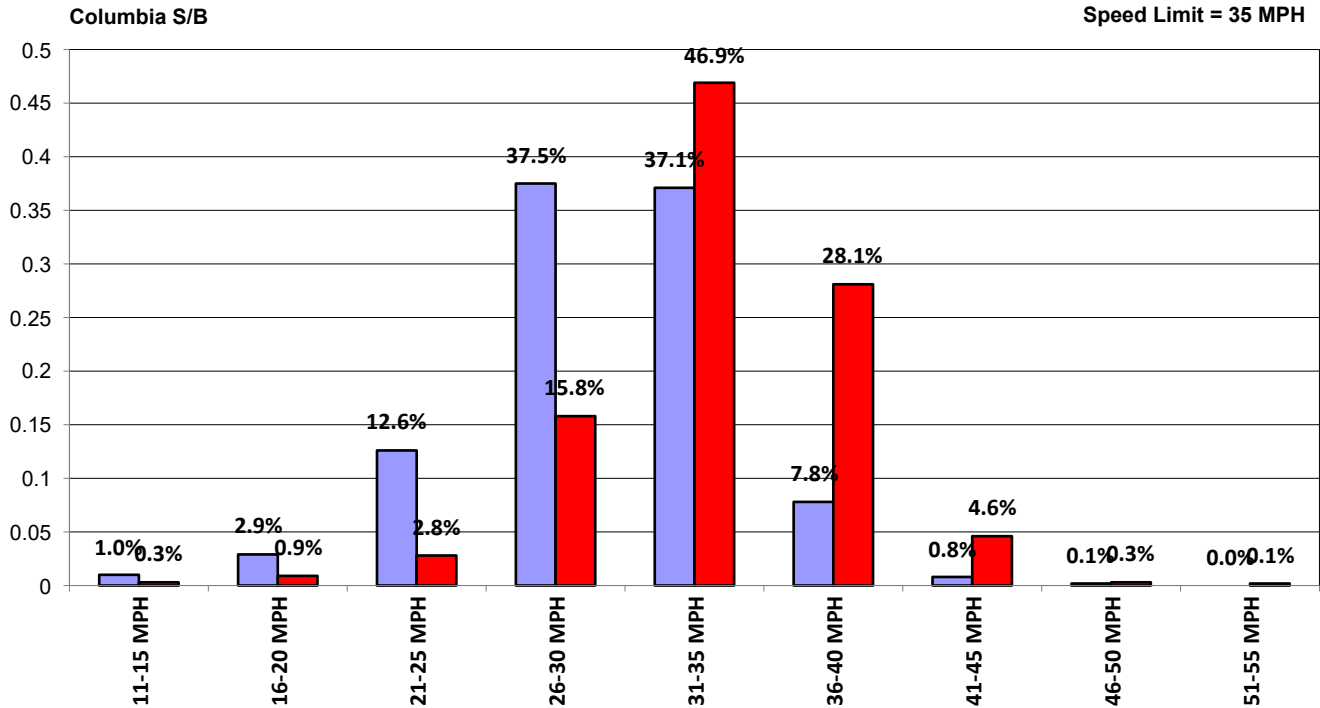
Week (5 days): 4/23/2026 - 4/27/2026

### Vehicle Count by Avg. Speed Bins



Week (5 days): 4/23/2026 - 4/27/2026

### Avg. vs. Peak Speeds by Percentage



Week (5 days): 4/23/2026 - 4/27/2026

# Master Data Report



Select Sign #

**302440**

Change Street Name

**Columbia N/B**

Set Speed Limit/ Bins

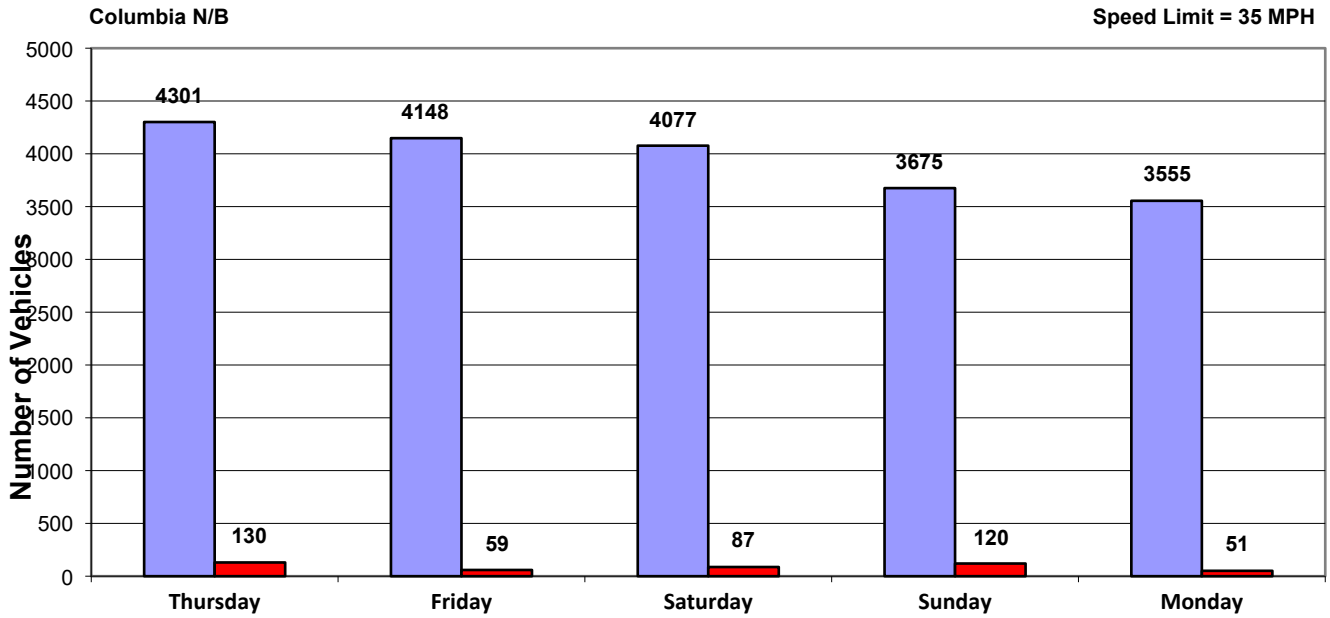
**35 MPH**

**Bin Type: NB**

### Vehicle and Speed Violator Counts

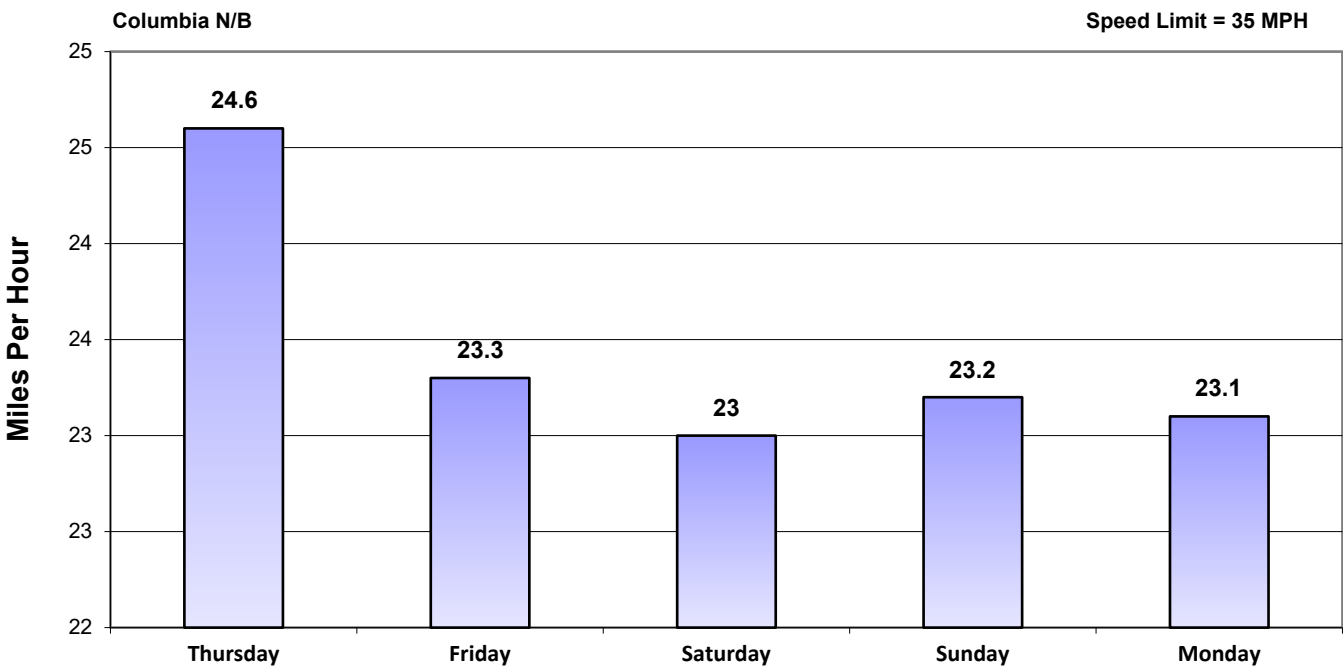


■ Tot. Vehicles ■ # Violators



Week (5 days): 4/23/2026 - 4/27/2026

### Daily Average Speeds



Week (5 days): 4/23/2026 - 4/27/2026

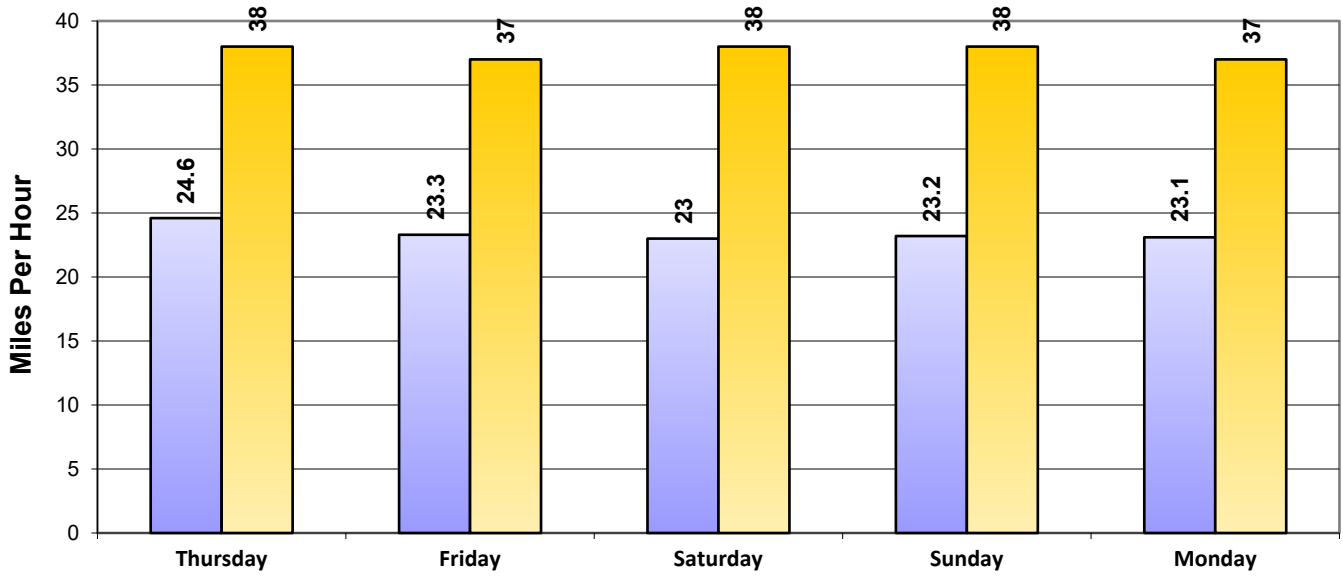
### Daily Average Speeds vs. 85th Percentile Speeds



■ Avg. Speed    ■ 85th pct Speed

Columbia N/B

Speed Limit = 35 MPH

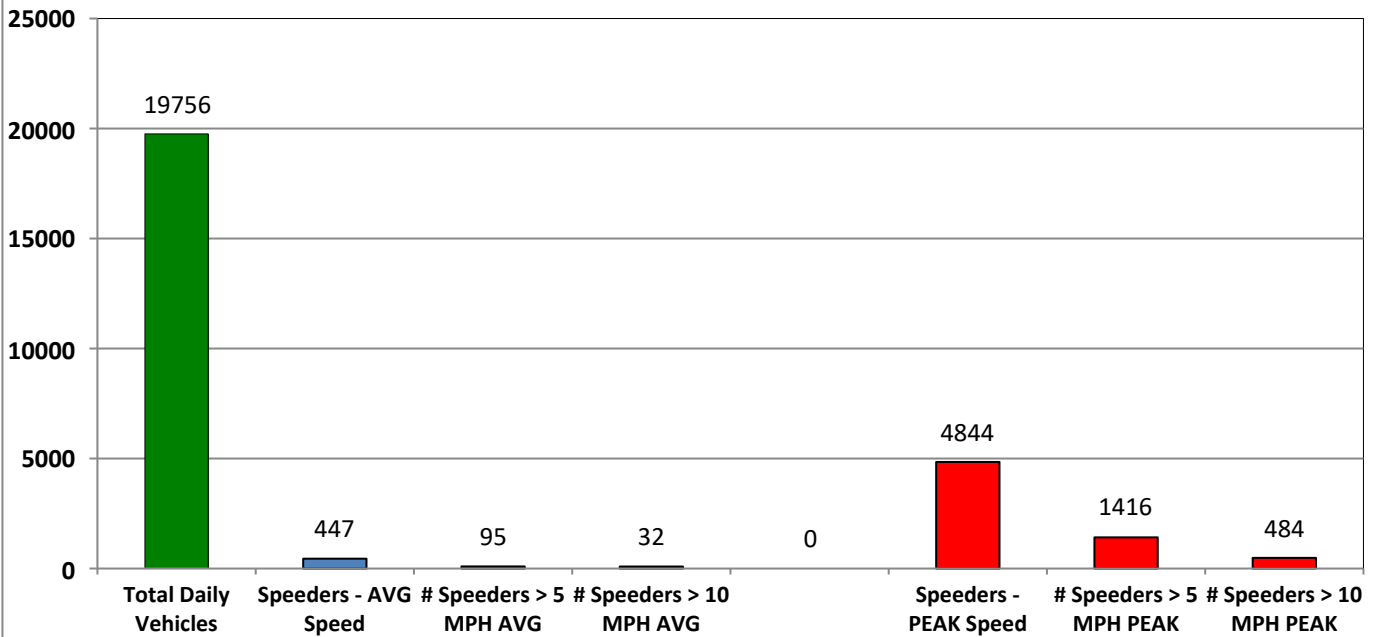


Week (5 days): 4/23/2026 - 4/27/2026

### Weekly Speed Summary - Vehicle Counts

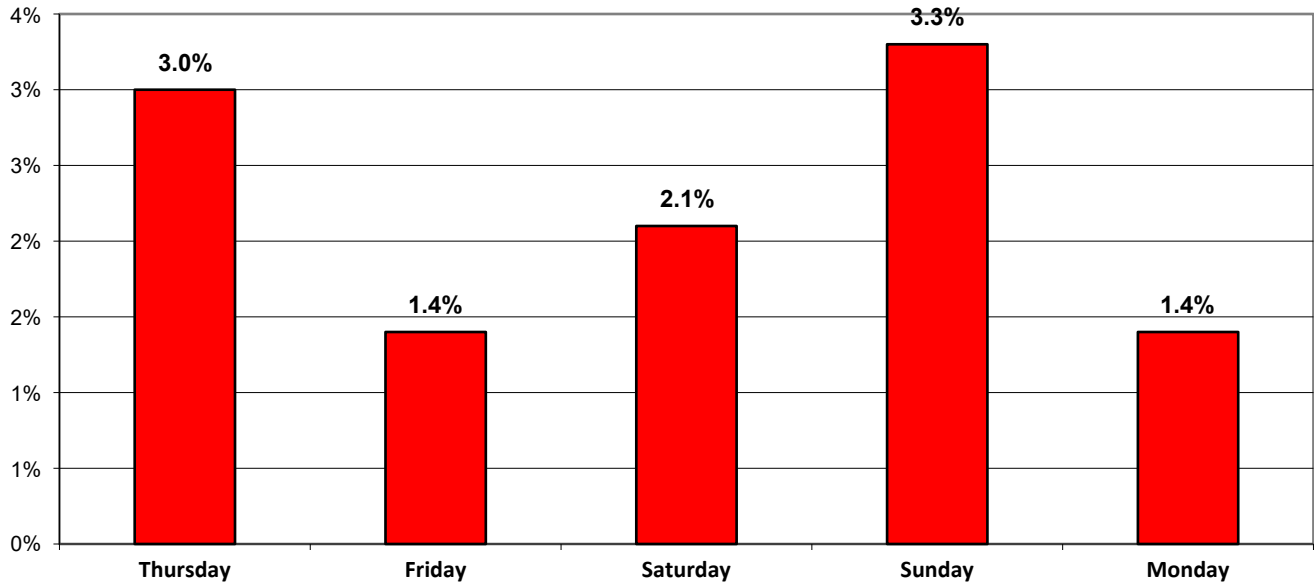


Speed Limit = 35 MPH



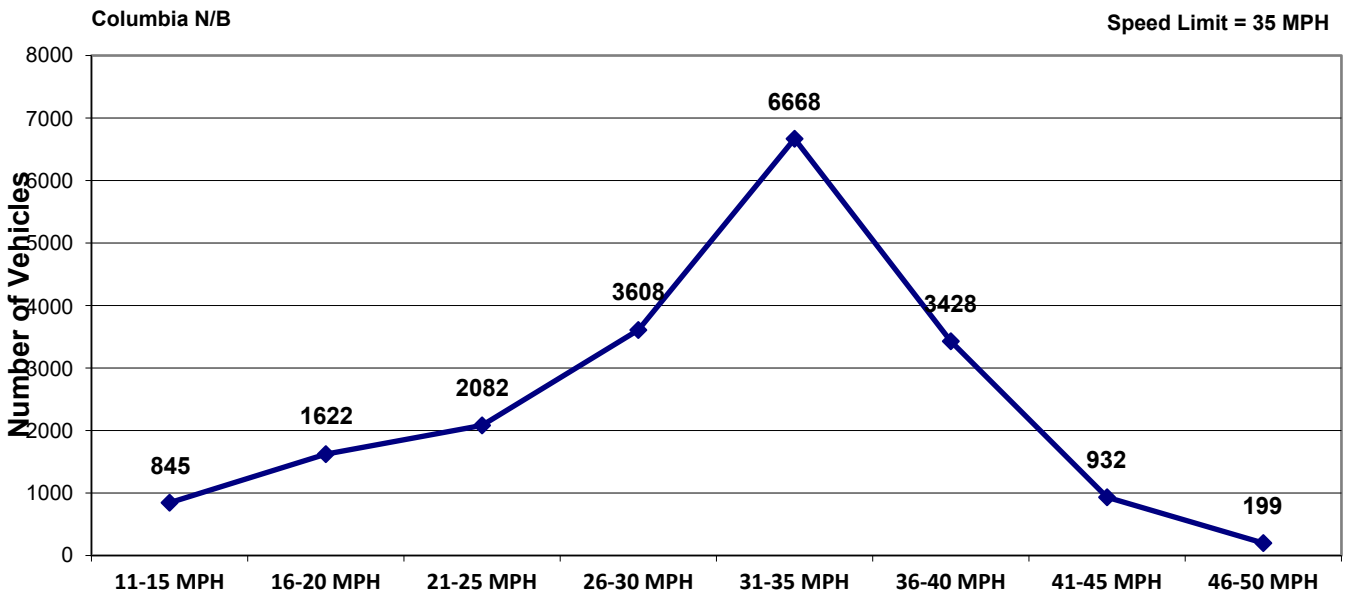
Week (5 days): 4/23/2026 - 4/27/2026

### Percentage of Vehicles Speeding



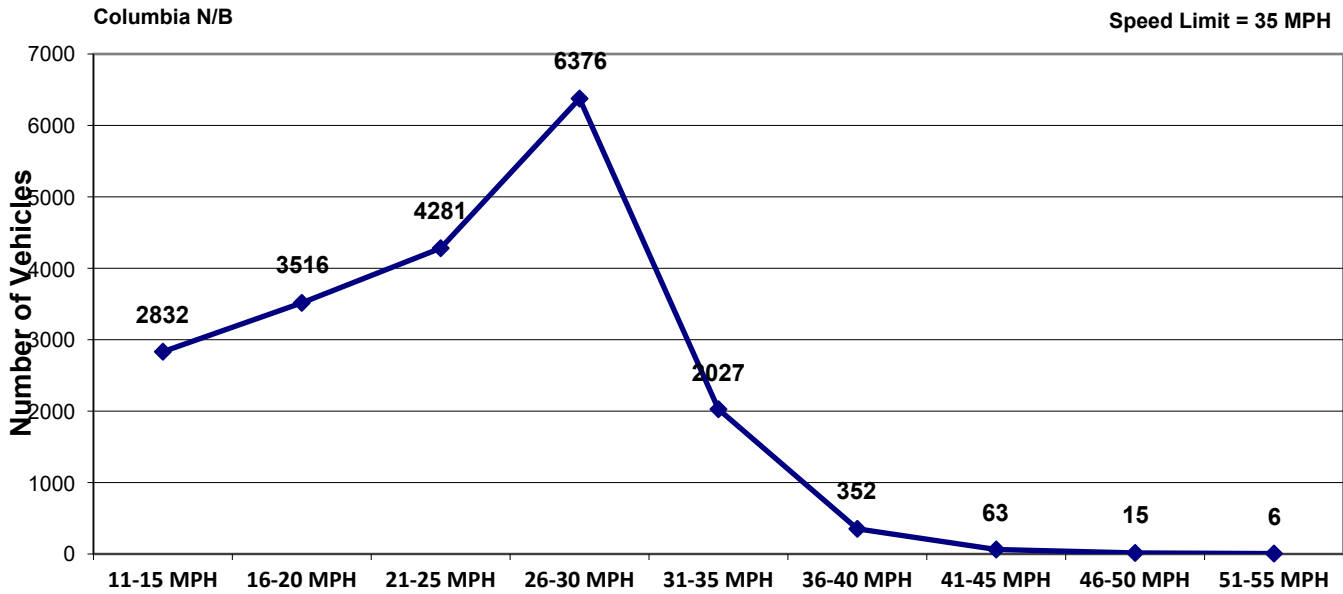
Week (5 days): 4/23/2026 - 4/27/2026

### Vehicle Count by Peak Speed Bins



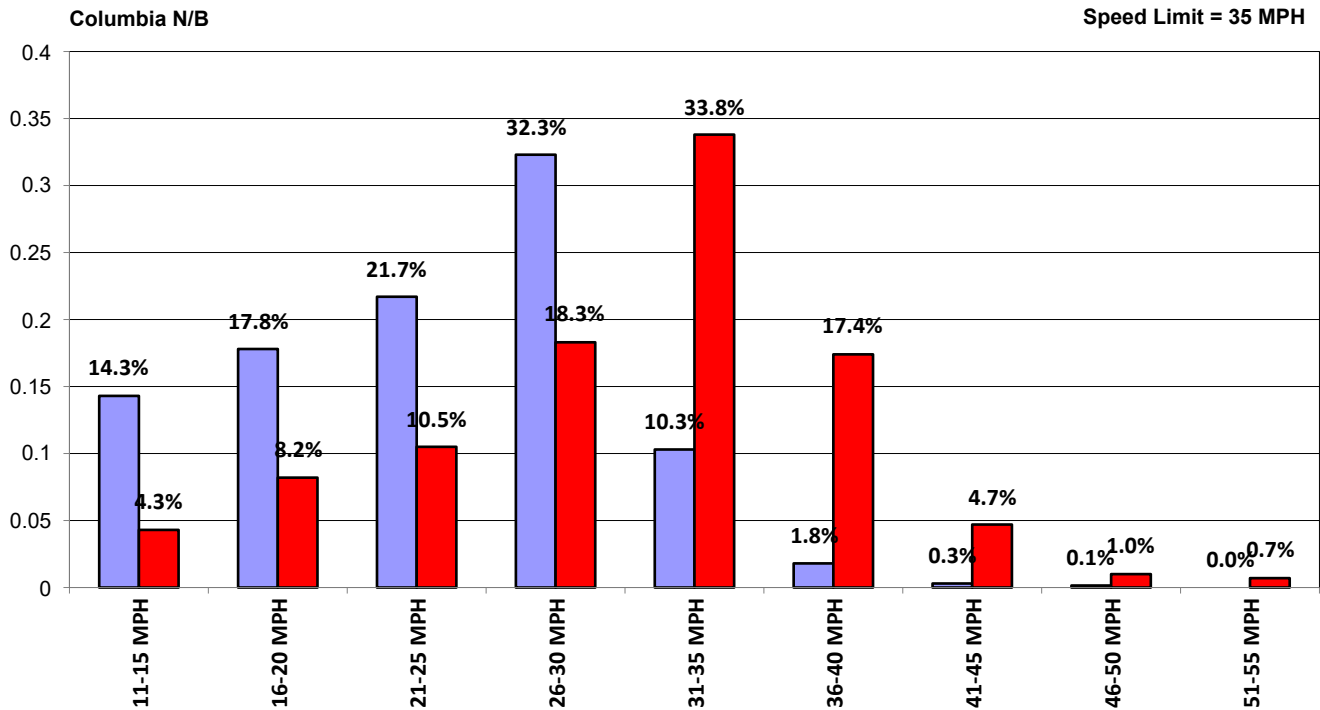
Week (5 days): 4/23/2026 - 4/27/2026

### Vehicle Count by Avg. Speed Bins



Week (5 days): 4/23/2026 - 4/27/2026

### Avg. vs. Peak Speeds by Percentage



Week (5 days): 4/23/2026 - 4/27/2026