

Meeting Agenda

Town Council Regular Meeting
Monday, January 19, 2026
6:30 PM



Town Council Room
1005 Ridge Road, Munster, IN

1. Call To Order

2. Roll Call

3. Moment of Silence

- a. Remember our former Town Councilor, George Sideris.

4. Pledge of Allegiance

5. Public Comment

All public comment is limited to 2 minutes per person with a total of 20 minutes allotted for the public comment section. All speakers must sign the Public Speaker Sign-in Form prior to speaking. Please keep all comments civil, constructive, and related to public policy issues. At their discretion, Council may allow public comment to extend past 20 minutes but is not required to do so. All rules for public comment are posted outside the Main Meeting Room.

6. Consent Agenda

- a. Town Council meeting minutes from January 5, 2026
- b. Water Leak Adjustment
- c. Certified Report of Names, Addresses, Duties, and Compensation of Public Employees (Form 100R)
- d. Voucher Registers

7. Old Business

- a. Ordinance #2003: 2025 Group Transfers
- b. Approval to Proceed with Design-Build Procurement for SCADA System

Live Stream and Archived Meetings can be viewed at: <https://munsterin.portal.civicclerk.com/>

Chuck Gardiner
Vice-President
01/01/24 - 12/31/27

Joseph Hofferth
President
01/01/24 - 12/31/27

David B. Nellans
Councilor
01/01/24 - 12/31/27

Jonathan Petersen
Councilor
01/01/24 - 12/31/27

George Shinkan
Councilor
01/01/24 - 12/31/27

8. New Business

- a. Resolution #2160: INDOT Signing Authority
- b. Local Public Agency Consulting Contract - Emergency Vehicle Preemption (EVP)
- c. Water Meter Purchase
- d. SEH Columbia Avenue Engineering Agreement
- e. Appointments to Boards and Commissions

9. Reports & Announcements

- a. Upcoming Meetings
 - The Town Council will hold a regular meeting on Monday, February 5, 2026.
 - The Redevelopment Commission will hold a regular meeting immediately following.
 - Coffee with a Councilor will be held on Wednesday, January 21, 2026, at 6:00 p.m.
The meeting will include a presentation from NICTD regarding the upcoming South Shore Train.
 - Joint public work study with the School Town of Munster on Monday, January 26, 2026 at 6:00 p.m at the School Town of Munster Administrative Building at 8616 Columbia Avenue in Munster. State of the School address by Dr. Hicks and State of the Town address by Mr. Marino.

10. Adjournment

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Jonathan Petersen
Councilor
01/01/24 - 12/31/27

George Shinkan
Councilor
01/01/24 - 12/31/27



George Sideris

November 16, 1932 - January 05, 2026

George Sideris, a longtime resident of Munster, died Monday, January 5, 2026 at home surrounded by his devoted family. He was born in a small village in Greece on November 16, 1932.

He is survived by his loving wife Claudia of 58 years; sons: Spiro (Karen) Sideris, John Sideris, Bill Sideris, and Tom (Christina) Sideris; grandchildren: Paige Sideris, George and Vivianna Sideris, Parker Sideris, Serenity Diaz, and Reagan and Brody Sideris; sister: Mary Zaglaras; and many nieces and nephews. He is preceded in death by his parents: Spiro and Penelope Sideris, and brother: Harry (Rosa) Sideris.

George immigrated to the United States as a young boy and settled with his family in Hegwisch, IL. He graduated from Bowen High School in Chicago and went on to earn a bachelor's degree in accounting from the University of Illinois. A veteran of the United States Army, George served in the Korean War and was stationed in Germany.

George started Midwest Accounting in East Chicago in 1962, serving hundreds of regional clients until his retirement in 2017. Many of his loyal clients went on to become lifelong friends. Starting in the late 1980s, George became involved in local politics and served two consecutive terms as a member of the Munster Town Council.

George was a loving husband, father, grandfather, and uncle and will be dearly missed. He will be remembered for his quick wit, love of watching old westerns, playing golf and cards, and reminiscing over leisurely lunches and dinners with family and friends.

Visitation with the family will be held at Burns-Kish Funeral Home, 8415 Calumet Ave. in Munster on Friday, January 9, 2026, from 4-8pm with a Trisagion service at 6pm. Visitation will also be held on Saturday, January 10, 2026, from 9-10am at St. George Hellenic Greek Church, 528 W. 77th Ave. in Schererville with a service at 10am. Interment will follow at Elmwood Cemetery, Hammond, IN.

In lieu of flowers, memorial gifts may be made to Hospice of the Calumet Area, 600 Superior Ave. Munster, IN 46321 in his loving memory.



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: January 19, 2026
Subject: Town Council meeting minutes from January 5, 2026

Summary

The minutes of the January 5, 2026, Town Council meeting are attached for approval.

Financial Impact

Funding Source: N/A
Budgeted Amount:
Cost:

Recommended Council Action

As part of the consent agenda, approve the minutes of the January 5, 2026, Town Council meeting.

Attachments:

1. 01-05-2026 Town Council Minutes

TOWN OF MUNSTER
MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
JANUARY 5, 2026

A meeting of the Munster Town Council convened at 6:30 p.m. on Monday, January 5, 2026. Ordinance 1830 is the basis for holding electronic meetings. The announced meeting location was Munster Town Hall, 1005 Ridge Road, Munster, Indiana. Councilors, Staff, and the public had the option to participate via Zoom meeting technology.

Councilors George Shinkan, Joseph Hofferth, David B. Nellans, and Jonathan Petersen were physically present in Town Hall. Also present in Town Hall were Clerk-Treasurer Wendy Mis, Town Manager Jim Marino, Controller Patricia Abbott, Police Chief Stephen Scheckel, Fire Chief Mark Hajduk, Director of Operations Bob Valois, and Town Attorney Dave Westland. Chuck Gardiner was present and visible virtually. The news media was represented.

Clerk-Treasurer Mis presided as the Council had not yet elected officers. She opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

REORGANIZATION OF TOWN COUNCIL

Councilor Petersen moved, with a second by Councilor Shinkan, to nominate Councilor Hofferth to serve as President for a term to end December 31, 2026. Councilor Hofferth accepted the nomination. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion carried.

Councilor Petersen moved, with a second by Councilor Gardiner, to nominate Councilor Gardiner to serve as Vice-President for a term to end December 31, 2026. Councilor Gardiner accepted the nomination. Councilor Nellans moved to nominate Councilor Shinkan to serve as Vice-President for a term ending December 31, 2026. Councilor Shinkan declined the nomination before a second was made. Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion carried.

SWEARING IN OF NEW POLICE OFFICERS

Clerk-Treasurer Mis swore in new Munster Police Officers Abercrombie, Fallon, Malmquist, and Nelson.

Clerk-Treasurer Mis surrendered the gavel and President Hofferth presided for the remainder of the meeting.

PUBLIC COMMENT

The Town of Munster accepts public comments submitted both in-person and electronically. The public was informed, via the agenda posted at munster.org, that questions or comments about an item on the agenda were to be emailed to wmis@munster.org. All in-person public comments are limited to two minutes and limited to a total of twenty minutes for the public comment section.

No one rose to claim the floor.

CONSENT AGENDA

APPROVAL OF MINUTES

Minutes of a regular meeting held on December 15, 2025

ACCOUNTS PAYABLE VOUCHER REGISTERS

Confirmation of Voucher Register #25-11K dated 11.30.25 in the amount of \$246,997.36
Approval of Voucher Register #25-11L dated 11.30.25 in the amount of \$1,517,378.94
Confirmation of Voucher Register #25-12H dated 12.18.25 in the amount of \$250,470.54
Confirmation of Voucher Register #25-12I dated 12.26.25 in the amount of \$579,008.03
Confirmation of Voucher Register #25-12J dated 12.30.25 in the amount of \$2,764,284.11
Approval of Voucher Register #26-1A dated 01.05.26 in the amount of \$145,476.07

TREASURER’S REPORT

The November 2025 Treasurer’s Report was presented.

REPORT ON TEMPORARY LOANS

On December 1, 2025, the Town Council approved Resolution 2158 “A Resolution for the Temporary Loan and Transfer of Funds Among Various Fund Accounts,” to authorize temporary loans to remedy any cash deficient situations at year’s end. The amounts from the originating funds and to the recipient funds were identified as “to be determined.”

The final tax draw of 2025 was enough to cover all cash needs. In other words, no temporary loans were needed. Exhibit A to Resolution 2158 should be amended to show that no temporary loans were needed.

WATER LEAK ADJUSTMENTS 2026-01 THROUGH 2026-04

Staff received a request for adjustment under the leak adjustment policy adopted by the Town Council on April 8, 2013. The customers have completed the required form, and the requests meet all the criteria for adjustments as follows:

<u>Adjustment Number</u>	<u>Average Usage</u>	<u>Actual Usage</u>	<u>Length of Time</u>	<u>Original Bill</u>	<u>Requested Adjustment Amount</u>	<u>Adjusted Bill</u>
2026-1	26,000	94,000	2 months	\$ 677.85	\$ 288.77	\$ 389.08
2026-2	2,000	24,000	2 months	\$ 186.71	\$ 60.99	\$ 125.72
2026-3	11,000	98,000	1 month	\$ 671.37	\$ 585.61	\$ 85.76
2026-4	6,000	92,000	2 months	\$ 664.47	\$ 538.75	\$ 125.72

2026 MILEAGE RATE

On December 29, 2025, the Internal Revenue Service announced that beginning January 1, 2026, the standard mileage rate for the use of a vehicle for business purposes will be 72.5 cents per mile for business miles driven. This rate is an *increase* of 2.5¢ from the rate of 70 ¢ per mile that became effective January 1, 2026.

Councilor Shinkan moved, with a second by Councilor Nellans, to suspend the rules, waive the readings, and adopt the Consent Agenda as presented. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

OLD BUSINESS

PURCHASE OF A TOWER LADDER TRUCK

Fire apparatus have a life expectancy of 20 years; Munster's tower ladder is a 2001 American LaFrance. The National Fire Protection Association guidelines call for a fire department to have a tower ladder if the community has a hospital, senior living facilities, and buildings over four stories. American LaFrance has been out of business since 2014; many parts have been discontinued and have to be specially made. In 2018, the turntable swivel failed resulting in a total downtime of 118 days, and a cost of over \$25,000.00.

Replacement of the tower ladder has been planned for several years and earmarked for an upcoming bond issue. An unanticipated opportunity presented itself when it was learned that a municipality canceled their order for a tower ladder just as it was slated to be assembled. Without this opportunity, discussions about this purchase and the order placement would not have begun until later this year. Ordering the tower ladder later this year would result in up to a three-year delivery delay and an additional cost of \$700,000 for the Town. Neighboring towns are in the process of acquiring tower ladders at a cost of over \$2 million. Highland was quoted at \$2.3 million, and Merrillville was quoted at \$2.6 million. A search of recent tower ladder purchases around the country also indicates the typical cost exceeds \$2 million.

There is no need to go through the lengthy bidding process to purchase the tower ladder because procurement has already been bid out through Sourcewell, a cooperative purchasing program. Cooperative purchasing is allowed by state law and is a common practice used by municipalities that saves time and money. Sourcewell is a company that holds hundreds of competitively solicited cooperative contracts from a wide array of products and service vendors, including fire apparatus. The Town has purchased equipment and vehicles many times through Sourcewell for the Public Works and Police Departments. Thirty-three companies responded to the request for proposals for fire apparatus solicited by Sourcewell. The manufacturer of the tower ladder, E-One, is one of nine companies awarded the contract by Sourcewell. E-One ranked #4 with a score of 838 points out of 1,000 total points.

Councilor Shinkan moved, with a second by Councilor Nellans, to authorize the execution of a contract with Fire Service, Inc. for the purchase of a 100-foot E-One Tower Ladder truck in the amount of \$2,075,288.00. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

NEW BUSINESS

APPOINTMENT TO THE MUNSTER REDEVELOPMENT COMMISSION

Appointment to the Redevelopment Commission is a one-year term which expired December 31, 2025. The Town Council President, by his/her order, appoints three members to the Commission, and the Town Council, acting as a whole, appoints two members to the Commission. Historically, the five members of the Town Council are the five members of the Redevelopment Commission.

Councilor Shinkan moved, with a second by Councilor Petersen, to appoint Councilors Gardiner and Hofferth to the Munster Redevelopment Commission each for a one-year term ending

December 31, 2026. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

President Hofferth appointed Councilors Shinkan, Nellans, and Petersen to the Munster Redevelopment Commission each for a one-year term ending December 31, 2026.

COUNCIL PORTFOLIO ASSIGNMENTS

The list of Council Portfolio Assignments was presented. Council President Hofferth assigned Councilor Shinkan as the Board of Safety liaison. Councilors Shinkan, Nellans, and Hofferth were assigned to the Plan Commission. Councilor Gardiner was assigned as the Park Board liaison and assigned to the RDA (Regional Development Authority). Councilors Nellans and Gardiner were assigned to the Lake County Solid Waste Management Board and Councilors Petersen, Hofferth and Shinkan were assigned as alternates. Councilor President Hofferth assigned Councilor Gardiner to the recently formed Sustainability Committee and appointed him President of the Munster Civic Foundation.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Councilor Shinkan moved, with a second by Councilor Nellans, to table appointments to Boards and Commissions. Councilors Shinkan, Gardiner, Nellans, Petersen, and Hofferth voted in favor; none voted against. Motion passed.

REPORTS

Clerk-Treasurer Mis reminded attendee Coffee with the Council will be held on January 21, 2026 at 6:00 p.m. with a presentation by NICTD regarding upcoming South Shore Train service.

ANNOUNCEMENTS

(Unless stated otherwise, all meetings of the Town Council begin at 6:30 p.m. at Munster Town Hall.)

The Town Council will hold a regular meeting on Monday, January 15, 2026. The Redevelopment Commission will hold a regular meeting immediately following.

ADJOURNMENT

There being no further business to come before the Council, and upon a motion by Councilor Nellans and seconded by Councilor Shinkan, the meeting adjourned at 6:52 p.m. by voice vote.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: January 19, 2026
Subject: Water Leak Adjustment

Summary

At the April 8, 2013, meeting, the Council adopted a policy to allow water bill adjustments due to water leaks. Under the policy, the customer must sign an affidavit stating there was a leak, the leak has been repaired, and request an adjustment from the Water Board. Adjustments are allowed one time per twelve-month period. The adjustment is based on an average of the usage over the previous twelve-months.

Staff have received three requests for adjustments under this policy. Each customer has completed the required form and the requests meet all the criteria for adjustment.

Adjustment Number	Average Usage	Actual Usage	Length of Time	Original Bill	Requested Adjustment Amount	Adjusted Bill
2026-05	35,000	131,000	2 months	\$920.41	\$403.07	\$517.34
2026-06	3,000	31,000	1 month	\$230.17	\$167.31	\$62.86
2026-07	17,000	64,000	2 months	\$473.71	\$302.30	\$171.41

The amounts listed are for water and sales tax only. All other regular charges will remain unchanged.

Financial Impact

\$ 872.68

Recommended Council Action

As part of the Consent Agenda, approve the adjustments of \$872.68 to the accounts in question.

Attachments:

1. Leak Adjustment

To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Copy to: Patricia Abbott, Controller

Date: January 19, 2026

Re: Water Bill Adjustments 2026

At the April 8, 2013 meeting, the Council adopted a policy to allow water bill adjustments due to water leaks. Under the policy, the customer must sign an affidavit stating there was a leak, the leak has been repaired, and request an adjustment from the Water Board. Adjustments are allowed one time per twelve-month period. The adjustment is based on an average of the usage over the previous twelve-months.

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The amounts listed are for water and sales tax only. All other regular charges will remain unchanged.

Recommendation:

As part of the Consent Agenda, approve the adjustments of \$872.68 to the accounts in question.



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: January 19, 2026
Subject: Certified Report of Names, Addresses, Duties, and Compensation of Public Employees (Form 100R)

Summary

Starting in January 2013, the Certified Report of Names, Addresses, Duties, and Compensation of Public Employees (Form 100R) must be entered through the Indiana Gateway for Government Units ([Gateway](#)). The form must be submitted by **January 31** each year. (IC 5-11-13-1).

The 100R salary report ([Gateway 100R](#)) was submitted to Gateway on January 05, 2026

Financial Impact

Funding Source: N/A

Budgeted Amount:

Cost:

Recommended Council Action

As part of the Consent Agenda, this is for information purposes only. No action is required.

Attachments:

None



To: Town Council
From: Patricia Abbott, Controller
Meeting Date: January 19, 2026
Subject: Voucher Registers

Summary

Approval and confirmation of invoices

Financial Impact

Funding Source: Refer to Individual Voucher Registers
Budgeted Amount: Refer to Individual Voucher Registers
Cost: Refer to Individual Voucher Registers

Recommended Council Action

As part of the Consent Agenda, approve and confirm the voucher registers as presented.

Attachments:

1. Confirmation of Voucher Register #26-1B dated 01/08/26 in the amount of \$976,695.81
2. Confirmation of Voucher Register #26-1C dated 01/09/26 in the amount of \$701,044.39
3. Confirmation of Voucher Register #26-1D dated 01/09/26 in the amount of \$60,681.17
4. Confirmation of Voucher Register #26-1E dated 01/09/26 in the amount of \$48,855.57
5. Confirmation of Voucher Register #26-1F dated 01/15/26 in the amount of \$1,279,462.09
6. Approval of Voucher Register #26-1G dated 01/19/26 in the amount of \$325,312.09

Accounts Payable Voucher Register # 26-1B

PARK VOUCHERS	01/08/26	\$	1,860.69
CIVIL TOWN VOUCHERS	01/08/26	\$	974,835.12
TOTAL VOUCHERS CONFIRMED	01/08/26	\$	976,695.81

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 8, 2026



Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 5 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 976,695.81

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 19th day of January, 2026 by a vote of _____ in favor and _____ opposed

Joseph Hofferth. President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY JANUARY 8, 2026

FUND	DESCRIPTON	AMOUNT
1101	GENERAL FUND	\$ 2,827.85
2204	PARK & RECREATION	\$ 1,860.69
2547	TECHNOLOGY FUND	\$ 4,714.16
3328	EDC B & I	\$ 1,100.00
4413	MUNICIPAL BOND PROCEEDS	\$ 652,784.43
6101	WATER CASH OPERATING	\$ 107,348.54
6105	WATER CONSTRUCTION/IMPROVEMENTS	\$ 205,328.16
7727	SELF-FUNDED MED/DENTAL/LIFE	\$ 703.88
8880	INTERGOVERNMENTAL ESCROW	\$ 28.10
	REPORT TOTAL	\$ 976,695.81

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0002039 ELAN FINANCIAL SERVICES						01/08/2026	
				110938	ANNUAL FEE FOR TRELLO STANDARD		
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$720.00
				110939	RAFFLE TICKETS,ZOOM & POST TRIBUBE SUBSCRIPTI		
		1101-103-0400-63907000	EMPLOYEE PROGRAMS				\$15.88
		1101-110-0100-63903000	SUBSCRIPTIONS				\$98.99
		2547-114-0200-62303000	SMALL TOOLS & MINOR EQUIP				\$115.51
Total for ELAN FINANCIAL SERVICES							\$950.38
0000250 HAMMOND WATER WORKS						01/08/2026	
				110937	WATER USAGE 11/26-12/30/2025		
		6101-370-0100-62961000	TOWN WATER SUPPLY				\$107,000.00
Total for HAMMOND WATER WORKS							\$107,000.00
0002013 MC EQUIPMENT LLC						01/08/2026	
				110919	UNIT 336 RETROFIT AS SALT VEHICLE		
		4413-915-2122-64440000	336 RETROFIT				\$41,167.81
		4413-915-2123-64440000	336 RETROFIT				\$23,924.71
Total for MC EQUIPMENT LLC							\$65,092.52
0002023 NORTHERN INDIANA COMMUTER						01/08/2026	
				110916	LICENSE FEE/PARTIAL DEFERRAL OF PREPARATION &		
		1101-110-0100-63105000	OTHER PROFESSIONAL SERV.				\$1.00
Total for NORTHERN INDIANA COMMUTER							\$1.00
0002017 PULSE TECHNOLOGY						01/08/2026	
				110927	COPIER LEASE		
		6101-915-0500-63772000	OFFICE EQUIPMENT LEASE				\$348.54
		2547-915-0500-63772000	OFFICE EQUIPMENT LEASE				\$3,136.85
Total for PULSE TECHNOLOGY							\$3,485.39

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0000442 RIETH-RILEY CONSTRUCTION CO						01/08/2026	
				110920	PROJECT 3641701/2024 PAVING AND WATERMAIN		
		4413-915-2122-64972000	2024 PAVING AND WATERMAIN				\$338,340.91
		6105-915-0100-64992000	2024 PAVING AND WATERMAIN				\$189,400.00
		6105-915-0100-64992BND	2024 PAVING AND WATERMAIN				\$15,928.16
Total for RIETH-RILEY CONSTRUCTION CO							\$543,669.07
0001619 RUSH TRUCK CENTERS OF ILLINOIS IN						01/08/2026	
				110928	INTERNATIONAL DUMP TRUCK, UNIT 335		
		4413-915-2121-64440000	INTL DUMP TRUCK				\$246,564.89
		4413-915-2122-64440000	INTL DUMP TRUCK				\$2,786.11
Total for RUSH TRUCK CENTERS OF ILLINOIS							\$249,351.00
0001652 TOTAL ADMINISTRATION SERVICES CO						01/08/2026	
				110915	1/2026 FSA ADMINISTRATIVE & RENEWAL FEES		
		7727-935-0500-61412000	ADMIN. FEES -- 125 PLAN				\$703.88
Total for TOTAL ADMINISTRATION SERVICES							\$703.88
0000202 TOWN OF MUNSTER-WATER						01/08/2026	
				110929	12/25 USAGE/8701 LIONS CLUB DR		
		2204-571-0100-63504000	WATER				\$258.75
				110930	12/25 USAGE/1154 RIDGE-KASKE		
		2204-571-0100-63504000	WATER				\$35.39
				110931	12/25 USAGE/8751 LIONS CLUB DR-SOC CNTR		
		2204-571-0100-63504000	WATER				\$475.34
				110932	12/25 USAGE/COMM PARK E PRESS BOX		
		2204-571-0100-63504000	WATER				\$265.96
				110933	12/25 USAGE/8701 LIONS CLUB DR-COMM PK W PRE		
		2204-571-0100-63504000	WATER				\$263.65

Voucher Register


Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				110934	12/25 USAGE/COMM PK SOUTH BLDG		
		2204-571-0100-63504000	WATER				\$263.65
				110935	12/25 USAGE/CENT PK MAINTENANCE GARAGE		
		2204-581-0100-63504000	WATER				\$297.95
				110936	12/25 USAGE		
		1101-122-0100-63504000	1-4 Q 2026 WATER USAGE				\$2,711.98
Total for TOWN OF MUNSTER-WATER							\$4,572.67
0001873	US BANK					01/08/2026	
				110921	ADMINISTRATION FEES/2020 EDC BOND - SHOPS PR		
		3328-920-2890-63803000	FEES				\$1,100.00
Total for US BANK							\$1,100.00
0001730	VERIZON CONNECT FLEET USA LLC					01/08/2026	
				110922	MONTHLY GPS SERVICE		
		2547-114-0200-63205000	MONTHLY GPS SERVICE				\$741.80
Total for VERIZON CONNECT FLEET USA LLC							\$741.80
UB REFU	VOLOSHIN, IGOR					01/08/2026	
				110894	UB refund for account: 1001270-06		
		8880-374-0100-49001000	Overpayment				\$28.10
Total for VOLOSHIN, IGOR							\$28.10
Overall Total							\$976,695.81

Accounts Payable Voucher Register # 26-1C

GROSS PAYROLL	01/09/26	\$	520,662.68
OTHER PAYROLL RELATED EXPENSES	01/09/26	\$	180,381.71
TOTAL PAYROLL EXPENSE CONFIRMED	01/09/26	\$	701,044.39

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 9, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 21 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 701,044.39

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 19th day of January 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY January 9, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 410,182.36
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 42,665.25
2204	PARK & RECREATION	\$ 65,401.21
2547	TECHNOLOGY	\$ 751.80
2580	SEWER MAINTENANCE	\$ 77,136.99
4406	REDEVELOPMENT OPERATING	\$ 4,924.76
6101	WATER CASH OPERATING	\$ 85,403.83
6604	SOLID WASTE MANAGEMENT	\$ 14,578.19
	REPORT TOTAL	\$ 701,044.39

Payroll ID: 00000237

Pay Period End Date: 01/03/2026 Check Post Date: 01/09/2026 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.	Physical Checks
520,662.68	0.00	159,283.65	361,379.03	362,423.26	0.00
Gross Pay YTD					
520,662.68					

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 101-0100 TOWN COUNCIL	
1101-101-0100-61111000	1,018.98
1101-101-0100-61301000	72.13
1101-101-0100-61302000	16.89
1101-101-0100-61306000	7.64
1101-101-0100-61333000	144.68
Total Fund-Dept: 1101-61333000	1,260.32
Department: 105-0100 CLERK-TREASURER	
1101-105-0100-61112000	1,580.94
1101-105-0100-61131000	2,889.91
1101-105-0100-61151000	6,914.74
1101-105-0100-61181000	437.21
1101-105-0100-61185000	106.41
1101-105-0100-61301000	702.98
1101-105-0100-61302000	164.45
1101-105-0100-61303000	1,167.24
1101-105-0100-61305000	1,590.62
1101-105-0100-61306000	42.10
1101-105-0100-61309000	9.83
1101-105-0100-61335000	33.14
1101-105-0100-61434000	36.53
Total Fund-Dept: 1101-61434000	15,676.10
Department: 110-0100 TOWN MANAGER	
1101-110-0100-61121000	576.92
1101-110-0100-61151000	508.71
1101-110-0100-61181000	0.96
1101-110-0100-61301000	72.55
1101-110-0100-61302000	16.97
1101-110-0100-61303000	72.24
1101-110-0100-61306000	5.00
1101-110-0100-61309000	1.49
1101-110-0100-61333000	82.06
1101-110-0100-61335000	1.30
1101-110-0100-61434000	4.41
Total Fund-Dept: 1101-61434000	1,342.61
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
1101-150-0200-61131000	4,571.49
1101-150-0200-61133000	419.04
1101-150-0200-61151000	3,235.10
1101-150-0200-61181000	153.01
1101-150-0200-61301000	511.85
1101-150-0200-61302000	119.69
1101-150-0200-61303000	1,082.99
1101-150-0200-61305000	895.44
1101-150-0200-61306000	45.03
1101-150-0200-61309000	9.09
1101-150-0200-61335000	23.38
1101-150-0200-61434000	34.12
Total Fund-Dept: 1101-61434000	11,100.23

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 201-0100 POLICE ADMIN	
1101-201-0100-61122000	9,488.36
1101-201-0100-61132000	16,074.20
1101-201-0100-61152000	9,416.80
1101-201-0100-61157000	2,340.00
1101-201-0100-61181000	1,494.75
1101-201-0100-61301000	754.63
1101-201-0100-61302000	549.01
1101-201-0100-61303000	1,779.32
1101-201-0100-61305000	5,567.88
1101-201-0100-61306000	150.52
1101-201-0100-61309000	48.68
1101-201-0100-61310000	3,304.08
1101-201-0100-61335000	116.95
1101-201-0100-61434000	135.25
Total Fund-Dept: 1101-61434000	51,220.43
Department: 203-0100 COMM ORIENTED POLICE	
1101-203-0100-61132000	4,972.00
1101-203-0100-61143000	18,949.74
1101-203-0100-61181000	1,287.29
1101-203-0100-61184000	680.92
1101-203-0100-61301000	310.49
1101-203-0100-61302000	363.51
1101-203-0100-61303000	749.76
1101-203-0100-61305000	4,879.01
1101-203-0100-61306000	116.57
1101-203-0100-61309000	37.49
1101-203-0100-61310000	4,130.10
1101-203-0100-61335000	77.98
1101-203-0100-61434000	99.37
Total Fund-Dept: 1101-61434000	36,654.23
Department: 204-0100 UNIFORM PATROL	
1101-204-0100-61132000	45,877.24
1101-204-0100-61141000	109,031.27
1101-204-0100-61181000	5,713.99
1101-204-0100-61184000	43,474.23
1101-204-0100-61302000	2,897.23
1101-204-0100-61305000	24,187.07
1101-204-0100-61306000	650.48
1101-204-0100-61309000	156.59
1101-204-0100-61310000	28,084.68
1101-204-0100-61335000	415.85
1101-204-0100-61434000	510.22
Total Fund-Dept: 1101-61434000	260,998.85
Department: 205-0100 INVESTIGATIONS	
1101-205-0100-61132000	3,675.20
1101-205-0100-61142000	9,720.00
1101-205-0100-61181000	756.23
1101-205-0100-61184000	212.63

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 205-0100 INVESTIGATIONS	
1101-205-0100-61302000	202.94
1101-205-0100-61305000	2,602.05
1101-205-0100-61306000	66.50
1101-205-0100-61309000	20.87
1101-205-0100-61310000	3,304.08
1101-205-0100-61335000	51.99
1101-205-0100-61434000	61.61
Total Fund-Dept: 1101-61434000	20,674.10
Department: 232-0100 ADMINISTRATION	
1101-232-0100-61122000	3,846.40
1101-232-0100-61152000	2,655.25
1101-232-0100-61181000	355.46
1101-232-0100-61185000	9.55
1101-232-0100-61301000	417.11
1101-232-0100-61302000	97.55
1101-232-0100-61303000	975.07
1101-232-0100-61305000	1,109.64
1101-232-0100-61306000	32.08
1101-232-0100-61309000	9.37
1101-232-0100-61335000	25.99
1101-232-0100-61434000	27.07
Total Fund-Dept: 1101-61434000	9,560.54
Department: 301-0100 PUBLIC WORKS ADMIN	
1101-301-0100-61153000	435.81
1101-301-0100-61181000	42.47
1101-301-0100-61185000	5.72
1101-301-0100-61301000	29.68
1101-301-0100-61302000	6.93
1101-301-0100-61303000	68.74
1101-301-0100-61305000	76.57
1101-301-0100-61306000	2.69
1101-301-0100-61309000	0.43
1101-301-0100-61335000	2.60
1101-301-0100-61434000	1.99
Total Fund-Dept: 1101-61434000	673.63
Department: 308-0100 STREET DEPARTMENT	
1101-308-0100-61163000	591.89
1101-308-0100-61181000	12.91
1101-308-0100-61301000	35.43
1101-308-0100-61302000	8.26
1101-308-0100-61303000	85.86
1101-308-0100-61305000	274.58
1101-308-0100-61306000	3.62
1101-308-0100-61309000	1.49
1101-308-0100-61335000	4.55
1101-308-0100-61434000	2.73
Total Fund-Dept: 1101-61434000	1,021.32

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 1101 GENERAL FUND	
Total Fund 1101:	410,182.36

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2201 MOTOR VEHICLE HIGHWAY	
Department: 301-0100 PUBLIC WORKS ADMIN	
2201-301-0100-61123000	4,233.11
2201-301-0100-61181000	88.97
2201-301-0100-61301000	262.46
2201-301-0100-61302000	61.40
2201-301-0100-61303000	613.74
2201-301-0100-61305000	635.14
2201-301-0100-61306000	14.41
2201-301-0100-61309000	4.07
2201-301-0100-61335000	9.58
2201-301-0100-61434000	12.80
Total Fund-Dept: 2201-61434000	5,935.68
Department: 305-0100 VEHICLE MAINTENANCE	
2201-305-0100-61163000	2,818.56
2201-305-0100-61181000	72.59
2201-305-0100-61186000	196.30
2201-305-0100-61301000	188.06
2201-305-0100-61302000	43.97
2201-305-0100-61303000	438.38
2201-305-0100-61305000	436.24
2201-305-0100-61306000	15.86
2201-305-0100-61309000	3.31
2201-305-0100-61335000	14.27
2201-305-0100-61434000	11.90
Total Fund-Dept: 2201-61434000	4,239.44
Department: 308-0100 STREET DEPARTMENT	
2201-308-0100-61163000	16,246.94
2201-308-0100-61181000	1,078.99
2201-308-0100-61186000	4,707.79
2201-308-0100-61196000	436.08
2201-308-0100-61301000	1,354.32
2201-308-0100-61302000	316.84
2201-308-0100-61303000	3,108.26
2201-308-0100-61305000	4,963.27
2201-308-0100-61306000	92.60
2201-308-0100-61309000	29.20
2201-308-0100-61335000	85.04
2201-308-0100-61434000	70.80
Total Fund-Dept: 2201-61434000	32,490.13
Total Fund 2201:	42,665.25

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 105-0100 CLERK-TREASURER	
2204-105-0100-61131000	1,926.61
2204-105-0100-61151000	2,936.77
2204-105-0100-61181000	244.42
2204-105-0100-61185000	49.32
2204-105-0100-61301000	303.93
2204-105-0100-61302000	71.06
2204-105-0100-61303000	533.91
2204-105-0100-61305000	693.63
2204-105-0100-61306000	19.09
2204-105-0100-61309000	4.32
2204-105-0100-61335000	15.03
2204-105-0100-61434000	16.37
Total Fund-Dept: 2204-61434000	6,814.46
Department: 110-0100 TOWN MANAGER	
2204-110-0100-61121000	576.92
2204-110-0100-61151000	101.75
2204-110-0100-61181000	0.96
2204-110-0100-61301000	47.30
2204-110-0100-61302000	11.06
2204-110-0100-61303000	14.46
2204-110-0100-61306000	2.57
2204-110-0100-61309000	0.63
2204-110-0100-61333000	82.06
2204-110-0100-61335000	1.30
2204-110-0100-61434000	2.58
Total Fund-Dept: 2204-61434000	841.59
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
2204-150-0200-61133000	419.03
2204-150-0200-61301000	26.03
2204-150-0200-61302000	6.09
2204-150-0200-61303000	59.51
2204-150-0200-61306000	1.95
2204-150-0200-61434000	1.91
Total Fund-Dept: 2204-61434000	514.52
Department: 308-0100 STREET DEPARTMENT	
2204-308-0100-61163000	422.79
2204-308-0100-61181000	9.24
2204-308-0100-61301000	25.31
2204-308-0100-61302000	5.93
2204-308-0100-61303000	61.36
2204-308-0100-61305000	196.13
2204-308-0100-61306000	2.57
2204-308-0100-61309000	1.08
2204-308-0100-61335000	3.25
2204-308-0100-61434000	1.94
Total Fund-Dept: 2204-61434000	729.60
Department: 551-0100 PARK ADMINISTRATION	
2204-551-0100-61125000	4,399.00

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 551-0100 PARK ADMINISTRATION	
2204-551-0100-61155000	888.64
2204-551-0100-61181000	125.03
2204-551-0100-61301000	326.42
2204-551-0100-61302000	76.33
2204-551-0100-61303000	716.74
2204-551-0100-61305000	1,021.70
2204-551-0100-61306000	25.03
2204-551-0100-61309000	8.52
2204-551-0100-61335000	18.20
2204-551-0100-61434000	23.97
Total Fund-Dept: 2204-61434000	7,629.58
Department: 561-0900 GENERAL RECREATION	
2204-561-0900-61135000	4,501.81
2204-561-0900-61139000	4,252.40
2204-561-0900-61155000	3,554.56
2204-561-0900-61181000	490.46
2204-561-0900-61301000	766.04
2204-561-0900-61302000	179.16
2204-561-0900-61303000	1,610.00
2204-561-0900-61305000	2,913.38
2204-561-0900-61306000	52.86
2204-561-0900-61309000	15.70
2204-561-0900-61335000	55.87
2204-561-0900-61434000	48.33
Total Fund-Dept: 2204-61434000	18,440.57
Department: 562-0100 POOL OPERATIONS	
2204-562-0100-61135000	236.94
2204-562-0100-61136000	328.01
2204-562-0100-61139000	636.31
2204-562-0100-61165000	614.93
2204-562-0100-61181000	56.02
2204-562-0100-61186000	42.37
2204-562-0100-61301000	115.70
2204-562-0100-61302000	27.08
2204-562-0100-61303000	271.88
2204-562-0100-61305000	321.87
2204-562-0100-61306000	9.42
2204-562-0100-61309000	1.85
2204-562-0100-61335000	8.45
2204-562-0100-61434000	7.55
Total Fund-Dept: 2204-61434000	2,678.38
Department: 571-0100 PARKS MAINTENANCE	
2204-571-0100-61136000	1,476.01
2204-571-0100-61165000	12,231.47
2204-571-0100-61181000	662.46
2204-571-0100-61186000	127.06
2204-571-0100-61301000	870.30
2204-571-0100-61302000	203.54

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 571-0100 PARKS MAINTENANCE	
2204-571-0100-61303000	2,058.57
2204-571-0100-61305000	3,624.94
2204-571-0100-61306000	82.36
2204-571-0100-61309000	22.23
2204-571-0100-61335000	54.58
2204-571-0100-61434000	61.92
Total Fund-Dept: 2204-61434000	21,475.44
Department: 581-0100 CENT MAINTENANCE	
2204-581-0100-61136000	1,311.99
2204-581-0100-61165000	2,289.12
2204-581-0100-61181000	217.18
2204-581-0100-61196000	189.88
2204-581-0100-61301000	236.17
2204-581-0100-61302000	55.23
2204-581-0100-61303000	542.17
2204-581-0100-61305000	1,370.66
2204-581-0100-61306000	21.86
2204-581-0100-61309000	8.60
2204-581-0100-61335000	17.59
2204-581-0100-61434000	16.62
Total Fund-Dept: 2204-61434000	6,277.07
Total Fund 2204:	65,401.21

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2547 TECHNOLOGY FUND	
Department: 110-0100 TOWN MANAGER	
2547-110-0100-61151000	610.58
2547-110-0100-61301000	37.91
2547-110-0100-61302000	8.87
2547-110-0100-61303000	86.72
2547-110-0100-61306000	3.66
2547-110-0100-61309000	1.30
2547-110-0100-61434000	2.76
Total Fund-Dept: 2547-61434000	<u>751.80</u>
Total Fund 2547:	<u>751.80</u>

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2580 SEWER MAINTENANCE	
Department: 101-0100 TOWN COUNCIL	
2580-101-0100-61111000	727.85
2580-101-0100-61301000	51.50
2580-101-0100-61302000	12.10
2580-101-0100-61306000	5.49
2580-101-0100-61333000	103.36
Total Fund-Dept: 2580-61333000	900.30
Department: 105-0100 CLERK-TREASURER	
2580-105-0100-61112000	1,317.22
2580-105-0100-61131000	963.34
2580-105-0100-61151000	2,774.91
2580-105-0100-61181000	139.98
2580-105-0100-61185000	35.19
2580-105-0100-61301000	307.24
2580-105-0100-61302000	71.85
2580-105-0100-61303000	571.06
2580-105-0100-61305000	755.14
2580-105-0100-61306000	20.21
2580-105-0100-61309000	5.20
2580-105-0100-61335000	16.83
2580-105-0100-61434000	17.76
Total Fund-Dept: 2580-61434000	6,995.93
Department: 110-0100 TOWN MANAGER	
2580-110-0100-61121000	1,153.84
2580-110-0100-61151000	203.51
2580-110-0100-61181000	1.93
2580-110-0100-61301000	94.59
2580-110-0100-61302000	22.12
2580-110-0100-61303000	28.90
2580-110-0100-61306000	5.14
2580-110-0100-61309000	1.26
2580-110-0100-61333000	164.12
2580-110-0100-61335000	2.60
2580-110-0100-61434000	5.17
Total Fund-Dept: 2580-61434000	1,683.18
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
2580-150-0200-61131000	1,523.81
2580-150-0200-61133000	838.09
2580-150-0200-61151000	1,078.38
2580-150-0200-61181000	47.82
2580-150-0200-61301000	213.86
2580-150-0200-61302000	50.01
2580-150-0200-61303000	460.24
2580-150-0200-61305000	298.48
2580-150-0200-61306000	18.28
2580-150-0200-61309000	3.01
2580-150-0200-61335000	7.79
2580-150-0200-61434000	14.60
Total Fund-Dept: 2580-61434000	4,554.37

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2580 SEWER MAINTENANCE	
Department: 301-0100 PUBLIC WORKS ADMIN	
2580-301-0100-61123000	4,232.90
2580-301-0100-61153000	1,307.25
2580-301-0100-61181000	216.27
2580-301-0100-61185000	17.21
2580-301-0100-61301000	351.42
2580-301-0100-61302000	82.17
2580-301-0100-61303000	819.85
2580-301-0100-61305000	864.76
2580-301-0100-61306000	22.41
2580-301-0100-61309000	5.31
2580-301-0100-61335000	17.33
2580-301-0100-61434000	18.80
Total Fund-Dept: 2580-61434000	7,955.68
Department: 305-0100 VEHICLE MAINTENANCE	
2580-305-0100-61163000	2,113.95
2580-305-0100-61181000	54.42
2580-305-0100-61186000	147.24
2580-305-0100-61301000	141.03
2580-305-0100-61302000	32.99
2580-305-0100-61303000	328.84
2580-305-0100-61305000	327.20
2580-305-0100-61306000	11.90
2580-305-0100-61309000	2.47
2580-305-0100-61335000	10.74
2580-305-0100-61434000	8.95
Total Fund-Dept: 2580-61434000	3,179.73
Department: 308-0100 STREET DEPARTMENT	
2580-308-0100-61163000	12,691.06
2580-308-0100-61181000	733.98
2580-308-0100-61186000	2,884.23
2580-308-0100-61301000	980.62
2580-308-0100-61302000	229.38
2580-308-0100-61303000	2,315.92
2580-308-0100-61305000	3,922.57
2580-308-0100-61306000	68.94
2580-308-0100-61309000	22.70
2580-308-0100-61335000	64.29
2580-308-0100-61434000	52.74
Total Fund-Dept: 2580-61434000	23,966.43
Department: 309-0100 STORMWATER SEWER MAINTENANCE	
2580-309-0100-61163000	10,342.70
2580-309-0100-61181000	715.94
2580-309-0100-61186000	1,324.64
2580-309-0100-61301000	751.81
2580-309-0100-61302000	175.83
2580-309-0100-61303000	1,758.48
2580-309-0100-61305000	2,022.35
2580-309-0100-61306000	57.35

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 2580 SEWER MAINTENANCE	
Department: 309-0100 STORMWATER SEWER MAINTENANCE	
2580-309-0100-61309000	12.94
2580-309-0100-61335000	45.56
2580-309-0100-61434000	46.22
Total Fund-Dept: 2580-61434000	17,253.82
Department: 319-0100 SANITARY SEWER MAINTENANCE	
2580-319-0100-61163000	5,818.77
2580-319-0100-61181000	387.92
2580-319-0100-61186000	679.74
2580-319-0100-61301000	419.55
2580-319-0100-61302000	98.11
2580-319-0100-61303000	977.88
2580-319-0100-61305000	972.74
2580-319-0100-61306000	32.27
2580-319-0100-61309000	6.14
2580-319-0100-61335000	25.90
2580-319-0100-61434000	26.24
Total Fund-Dept: 2580-61434000	9,445.26
Department: 374-0100 ADMINISTRATION	
2580-374-0100-61153000	726.96
2580-374-0100-61181000	59.43
2580-374-0100-61185000	17.03
2580-374-0100-61301000	48.11
2580-374-0100-61302000	11.26
2580-374-0100-61303000	114.09
2580-374-0100-61305000	212.36
2580-374-0100-61306000	4.46
2580-374-0100-61309000	1.36
2580-374-0100-61335000	3.89
2580-374-0100-61434000	3.34
Total Fund-Dept: 2580-61434000	1,202.29
Total Fund 2580:	77,136.99

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 4406 REDEVELOPMENT OPERATING	
Department: 105-0100 CLERK-TREASURER	
4406-105-0100-61112000	526.91
4406-105-0100-61131000	963.32
4406-105-0100-61181000	30.78
4406-105-0100-61301000	87.54
4406-105-0100-61302000	20.51
4406-105-0100-61303000	215.95
4406-105-0100-61305000	144.35
4406-105-0100-61306000	5.63
4406-105-0100-61309000	0.88
4406-105-0100-61335000	2.59
4406-105-0100-61434000	5.54
Total Fund-Dept: 4406-61434000	2,004.00
Department: 110-0100 TOWN MANAGER	
4406-110-0100-61121000	1,730.77
4406-110-0100-61181000	2.89
4406-110-0100-61301000	122.94
4406-110-0100-61302000	28.74
4406-110-0100-61306000	5.87
4406-110-0100-61309000	1.29
4406-110-0100-61333000	246.18
4406-110-0100-61335000	3.90
4406-110-0100-61434000	6.37
Total Fund-Dept: 4406-61434000	2,148.95
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
4406-150-0200-61133000	628.59
4406-150-0200-61301000	39.04
4406-150-0200-61302000	9.13
4406-150-0200-61303000	89.25
4406-150-0200-61306000	2.93
4406-150-0200-61434000	2.87
Total Fund-Dept: 4406-61434000	771.81
Total Fund 4406:	4,924.76

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 6101 WATER CASH OPERATING	
Department: 101-0100 TOWN COUNCIL	
6101-101-0100-61111000	727.86
6101-101-0100-61301000	51.56
6101-101-0100-61302000	12.01
6101-101-0100-61306000	5.50
6101-101-0100-61333000	103.35
Total Fund-Dept: 6101-61333000	900.28
Department: 105-0100 CLERK-TREASURER	
6101-105-0100-61112000	1,580.34
6101-105-0100-61131000	2,408.29
6101-105-0100-61151000	4,774.92
6101-105-0100-61181000	277.85
6101-105-0100-61185000	53.21
6101-105-0100-61301000	535.66
6101-105-0100-61302000	125.24
6101-105-0100-61303000	992.88
6101-105-0100-61305000	1,234.72
6101-105-0100-61306000	34.54
6101-105-0100-61309000	8.87
6101-105-0100-61335000	28.56
6101-105-0100-61434000	30.24
Total Fund-Dept: 6101-61434000	12,085.32
Department: 110-0100 TOWN MANAGER	
6101-110-0100-61121000	1,442.31
6101-110-0100-61151000	610.38
6101-110-0100-61181000	2.39
6101-110-0100-61301000	140.30
6101-110-0100-61302000	32.81
6101-110-0100-61303000	86.64
6101-110-0100-61306000	8.54
6101-110-0100-61309000	2.32
6101-110-0100-61333000	205.15
6101-110-0100-61335000	3.25
6101-110-0100-61434000	8.06
Total Fund-Dept: 6101-61434000	2,542.15
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
6101-150-0200-61131000	1,523.90
6101-150-0200-61133000	1,047.61
6101-150-0200-61151000	1,078.49
6101-150-0200-61181000	47.94
6101-150-0200-61301000	226.90
6101-150-0200-61302000	53.10
6101-150-0200-61303000	490.04
6101-150-0200-61305000	298.50
6101-150-0200-61306000	19.26
6101-150-0200-61309000	3.05
6101-150-0200-61335000	7.81
6101-150-0200-61434000	15.58
Total Fund-Dept: 6101-61434000	4,812.18

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 6101 WATER CASH OPERATING	
Department: 301-0100 PUBLIC WORKS ADMIN	
6101-301-0100-61123000	4,233.29
6101-301-0100-61153000	1,307.35
6101-301-0100-61181000	216.53
6101-301-0100-61185000	17.21
6101-301-0100-61301000	351.54
6101-301-0100-61302000	82.30
6101-301-0100-61303000	820.03
6101-301-0100-61305000	864.87
6101-301-0100-61306000	22.48
6101-301-0100-61309000	5.40
6101-301-0100-61335000	17.45
6101-301-0100-61434000	18.90
Total Fund-Dept: 6101-61434000	7,957.35
Department: 305-0100 VEHICLE MAINTENANCE	
6101-305-0100-61163000	2,113.89
6101-305-0100-61181000	54.45
6101-305-0100-61186000	147.23
6101-305-0100-61301000	141.03
6101-305-0100-61302000	32.99
6101-305-0100-61303000	328.83
6101-305-0100-61305000	327.20
6101-305-0100-61306000	11.89
6101-305-0100-61309000	2.46
6101-305-0100-61335000	10.71
6101-305-0100-61434000	8.92
Total Fund-Dept: 6101-61434000	3,179.60
Department: 308-0100 STREET DEPARTMENT	
6101-308-0100-61163000	12,859.61
6101-308-0100-61181000	737.24
6101-308-0100-61186000	2,884.08
6101-308-0100-61301000	990.63
6101-308-0100-61302000	231.53
6101-308-0100-61303000	2,340.30
6101-308-0100-61305000	4,000.95
6101-308-0100-61306000	69.80
6101-308-0100-61309000	22.99
6101-308-0100-61335000	65.43
6101-308-0100-61434000	53.50
Total Fund-Dept: 6101-61434000	24,256.06
Department: 370-0100 WATER OPERATIONS	
6101-370-0100-61163000	16,560.93
6101-370-0100-61181000	1,103.54
6101-370-0100-61186000	2,004.19
6101-370-0100-61301000	1,195.28
6101-370-0100-61302000	279.54
6101-370-0100-61303000	2,792.89
6101-370-0100-61305000	3,072.91
6101-370-0100-61306000	91.18

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 6101 WATER CASH OPERATING	
Department: 370-0100 WATER OPERATIONS	
6101-370-0100-61309000	19.54
6101-370-0100-61335000	72.49
6101-370-0100-61434000	73.85
Total Fund-Dept: 6101-61434000	27,266.34
Department: 374-0100 ADMINISTRATION	
6101-374-0100-61153000	1,453.91
6101-374-0100-61181000	118.87
6101-374-0100-61185000	34.07
6101-374-0100-61301000	96.21
6101-374-0100-61302000	22.49
6101-374-0100-61303000	228.16
6101-374-0100-61305000	424.72
6101-374-0100-61306000	8.92
6101-374-0100-61309000	2.72
6101-374-0100-61335000	7.79
6101-374-0100-61434000	6.69
Total Fund-Dept: 6101-61434000	2,404.55
Total Fund 6101:	85,403.83

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
 For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

GL Number	Amount
Fund: 6604 SOLID WASTE MANAGEMENT	
Department: 101-0100 TOWN COUNCIL	
6604-101-0100-61111000	436.75
6604-101-0100-61301000	30.97
6604-101-0100-61302000	7.22
6604-101-0100-61306000	3.29
6604-101-0100-61333000	62.04
Total Fund-Dept: 6604-61333000	540.27
Department: 105-0100 CLERK-TREASURER	
6604-105-0100-61112000	263.52
6604-105-0100-61131000	481.69
6604-105-0100-61151000	1,514.37
6604-105-0100-61181000	73.97
6604-105-0100-61185000	28.66
6604-105-0100-61301000	139.52
6604-105-0100-61302000	32.61
6604-105-0100-61303000	236.70
6604-105-0100-61305000	349.59
6604-105-0100-61306000	9.21
6604-105-0100-61309000	2.35
6604-105-0100-61335000	7.79
6604-105-0100-61434000	7.74
Total Fund-Dept: 6604-61434000	3,147.72
Department: 110-0100 TOWN MANAGER	
6604-110-0100-61121000	288.47
6604-110-0100-61181000	0.49
6604-110-0100-61301000	20.48
6604-110-0100-61302000	4.79
6604-110-0100-61306000	0.98
6604-110-0100-61309000	0.21
6604-110-0100-61333000	41.03
6604-110-0100-61335000	0.65
6604-110-0100-61434000	1.06
Total Fund-Dept: 6604-61434000	358.16
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
6604-150-0200-61133000	838.09
6604-150-0200-61301000	52.06
6604-150-0200-61302000	12.16
6604-150-0200-61303000	118.98
6604-150-0200-61306000	3.92
6604-150-0200-61434000	3.83
Total Fund-Dept: 6604-61434000	1,029.04
Department: 301-0100 PUBLIC WORKS ADMIN	
6604-301-0100-61123000	4,232.70
6604-301-0100-61153000	1,307.19
6604-301-0100-61181000	216.10
6604-301-0100-61185000	17.17
6604-301-0100-61301000	351.31
6604-301-0100-61302000	82.09
6604-301-0100-61303000	819.72

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000237 Check Date: 01/09/2026 Pay Period End Date: 01/03/2026

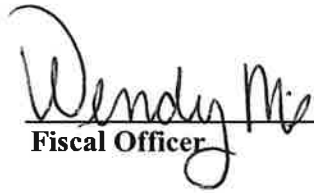
GL Number	Amount
Fund: 6604 SOLID WASTE MANAGEMENT	
Department: 301-0100 PUBLIC WORKS ADMIN	
6604-301-0100-61305000	864.71
6604-301-0100-61306000	22.36
6604-301-0100-61309000	5.25
6604-301-0100-61335000	17.30
6604-301-0100-61434000	18.75
Total Fund-Dept: 6604-61434000	7,954.65
Department: 308-0100 STREET DEPARTMENT	
6604-308-0100-61163000	335.94
6604-308-0100-61181000	36.37
6604-308-0100-61186000	107.40
6604-308-0100-61301000	28.91
6604-308-0100-61302000	6.77
6604-308-0100-61303000	68.12
6604-308-0100-61305000	109.82
6604-308-0100-61306000	1.73
6604-308-0100-61309000	0.71
6604-308-0100-61335000	1.29
6604-308-0100-61434000	1.29
Total Fund-Dept: 6604-61434000	698.35
Department: 374-0100 ADMINISTRATION	
6604-374-0100-61153000	242.33
6604-374-0100-61181000	19.82
6604-374-0100-61185000	5.69
6604-374-0100-61301000	16.03
6604-374-0100-61302000	3.75
6604-374-0100-61303000	38.04
6604-374-0100-61305000	70.79
6604-374-0100-61306000	1.49
6604-374-0100-61309000	0.45
6604-374-0100-61335000	1.31
6604-374-0100-61434000	1.12
Total Fund-Dept: 6604-61434000	400.82
Department: 581-0100 CENT MAINTENANCE	
6604-581-0100-61136000	163.99
6604-581-0100-61165000	120.48
6604-581-0100-61181000	5.74
6604-581-0100-61301000	17.02
6604-581-0100-61302000	3.98
6604-581-0100-61303000	41.23
6604-581-0100-61305000	92.02
6604-581-0100-61306000	1.64
6604-581-0100-61309000	0.57
6604-581-0100-61335000	1.25
6604-581-0100-61434000	1.26
Total Fund-Dept: 6604-61434000	449.18
Total Fund 6604:	14,578.19
Report Total:	701,044.39

Accounts Payable Voucher Register # 26-1D

GROSS PAYROLL	01/09/26	\$	60,681.17
OTHER PAYROLL RELATED EXPENSES	01/09/26	\$	-
TOTAL PAYROLL EXPENSE CONFIRMED	01/09/26	\$	60,681.17

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 9, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 4 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 60,681.17

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 19th day of January 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY January 9, 2026

FUND	DESCRIPTION	AMOUNT
8802	POLICE PENSION	\$ 60,681.17
	REPORT TOTAL	\$ 60,681.17

Payroll No. 00000236

Pay Period End Date: 12/31/2025 Check Post Date: 01/09/2026 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Department: 291

64	3,732.77	DEPOSIT
85	1,800.00	DEPOSIT
DENTAL COBRA	157.96	157.96
FITW	6,335.87	6,335.87
SITW_IN	1,281.35	1,281.35

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.
60,681.17	0.00	8,234.76	52,446.41	60,681.17	52,446.41

Grand Totals for Payroll:

Pay Code Code	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Code	Cur. Amnt.	YTD Amnt.*
PENSION	0.00	0.00	60,681.17	60,681.17	031100649	2,859.70	DEPOSIT
					031101279	3,304.47	DEPOSIT
					042200910	3,020.08	DEPOSIT
					074000010*	4,103.48	DEPOSIT
					075000051	3,780.94	DEPOSIT
					086300012	14,661.69	DEPOSIT
					111000614*	4,604.40	DEPOSIT
					122400724	3,720.76	DEPOSIT
					37 JASPER	90.00	90.00
					43 LAKE PEN	158.00	158.00
					45 LAKE	211.58	211.58
					6	6,858.12	DEPOSIT
					64	3,732.77	DEPOSIT
					85	1,800.00	DEPOSIT
					DENTAL COBRA	157.96	157.96
					FITW	6,335.87	6,335.87
					SITW_IN	1,281.35	1,281.35

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.	Physical Checks
60,681.17	0.00	8,234.76	52,446.41	52,446.41	0.00
Gross Pay YTD					
60,681.17					

* = Check Adjustment

PR 1-9-26 Pensioners

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER

For Payroll: 00000236 Check Date: 01 '2026 Pay Period End Date: 12/31/2025

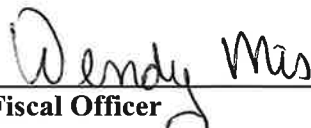
GL Number	Amount
Fund: 8802 POLICE PENSION	
Department: 291-0100 POLICE PENSION	
8802-291-0100-63926000	26,115.95
8802-291-0100-63928000	34,565.22
Total Fund-Dept: 8802-63928000	<u>60,681.17</u>
Total Fund 8802:	<u>60,681.17</u>
Report Total:	60,681.17

Accounts Payable Voucher Register # 26-1E

GROSS PAYROLL	01/09/26	\$	40,026.51
OTHER PAYROLL RELATED EXPENSES	01/09/26	\$	8,829.06
TOTAL PAYROLL EXPENSE CONFIRMED	01/09/26	\$	48,855.57

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 9, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 48,855.57

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 19th day of January 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY January 9, 2026

FUND	DESCRIPTION	AMOUNT
1101	GENERAL FUND	\$ 48,102.00
2204	PARK & RECREATION	\$ 645.92
8802	POLICE PENSION	\$ 107.65
	REPORT TOTAL	\$ 48,855.57

Payroll ID: 00000238

Pay Period End Date: 12/31/2025 Check Post Date: 01/09/2026 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

				64	1,346.97		DEPOSIT
				78	32.43		DEPOSIT
				9	1,672.34		DEPOSIT
				DEF COMP \$	50.00		50.00
				DEF COMP %	2,720.20		2,720.20
				DEF COMP % NET	205.20		205.20
				FITW	1,460.99		1,460.99
				MEDICARE_EE	658.10		658.10
				ROTH 457 %	1,058.29		1,058.29
				SITW_IN	1,343.67		1,343.67
				SOCSEC_EE	2,813.77		2,813.77
Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Dir. Dep.	Physical Checks		
40,026.51	0.00	10,892.20	29,134.31	27,160.02	1,974.29		
Gross Pay YTD							
40,026.51							

* = Check Adjustment

PR 1-9-26 monthly +
 Quarterly

GL Number	Amount
Fund: 1101 GENERAL FUND	
Department: 150-0200 INSPECTIONS/CODE ENFORCEM	
1101-150-0200-61114000	1,350.00
1101-150-0200-61301000	83.70
1101-150-0200-61302000	19.60
Total Fund-Dept: 1101-61302000	<u>1,453.30</u>
Department: 201-0100 POLICE ADMIN	
1101-201-0100-61114000	125.05
1101-201-0100-61301000	7.75
1101-201-0100-61302000	1.85
Total Fund-Dept: 1101-61302000	<u>134.65</u>
Department: 230-0100 FIRE SUPPRESSION	
1101-230-0100-61171000	37,726.51
1101-230-0100-61301000	2,671.17
1101-230-0100-61302000	624.68
1101-230-0100-61333000	5,357.19
Total Fund-Dept: 1101-61333000	<u>46,379.55</u>
Department: 232-0100 ADMINISTRATION	
1101-232-0100-61114000	124.95
1101-232-0100-61301000	7.75
1101-232-0100-61302000	1.80
Total Fund-Dept: 1101-61302000	<u>134.50</u>
Total Fund 1101:	<u><u>48,102.00</u></u>

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000238 Check Date: 01/09/2026 Pay Period End Date: 12/31/2025

GL Number	Amount
Fund: 2204 PARK FUND	
Department: 551-0100 PARK ADMINISTRATION	
2204-551-0100-61114000	600.00
2204-551-0100-61301000	37.20
2204-551-0100-61302000	8.72
Total Fund-Dept: 2204-61302000	<u>645.92</u>
Total Fund 2204:	<u>645.92</u>

CHECK AMOUNTS BY GENERAL LEDGER FOR TOWN OF MUNSTER
For Payroll: 00000238 Check Date: 01/09/2026 Pay Period End Date: 12/31/2025

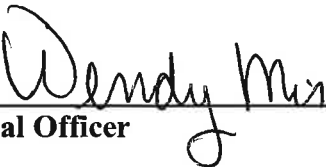
GL Number	Amount
Fund: 8802 POLICE PENSION	
Department: 291-0100 POLICE PENSION	
8802-291-0100-61195000	100.00
8802-291-0100-61301000	6.20
8802-291-0100-61302000	1.45
Total Fund-Dept: 8802-61302000	<u>107.65</u>
Total Fund 8802:	<u>107.65</u>
Report Total:	48,855.57

Accounts Payable Voucher Register # 26-1F

PARK VOUCHERS	01/15/26	\$ 12,744.24
CIVIL TOWN VOUCHERS	01/15/26	\$ 1,266,717.85
TOTAL VOUCHERS CONFIRMED	01/15/26	\$ 1,279,462.09

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 15, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 10 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 1,279,462.09

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 19th day of January, 2026 by a vote of _____ in favor and _____ opposed

Joseph Hofferth. President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY JANUARY 15, 2026

FUND	DESCRIPTON	AMOUNT
1101	GENERAL FUND	\$ 5,944.27
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$ 1,678.99
2202	LOCAL ROAD & STREET	\$ 27,250.01
2204	PARK & RECREATION	\$ 3,323.97
2209	LIT-ECONOMIC DEVELOPMENT FUND	\$ 8,326.25
2240	LIT-PUBLIC SAFETY FUND	\$ 14,484.00
2300	DONATION FUND	\$ 10,051.84
2370	PARK DONATION NON REVERTING	\$ 518.33
2547	TECHNOLOGY FUND	\$ 37,976.32
2580	SEWER MAINTENANCE	\$ 17,880.92
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 15,281.66
4406	REDEVELOPMENT OPERATING	\$ 2,500.00
4418	PARK BOND PROCEEDS	\$ 7,125.00
4445	TIF ALLOCATION FUND	\$ 84,357.50
6101	WATER CASH OPERATING	\$ 34,618.79
6604	SOLID WASTE MANAGEMENT	\$ 174,291.33
7704	SELF-FUNDED LIABILITY	\$ 828,921.38
7727	SELF-FUNDED MED/DENTAL/LIFE	\$ 1,487.49
8871	PARK LAND ESCROW	\$ 1,776.94
8880	INTERGOVERNMENTAL ESCROW	\$ 336.30
8883	ESCROW	\$ 1,330.80
REPORT TOTAL		\$ 1,279,462.09

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0000403	AJ GALLAGHER RISK MGMT SVCS LLC					01/15/2026	
				111090	YR 2026 PROPERTY & LIABILITY INSURANCE COVERA		
		7704-945-0100-61402000	YR 2026 PROPERTY & LIABILITY INSU				\$764,506.38
Total for AJ GALLAGHER RISK MGMT SVCS LL							\$764,506.38
0001713	ALL CITY MANAGEMENT SERVICES INC					01/15/2026	
				111035	CROSSING GUARD SERVICES 11/30-12/13/2025		
		2240-210-0100-63105000	CROSSING GUARDS SERVICES				\$9,656.00
				111036	CROSSING GUARD SERVICES 12/14-27/2025		
		2240-210-0100-63105000	CROSSING GUARDS SERVICES				\$4,828.00
Total for ALL CITY MANAGEMENT SERVICES I							\$14,484.00
0002056	AMERICAN STRUCTUREPOINT					01/15/2026	
				111034	PROJ 0002025.00392.0001/STRATEGIC MARKETING S		
		2209-651-0100-63105000	STRATEGIC MARKETING SERVICES				\$8,326.25
Total for AMERICAN STRUCTUREPOINT							\$8,326.25
0000650	ARCTIC ENGINEERING CO INC					01/15/2026	
				111000	3Q 2025 HVAC MAINTENANCE/CLUBHOUSE		
		2204-581-0100-63105000	OTHER PROFESSIONAL SERV.				\$557.00
Total for ARCTIC ENGINEERING CO INC							\$557.00
0000461	AT&T					01/15/2026	
				111006	YR 2026 AT&T PHONE CHARGES		
		2547-114-0200-63204000	1-4 Q 2026 AT&T PHONE CHARGES				\$220.13
		6101-114-0200-63204000	1-4 Q 2026 AT&T PHONE CHARGES				\$46.94
Total for AT&T							\$267.07
0002044	AT&T MOBILITY-CC					01/15/2026	
				111072	POLICE DATA LINES		

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2547-114-0200-63205000	OTHER COMMUNICATION				\$2,564.61
Total for AT&T MOBILITY-CC							\$2,564.61
0000474	AVALON PETROLEUM CO					01/15/2026	
				111040	UNLEADED FUEL		
		4402-150-0100-62221000	FUEL				\$137.81
		4402-230-0100-62221000	FUEL				\$148.05
		2204-581-0100-62221000	FUEL				\$60.46
		2204-571-0100-62221000	FUEL				\$481.30
		4402-204-0100-62221000	FUEL				\$2,331.97
		2580-305-0100-62221000	FUEL				\$871.05
		4402-305-0100-62221000	FUEL				\$2,645.85
		6101-305-0100-62221000	FUEL				\$668.71
				111041	DIESEL FUEL		
		4402-230-0100-62221000	FUEL				\$493.33
		2204-571-0100-62221000	FUEL				\$166.28
		2580-305-0100-62221000	FUEL				\$689.97
		4402-305-0100-62221000	FUEL				\$3,587.84
		6101-305-0100-62221000	FUEL				\$463.31
		6604-310-0100-62221000	FUEL				\$377.07
				111042	UNLEADED FUEL		
		4402-150-0100-62221000	FUEL				\$155.44
		4402-230-0100-62221000	FUEL				\$166.99
		2204-581-0100-62221000	FUEL				\$68.19
		2204-571-0100-62221000	FUEL				\$542.85
		4402-204-0100-62221000	FUEL				\$2,630.18
		2580-305-0100-62221000	FUEL				\$982.44
		4402-305-0100-62221000	FUEL				\$2,984.20
		6101-305-0100-62221000	FUEL				\$754.21
Total for AVALON PETROLEUM CO							\$21,407.50

0002050 BMO BANK N.A.

01/15/2026

111028 TELEPHONE ADAPTER,24 PORT SWITCH,BLANK MODU

Vouche Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2547-114-0200-62110000	COMPUTER SUPPLIES				\$82.71
		2547-114-0200-62303000	SMALL TOOLS & MINOR EQUIP				\$1,423.09
				111029	DOG FOOD,APPOINTMENT BOOKS,DESK CALENDAR		
		2300-204-0100-65150KE0	K9 SUPPLIES				\$136.98
		1101-201-0100-62900000	OFFICE SUPPLIES				\$7.99
		1101-203-0100-62915000	CSO SUPPLIES				\$26.08
				111030	AWWA ANNUAL CONFERENCE REGISTRATIONS,TOGGL		
		6101-370-0100-63991000	EDUCATION/TRAINING				\$408.50
		1101-230-0100-62302000	REPAIR PARTS				\$71.79
		2201-308-0100-62900000	OTHER SUPPLIES				\$63.99
				111031	META ADS,VOLLEYBALL NETS,GIFT CARDS,XMAS BALL		
		2204-551-0100-62900000	OTHER SUPPLIES				\$32.29
		1101-103-0400-63907000	EMPLOYEE PROGRAMS				\$248.57
		2204-561-0400-62900000	OTHER SUPPLIES				\$389.40
		2204-561-0700-62900000	OTHER SUPPLIES				\$71.81
		2204-561-0700-63105000	OTHER PROFESSIONAL SERV.				\$399.83
		2204-571-0100-62900000	OTHER SUPPLIES				\$109.19
		2370-561-7600-65290000	OTHER SUPPLIES				\$94.50
		2204-551-0100-63991000	EDUCATION/TRAINING				\$350.00
				111032	REPLENISH I-PASS,ROLL-UP BLANKETS,FLOWERS		
		1101-110-0100-63105000	OTHER PROFESSIONAL SERV.				\$155.63
		7727-935-0100-62900000	OTHER SUPPLIES				\$1,487.49
				111033	SHOP WITH A COP-TOYS,CLOTHING,PACKING TAPE,D		
		2300-203-6500-65150000	RESTRICTED DONATIONS				\$399.62
		2300-200-0000-65150SWC	SHOP WTH A COP RESTRICTED				\$9,515.24
		1101-105-0100-62900000	OTHER SUPPLIES				\$356.79
		1101-110-0100-62900000	OTHER SUPPLIES				\$86.66
		1101-103-0400-63907000	EMPLOYEE PROGRAMS				\$353.06
		2547-114-0200-62110000	COMPUTER SUPPLIES				\$1,592.14
Total for BMO BANK N.A.							\$17,863.35

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				111001	TITLE WORK FOR UNIT 335		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$15.00
Total for BUREAU OF MOTOR VEHICLES							\$15.00
MISCVEN CALUMET PAINTING & RESTORATION						01/15/2026	
				111002	RE-ISSUE CHECK TO CORRECT VENDOR/EVENT CANCE		
		8883-100-9400-63901000	REFUNDS AWARDS & INDEM				\$53.50
Total for CALUMET PAINTING & RESTORATIO							\$53.50
0001671 CARGILL INC						01/15/2026	
				111026	ROAD SALT		
		2202-308-0100-62329000	ROAD SALT				\$14,713.71
				111027	ROAD SALT		
		2202-308-0100-62329000	SALT				\$1,964.02
				111073	ROAD SALT		
		2202-308-0100-62329000	ROAD SALT				\$10,572.28
Total for CARGILL INC							\$27,250.01
0002005 CHICAGO COMMUNICATIONS LLC						01/15/2026	
				111037	EQUIPMENT INSTALLS ON NEW SQUADS		
		4445-201-0100-64775000	EQUIPMENT INSTALLS ON NEW SQUA				\$22,831.75
				111038	EQUIPMENT INSTALLS ON NEW SQUADS		
		4445-201-0100-64775000	EQUIPMENT INSTALLS ON NEW SQUA				\$22,831.75
				111039	EQUIPMENT INSTALLS ON NEW SQUADS		
		4445-201-0100-64775000	EQUIPMENT INSTALLS ON NEW SQUA				\$22,552.00
Total for CHICAGO COMMUNICATIONS LLC							\$68,215.50
0002015 CIVICPLUS LLC						01/15/2026	
				110914	AGENDA BUILDER SOFTWARE PAYMENT		

Vouche Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$4,287.50
		2580-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$1,715.00
		6101-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$2,572.50
Total for CIVICPLUS LLC							\$8,575.00
0001838	CLARKE ENERGY INC					01/15/2026	
				111075	12/25 LANDFILL GENERATOR MAINTENANCE		
		6604-390-0100-63601000	LANDFILL GENERATOR MAINTENANCE				\$2,590.64
Total for CLARKE ENERGY INC							\$2,590.64
0001284	CONDENSED CURRICULUM					01/15/2026	
				111093	RAYLEINE WOLFORD - MEDICAL BILLING & CODING		
		8883-100-9400-63901000	REFUNDS AWARDS & INDEM				\$1,259.30
Total for CONDENSED CURRICULUM							\$1,259.30
UB REFU	CONDES, J & VAN DEN BRINK, C					01/15/2026	
				111061	UB refund for account: 1141200-01		
		8880-374-0100-49001000	Overpayment				\$257.57
Total for CONDES, J & VAN DEN BRINK, C							\$257.57
0002056	COOPERATIVE PERSONNEL SERVICES					01/15/2026	
				111003	RECRUITMENT SERVICES-ASSISTANT TOWN MANAGE		
		1101-110-0100-63105000	RECRUITMENT SERVICES				\$2,500.00
		2580-110-0100-63105000	RECRUITMENT SERVICES				\$2,500.00
		4406-110-0100-63105000	RECRUITMENT SERVICES				\$2,500.00
		6101-110-0100-63105000	RECRUITMENT SERVICES				\$2,500.00
Total for COOPERATIVE PERSONNEL SERVICE							\$10,000.00
0000602	GALLAGHER BASSETT SERVICES INC					01/15/2026	
				111004	2026 ANNUAL CLAIMS ADMIN SERVICE FEE		
		7704-945-0100-61401000	2026 ANNUAL CLAIMS ADMIN SERVICE				\$64,415.00

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						Total for GALLAGHER BASSETT SERVICES IN	\$64,415.00
0000417	GRIMMER CONSTRUCTION					01/15/2026	
				111009	WESTLAKE PARK RESTROOM FACILITY		
		4418-915-2225-64251000	WLPK RESTROOM FACILITY				\$7,125.00
						Total for GRIMMER CONSTRUCTION	\$7,125.00
0000486	HOMEWOOD DISPOSAL SERVICE INC					01/15/2026	
				111007	12/25 RESIDENTIAL TRASH COLLECTION		
		6604-310-0100-63541000	RESIDENTIAL TRASH COLLECTION				\$171,323.62
						Total for HOMEWOOD DISPOSAL SERVICE IN	\$171,323.62
0002032	INFRASTRUCTURE ENGINEERING INC					01/15/2026	
				111096	PROJECT 22-4695-00/MUNSTER RIDGE ROAD COMPL		
		4445-915-0100-63105RRR	MUNSTER RIDGE ROAD COMPLETE ST				\$16,142.00
						Total for INFRASTRUCTURE ENGINEERING I	\$16,142.00
0002057	JAMES MARINO					01/15/2026	
				111088	REIMBURSEMENT/LUNCH WITH ASSISTANT TMGR CA		
		1101-110-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$46.84
						Total for JAMES MARINO	\$46.84
MISCVEN	LAURA LATRONICA					01/15/2026	
				111098	RE-ISSUE LOST CHECK/CASH FOR CLUTTER WITHDRA		
		8883-100-9400-63901000	REFUNDS AWARDS & INDEM				\$18.00
						Total for LAURA LATRONICA	\$18.00
0000551	M E SIMPSON COMPANY INC					01/15/2026	
				111005	YR 2025 FIRE HYDRANT FLOW/WATERMAIN CAPACIT		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$10,136.00

Vouche Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						Total for M E SIMPSON COMPANY INC	\$10,136.00
0000680	MUNSTER CHAMBER OF COMMERCE					01/15/2026	
				111074	DINNER 2026 REGISTRATION/JONATHAN PETERSEN		
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$150.00
				111097	DINNER 2026 REGISTRATION/WENDY MIS		
		1101-105-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$150.00
						Total for MUNSTER CHAMBER OF COMMERCE	\$300.00
0002043	NETWORK SOLUTIONS INC					01/15/2026	
				111091	ACCESS POINTS		
		2547-114-0200-63611000	ACCESS POINTS				\$23,590.32
		2580-114-0200-63611000	ACCESS POINTS				\$10,110.14
		6101-114-0200-63611000	ACCESS POINTS				\$14,443.06
				111092	ACCESS POINTS		
		2547-114-0200-63611000	ACCESS POINTS				\$4,215.82
		2580-114-0200-63611000	ACCESS POINTS				\$1,012.32
		6101-114-0200-63611000	ACCESS POINTS				\$2,240.62
						Total for NETWORK SOLUTIONS INC	\$55,612.28
0001675	SEH OF INDIANA LLC					01/15/2026	
				111089	PROJECT 183450/ SS4A GRANT APPLICATION		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,600.00
				111094	PROJECT 185709/CENT ELECTRICAL REDISTRIBUTIO		
		8871-915-0700-64248000	CENT ELECTRICAL REDISTRIBUTION				\$1,776.94
						Total for SEH OF INDIANA LLC	\$3,376.94
0002051	TRANSUNION RISK AND ALTERNATIVE					01/15/2026	
				111008	PROFESSIONAL INVESTIGATIVE SERVICES		
		1101-205-0100-63605000	PROFESSIONAL INVESTIGATIVE SERVI				\$195.00

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						Total for TRANSUNION RISK AND ALTERNATI	\$195.00
0001253	UNITED STATES POSTAL SERVICE					01/15/2026	
				111087	PRE-PAID POSTAGE MACHINE		
		1101-105-0100-63202000	PRE-PAID POSTAGE MACHINE				\$1,095.86
		2204-551-0100-63202000	PRE-PAID POSTAGE MACHINE				\$95.37
		6101-374-0100-63202000	PRE-PAID POSTAGE MACHINE				\$384.94
		2370-561-7600-65320200	PRE-PAID POSTAGE MACHINE				\$423.83
						Total for UNITED STATES POSTAL SERVICE	\$2,000.00
0000476	VAZQUEZ DEVELOPMENT LLC					01/15/2026	
				111025	12/25 BROKERED PROGRAMMING		
		1101-110-0100-63105000	OTHER PROFESSIONAL SERV.				\$500.00
						Total for VAZQUEZ DEVELOPMENT LLC	\$500.00
UB REFU	WALKER, JOSHUA					01/15/2026	
				111051	UB refund for account: 0400642-05		
		8880-374-0100-49001000	Overpayment				\$78.73
						Total for WALKER, JOSHUA	\$78.73
						Overall Total	\$1,279,462.09

Accounts Payable Voucher Register # 26-1G

PARK VOUCHERS	01/19/26	\$	283.84
CIVIL TOWN VOUCHERS	01/19/26	\$	325,028.25
TOTAL VOUCHERS APPROVED	01/19/26	\$	325,312.09

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 19, 2026


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 16 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 325,312.09

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 19th day of January, 2026 by a vote of _____ in favor and _____ opposed.

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

FUND SUMMARY JANUARY 19, 2026

FUND	DESCRIPTON		AMOUNT
1101	GENERAL FUND	\$	15,082.17
2201	MOTOR VEHICLE HIGHWAY UNALLOCATED	\$	9,799.20
2204	PARK & RECREATION	\$	283.84
2300	DONATION FUND	\$	698.40
2580	SEWER MAINTENANCE	\$	802.76
4406	REDEVELOPMENT OPERATING	\$	9,094.75
4413	MUNICIPAL BOND PROCEEDS	\$	10,150.16
4445	TIF ALLOCATION FUND	\$	21,538.02
6101	WATER CASH OPERATING	\$	5,338.85
6604	SOLID WASTE MANAGEMENT	\$	15,095.57
7704	SELF-FUNDED LIABILITY	\$	2,642.50
8880	INTERGOVERNMENTAL ESCROW	\$	234,785.87
	REPORT TOTAL	\$	325,312.09

Voucher Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0001792	ACTIVE911 INC					01/19/2026	
				110895	ACTIVE ALERT SUBSCRIPTION RENEWAL		
		1101-232-0100-63903000	SUBSCRIPTIONS				\$890.60
Total for ACTIVE911 INC							\$890.60
0000401	ALLEN LANDSCAPE CENTER					01/19/2026	
				110942	SOD ROLLS		
		6101-370-0100-62900000	OTHER SUPPLIES				\$128.70
				110943	MAPLE RED SUNSET TREE/1661 CARDINAL		
		2201-308-0100-62900000	OTHER SUPPLIES				\$251.10
Total for ALLEN LANDSCAPE CENTER							\$379.80
0000559	ALLIANCE OF INDIANA RURAL WATER					01/19/2026	
				111063	YR 2026 LARGE UTILITY MEMBERSHIP		
		6101-374-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$780.00
Total for ALLIANCE OF INDIANA RURAL WAT							\$780.00
0001680	ANDREW MCCANN LAWN SPRINKLER					01/19/2026	
				110923	REPAIRED LAWN SPRINKLER SYSTEM/1662 HEATHER		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$424.20
Total for ANDREW MCCANN LAWN SPRINKLE							\$424.20
0000534	ANDREWS ENGINEERING INC					01/19/2026	
				111057	PROJECT 250118/GAS PROBE MONITORING & REPOR		
		6604-315-0100-63102000	ENGINEERING SERVICES				\$2,257.50
				111058	PROJECT 250120/LF/POST CLOSURE ENGINEERING		
		6604-315-0100-63102000	ENGINEERING SERVICES				\$3,336.00
				111059	PROJECT 250121/GROUNDWATER MONITORING		
		6604-315-0100-63102000	ENGINEERING SERVICES				\$6,512.50

Vouche Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						Total for ANDREWS ENGINEERING INC	\$12,106.00
0002054	APC STORE					01/19/2026	
				111043	RELAYS		
		6101-305-0100-62302000	REPAIR PARTS				\$25.38
				111044	RELAY		
		6101-305-0100-62302000	REPAIR PARTS				\$12.69
				111045	OIL FILTERS		
		2201-305-0100-62302000	REPAIR PARTS				\$487.08
				110940	OIL FILTERS FOR UNIT 100-TMGR		
		1101-110-0100-62900000	OTHER SUPPLIES				\$23.58
				110941	WASHER NOZZLE/UNIT 423		
		6101-305-0100-62302000	REPAIR PARTS				\$27.59
				110978	OIL FILTERS/STOCK		
		1101-204-0100-62900000	SUPPLIES				\$142.68
						Total for APC STORE	\$719.00
0000404	BERTS TOWING INC					01/19/2026	
				110966	HEAVY DUTY TOW-2019 INTERNATIONAL TRUCK		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$448.50
						Total for BERTS TOWING INC	\$448.50
0001825	BLACK INDUSTRIAL & SAFETY SUPPLY I					01/19/2026	
				110896	BATTERY STARTER KIT		
		6101-370-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$299.00
						Total for BLACK INDUSTRIAL & SAFETY SUPP	\$299.00
0000301	BROWN EQUIPMENT COMPANY					01/19/2026	
				110897	4 BOLT FLANGES		

Vouche Register

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		6604-305-0100-62302000	REPAIR PARTS				\$837.86
Total for BROWN EQUIPMENT COMPANY							\$837.86
0002036	BUDD THE FURNACE MAN & SONS INC					01/19/2026	
				110959	HVAC REPAIRS/FIRE STATION #1		
		1101-232-0200-63601000	HVAC MAINTENANCE STATION 1				\$344.00
				110960	2026 HVAC REPAIRS-REPLACE EXHAUST FAN-THALL		
		1101-122-0100-63609000	2026 HVAC MAINTENANCE				\$1,485.04
				110961	HVAC MAINTENANCE/FIRE STATION #3		
		1101-232-0200-63601000	HVAC MAINTENANCE STATION 3				\$368.00
				110962	HVAC MAINTENANCE/FIRE STATION #1		
		1101-232-0200-63601000	HVAC MAINTENANCE STATION 1				\$435.00
				110963	2026 HVAC MAINTENANCE/TOWN HALL		
		1101-122-0100-63609000	2026 HVAC MAINTENANCE				\$660.00
				110969	HVAC MAINTENANCE/FIRE STATION #2		
		1101-232-0200-63601000	HVAC MAINTENANCE STATION 2				\$410.00
Total for BUDD THE FURNACE MAN & SONS I							\$3,702.04
0001375	CALUMET CITY PLUMBING CO INC					01/19/2026	
				110944	REPLACED NIPPLE AND INSTALLED THE WATER METE		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$300.90
Total for CALUMET CITY PLUMBING CO INC							\$300.90
0001733	CASTONGIA'S INC					01/19/2026	
				111010	NUT,WASHER,O-RINGS,LINK END,HYDRAULIC CYLIND		
		2201-305-0100-62302000	REPAIR PARTS				\$569.17
				111046	PUSH-PULL CABLE		
		2201-305-0100-62302000	REPAIR PARTS				\$61.66
				111048	IGNITION,FILLER CAP,V-BELT		

Voucher Register

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January --, 2026 08:57 AM

Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2201-305-0100-62302000	REPAIR PARTS				\$81.46
Total for CASTONGIA'S INC							\$712.29
0001879	CHICAGO TIRE INC					01/19/2026	
				110958	TIRES/UNIT 311		
		2201-305-0100-62223000	TIRES				\$837.44
Total for CHICAGO TIRE INC							\$837.44
0000686	CINTAS CORPORATION #319					01/19/2026	
				110924	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
				110898	MAT CLEANING/TOWN HALL		
		1101-122-0100-63609000	BUILDING MAINTENANCE				\$499.10
				110899	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
				111056	MAT CLEANING/PWKS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$260.94
Total for CINTAS CORPORATION #319							\$1,281.92
0001624	CIRCLE TOOL SUPPLY LLC					01/19/2026	
				111064	NITRILE GLOVES,SAFETY GLASSES,CLEAR GLASSES		
		2201-308-0100-62900000	OTHER SUPPLIES				\$67.92
		6101-370-0100-62900000	OTHER SUPPLIES				\$67.92
Total for CIRCLE TOOL SUPPLY LLC							\$135.84
0001863	COMMUNITY CARE NETWORK INC					01/19/2026	
				111065	EMPLOYEE DRUG TESTING		
		7704-945-0200-63116000	EMPLOYEE PHYSICALS/DRUG TESTING				\$61.00
				110900	EMPLOYEE PHYSICAL & DRUG SCREENING		
		7704-945-0200-63116000	EMPLOYMENT SERVICES				\$309.00

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						Total for COMMUNITY CARE NETWORK INC	\$370.00
MISCVEN	DAN REYES					01/19/2026	
				110902	REIMBURSEMENT/AIR FARE (ASSISTANT TMGR CAND		
		1101-110-0100-63203000	TRAVEL				\$585.97
				111023	REIMBURSEMENT/RENTAL CAR COST		
		1101-110-0100-63203000	TRAVEL				\$66.11
						Total for DAN REYES	\$652.08
0000814	DANKO IRRIGATION					01/19/2026	
				110901	REPAIR IRRIGATION SYSTEM/9601 ELMWOOD		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$289.50
						Total for DANKO IRRIGATION	\$289.50
0001357	DLZ INDIANA LLC					01/19/2026	
				110945	ASBESTOS INSPECTION/439 RIDGE		
		4406-160-0100-63105000	OTHER PROFESSIONAL SERV.				\$3,500.00
						Total for DLZ INDIANA LLC	\$3,500.00
0000578	EXPERT CHEMICAL & SUPPLY					01/19/2026	
				110979	GLOVES,DISINFECTANT SPRAY		
		2201-308-0100-62231000	HOUSEHOLD SUPPLIES				\$87.31
		1101-122-0100-62900000	OTHER SUPPLIES				\$87.30
						Total for EXPERT CHEMICAL & SUPPLY	\$174.61
0000250	FED EX					01/19/2026	
				110980	EXPRESS MAIL		
		1101-201-0100-63202000	SHIPPING SERVICES				\$51.57
				110981	EXPRESS MAIL		
		1101-201-0100-63202000	SHIPPING SERVICES				\$77.63

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				110982	EXPRESS MAIL		
		1101-201-0100-63202000	SHIPPING SERVICES				\$30.06
				110983	EXPRESS MAIL-2025 GO BOND		
		4413-107-2125-63105000	OTHER PROFESSIONAL SERV.				\$42.48
Total for FED EX							\$201.74
0000414	FIRE SERVICE INC					01/19/2026	
				110903	AMBER LED LIGHTS		
		1101-230-0100-62302000	MARKER LIGHTS 2213				\$182.39
Total for FIRE SERVICE INC							\$182.39
0000452	GRAINGER					01/19/2026	
				110970	AIR/HYDRAULIC AXLE JACK		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$1,372.06
				110971	TIE DOWN STRAPS		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$582.48
				110973	CREEPER		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$75.35
				111022	BORESCOPE INSPECTION CAMERA 5" MONITOR		
		2580-309-0100-62334000	OTHER SEWER SUPPLIES				\$285.85
Total for GRAINGER							\$2,315.74
0002057	GREATER ILLINOIS TITLE COMPANY IN					01/19/2026	
				110946	TITLE SEARCH FOR 439 RIDGE RD		
		4406-160-0100-63105000	OTHER PROFESSIONAL SERV.				\$1,644.75
Total for GREATER ILLINOIS TITLE COMPANY							\$1,644.75
0000634	GUARDIAN PEST CONTROL					01/19/2026	
				110925	PEST CONTROL/PWKS		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2201-122-0100-63609000	BUILDING MAINTENANCE				\$88.00
				110904	PEST CONTROL-THALL,FIRE & POLICE		
		1101-122-0100-63609000	BUILDING MAINTENANCE				\$107.80
Total for GUARDIAN PEST CONTROL							\$195.80
0000602	GUS BOCK DYER ACE HARDWARE					01/19/2026	
				110905	ULTRA BLACK GASKETS,GASKET MAKERS		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$39.95
				110964	V-BELT		
		2201-305-0100-62302000	REPAIR PARTS				\$13.99
				111070	HOSE BARBS,PIPE TEE		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$22.96
Total for GUS BOCK DYER ACE HARDWARE							\$76.90
0000418	GUS BOCK HARDWARE					01/19/2026	
				111049	SPACKLING,ROLLER FRAME,PUTTY KNIFE,PAINT TRAY		
		2201-308-0100-62900000	OTHER SUPPLIES				\$118.02
				111012	CAULK,TAPE		
		2201-308-0100-62900000	OTHER SUPPLIES				\$22.97
				110906	PAINT,SUPPORT PAINTERS PYRAMIS,STAIN BRUSH,F		
		2201-308-0100-62900000	OTHER SUPPLIES				\$63.44
				110926	CABLE TIES,ELECTRICAL TAPE		
		2201-308-0100-62900000	OTHER SUPPLIES				\$89.90
				110947	SAW CHAINS & BARS		
		2201-308-0100-62900000	OTHER SUPPLIES				\$360.93
				110948	ZINC BREAKAWAY NUTS		
		2201-308-0100-62900000	OTHER SUPPLIES				\$1,045.00
Total for GUS BOCK HARDWARE							\$1,700.26

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0000103	GUS BOCK'S MUNSTER ACE					01/19/2026	
		1101-230-0100-62900000	OTHER SUPPLIES	110907	SPRAY PAINT		\$20.96
		1101-230-0100-62900000	OTHER SUPPLIES	111011	TAP CARDED		\$8.99
Total for GUS BOCK'S MUNSTER ACE							\$29.95
0000086	ILLIANA TRANSFER STATION					01/19/2026	
		6604-310-0100-63541000	REFUSE DISPOSAL	110967	CONTAINER TIPPING FEE		\$251.71
Total for ILLIANA TRANSFER STATION							\$251.71
0000465	ILMCT					01/19/2026	
		1101-105-0100-63908000	MEMBERSHIP DUES/MEET EXP	110910	2026 ILMCT ANNUAL DUES		\$446.00
Total for ILMCT							\$446.00
0001406	IN.GOV					01/19/2026	
		1101-150-0100-63105000	OTHER PROFESSIONAL SERV.	110949	BACKGROUND CHECKS		\$255.00
Total for IN.GOV							\$255.00
0001818	INDIANA GROCERY GROUP LLC					01/19/2026	
		2300-200-0000-65150SWC	GIFT CARDS	110984	GIFT CARDS FOR SHOP WITH A COP		\$698.40
Total for INDIANA GROCERY GROUP LLC							\$698.40
0000425	INT'L INST MUNICIPAL CLERKS					01/19/2026	
		1101-105-0100-63908000	MEMBERSHIP DUES/MEET EXP	110965	ANNUAL MEMBERSHIP FEE/MARCIA A WILSAK		\$135.00

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
						Total for INT'L INST MUNICIPAL CLERKS	\$135.00
0000081	IUPPS					01/19/2026	
				111013	12/25 TICKET FEES		
		6101-374-0100-63983000	IUPPS TICKET FEES				\$116.53
		2580-309-0100-63983000	IUPPS TICKET FEES				\$116.53
		2580-319-0100-63983000	IUPPS TICKET FEES				\$116.54
						Total for IUPPS	\$349.60
0001056	KROOSWYK MATERIALS INC					01/19/2026	
				110950	DIRT & STRAW		
		6101-370-0100-62900000	OTHER SUPPLIES				\$184.98
						Total for KROOSWYK MATERIALS INC	\$184.98
0001170	LINDE GAS & EQUIPMENT INC					01/19/2026	
				110951	ACETYLENE & OXYGEN TANK RENTALS		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$214.65
						Total for LINDE GAS & EQUIPMENT INC	\$214.65
0000430	LITHOGRAPHIC COMMUNICATIONS					01/19/2026	
				111066	1/26 NEWS YOU CAN USE		
		1101-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$283.83
		2201-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$283.84
		2204-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$283.84
		2580-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$283.84
		6101-103-0800-63301000	1-4 Q 2026 NEWS YOU CAN USE				\$283.84
				111067	12/25 WATER MAILING		
		6101-370-0100-63105000	1-4 Q 2026 WATER MAILING				\$873.12
						Total for LITHOGRAPHIC COMMUNICATIONS	\$2,292.31
0000930	LOFTA INC					01/19/2026	

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				110952	HORIZ PIN KIT/UNIT 301		
		2201-305-0100-62302000	REPAIR PARTS				\$48.00
				110908	INSTALLATION OF TRUCK ACCESSORIES FOR UNIT #3		
		4413-915-2123-64440000	TRUCK ACCESSORIES				\$7,702.81
		4413-915-2124-64440000	TRUCK ACCESSORIES				\$2,404.87
Total for LOFTA INC							\$10,155.68
0000551	M E SIMPSON COMPANY INC					01/19/2026	
				110985	LEAK LOCATION SERVICES/9436 COTTONWOOD DR		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$640.00
Total for M E SIMPSON COMPANY INC							\$640.00
0002010	MACQUEEN EQUIPMENT LLC					01/19/2026	
				111014	BLACKINGTON NICKEL LETTERING		
		1101-230-0100-62900000	OTHER SUPPLIES				\$65.00
Total for MACQUEEN EQUIPMENT LLC							\$65.00
0000232	MICROBAC LABORATORIES INC					01/19/2026	
				110909	DRINKING WATER ANALYSIS		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$737.50
Total for MICROBAC LABORATORIES INC							\$737.50
0000432	MILNE SUPPLY CO INC					01/19/2026	
				110911	PVC COUPLERS		
		6101-370-0100-62900000	OTHER SUPPLIES				\$23.60
				110912	NITRILE GLOVES		
		2201-305-0100-62303000	SMALL TOOLS & MINOR EQUIP				\$175.00
Total for MILNE SUPPLY CO INC							\$198.60
0001493	NAPLETON RIVER OAKS					01/19/2026	

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
				110986	HOUSING		
		1101-204-0100-62900000	SUPPLIES				\$79.66
				110987	FUEL FILLER PIPE		
		1101-204-0100-62900000	SUPPLIES				\$352.30
Total for NAPLETON RIVER OAKS							\$431.96
0002041	NOTTINGHAM EMBROIDERY					01/19/2026	
				111015	T-SHIRTS,SWEATSHIRTS,JACKETS,HATS,SHIRTS		
		1101-230-0100-61307000	NEW MEMBERS CLOTHING				\$897.50
Total for NOTTINGHAM EMBROIDERY							\$897.50
0001211	OLD ROUTE 30 LLC					01/19/2026	
				110954	HAUL AWAY DEBRIS		
		6101-370-0100-63541000	REFUSE DISPOSAL				\$265.00
Total for OLD ROUTE 30 LLC							\$265.00
0000437	P & C TRUCKING ENT INC					01/19/2026	
				110968	HAUL LEAVES AWAY		
		6604-308-0100-63541000	REFUSE DISPOSAL				\$1,900.00
Total for P & C TRUCKING ENT INC							\$1,900.00
0001807	PER MAR SECURITY & RESEARCH CORP					01/19/2026	
				111016	ALARM MONITORING/FISHER & WOAK PEDESTAL TAN		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$124.23
				111017	ALARM MONITORING/RIVER BEND GARAGE		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$74.52
				111018	ALARM MONITORING/RIVER BEND PUMPING STATIO		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$72.36
				111019	ALARM MONITORING/SUPERIOR PEDESTAL TANK		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$150.51
				111020	ALARM MONITORING/8103 CALUMET AVE		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$150.48
Total for PER MAR SECURITY & RESEARCH C							\$572.10
0001878	PULSE TECHNOLOGY OF INDIANA INC					01/19/2026	
				110988	STORAGE BOX		
		1101-201-0100-62900000	OFFICE SUPPLIES				\$102.99
Total for PULSE TECHNOLOGY OF INDIANA I							\$102.99
0000250	SANITARY DISTRICT OF HAMMOND					01/19/2026	
				110953	12/25 SEWER USERS FEE		
		8880-906-8000-63606000	YR 2026 SEWER USERS FEE				\$81,382.04
		8880-906-8000-63607000	YR 2026 SEWER USERS FEE				\$153,403.83
Total for SANITARY DISTRICT OF HAMMOND							\$234,785.87
0001675	SEH OF INDIANA LLC					01/19/2026	
				111052	PROJECT 183529 GENERAL ENGINEERING		
		1101-150-0200-63102000	ENGINEERING SERVICES				\$1,744.87
				111071	PROJECT 183529 GENERAL ENGINEERING SERVICES		
		4445-915-0100-64490WLE	QUIET ZONE ONLY				\$21,538.02
Total for SEH OF INDIANA LLC							\$23,282.89
0000445	SIRCHIE ACQUISTION COMPANY LLC					01/19/2026	
				110989	TEST 05-DUQUENOIS-LEVINE		
		1101-205-0100-62900000	ET SUPPLIES				\$844.50
Total for SIRCHIE ACQUISTION COMPANY LL							\$844.50
0002044	SLE TECHNOLOGIES INC					01/19/2026	
				111021	MAIN LIFT REPAIRS		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2201-305-0100-63601000	REPAIRS & MAINT SERVICES				\$794.50
Total for SLE TECHNOLOGIES INC							\$794.50
0001704	STAPLES CONTRACT & COMMERCIAL IN					01/19/2026	
				110913	BLACK CHAIR		
		1101-110-0100-62900000	MISCELANOUS OFFICE SUPPLIES				\$116.66
				111068	WORD DATE STAMPER,LETTERS		
		1101-110-0100-62900000	MISCELANOUS OFFICE SUPPLIES				\$43.11
				111069	WATER,LETTER JACKETS,FOLDERS		
		1101-110-0100-62900000	MISCELANOUS OFFICE SUPPLIES				\$201.97
Total for STAPLES CONTRACT & COMMERCIA							\$361.74
0002057	TORRENGA SURVEYING LLC					01/19/2026	
				110955	LAND TITLE SURVEY		
		4406-160-0100-63105000	LAND TITLE SURVEY				\$3,950.00
Total for TORRENGA SURVEYING LLC							\$3,950.00
0000449	TRANS UNION LLC					01/19/2026	
				110990	SERVICE ACTIVITY FEE		
		1101-201-0100-63116000	PROFESSIONAL EMPLOYMENT SERVICE				\$117.50
Total for TRANS UNION LLC							\$117.50
0000450	U S IDENTIFICATION MANUAL					01/19/2026	
				110991	ANNUAL SUBSCRIPTION		
		1101-201-0100-63903000	ANNUAL SUBSCRIPTION				\$95.00
Total for U S IDENTIFICATION MANUAL							\$95.00
0002046	UNIFORMS DIRECT LLC					01/19/2026	
				111024	ACADEMY UNIFORMS FOR NEW OFFICERS		
		1101-204-0100-61307000	ACADEMY UNIFORMS				\$2,532.00

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for UNIFORMS DIRECT LLC							\$2,532.00
0001631	WESTLAND & BENNETT PC					01/19/2026	
				111079	12/25 LEGAL SERVICES/SAFETY BOARD		
		1101-107-0200-63101000	PUBLIC SAFETY				\$112.50
				111080	12/25 LEGAL SERVICES/CHERIE COX		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$562.50
				111081	12/25 LEGAL SERVICES/NORDHOFF,KIMBERLY		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$292.50
				111082	12/25 LEGAL SERVICES/JAYDEN,BENNETT		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$337.50
				111083	12/25 LEGAL SERVICES/437-439 RIDGE		
		1101-107-0100-63101000	GENERAL GOVERNMENT				\$180.00
				111084	12/25 LEGAL SERVICES/TORT CLAIM		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$607.50
				111085	12/25 LEGAL SERVICES/WORKMANS COMP		
		7704-107-0600-63101000	WC / TORT / LITIGATION				\$472.50
Total for WESTLAND & BENNETT PC							\$2,565.00
Overall Total							\$325,312.09



To: Town Council
From: Patricia Abbott, Controller
Meeting Date: January 19, 2026
Subject: Ordinance #2003: 2025 Group Transfers

Summary

Ordinance 2003 authorizes the budget transfers between major expenditure groups to the 2025 budget. The first reading of this ordinance took place at the December 1, 2025, meeting and was scheduled for second reading in January 2026. The adjustments in Exhibit A are based on the final expenditures made on December 31, 2025.

Financial Impact

NA

Recommended Council Action

By motion and roll call vote, adopt Ordinance 2003 on second reading as presented.

Attachments:

1. Ordinance 2003: Group Transfers
2. Ordinance 2003: Exhibit

ORDINANCE 2003

**AN ORDINANCE FOR TRANSFERS WITHIN
CERTAIN APPROPRIATED FUNDS FOR THE YEAR 2025**

WHEREAS, The Town Council of the Town of Munster, Lake County, Indiana, has received its certified budget from the Department of Local Government Finance for the year 2025; and

WHEREAS, The Town Council of the Town of Munster, Lake County, Indiana, now finds that a need exists for the use and expenditure of money to carry on necessary governmental functions for 2025, the amounts of which are in excess of the amount appropriated for several items in the certified and amended budget; and

WHEREAS, There are sufficient unexpended appropriations in other accounts which are available for transfer and re-appropriation for purposes other than that for which originally made, which increase in any item shall not make an increase in excess of the total original budget; and

WHEREAS, There is sufficient cash available for certain expenditures in excess of original estimated budgets; now, therefore, be it

ORDAINED, By the Town Council of the Town of Munster, Lake County, Indiana, that a transfer of and re-appropriation of funds for 2025 as shown on attached Exhibit A, be authorized effective December 31, 2025.

ADOPTED AND PASSED this 19th day of January, 2026 by a vote of ____ in favor and ____ opposed.

**TOWN COUNCIL OF THE TOWN OF
MUNSTER, LAKE COUNTY INDIANA**

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer

ORDINANCE 2003
EXHIBIT A

Fund	Fund Name	Budget Class	Budget Class Name	Exhibit from Ord 1966				Additional App. per Ords. 1978 1980 1984 1985 1994 1998	Adjustments per Ord. 2003 <small>(includes budget transfers and adjustments to meet certified/adopted amounts including additional appropriations & reductions)</small>	Final 2025 Budget <small>(includes all additional appropriations & budget adjustments)</small>
				Adopted Budget Ord. 1966 Form 4a	DLGF Certified or TC Approved	Reductions needed to meet Certified	Reductions per Ord. 1999			
1101	General	1000	Personal Services	\$ 9,708,855.00	\$ -	\$ -	\$ 400,000.00		(558,245.00)	9,150,610.00
		2000	Supplies	\$ 104,525.00	\$ -	\$ -	\$ -	-	23,600.00	128,125.00
		3000	Other Services & Charges	\$ 1,145,557.00	\$ -	\$ -	\$ -	-	89,500.00	1,235,057.00
		4000	Capital Outlay	\$ 41,063.00	\$ -	\$ -	\$ -	-	45,145.00	45,145.00
		Total		\$ 11,000,000.00	\$ 11,000,000.00	\$ -	\$ 400,000.00	\$ -	\$ (400,000.00)	\$ 10,558,937.00
2201	MVH	1000	Personal Services	\$ 974,418.00	\$ -	\$ -	\$ 54,000.00	80,000.00	23,400.00	997,818.00
		2000	Supplies	\$ 243,222.00	\$ -	\$ -	\$ -	-	74,367.00	317,589.00
		3000	Other Services & Charges	\$ 157,330.00	\$ -	\$ -	\$ -	-	47,233.00	204,563.00
		4000	Capital Outlay	\$ 140,000.00	\$ -	\$ -	\$ 21,000.00	-	(140,000.00)	-
		Total		\$ 1,514,970.00	\$ 1,514,970.00	\$ -	\$ 75,000.00	\$ 80,000.00	\$ 5,000.00	\$ 1,519,970.00
2202	Local Road & Street	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ 205,872.00	\$ -	\$ -	\$ -	55,000.00	138,432.00	344,304.00
		3000	Other Services & Charges	\$ 180,552.00	\$ -	\$ -	\$ -	45,000.00	(23,705.00)	156,847.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	112,000.00	97,273.00	97,273.00
		Total		\$ 386,424.00	\$ 386,424.00	\$ -	\$ -	\$ 212,000.00	\$ 212,000.00	\$ 598,424.00
2203	MVH Restricted	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ 50,000.00	\$ -	\$ -	\$ -	-	-	50,000.00
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	600,000.00	-	-
		4000	Capital Outlay	\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00	-	(400,000.00)	600,000.00
		Total		\$ 1,050,000.00	\$ 1,050,000.00	\$ -	\$ 1,000,000.00	\$ 600,000.00	\$ (400,000.00)	\$ 650,000.00
2204	Park	1000	Personal Services	\$ 2,202,886.00	\$ -	\$ -	\$ 75,000.00	-	(184,593.73)	2,018,292.27
		2000	Supplies	\$ 153,550.00	\$ -	\$ -	\$ -	-	21,232.72	174,782.72
		3000	Other Services & Charges	\$ 995,776.00	\$ -	\$ -	\$ -	-	88,361.01	1,084,137.01
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 3,352,212.00	\$ 3,352,212.00	\$ -	\$ 75,000.00	\$ -	\$ (75,000.00)	\$ 3,277,212.00
2207	Parking Meter	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ 5,000.00	\$ -	\$ -	\$ -	-	(1,544.00)	3,456.00
		3000	Other Services & Charges	\$ 80,000.00	\$ -	\$ -	\$ -	-	1,544.00	81,544.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	\$ 85,000.00
2209	LIT - Economic Development	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 240,000.00	\$ -	\$ -	\$ -	489,000.00	489,000.00	729,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 240,000.00	\$ 240,000.00	\$ -	\$ -	\$ 489,000.00	\$ 489,000.00	\$ 729,000.00
2228	Local Law Enforcement Continuing Education	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 10,000.00	\$ -	\$ -	\$ -	-	-	10,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00

ORDINANCE 2003
EXHIBIT A

Fund	Fund Name	Budget Class	Budget Class Name	Exhibit from Ord 1966			Reductions needed to meet Certified	Reductions per Ord. 1999	Additional App. per Ords. 1978 1980 1984 1985 1994 1998	Adjustments per Ord. 2003 (includes budget transfers and adjustments to meet certified/adopted amounts including additional appropriations & reductions)	Final 2025 Budget (includes all additional appropriations & budget adjustments)
				Adopted Budget	DLGF Certified or TC Approved	Form 4a					
2240	LIT - Public Safety formerly CAGIT	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ 62,000.00	\$ -	\$ -	\$ -	-	-	-	62,000.00
		3000	Other Services & Charges	\$ 404,000.00	\$ -	\$ -	\$ -	-	-	-	404,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 466,000.00	\$ 466,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 466,000.00
2245	Rental Property	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 500.00	\$ -	\$ -	\$ -	-	-	-	500.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
2249	Municipal Surtax originally titled Wheel Tax see Ords. 1692 & 1710	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 697,696.00	\$ -	\$ -	\$ -	-	-	(697,696.00)	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	697,696.00	697,696.00
		Total		\$ 697,696.00	\$ 697,696.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 697,696.00
2250	Municipal Wheel Tax originally part of Wheel Tax Fund 258 see Ords. 1692 & 1710	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 10,000.00	\$ -	\$ -	\$ -	-	-	-	10,000.00
		4000	Capital Outlay	\$ 50,000.00	\$ -	\$ -	\$ -	25,000.00	-	(25,000.00)	25,000.00
		Total		\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ (25,000.00)	\$ 35,000.00
2256	Opioid Restricted	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	6,000.00	6,000.00
		3000	Other Services & Charges	\$ 6,000.00	\$ -	\$ -	\$ -	-	-	(6,000.00)	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00
2403	ARPA	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		4000	Capital Outlay	\$ 250,000.00	\$ -	\$ -	\$ -	-	235,766.00	235,766.00	485,766.00
		Total		\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 235,766.00	\$ 235,766.00	\$ 485,766.00
2547	Technology	1000	Personal Services	\$ 111,877.00	\$ -	\$ -	\$ -	-	-	(20,898.00)	90,979.00
		2000	Supplies	\$ 75,000.00	\$ -	\$ -	\$ -	-	175,000.00	113,575.00	188,575.00
		3000	Other Services & Charges	\$ 547,582.00	\$ -	\$ -	\$ -	-	-	82,323.00	629,905.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 734,459.00	\$ 734,459.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ 175,000.00	\$ 909,459.00
2570	Electric Fund	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 242,000.00	\$ -	\$ -	\$ -	-	-	-	242,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 242,000.00	\$ 242,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242,000.00

ORDINANCE 2003
EXHIBIT A

Fund	Fund Name	Budget Class	Budget Class Name	Exhibit from Ord 1966				Additional App. per Ords. 1978 1980 1984 1985 1994 1998	Adjustments per Ord. 2003 (includes budget transfers and adjustments to meet certified/adopted amounts including additional appropriations & reductions)	Final 2025 Budget (includes all additional appropriations & budget adjustments)
				Adopted Budget Ord. 1966 Form 4a	DLGF Certified or TC Approved	Reductions needed to meet Certified	Reductions per Ord. 1999			
2580	Sewer Maintenance	1000	Personal Services	\$ 1,868,904.00	\$ -	\$ -	\$ 200,000.00	160,000.00	68,000.00	1,936,904.00
		2000	Supplies	\$ 177,907.00	\$ -	\$ -	\$ -	-	(15,350.00)	162,557.00
		3000	Other Services & Charges	\$ 1,838,061.00	\$ -	\$ -	\$ -	-	134,550.00	1,972,611.00
		4000	Capital Outlay	\$ 373,000.00	\$ -	\$ -	\$ -	480,000.00	252,800.00	625,800.00
		Total		\$ 4,257,872.00	\$ 4,257,872.00	\$ -	\$ 200,000.00	\$ 640,000.00	\$ 440,000.00	\$ 4,697,872.00
2583	Sewer Depreciation (created 2018)	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	-	-	-
		4000	Capital Outlay	\$ 383,000.00	\$ -	\$ -	\$ -	-	-	383,000.00
		Total		\$ 383,000.00	\$ 383,000.00	\$ -	\$ -	\$ -	\$ -	\$ 383,000.00
2590	Special Asset Forfeiture SAFNR	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ 100,000.00	\$ -	\$ -	\$ -	-	-	100,000.00
		3000	Other Services & Charges	\$ 100,000.00	\$ -	\$ -	\$ -	-	-	100,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
2592	MPD State Seizure non-Reverting	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ 10,000.00	\$ -	\$ -	\$ -	-	(8,000.00)	2,000.00
		3000	Other Services & Charges	\$ 30,000.00	\$ -	\$ -	\$ -	-	8,000.00	38,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
2593	MPD Special Revenue	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ 5,000.00	\$ -	\$ -	\$ -	-	-	5,000.00
		3000	Other Services & Charges	\$ 5,000.00	\$ -	\$ -	\$ -	-	-	5,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
3306	Municipal Bond & Interest non-Exempt	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 5,122,145.00	\$ -	\$ -	\$ -	-	(262,930.00)	4,859,215.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 5,122,145.00	\$ 4,859,215.00	\$ (262,930.00)	\$ -	\$ -	\$ (262,930.00)	\$ 4,859,215.00
3311	Redevelopment Bond & Interest	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 663,163.00	\$ -	\$ -	\$ -	-	-	663,163.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 663,163.00	\$ 663,163.00	\$ -	\$ -	\$ -	\$ -	\$ 663,163.00

ORDINANCE 2003
EXHIBIT A

Fund	Fund Name	Budget Class	Budget Class Name	Exhibit from Ord 1966				Reductions per Ord. 1999	Additional App. per Ords. 1978 1980 1984 1985 1994 1998	Adjustments per Ord. 2003 (includes budget transfers and adjustments to meet certified/adopted amounts including additional appropriations & reductions)	Final 2025 Budget (includes all additional appropriations & budget adjustments)
				Adopted Budget Ord. 1966 Form 4a	DLGF Certified or TC Approved	Reductions needed to meet Certified	Reductions				
3328	Economic Development Bond & Interest - Exempt	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 3,973,960.00	\$ -	\$ -	\$ -	-	-	-	3,973,960.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 3,973,960.00	\$ 3,973,960.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,973,960.00
3330	Redevelopment Reserve	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 600,000.00	\$ -	\$ -	\$ 600,000.00	-	(600,000.00)	-	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 600,000.00	\$ 600,000.00	\$ -	\$ 600,000.00	\$ -	\$ (600,000.00)	\$ -	\$ -
3331	Economic Development Bond Reserve Fund	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 2,100,000.00	\$ -	\$ -	\$ 2,100,000.00	-	(2,100,000.00)	-	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 2,100,000.00	\$ 2,100,000.00	\$ -	\$ 2,100,000.00	\$ -	\$ (2,100,000.00)	\$ -	\$ -
4401	Cumulative Capital Improvement	1000	Personal Services	\$ 10,000.00	\$ -	\$ -	\$ -	-	(10,000.00)	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		3000	Other Services & Charges	\$ 37,000.00	\$ -	\$ -	\$ -	60,000.00	70,000.00	107,000.00	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 47,000.00	\$ 47,000.00	\$ -	\$ -	\$ 60,000.00	\$ 60,000.00	\$ 107,000.00	\$ -
4402	Cumulative Capital Development	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ 421,827.00	\$ -	\$ -	\$ -	-	(46,483.00)	375,344.00	-
		3000	Other Services & Charges	\$ 114,959.00	\$ -	\$ -	\$ -	231,000.00	276,450.00	391,409.00	-
		4000	Capital Outlay	\$ 222,835.00	\$ -	\$ -	\$ -	-	1,033.00	223,868.00	-
		Total		\$ 759,621.00	\$ 759,621.00	\$ -	\$ -	\$ 231,000.00	\$ 231,000.00	\$ 990,621.00	\$ -
4406	Redevelopment Operating	1000	Personal Services	\$ 128,644.00	\$ -	\$ -	\$ -	-	(9,850.00)	118,794.00	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	461.00	461.00	-
		3000	Other Services & Charges	\$ 33,400.00	\$ -	\$ -	\$ 2,000.00	-	7,389.00	40,789.00	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 162,044.00	\$ 162,044.00	\$ -	\$ 2,000.00	\$ -	\$ (2,000.00)	\$ 160,044.00	\$ -
4437	Riverboat	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		2000	Supplies	\$ 77,000.00	\$ -	\$ -	\$ -	-	6,900.00	83,900.00	-
		3000	Other Services & Charges	\$ 20,000.00	\$ -	\$ -	\$ -	102,000.00	95,100.00	115,100.00	-
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-	-
		Total		\$ 97,000.00	\$ 97,000.00	\$ -	\$ -	\$ 102,000.00	\$ 102,000.00	\$ 199,000.00	\$ -

ORDINANCE 2003
EXHIBIT A

Fund	Fund Name	Budget Class	Budget Class Name	Exhibit from Ord 1966				Additional App. per Ords. 1978 1980 1984 1985 1994 1998	Adjustments per Ord. 2003 (includes budget transfers and adjustments to meet certified/adopted amounts including additional appropriations & reductions)	Final 2025 Budget (includes all additional appropriations & budget adjustments)
				Adopted Budget Ord. 1966 Form 4a	DLGF Certified or TC Approved	Reductions needed to meet Certified	Reductions per Ord. 1999			
4445	TIF Allocation	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 1,820,000.00	\$ -	\$ -	\$ -	295,000.00	87,824.00	1,907,824.00
		4000	Capital Outlay	\$ 2,500,000.00	\$ -	\$ -	\$ 750,000.00	2,921,000.00	2,378,176.00	4,878,176.00
		Total		\$ 4,320,000.00	\$ 4,320,000.00	\$ -	\$ 750,000.00	\$ 3,216,000.00	\$ 2,466,000.00	\$ 6,786,000.00
4675	Lease Proceeds	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	-	-	-
		4000	Capital Outlay	\$ 600,000.00	\$ -	\$ -	\$ -	-	-	600,000.00
		Total		\$ 600,000.00	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00
6101	Water Cash Operating	1000	Personal Services	\$ 2,043,050.00	\$ -	\$ -	\$ 100,000.00	160,000.00	169,132.82	2,212,182.82
		2000	Supplies	\$ 2,076,900.00	\$ -	\$ -	\$ -	-	177,042.00	2,253,942.00
		3000	Other Services & Charges	\$ 3,162,053.00	\$ -	\$ -	\$ -	-	(91,175.82)	3,070,877.18
		4000	Capital Outlay	\$ 1,398,693.00	\$ -	\$ -	\$ -	-	(194,999.00)	1,203,694.00
		Total		\$ 8,680,696.00	\$ 8,680,696.00	\$ -	\$ 100,000.00	\$ 160,000.00	\$ 60,000.00	\$ 8,740,696.00
6102	Water Bond & Interest	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	734,686.00	734,686.00	734,686.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ -	\$ -	\$ -	\$ -	\$ 734,686.00	\$ 734,686.00	\$ 734,686.00
6103	Water Depreciation (created 2018)	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	-	-	-
		4000	Capital Outlay	\$ 110,000.00	\$ -	\$ -	\$ -	122,000.00	122,000.00	232,000.00
		Total		\$ 110,000.00	\$ -	\$ -	\$ -	\$ 122,000.00	\$ 122,000.00	\$ 232,000.00
6104	Consumers Water Deposit	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 80,000.00	\$ -	\$ -	\$ -	15,000.00	15,000.00	95,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 80,000.00	\$ 80,000.00	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 95,000.00
6105	Water Construction/Improvement	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ -	\$ -	\$ -	\$ -	5,002,838.00	5,002,838.18	5,002,838.18
		4000	Capital Outlay	\$ 3,000,000.00	\$ -	\$ -	\$ -	13,539,632.00	13,836,617.17	16,836,617.17
		Total		\$ 3,000,000.00	\$ -	\$ -	\$ -	\$ 18,542,470.00	\$ 18,839,455.35	\$ 21,839,455.35
6604	Solid Waste Management	1000	Personal Services	\$ 322,433.00	\$ -	\$ -	\$ -	-	12,360.00	334,793.00
		2000	Supplies	\$ 26,600.00	\$ -	\$ -	\$ -	-	4,850.00	31,450.00
		3000	Other Services & Charges	\$ 2,694,244.00	\$ -	\$ -	\$ -	-	2,790.00	2,697,034.00
		4000	Capital Outlay	\$ 20,000.00	\$ -	\$ -	\$ -	-	(20,000.00)	-
		Total		\$ 3,063,277.00	\$ 3,063,277.00	\$ -	\$ -	\$ -	\$ -	\$ 3,063,277.00

ORDINANCE 2003
EXHIBIT A

Fund	Fund Name	Budget Class	Budget Class Name	Exhibit from Ord 1966			Reductions	Additional App. per Ords. 1978 1980 1984 1985 1994 1998	Adjustments per Ord. 2003 (includes budget transfers and adjustments to meet certified/adopted amounts including additional appropriations & reductions)	Final 2025 Budget (includes all additional appropriations & budget adjustments)
				Adopted Budget Ord. 1966 Form 4a	DLGF Certified or TC Approved	Reductions needed to meet Certified				
7704	Self-Funded Liability Insurance	1000	Personal Services	\$ 1,837,000.00	\$ -	\$ -	\$ -	475,000.00	468,000.00	2,305,000.00
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 215,000.00	\$ -	\$ -	\$ -	-	7,000.00	222,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 2,052,000.00	\$ 2,052,000.00	\$ -	\$ -	\$ 475,000.00	\$ 475,000.00	\$ 2,527,000.00
7727	Self-Funded Medical/Dental Life Insurance Fund	1000	Personal Services	\$ 2,312,200.00	\$ -	\$ -	\$ 166,889.00	-	(174,268.00)	2,137,932.00
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	2,270.00	2,270.00
		3000	Other Services & Charges	\$ 4,015.00	\$ -	\$ -	\$ -	-	5,109.00	9,124.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 2,316,215.00	\$ 2,316,215.00	\$ -	\$ 166,889.00	\$ -	\$ (166,889.00)	\$ 2,149,326.00
8802	Police Pension	1000	Personal Services	\$ 1,350.00	\$ -	\$ -	\$ -	-	-	1,350.00
		2000	Supplies	\$ 50.00	\$ -	\$ -	\$ -	-	-	50.00
		3000	Other Services & Charges	\$ 831,403.00	\$ -	\$ -	\$ -	-	-	831,403.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 832,803.00	\$ 832,803.00	\$ -	\$ -	\$ -	\$ -	\$ 832,803.00
8871	Park Land Escrow	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 12,000.00	\$ -	\$ -	\$ -	-	-	12,000.00
		4000	Capital Outlay	\$ 600,000.00	\$ -	\$ -	\$ -	-	-	600,000.00
		Total		\$ 612,000.00	\$ 612,000.00	\$ -	\$ -	\$ -	\$ -	\$ 612,000.00
8880	Intergovernmental Escrow	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 3,406,700.00	\$ -	\$ -	\$ -	-	-	3,406,700.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 3,406,700.00	\$ 3,406,700.00	\$ -	\$ -	\$ -	\$ -	\$ 3,406,700.00
8883	Escrow	1000	Personal Services	\$ -	\$ -	\$ -	\$ -	-	-	-
		2000	Supplies	\$ -	\$ -	\$ -	\$ -	-	-	-
		3000	Other Services & Charges	\$ 2,410,000.00	\$ -	\$ -	\$ -	-	-	2,410,000.00
		4000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	-	-	-
		Total		\$ 2,410,000.00	\$ 2,410,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,410,000.00
Grand Total, Exhibit A				\$ 69,884,757.00	\$ 66,615,827.00	\$ (262,930.00)	\$ 5,493,889.00	\$ 7,425,452.00	\$ 1,668,633.00	\$ 90,583,782.35



To: Town Council
From: Bob Valois, Public Works Director
Meeting Date: January 19, 2026
Subject: Approval to Proceed with Design-Build Procurement for SCADA System

Summary

The proposed project will replace the existing SCADA system with a modern, integrated platform. This includes new instrumentation, communication hardware, software and programming tailored to the Town of Munster's operational needs. Given the complexity of integrating design, programming, and equipment installation, a Design-Build method is recommended. This unique approach will allow a single qualified entity to be responsible for the design and construction of the overall project.

The Town's utility relies on the Supervisory Control and Data Acquisition (SCADA) system to monitor and control daily operations for potable clean water for the Town's residents. The SCADA system assists with ensuring reliability and maintaining compliancy with governmental regulatory agencies. The existing SCADA infrastructure is antiquated and in need of modernization to improve efficiency, cybersecurity, and operational functioning.

The design-build method of construction delivery is proposed for this project. The design-build construction method is allowed by the Design-Build Statute I.C. 5-30. Under design build, municipalities may enter into a design-build contract for the performance of a public project, rather than the traditional public works competitive bidding method. I.C. 5-30 establishes procedures for the solicitation of proposals and the award of design-build contracts. Design-build allows for a unified point of contact throughout both the design and construction stages of a project. A single entity assumes full responsibility and contractual risk for all facets of the build — encompassing estimation, assessments, and pre-construction, as well as engineering, subcontracting, construction, and post-construction. The Design-Builder oversees all contracts with various companies, including subcontractors, equipment suppliers, and materials providers.

Financial Impact

Funding Source: Water Bond

Budgeted Amount:

Cost: \$20,000

Recommended Council Action

By motion and roll call vote, approve the use of the design-build method for the Town's SCADA system upgrade project and approve a supplemental letter agreement with Short Elliott Hendrickson Inc. to provide design-build services in accordance with Indiana Code 5-30 for an amount not to exceed \$20,000.

Attachments:

- 1. SEH Agreement for SCADA Design Build Services
- 2. SCADA Use for Water Systems
- 3. SCADA System Explanation
- 4. SCADA Informational Letter
- 5. Design-Build Explanation

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between Town of Munster ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective September 10, 2014, this Supplemental Letter Agreement dated December 8, 2025 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: SCADA Design Build Services RFQ.

Client's Authorized Representative: Jim Marino, Town Manager

Address: 1005 Ridge Road
Ridge Road, Munster, IN 46321

Telephone: 219.836.6905 **email:** Jmarino@munster.org

Project Manager: Satya Tallamraju

Address: 931 Ridge Road, Suite E
Munster, IN, 46321

Telephone: 630.697.9451 **email:** Stallamraju@sehinc.com

Scope: The Basic Services to be provided by Consultant:

The Town of Munster is soliciting proposals from qualified contractors to provide **design-build services** for a complete automated control system, including Supervisory Control and Data Acquisition (SCADA), for its drinking water operations. The selected contractor will be responsible for both the design and implementation of a fully integrated solution that meets the Town's requirements. SEH will assist the Town in the preparation of the Request for Qualifications and other procurement tasks as noted below:

1. Work with the Town's Public Works staff on identifying the design-build services for the project
2. Prepare the scope of services document
3. Coordinate with the Town's Public Works staff on the review of the scope of services document and finalize the scope
4. Prepare the formal Request For Qualifications (RFQ) document
5. Work with the Town staff on advertising the RFQ document in NWI Times, on Town's Website and RA Plan Room
6. Coordinate with the Town's Public Works staff in the preparation of the draft and final scoring sheet to review the Qualifications received from vendors
7. Review the Qualifications received from vendors and shortlist top 3 Qualifications
8. Coordinate with the Town staff in the preparation of the draft and final versions of the scoring sheet for interviews
9. Invite top 3 applicants for interview
10. Coordinate with the Town's Public Works staff in preparing the list of questions to be asked at the interviews
11. Prepare bid recommendation letter to select the consultant

Schedule: Said work, as described in the scope of services above, will be completed within eight (8) weeks after the receipt of the signed contract.

Payment: A retainer in the amount of \$0 will be paid in advance of Consultant starting work and will be applied to the final invoice(s).

The estimated fee is subject to a not-to-exceed amount of **\$20,000** including expenses and equipment.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: **None.**

https://sehincazure-my.sharepoint.com/personal/stallamraju_sehinc_com/documents/desktop/satya - stuff/supplemental letter of agreement_scada rfq_12082025.docx

Short Elliott Hendrickson Inc.

Town of Munster

By: *T.s.Srinivas*
 Satya Tallamraju
Title: Client Service Manager

By: _____
Title: _____

Exhibit A-1
to Supplemental Letter Agreement
Between Town of Munster (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated December 8, 2025

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.



How is SCADA Used for Water Systems?



Explore Remote Tank Monitoring

Explore Water Facility Monitoring

Explore SCADA RTUs

Explore SCADA sensors

SCADA Tutorial

Water systems take a lot of work to manage. Large and complex by nature, they are difficult to monitor at all times. Nevertheless, municipal water systems are expected to function, on budget, at all times. Keeping the many filtration tanks, pumps, and pipes that make up a water system in operation requires active management and continual maintenance.

Gaps in monitoring equipment activity can result in leaks that spring and widen, clogged filters, broken pumps, and eventually, rusted tanks. To prevent maintenance issues and streamline operations, cities use SCADA for water supply systems.

The Role of SCADA Systems in Water Networks

Water systems gain many useful abilities by employing modern SCADA (Supervisory Control and Data Acquisition) systems. [SCADA](#) systems collect data from important assets and their immediate environments. That data is displayed on a central computer screen available to technicians and managers.

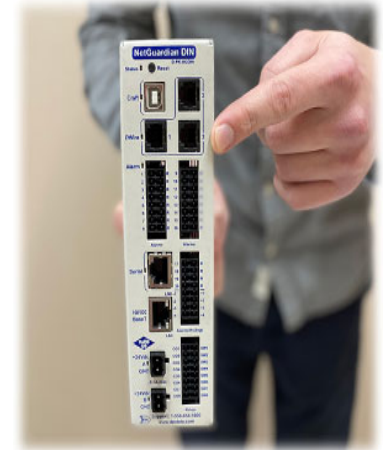
Viewing asset and environmental data allows managers to make informed operations and maintenance decisions.

Employees can also use the system to control equipment remotely, enabling active and accurate responses to changes in asset usage or conditions.

These abilities help water systems reduce costs, lower risk, and handle operations more efficiently. To understand how, let's study some of the different SCADA applications for water systems.

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Have a specific question? Ask our team of expert engineers and get a specific answer!

Applications of SCADA for Water Systems

SCADA has a broad range of applications. Their monitoring [functions](#) allow real-time insights across filtration plants, pump stations, and entire distribution networks.

Each piece of equipment that requires monitoring, from valves to tanks, can be equipped with sensors. Control relays can be installed on equipment like pumps, valves, UV emitters, or booms.

Sensors and process controller devices (control relays) are attached to remote terminal units (RTU). Multiple [remote terminal units](#) at different sites transmit the data collected to a single master station which displays the information in a browser. For especially large water management systems, several master stations can be controlled by a single top-level master.

Each aspect of a large water system derives unique benefits from a SCADA system:

Filtration Plants

SCADA systems can monitor tank levels, chemical levels, ultraviolet (UV) intensity, and environmental conditions, as well as pumps, valves, and filters.

- Remote monitoring of filtration plants allows managers to detect conditions requiring maintenance immediately without needing to send staff out on rounds.
- Control relays enable operational adjustments with the click of a mouse.

Pump Stations

Pump stations in urban and rural areas alike are widespread and numerous. Rather than staffing each pump station full-time, or relying on periodic inspections, water systems can monitor each pump from a single location. This:

- Delivers fine control over the entire network
- Improves routine operations and emergency response
- Provides accurate, timely maintenance information

Distribution and Sewer Networks

Water distribution networks are comprised of hundreds of miles of pipe. Sewer and stormwater systems sprawl and maze similarly. Monitoring an entire network requires continual pressure and volume readings from numerous sites.

With a SCADA system, information on the entire network can be collected and displayed at once, drastically improving managerial overview. This:

- Reduces the manual labor needed to check meters
- Cuts costs while improving service

Water safety can be monitored by the same system, protecting residents.

Site Security

Water infrastructure is vulnerable to vandalism, theft, sabotage, or terrorism. Preventing unauthorized access to important sites including filtration plants, pump stations, and storage facilities helps protect the valuable assets stored within.

SCADA can be a monitor and control system [door alarms](#), motion sensors, and video cameras, alerting security personnel to



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intruders.

Control relays can close doors, and activate sirens and lights to deter trespassers.

In addition to its direct effects, SCADA systems simplify another important task:

Record Keeping

With asset, equipment, and operational information all flowing through the same central system, there's no need to tediously transfer information from one media to another for analysis or storage. This:

- Reduces the amount of time spent on routine labor
- Frees employees for more pressing tasks/li>

The records kept can be used to demonstrate regulatory compliance or to generate insights into operations.

Upgrading Existing Water Systems with SCADA Capabilities

Often, utilities and treatment plants have some elements of [SCADA for water systems](#) already in place, such as sensors or remote terminal units.

Before installing new equipment, water systems should audit their existing systems. Legacy sensors or RTUs can communicate with modern SCADA systems as long as they're connected via the right master station.

Choosing the right provider of SCADA equipment helps ensure success. SCADA systems can be immense, complicated, and used for multiple purposes. So, it's important to partner with a company with significant experience in how to maximize SCADA for water systems. DPS' industry knowledge and expertise can help you identify the most cost-effective ways to integrate new capabilities into your existing systems.

[DPS Telecom](#) has deep and intricate experience developing and installing SCADA systems. Our experts can help you maximize the value of your existing equipment for your system's future. Reach out and [get a quote today!](#)

Image courtesy [Shutterstock](#)

Having trouble finding
the perfect solution?

No other network on the planet is exactly like yours. We manufacture hundreds of product variations per year that are customized to our

Corporate Office: 4955 E. Yale Avenue,
Fresno, CA 93727,
United States

Hours: Monday - Friday 7:00
a.m. - 6:00 p.m. PST

Support: (559) 454-1600 /
support@dpstele.com

MISSION
COMMUNICATIONS
123SCADA



SCADA Made Simple

Mission Communications 123SCADA is a powerful, cloud-based SCADA platform included with the service package of our RTUs.

It features the intuitive and robust design to keep you continuously connected to your systems. With real-time monitoring of equipment and environmental conditions, 123SCADA is built for 24/7/365 operations – accessible from any device, anywhere.

We're committed to continuous innovation. As a subscriber, you'll receive regular software updates that introduce new features and enhancements—ensuring your system stays ahead of the curve.

Contact Us (<https://www.123mc.com/en/contact/>)

What is SCADA for Water and Wastewater?

SCADA, or Supervisory Control and Data Acquisition, is a technology platform that integrates hardware and software to monitor, control, and analyze operations across water and wastewater systems.

It enables operators to remotely manage assets like pump stations, tanks, valves, and treatment plants by collecting real-time data from sensors and field devices. This data is transmitted via telemetry and visualized through Human-Machine Interfaces (HMIs), allowing for instant alerts, historical logging, and automated control protocols.

SCADA systems help utilities maintain water quality, optimize equipment performance, and respond quickly to system anomalies—reducing downtime, improving efficiency, and ensuring regulatory compliance.



What is Managed SCADA?

Traditional SCADA



While traditional SCADA systems have long served as the backbone of infrastructure monitoring and control, they come with significant limitations—complex setup, high upfront costs, ongoing maintenance, and a heavy reliance on local IT resources.

These systems often require dedicated servers, software installations, and specialized staff to manage updates, security, and troubleshooting.

As utilities face increasing demands for efficiency, scalability, and cybersecurity, the industry has begun shifting toward a more modern approach: Managed SCADA.

Managed SCADA offers a cloud-based, service-driven alternative that simplifies deployment, reduces operational overhead, and enhances accessibility.

With remote access capabilities, real-time alerts, and built-in security, Managed SCADA empowers operators to monitor and respond to system conditions from anywhere, without the burden of maintaining local infrastructure.

It's scalable, cost-effective, and designed to evolve with the needs of utilities—making it an ideal foundation for smarter, more resilient operations.

Managed SCADA



Why Mission-Managed SCADA is the Perfect Fit for Water and Wastewater Utilities



The Mission-Managed 123SCADA platform is purpose-built for the water and wastewater sector, offering a cloud-based, turnkey solution that eliminates the complexity of traditional SCADA systems.

With rugged RTUs, real-time monitoring and automated remote control, Mission-Managed SCADA empowers utilities to streamline operations, reduce field visits, and respond proactively to system changes.

Its intuitive web and mobile interfaces provide 24/7 access to critical data, while built-in security features like two-factor authentication and encrypted communication ensure compliance with modern cybersecurity standards.

Whether you're managing a small rural system or a large utility, 123SCADA delivers scalable performance, fast deployment, and reliable support—making it the smart choice for modern infrastructure management.

123SCADA Benefits

Always-On Access and Powerful Monitoring Tools

- 24/7/365 access to the 123SCADA Web App from anywhere
- Real-time monitoring of equipment, alarms, and system status
- Unlimited users and alarm callouts for flexible team coordination
- Automatic software updates with new features and improvements



(<https://www.123mc.com/en/contact/>).

What Is SCADA for Water and Wastewater Utilities?

Supervisory Control and Data Acquisition (SCADA) is the technology backbone that enables water and wastewater utilities to monitor, control, and optimize their systems. SCADA integrates field hardware, communications, and software to provide real-time visibility into critical assets such as pump stations, tanks, valves, and treatment processes.

Sensors and field devices continuously collect operational data, which is transmitted via telemetry and displayed through Human-Machine Interfaces (HMIs). Operators use this information to receive instant alarms, review historical trends, and execute automated or manual control strategies.

A well-designed SCADA system helps utilities maintain water quality, improve equipment performance, reduce downtime, and meet regulatory requirements—ultimately supporting safer, more efficient, and more reliable operations.

What Is a Utility Design-Build SCADA System?

Traditional SCADA systems have long supported utility operations, but they often come with significant drawbacks: complex configuration, high upfront costs, ongoing maintenance burdens, and heavy dependence on a single vendor or IT department. These are commonly referred to as Proprietary Systems, where only the original contractor or SCADA provider can modify programming or logic. Utilities are typically limited to adjusting setpoints or pump levels, with little true control over their own system.

To overcome these limitations, many utilities are shifting toward Utility-Managed, Design-Build SCADA systems. Under this approach, the utility works with a design-build integrator to develop a system tailored to its operational needs—without locking the utility into a single vendor for future changes.

Design-Build SCADA systems typically offer:

- On-premise, service-driven architecture that simplifies deployment
- Reduced reliance on local IT infrastructure
- Remote access and real-time alerts
- Improved cybersecurity and update management
- Full utility ownership of programming, configuration, and system logic

This model gives operators the tools and permissions they need to make operational adjustments, implement improvements, and maintain compliance—without waiting on a proprietary vendor.

Why Design-Build SCADA Is the Right Fit for Water and Wastewater Utilities?

A Design-Build SCADA system is purpose-built for each individual utility, delivering a turnkey solution that eliminates the rigidity and complexity of traditional proprietary systems. Instead of forcing a one-size-fits-all platform onto a community, the design-build

approach ensures the system reflects the utility's actual processes, equipment, and operational priorities.

Key advantages include:

- Rugged, utility-grade RTUs and field hardware
- Real-time monitoring and automated remote control
- Reduced field visits and faster response to system changes
- Scalable architecture suitable for small rural systems or large municipal utilities
- Rapid deployment and long-term support

Design-Build SCADA provides the flexibility, transparency, and control that modern utilities need to operate efficiently and proactively. It forms a resilient foundation for future growth, regulatory changes, and technology upgrades—making it the smart choice for today's water and wastewater infrastructure.

Design-Build Institute of America



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What is Design-Build?

Design-build is a method of project delivery in which one entity - the design-build team - works under a single contract with the project owner to provide design and construction services. One entity, one contract, one unified flow of work from initial concept through completion. Design-build is also known as design/construct and single-source responsibility. Across the country and around the world, design-build successfully delivers office buildings, schools, stadiums, transportation and water infrastructure projects with superior results.

Design-build is an alternative to design-bid-build. Under the latter approach, design and construction are split - separate entities, separate contracts, separate work.

Design-build, design-bid-build and construction management are the three project delivery systems most commonly employed in North America. Over the past 15 years, use of design-build has greatly accelerated in the United States, making this delivery method one of the most significant trends in design and construction today.

One Contract, One Integrated Team

Design-build streamlines project delivery through a single contract between the owner and the design-build team. This simple but fundamental difference saves money and time by transforming the relationship between designers and builders into an alliance which fosters collaboration and teamwork. United from the outset of every project, an integrated team readily incorporates BIM and LEED certification goals.

The Design-Build Advantage:

Owner/Agency Benefits

Faster Delivery — collaborative project management means work is completed faster with fewer problems.

Cost Savings — an integrated team is geared toward efficiency and innovation.

Better Quality — design-builders meet performance needs, not minimum design requirements, often developing innovations to deliver a better project than initially imagined.

Singular Responsibility — one entity is held accountable for cost, schedule and performance.

Decreased Administrative Burden — owners can focus on the project rather than managing disparate contracts.

Reduced Risk — the design-build team assumes additional risk.

Reduced Litigation Claims — by closing warranty gaps owners virtually eliminate litigation claims.

Practitioner Benefits

Higher Profit Margin — an integrated team is fully and equally committed to controlling costs.

Decreased Administrative Burden — design-build streamlines communication between designers and builders.

Reduced Litigation — a Victor O. Schinnerer benchmarking and claims study shows that from 1995-2004, only 1.3% of claims against A/E firms were made by design-build contractors.

Increased Market Share— more and more owners choose design-build.

Chart, Design-Build compared with CM at Risk and Design-Bid-Build
[Download a PDF of this chart](#)

Chart, total Revenue: Design-Build
[Download a PDF of this chart](#)



To: Town Council
From: Patricia Abbott, Controller
Meeting Date: January 19, 2026
Subject: Resolution #2160: INDOT Signing Authority

Summary

When the Town receives funding from INDOT, an agreement must be approved by the Town which outlines the funding amount, uses, and other terms. INDOT's process requires the agreement, once approved by Council, to be signed electronically. INDOT's process also requires naming a person who will act as the authorized signer; this is the person who will receive and electronically sign the agreements and related documents. Naming someone does not change the requirements to bring agreements to Council for approval prior to signature.

INDOT is looking for a resolution naming the authorized signer for 2026, and it is recommended that Town Manager Jim Marino be named the authorized signer. The current projects with funding received through INDOT are the Emergency Vehicle Preemption (EVP) Project (scheduled for contract approval this evening), and the Electric Vehicle purchase.

The resolution has been drafted to be in effect for calendar year 2026.

Financial Impact

None

Recommended Council Action

By motion and roll call vote, adopt Resolution 2160 as presented.

Attachments:

1. Resolution #2160: INDOT Authorized Signer

RESOLUTION NO. 2160

A RESOLUTION NAMING AN AUTHORIZED SIGNER FOR INDIANA DEPARTMENT OF TRANSPORTATION (INDOT) DOCUMENTS

WHEREAS, the Town Council of the Town of Munster, Lake County, Indiana, has been awarded funding for various projects; and

WHEREAS, the funding is administered through the Indiana Department of Transportation “INDOT”; and

WHEREAS, INDOT requires the Council to specifically grant authority to someone to sign the Local Public Agency Agreement and related documents; and

WHEREAS, the Authorized Signer must secure Town Council approval of any agreement prior to signing and adhere to all other purchasing requirements; now, therefore, be it

RESOLVED by the Town Council of the Town of Munster, Lake County, Indiana, that the Town of Munster Town Council authorizes Town Manager James Marino to execute contracts and any and all other documents and papers relating to the projects funded through the Indiana Department of Transportation for the calendar year 2026.

RESOLVED and **ADOPTED** this 19th day of January 2026, by a vote of _____ in favor and _____ opposed.

TOWN COUNCIL OF THE TOWN OF
MUNSTER, LAKE COUNTY, INDIANA

Joseph Hofferth, President

ATTEST:

Wendy Mis, Clerk-Treasurer



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: January 19, 2026
Subject: Local Public Agency Consulting Contract - Emergency Vehicle Preemption (EVP)

Summary

Many signals in the northwest portion of Lake County do not have signal preemption for emergency vehicles. This can make intersections extremely dangerous for police, fire, ambulances, and the public in responding to emergencies.

Munster, Highland, Hammond, St. John, Gary, and Lake County, Indiana share a common interest while responding to emergency calls and transporting the injured to shared nearby hospitals. Implementation of an Emergency Vehicle Preemption (EVP) system provides emergency vehicles a safe means of proceeding through a signalized intersection. This can reduce conflict, reduce driver confusion, and improve emergency response times.

The Northwestern Indiana Regional Planning Commission (NIRPC) awarded the Town of Munster, Indiana, the Town of Highland, Indiana, the City of Hammond, Indiana, the Town of St. John, Indiana, the City of Gary, Indiana, and Lake County, Indiana \$ **6,450,000** in Federal Transportation Funds for Signal Modernization, Emergency Vehicle Preemption for Munster, Highland, Hammond, St. John, Gary and Lake County, Indiana.

Town of Munster Resolution 2115 approved the interlocal governmental agreement with the Town of Highland, Indiana, the City of Hammond, Indiana, the Town of St. John, Indiana, the City of Gary, Indiana, and Lake County, Indiana on June 19, 2023. Interlocal agreements have been approved by all participating governmental units. In August 2025, the project was awarded to American StructurePoint.

Today, you are asked to approve the Town of Munster, as the Local Public Agency, and American StructurePoint Consulting Contract to continue moving the project forward.

Financial Impact

The Town of Munster has identified 30 intersections, 15 police vehicles, and 28 fire vehicles in need of signal preemption devices. The matching funds from Munster will not exceed \$ 291,970.00.

Recommended Council Action

By motion and roll call vote, authorize the LPA - Consulting Contract between the Town of Munster and American StructurePoint, Inc.

Attachments:

1. Local Public Agency Consulting Contract

LPA - CONSULTING CONTRACT

This Contract (“this Contract”) is made and entered into effective as of _____, 20____ (“Effective Date”) by and between Town of Munster, acting by and through its proper officials (“LOCAL PUBLIC AGENCY” or “LPA”), and American Structurepoint, Inc. (“the CONSULTANT”), a corporation organized under the laws of the State of Indiana.

Des. No.: 2300728

Project Description: Interlocal Governmental Agreement by and between the Town of Munster, Indiana, the Town of Highland, Indiana, the City of Hammond, Indiana, the Town of St. John, Indiana, the City of Gary, Indiana, and Lake County, Indiana

RECITALS

WHEREAS, the LPA has entered into an agreement to utilize federal monies with the Indiana Department of Transportation (“INDOT”) for a transportation or transportation enhancement project (“the Project”), which Project Coordination Contract is herein attached as Attachment 1 and incorporated as reference; and

WHEREAS, the LPA wishes to hire the CONSULTANT to provide services toward the Project completion more fully described in Appendix “A” attached hereto (“Services”);

WHEREAS, the CONSULTANT has extensive experience, knowledge and expertise relating to these Services; and

WHEREAS, the CONSULTANT has expressed a willingness to furnish the Services in connection therewith.

NOW, THEREFORE, in consideration of the following mutual covenants, the parties hereto mutually covenant and agree as follows:

The “Recitals” above are hereby made an integral part and specifically incorporated into this Contract.

SECTION I SERVICES BY CONSULTANT. The CONSULTANT will provide the Services and deliverables described in Appendix “A” which is herein attached to and made an integral part of this Contract.

SECTION II INFORMATION AND SERVICES TO BE FURNISHED BY THE LPA. The information and services to be furnished by the LPA are set out in Appendix “B” which is herein attached to and made an integral part of this Contract.

SECTION III TERM. The term of this Contract shall be from the date of the last signature affixed to this Contract to the completion of the construction contract which is estimated to be December 31, 2028. A schedule for completion of the Services and deliverables is set forth in Appendix “C” which is herein attached to and made an integral part of this Contract.

SECTION IV COMPENSATION. The LPA shall pay the CONSULTANT for the Services performed under this Contract as set forth in Appendix “D” which is herein attached to and made an integral part of this Contract. The maximum amount payable under this Contract shall not exceed \$ 978,600.

SECTION V NOTICE TO PROCEED AND SCHEDULE. The CONSULTANT shall begin the work to be performed under this Contract only upon receipt of the written notice to proceed from the LPA, and shall deliver the work to the LPA in accordance with the schedule contained in Appendix “C” which is herein attached to and made an integral part of this Contract.

SECTION VI GENERAL PROVISIONS

1. **Access to Records.** The CONSULTANT and any SUB-CONSULTANTS shall maintain all books, documents, papers, correspondence, accounting records and other evidence pertaining to the cost incurred under this Contract, and shall make such materials available at their respective offices at all reasonable times during the period of this Contract and for five (5) years from the date of final payment under the terms of this Contract, for inspection or audit by the LPA, INDOT and/or the Federal Highway Administration (“FHWA”) or its authorized representative, and copies thereof shall be furnished free of charge, if requested by the LPA, INDOT, and/or FHWA. The CONSULTANT agrees that, upon request by any agency participating in federally-assisted programs with whom the CONSULTANT has contracted or seeks to contract, the CONSULTANT may release or make available to the agency any working papers from an audit performed by the LPA, INDOT and/or FHWA of the CONSULTANT and its SUB-CONSULTANTS in connection with this Contract, including any books, documents, papers, accounting records and other documentation which support or form the basis for the audit conclusions and judgments.
2. **Assignment; Successors.**
 - A. The CONSULTANT binds its successors and assignees to all the terms and conditions of this Contract. The CONSULTANT shall not assign or subcontract the whole or any part of this Contract without the LPA’s prior written consent, except that the CONSULTANT may assign its right to receive payments to such third parties as the CONSULTANT may desire without the prior written consent of the LPA, provided that the CONSULTANT gives written notice (including evidence of such assignment) to the LPA thirty (30) days in advance of any payment so assigned. The assignment shall cover all unpaid amounts under this Contract and shall not be made to more than one party.
 - B. Any substitution of SUB-CONSULTANTS must first be approved and receive written authorization from the LPA. Any substitution or termination of a Disadvantaged Business Enterprise (“DBE”) SUB-CONSULTANT must first be approved and receive written authorization from the LPA and INDOT’s Economic Opportunity Division Director.
3. **Audit.** The CONSULTANT acknowledges that it may be required to submit to an audit of funds paid through this Contract. Any such audit shall be conducted in accordance with 48 CFR part 31 and audit guidelines specified by the State and/or in accordance with audit requirements specified elsewhere in this Contract.
4. **Authority to Bind Consultant.** The CONSULTANT warrants that it has the necessary authority to enter into this Contract. The signatory for the CONSULTANT represents that he/she has been duly authorized to execute this Contract on behalf of the CONSULTANT and has obtained all necessary or applicable approval to make this Contract fully binding upon the CONSULTANT when his/her signature is affixed hereto.
5. **Certification for Federal-Aid Contracts Lobbying Activities.**
 - A. The CONSULTANT certifies, by signing and submitting this Contract, to the best of its knowledge and belief after diligent inquiry, and other than as disclosed in writing to the LPA prior to or contemporaneously with the execution and delivery of this Contract by the CONSULTANT, the CONSULTANT has complied with Section 1352, Title 31, U.S. Code, and specifically, that:
 - i. No federal appropriated funds have been paid, or will be paid, by or on behalf of the CONSULTANT to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contracts, the making of any federal grant, the making of any federal loan, the

entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- ii. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. The CONSULTANT also agrees by signing this Contract that it shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000, and that all such sub-recipients shall certify and disclose accordingly. Any person who fails to sign or file this required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.
6. **Changes in Work.** The CONSULTANT shall not commence any additional work or change the scope of the work until authorized in writing by the LPA. The CONSULTANT shall make no claim for additional compensation or time in the absence of a prior written approval and amendment executed by all signatories hereto. This Contract may be amended, supplemented or modified only by a written document executed in the same manner as this Contract. The CONSULTANT acknowledges that no claim for additional compensation or time may be made by implication, oral agreements, actions, inaction, or course of conduct.
7. **Compliance with Laws.**
- A. The CONSULTANT shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. If the CONSULTANT violates such rules, laws, regulations and ordinances, the CONSULTANT shall assume full responsibility for such violations and shall bear any and all costs attributable to the original performance of any correction of such acts. The enactment of any state or federal statute, or the promulgation of regulations thereunder, after execution of this Contract, shall be reviewed by the LPA and the CONSULTANT to determine whether formal modifications are required to the provisions of this Contract.
 - B. The CONSULTANT represents to the LPA that, to the best of the CONSULTANT'S knowledge and belief after diligent inquiry and other than as disclosed in writing to the LPA prior to or contemporaneously with the execution and delivery of this Contract by the CONSULTANT:
 - i. *State of Indiana Actions.* The CONSULTANT has no current or outstanding criminal, civil, or enforcement actions initiated by the State of Indiana pending, and agrees that it will immediately notify the LPA of any such actions. During the term of such actions, CONSULTANT agrees that the LPA may delay, withhold, or deny work under any supplement or amendment, change order or other contractual device issued pursuant to this Contract.
 - ii. *Professional Licensing Standards.* The CONSULTANT, its employees and SUBCONSULTANTS have complied with and shall continue to comply with all applicable licensing standards, certification standards, accrediting standards and any other laws, rules or regulations governing services to be provided by the CONSULTANT pursuant to this Contract.

- iii. *Work Specific Standards.* The CONSULTANT and its SUB-CONSULTANTS, if any, have obtained, will obtain and/or will maintain all required permits, licenses, registrations and approvals, as well as comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities for the LPA.
 - iv. *Secretary of State Registration.* If the CONSULTANT is an entity described in IC Title 23, it is properly registered and owes no outstanding reports with the Indiana Secretary of State.
 - v. *Debarment and Suspension of CONSULTANT.* Neither the CONSULTANT nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Contract by any federal agency or by any department, agency or political subdivision of the State and will immediately notify the LPA of any such actions. The term “principal” for purposes of this Contract means an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the CONSULTANT or who has managerial or supervisory responsibilities for the Services.
 - vi. *Debarment and Suspension of any SUB-CONSULTANTS.* The CONSULTANT’s SUB-CONSULTANTS are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Contract by any federal agency or by any department, agency or political subdivision of the State. The CONSULTANT shall be solely responsible for any recoupment, penalties or costs that might arise from the use of a suspended or debarred SUBCONSULTANT. The CONSULTANT shall immediately notify the LPA and INDOT if any SUB-CONSULTANT becomes debarred or suspended, and shall, at the LPA’s request, take all steps required by the LPA to terminate its contractual relationship with the SUB-CONSULTANT for work to be performed under this Contract.
- C. *Violations.* In addition to any other remedies at law or in equity, upon CONSULTANT’S violation of any of Section 7(A) through 7(B), the LPA may, at its sole discretion, do any one or more of the following:
- i. terminate this Contract; or
 - ii. delay, withhold, or deny work under any supplement or amendment, change order or other contractual device issued pursuant to this Contract.
- D. *Disputes.* If a dispute exists as to the CONSULTANT’s liability or guilt in any action initiated by the LPA, and the LPA decides to delay, withhold, or deny work to the CONSULTANT, the CONSULTANT may request that it be allowed to continue, or receive work, without delay. The CONSULTANT must submit, in writing, a request for review to the LPA. A determination by the LPA under this Section 7.D shall be final and binding on the parties and not subject to administrative review. Any payments the LPA may delay, withhold, deny, or apply under this section shall not be subject to penalty or interest under IC 5-17-5.
8. **Condition of Payment.** The CONSULTANT must perform all Services under this Contract to the LPA’s reasonable satisfaction, as determined at the discretion of the LPA and in accordance with all applicable federal, state, local laws, ordinances, rules, and regulations. The LPA will not pay for work not performed to the LPA’s reasonable satisfaction, inconsistent with this Contract or performed in violation of federal, state, or local law (collectively, “deficiencies”) until all deficiencies are remedied in a timely manner.

9. **Confidentiality of LPA Information.**

- A. The CONSULTANT understands and agrees that data, materials, and information disclosed to the CONSULTANT may contain confidential and protected information. Therefore, the CONSULTANT covenants that data, material, and information gathered, based upon or disclosed to the CONSULTANT for the purpose of this Contract, will not be disclosed to others or discussed with third parties without the LPA's prior written consent.
- B. The parties acknowledge that the Services to be performed by the CONSULTANT for the LPA under this Contract may require or allow access to data, materials, and information containing Social Security numbers and maintained by the LPA in its computer system or other records. In addition to the covenant made above in this section and pursuant to 10 IAC 5-3-1(4), the CONSULTANT and the LPA agree to comply with the provisions of IC 4-1-10 and IC 4-1-11. If any Social Security number(s) is/are disclosed by the CONSULTANT, the CONSULTANT agrees to pay the cost of the notice of disclosure of a breach of the security of the system in addition to any other claims and expenses for which it is liable under the terms of this Contract.

10. **Delays and Extensions.** The CONSULTANT agrees that no charges or claim for damages shall be made by it for any minor delays from any cause whatsoever during the progress of any portion of the Services specified in this Contract. Such delays, if any, shall be compensated for by an extension of time for such period as may be determined by the LPA subject to the CONSULTANT's approval, it being understood, however, that permitting the CONSULTANT to proceed to complete any services, or any part of them after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of the LPA of any of its rights herein. In the event of substantial delays or extensions, or change of any kind, not caused by the CONSULTANT, which causes a material change in scope, character or complexity of work the CONSULTANT is to perform under this Contract, the LPA at its sole discretion shall determine any adjustments in compensation and in the schedule for completion of the Services. CONSULTANT must notify the LPA in writing of a material change in the work immediately after the CONSULTANT first recognizes the material change.

11. **DBE Requirements.**

- A. Notice is hereby given to the CONSULTANT and any SUB-CONSULTANT, and both agree, that failure to carry out the requirements set forth in 49 CFR Sec. 26.13(b) shall constitute a breach of this Contract and, after notification and failure to promptly cure such breach, may result in termination of this Contract or such remedy as INDOT deems appropriate. The referenced section requires the following assurance to be included in all subsequent contracts between the CONSULTANT and any SUB-CONSULTANT:

The CONSULTANT, sub recipient or SUB-CONSULTANT shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract. The CONSULTANT shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or such other remedy, as INDOT, as the recipient, deems appropriate.

- B. The CONSULTANT shall make good faith efforts to achieve the DBE percentage goal that may be included as part of this Contract with the approved DBE SUB-CONSULTANTS identified on its Affirmative Action Certification submitted with its Letter of Interest, or with approved amendments. Any changes to a DBE firm listed in the Affirmative Action Certification must be requested in writing and receive prior approval by the LPA and INDOT's Economic Opportunity Division Director. After this Contract is completed and if a DBE SUB-CONSULTANT has performed services thereon, the CONSULTANT must complete, and return, a Disadvantaged Business Enterprise Utilization Affidavit ("DBE-3 Form") to INDOT's

Economic Opportunity Division Director. The DBE-3 Form requires certification by the CONSULTANT AND DBE SUB-CONSULTANT that the committed contract amounts have been paid and received.

12. Non-Discrimination.

- A. Pursuant to I.C. 22-9-1-10, the Civil Rights Act of 1964, and the Americans with Disabilities Act, the CONSULTANT shall not discriminate against any employee or applicant for employment, to be employed in the performance of work under this Contract, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, disability, national origin, ancestry or status as a veteran. Breach of this covenant may be regarded as a material breach of this Contract. Acceptance of this Contract also signifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination in the provision of services based on race, color, national origin, age, sex, disability or status as a veteran.
- B. The CONSULTANT understands that the LPA is a recipient of federal funds. Pursuant to that understanding, the CONSULTANT agrees that if the CONSULTANT employs fifty (50) or more employees and does at least \$50,000.00 worth of business with the State and is not exempt, the CONSULTANT will comply with the affirmative action reporting requirements of 41 CFR 60-1.7. The CONSULTANT shall comply with Section 202 of executive order 11246, as amended, 41 CFR 60-250, and 41 CFR 60-741, as amended, which are incorporated herein by specific reference. Breach of this covenant may be regarded as a material breach of Contract.

It is the policy of INDOT to assure full compliance with Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act and Section 504 of the Vocational Rehabilitation Act and related statutes and regulations in all programs and activities. Title VI and related statutes require that no person in the United States shall on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. (INDOT's Title VI enforcement shall include the following additional grounds: sex, ancestry, age, income status, religion and disability.)

- C. The CONSULTANT shall not discriminate in its selection and retention of contractors, including without limitation, those services retained for, or incidental to, construction, planning, research, engineering, property management, and fee contracts and other commitments with persons for services and expenses incidental to the acquisitions of right-of-way.
- D. The CONSULTANT shall not modify the Project in such a manner as to require, on the basis of race, color or national origin, the relocation of any persons. (INDOT's Title VI enforcement will include the following additional grounds; sex, ancestry, age, income status, religion and disability).
- E. The CONSULTANT shall not modify the Project in such a manner as to deny reasonable access to and use thereof to any persons on the basis of race, color or national origin. (INDOT's Title VI enforcement will include the following additional grounds; sex, ancestry, age, income status, religion and disability.)
- F. The CONSULTANT shall neither allow discrimination by contractors in their selection and retention of subcontractors, lessors and/or material suppliers, nor allow discrimination by their subcontractors in their selection of subcontractors, lessors or material suppliers, who participate in construction, right-of-way clearance and related projects.

- G. The CONSULTANT shall take appropriate actions to correct any deficiency determined by itself and/or the Federal Highway Administration ("FHWA") within a reasonable time period, not to exceed ninety (90) days, in order to implement Title VI compliance in accordance with INDOT's assurances and guidelines.
- H. During the performance of this Contract, the CONSULTANT, for itself, its assignees and successors in interest (hereinafter referred to as the "CONSULTANT") agrees as follows:
- (1) **Compliance with Regulations:** The CONSULTANT shall comply with the Regulation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.
 - (2) **Nondiscrimination:** The CONSULTANT, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 - (3) **Solicitations for SUBCONSULTANTS, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential SUBCONSULTANT or supplier shall be notified by the CONSULTANT of the CONSULTANT'S obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
 - (4) **Information and Reports:** The CONSULTANT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the LPA or INDOT to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information the CONSULTANT shall so certify to the LPA, or INDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
 - (5) **Sanctions for Noncompliance:** In the event of the CONSULTANT'S noncompliance with the nondiscrimination provisions of this contract, the LPA shall impose such contract sanctions as it or INDOT may determine to be appropriate, including, but not limited to:
 - (a) withholding of payments to the CONSULTANT under the Contract until the CONSULTANT complies, and/or
 - (b) cancellation, termination or suspension of the Contract, in whole or in part.
 - (6) **Incorporation of Provisions:** The CONSULTANT shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The CONSULTANT shall take such action with respect to any SUBCONSULTANT procurement as the LPA or INDOT may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a SUBCONSULTANT or supplier as a result of such direction, the CONSULTANT may request the LPA to enter into such litigation to protect the interests of the LPA, and, in addition, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

13. **Disputes.**

- A. Should any disputes arise with respect to this Contract, the CONSULTANT and the LPA agree to act promptly and in good faith to resolve such disputes in accordance with this Section 13. Time is of the essence in the resolution of disputes.
- B. The CONSULTANT agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Contract that are not affected by the dispute. Should the CONSULTANT fail to continue to perform its responsibilities regarding all non-disputed work, without delay, any additional costs (including reasonable attorneys' fees and expenses) incurred by the LPA or the CONSULTANT as a result of such failure to proceed shall be borne by the CONSULTANT.
- C. If a party to this Contract is not satisfied with the progress toward resolving a dispute, the party must notify the other party of this dissatisfaction in writing. Upon written notice, the parties have ten (10) business days, unless the parties mutually agree in writing to extend this period, following the written notification to resolve the dispute. If the dispute is not resolved within ten (10) business days, a dissatisfied party may submit the dispute in writing to initiate negotiations to resolve the dispute. The LPA may withhold payments on disputed items pending resolution of the dispute.

14. **Drug-Free Workplace Certification.**

- A. The CONSULTANT hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace, and that it will give written notice to the LPA within ten (10) days after receiving actual notice that an employee of the CONSULTANT in the State of Indiana has been convicted of a criminal drug violation occurring in the CONSULTANT's workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of Contract payments, termination of this Contract and/or debarment of contracting opportunities with the LPA.
- B. The CONSULTANT certifies and agrees that it will provide a drug-free workplace by:
 - i. Publishing and providing to all of its employees a statement notifying their employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the CONSULTANT's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
 - ii. Establishing a drug-free awareness program to inform its employees of (1) the dangers of drug abuse in the workplace; (2) the CONSULTANT's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace;

- iii. Notifying all employees in the statement required by subparagraph 14.B.i above that as a condition of continued employment, the employee will (1) abide by the terms of the statement; and (2) notify the CONSULTANT of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- iv. Notifying in writing the LPA within ten (10) days after receiving notice from an employee under subdivision 14.B.iii(2) above, or otherwise receiving actual notice of such conviction;
- v. Within thirty (30) days after receiving notice under subdivision 14.B.iii(2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency; and
- vi. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs 14.B.i. through 14.B.v. above.

15. **Employment Eligibility Verification.** The CONSULTANT affirms under the penalties of perjury that he/she/it does not knowingly employ an unauthorized alien.

The CONSULTANT shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program as defined in IC 22-5-1.7-3. The CONSULTANT is not required to participate should the E-Verify program cease to exist. Additionally, the CONSULTANT is not required to participate if the CONSULTANT is self-employed and does not employ any employees.

The CONSULTANT shall not knowingly employ or contract with an unauthorized alien. The CONSULTANT shall not retain an employee or contract with a person that the CONSULTANT subsequently learns is an unauthorized alien.

The CONSULTANT shall require his/her/its subcontractors, who perform work under this Contract, to certify to the CONSULTANT that the SUB-CONSULTANT does not knowingly employ or contract with an unauthorized alien and that the SUB-CONSULTANT has enrolled and is participating in the E-Verify program. The CONSULTANT agrees to maintain this certification throughout the duration of the term of a contract with a SUB-CONSULTANT.

The LPA may terminate for default if the CONSULTANT fails to cure a breach of this provision no later than thirty (30) days after being notified by the LPA.

16. **Force Majeure.** In the event that either party is unable to perform any of its obligations under this Contract or to enjoy any of its benefits because of fire, natural disaster, acts of God, acts of war, terrorism, civil disorders, decrees of governmental bodies, strikes, lockouts, labor or supply disruptions or similar causes beyond the reasonable control of the affected party (hereinafter referred to as a Force Majeure Event), the party who has been so affected shall immediately give written notice to the other party of the occurrence of the Force Majeure Event (with a description in reasonable detail of the circumstances causing such Event) and shall do everything reasonably possible to resume performance. Upon receipt of such written notice, all obligations under this Contract shall be immediately suspended for as long as such Force Majeure Event continues and provided that the affected party continues to use commercially reasonable efforts to recommence performance whenever and to whatever extent possible without delay. If the period of nonperformance exceeds thirty (30) days from the receipt of written notice of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Contract.

17. **Governing Laws.** This Contract shall be construed in accordance with and governed by the laws of the State of Indiana and the suit, if any, must be brought in the State of Indiana. The CONSULTANT consents to the jurisdiction of and to venue in any court of competent jurisdiction in the State of Indiana.
18. **Liability.** If the CONSULTANT or any of its SUB-CONSULTANTS fail to comply with any federal requirement which results in the LPA's repayment of federal funds to INDOT the CONSULTANT shall be responsible to the LPA, for repayment of such costs to the extent such costs are caused by the CONSULTANT and/or its SUB-CONSULTANTS.
19. **Indemnification.** The CONSULTANT agrees to indemnify the LPA, and their agents, officials, and employees, and to hold each of them harmless, from claims and suits including court costs, attorney's fees, and other expenses caused by any negligent act, error or omission of, or by any recklessness or willful misconduct by, the CONSULTANT and/or its SUB-CONSULTANTS, if any, under this Contract, provided that if the CONSULTANT is a "contractor" within the meaning of I.C. 8-3-2-12.5, this indemnity obligation shall be limited by and interpreted in accordance with I.C. 8-23-2-12-5. The LPA shall not provide such indemnification to the CONSULTANT.
20. **Independent Contractor.** Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever. Neither party will assume liability for any injury (including death) to any persons, or damage to any property, arising out of the acts or omissions of the agents or employees of the other party. The CONSULTANT shall be responsible for providing all necessary unemployment and workers' compensation insurance for its employees.
21. **Insurance - Liability for Damages.**
 - A. The CONSULTANT shall be responsible for the accuracy of the Services performed under this Contract and shall promptly make necessary revisions or corrections resulting from its negligence, errors or omissions without any additional compensation from the LPA. Acceptance of the Services by the LPA shall not relieve the CONSULTANT of responsibility for subsequent correction of its negligent act, error or omission or for clarification of ambiguities. The CONSULTANT shall have no liability for the errors or deficiencies in designs, drawings, specifications or other services furnished to the CONSULTANT by the LPA on which the Consultant has reasonably relied, provided that the foregoing shall not relieve the CONSULTANT from any liability from the CONSULTANT'S failure to fulfill its obligations under this Contract, to exercise its professional responsibilities to the LPA, or to notify the LPA of any errors or deficiencies which the CONSULTANT knew or should have known existed.
 - B. During construction or any phase of work performed by others based on Services provided by the CONSULTANT, the CONSULTANT shall confer with the LPA when necessary for the purpose of interpreting the information, and/or to correct any negligent act, error or omission. The CONSULTANT shall prepare any plans or data needed to correct the negligent act, error or omission without additional compensation, even though final payment may have been received by the CONSULTANT. The CONSULTANT shall give immediate attention to these changes for a minimum of delay to the project.
 - C. The CONSULTANT shall be responsible for damages including but not limited to direct and indirect damages incurred by the LPA as a result of any negligent act, error or omission of the CONSULTANT, and for the LPA's losses or costs to repair or remedy construction. Acceptance of the Services by the LPA shall not relieve the CONSULTANT of responsibility for subsequent correction.

- D. The CONSULTANT shall be required to maintain in full force and effect, insurance as described below from the date of the first authorization to proceed until the LPA's acceptance of the work product. The CONSULTANT shall list both the LPA and INDOT as insureds on any policies. The CONSULTANT must obtain insurance written by insurance companies authorized to transact business in the State of Indiana and licensed by the Department of Insurance as either admitted or non-admitted insurers.
- E. The LPA, its officers and employees assume no responsibility for the adequacy of limits and coverage in the event of any claims against the CONSULTANT, its officers, employees, sub-consultants or any agent of any of them, and the obligations of indemnification in Section 19 herein shall survive the exhaustion of limits of coverage and discontinuance of coverage beyond the term specified, to the fullest extent of the law.
- F. The CONSULTANT shall furnish a certificate of insurance and all endorsements to the LPA prior to the commencement of this Contract. Any deductible or self-insured retention amount or other similar obligation under the insurance policies shall be the sole obligation of the CONSULTANT. Failure to provide insurance as required in this Contract is a material breach of Contract entitling the LPA to immediately terminate this Contract.

I. Professional Liability Insurance

The CONSULTANT must obtain and carry professional liability insurance as follows: For INDOT Prequalification **Work Types** 1.1, 12.2-12.6 the CONSULTANTS shall provide not less than \$250,000.00 professional liability insurance per claim and \$250,000.00 aggregate for all claims for negligent performance. For **Work Types** 2.2, 3.1, 3.2, 4.1, 4.2, 5.5, 5.8, 5.11, 6.1, 7.1, 8.1, 8.2, 9.1, 9.2, 10.1 – 10.4, 11.1, 13.1, 14.1 – 14.5, the CONSULTANTS shall carry professional liability insurance in an amount not less than \$1,000,000.00 per claim and \$1,000,000.00 aggregate for all claims for negligent performance. The CONSULTANT shall maintain the coverage for a period ending two (2) years after substantial completion of construction.

II. Commercial General Liability Insurance

The CONSULTANT must obtain and carry Commercial / General liability insurance as follows: For INDOT Prequalification **Work Types** 2.1, 6.1, 7.1, 8.1, 8.2, 9.1, 9.2, 10.1 - 10.4, 11.1, 13.1, 14.1 - 14.5, the CONSULTANT shall carry \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate. Coverage shall be on an occurrence form, and include contractual liability. The policy shall be amended to include the following extensions of coverage:

1. Exclusions relating to the use of explosives, collapse, and underground damage to property shall be removed.
2. The policy shall provide thirty (30) days notice of cancellation to LPA.
3. The CONSULTANT shall name the LPA as an additional insured.

III. Automobile Liability

The CONSULTANT shall obtain automobile liability insurance covering all owned, leased, borrowed, rented, or non-owned autos used by employees or others on behalf of the CONSULTANT for the conduct of the CONSULTANT's business, for an amount not less than \$1,000,000.00 Combined Single Limit for Bodily Injury and Property Damage. The term "automobile" shall include private passenger autos, trucks, and similar type vehicles licensed for use on public highways. The policy shall be amended to include the following extensions of coverage:

1. Contractual Liability coverage shall be included.
2. The policy shall provide thirty (30) days notice of cancellation to the LPA.
3. The CONSULTANT shall name the LPA as an additional insured.

IV. Watercraft Liability (When Applicable)

1. When necessary to use watercraft for the performance of the CONSULTANT's Services under the terms of this Contract, either by the CONSULTANT, or any SUB-CONSULTANT, the CONSULTANT or SUB-CONSULTANT operating the watercraft shall carry watercraft liability insurance in the amount of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage, including Protection & Indemnity where applicable. Coverage shall apply to owned, non-owned, and hired watercraft.
2. If the maritime laws apply to any work to be performed by the CONSULTANT under the terms of the agreement, the following coverage shall be provided:
 - a. United States Longshoremen & Harbor workers
 - b. Maritime Coverage - Jones Act
3. The policy shall provide thirty (30) days notice of cancellation to the LPA.
4. The CONSULTANT or SUB-CONSULTANT shall name the LPA as an additional insured.

V. Aircraft Liability (When Applicable)

1. When necessary to use aircraft for the performance of the CONSULTANT's Services under the terms of this Contract, either by the CONSULTANT or SUB-CONSULTANT, the CONSULTANT or SUB-CONSULTANT operating the aircraft shall carry aircraft liability insurance in the amount of \$5,000,000 Combined Single Limit for Bodily Injury and Property Damage, including Passenger Liability. Coverage shall apply to owned, non-owned and hired aircraft.
2. The policy shall provide thirty (30) days notice of cancellation to the LPA.
3. The CONSULTANT or SUB-CONSULTANT shall name the LPA as an additional insured.

22. **Merger and Modification.** This Contract constitutes the entire agreement between the parties. No understandings, agreements or representations, oral or written, not specified within this Contract will be valid provisions of this Contract. This Contract may not be modified, supplemented or amended, in any manner, except by written agreement signed by all necessary parties.

23. **Notice to Parties:** Any notice, request, consent or communication (collectively a "Notice") under this Agreement shall be effective only if it is in writing and (a) personally delivered; (b) sent by certified or registered mail, return receipt requested, postage prepaid; or (c) sent by a nationally recognized overnight delivery service, with delivery confirmed and costs of delivery being prepaid, addressed as follows:

Notices to the LPA shall be sent to:

Wendy Mis
Clerk-Treasurer, Town of Munster
1005 Ridge Road
Munster, Indiana 46321

Notices to the CONSULTANT shall be sent to:

Cash E. Canfield, President
American Structurepoint, Inc.
9025 River Road, Suite 200
Indianapolis, Indiana 46240

or to such other address or addresses as shall be furnished in writing by any party to the other party. Unless the sending party has actual knowledge that a Notice was not received by the intended recipient, a Notice shall be deemed to have been given as of the date (i) when personally delivered; (ii) three (3) days after the date deposited with the United States mail properly addressed; or (iii) the next day when delivered during business hours to overnight delivery service, properly addressed and prior to such delivery service's cut off time for next day delivery. The parties acknowledge that notices delivered by facsimile or by email shall not be effective.

24. **Order of Precedence; Incorporation by Reference.** Any inconsistency or ambiguity in this Contract shall be resolved by giving precedence in the following order: (1) This Contract and attachments, (2) RFP document, (3) the CONSULTANT's response to the RFP document, and (4) attachments prepared by the CONSULTANT. All of the foregoing are incorporated fully by reference.
25. **Ownership of Documents and Materials.** All documents, records, programs, data, film, tape, articles, memoranda, and other materials not developed or licensed by the CONSULTANT prior to execution of this Contract, but specifically developed under this Contract shall be considered "work for hire" and the CONSULTANT assigns and transfers any ownership claim to the LPA and all such materials ("Work Product") will be the property of the LPA. The CONSULTANT agrees to execute and deliver such assignments or other documents as may be requested by the LPA. Use of these materials, other than related to contract performance by the CONSULTANT, without the LPA's prior written consent, is prohibited. During the performance of this Contract, the CONSULTANT shall be responsible for any loss of or damage to any of the Work Product developed for or supplied by INDOT and used to develop or assist in the Services provided herein while any such Work Product is in the possession or control of the CONSULTANT. Any loss or damage thereto shall be restored at the CONSULTANT's expense. The CONSULTANT shall provide the LPA full, immediate, and unrestricted access to the Work Product during the term of this Contract. The CONSULTANT represents, to the best of its knowledge and belief after diligent inquiry and other than as disclosed in writing prior to or contemporaneously with the execution of this Contract by the CONSULTANT, that the Work Product does not infringe upon or misappropriate the intellectual property or other rights of any third party. The CONSULTANT shall not be liable for the use of its deliverables described in Appendix "A" on other projects without the express written consent of the CONSULTANT or as provided in Appendix "A". The LPA acknowledges that it has no claims to any copyrights not transferred to INDOT under this paragraph.
26. **Payments.** All payments shall be made in arrears and in conformance with the LPA's fiscal policies and procedures.
27. **Penalties, Interest and Attorney's Fees.** The LPA will in good faith perform its required obligations hereunder, and does not agree to pay any penalties, liquidated damages, interest, or attorney's fees, except as required by Indiana law in part, IC 5-17-5, I. C. 34-54-8, and I. C. 34-13-1.

28. **Pollution Control Requirements.** If this Contract is for \$100,000 or more, the CONSULTANT:
- i. Stipulates that any facility to be utilized in performance under or to benefit from this Contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended;
 - ii. Agrees to comply with all of the requirements of section 114 of the Clean Air Act and section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder; and
 - iii. Stipulates that, as a condition of federal aid pursuant to this Contract, it shall notify INDOT and the Federal Highway Administration of the receipt of any knowledge indicating that a facility to be utilized in performance under or to benefit from this Contract is under consideration to be listed on the EPA Listing of Violating Facilities.
29. **Severability.** The invalidity of any section, subsection, clause or provision of this Contract shall not affect the validity of the remaining sections, subsections, clauses or provisions of this Contract.
30. **Status of Claims.** The CONSULTANT shall give prompt written notice to the LPA any claims made for damages against the CONSULTANT resulting from Services performed under this Contract and shall be responsible for keeping the LPA currently advised as to the status of such claims. The CONSULTANT shall send notice of claims related to work under this Contract to:
- Wendy Mis
Clerk-Treasurer, Town of Munster
1005 Ridge Road
Munster, Indiana 46321
31. **Sub-consultant Acknowledgement.** The CONSULTANT agrees and represents and warrants to the LPA, that the CONSULTANT will obtain signed Sub-consultant Acknowledgement forms, from all SUB-CONSULTANTS providing Services under this Contract or to be compensated for Services through this Contract. The CONSULTANT agrees to provide signed originals of the Sub-consultant Acknowledgement form(s) to the LPA for approval prior to performance of the Services by any SUB-CONSULTANT.
32. **Substantial Performance.** This Contract shall be deemed to be substantially performed only when fully performed according to its terms and conditions and any modification or Amendment thereof.
33. **Taxes.** The LPA will not be responsible for any taxes levied on the CONSULTANT as a result of this Contract.
34. **Termination for Convenience.**
- A. The LPA may terminate, in whole or in part, whenever, for any reason, when the LPA determines that such termination is in its best interests. Termination or partial termination of Services shall be effected by delivery to the CONSULTANT of a Termination Notice at least fifteen (15) days prior to the termination effective date, specifying the extent to which performance of Services under such termination becomes effective. The CONSULTANT shall be compensated for Services properly rendered prior to the effective date of termination. The LPA will not be liable for Services performed after the effective date of termination.
 - B. If the LPA terminates or partially terminates this Contract for any reason regardless of whether it is for convenience or for default, then and in such event, all data, reports, drawings, plans, sketches, sections and models, all specifications, estimates, measurements and data pertaining to the project, prepared under the terms or in fulfillment of this Contract, shall be delivered

within ten (10) days to the LPA. In the event of the failure by the CONSULTANT to make such delivery upon demand, the CONSULTANT shall pay to the LPA any damage (including costs and reasonable attorneys' fees and expenses) it may sustain by reason thereof.

35. Termination for Default.

- A. With the provision of twenty (20) days written notice to the CONSULTANT, the LPA may terminate this Contract in whole or in part if
- (i) the CONSULTANT fails to:
1. Correct or cure any breach of this Contract within such time, provided that if such cure is not reasonably achievable in such time, the CONSULTANT shall have up to ninety (90) days from such notice to effect such cure if the CONSULTANT promptly commences and diligently pursues such cure as soon as practicable;
 2. Deliver the supplies or perform the Services within the time specified in this Contract or any amendment or extension;
 3. Make progress so as to endanger performance of this Contract; or
 4. Perform any of the other provisions of this Contract to be performed by the CONSULTANT; or
- (ii) if any representation or warranty of the CONSULTANT is untrue or inaccurate in any material respect at the time made or deemed to be made.
- B. If the LPA terminates this Contract in whole or in part, it may acquire, under the terms and in the manner the LPA considers appropriate, supplies or services similar to those terminated, and the CONSULTANT will be liable to the LPA for any excess costs for those supplies or services. However, the CONSULTANT shall continue the work not terminated.
- C. The LPA shall pay the contract price for completed supplies delivered and Services accepted. The CONSULTANT and the LPA shall agree on the amount of payment for manufactured materials delivered and accepted and for the protection and preservation of the property. Failure to agree will be a dispute under the Disputes clause (see Section 13). The LPA may withhold from the agreed upon price for Services any sum the LPA determine necessary to protect the LPA against loss because of outstanding liens or claims of former lien holders.
- D. The rights and remedies of the LPA in this clause are in addition to any other rights and remedies provided by law or equity or under this Contract.
- E. **Default by the LPA.** If the CONSULTANT believes the LPA is in default of this Contract, it shall provide written notice immediately to the LPA describing such default. If the LPA fails to take steps to correct or cure any material breach of this Contract within sixty (60) days after receipt of such written notice, the CONSULTANT may cancel and terminate this Contract and institute the appropriate measures to collect monies due up to and including the date of termination, including reasonable attorney fees and expenses, provided that if such cure is not reasonably achievable in such time, the LPA shall have up to one hundred twenty (120) days from such notice to effect such cure if the LPA promptly commences and diligently pursues such cure as soon as practicable. The CONSULTANT shall be compensated for Services properly rendered prior to the effective date of such termination. The CONSULTANT agrees that it has no right of termination for non-material breaches by the LPA.

36. **Waiver of Rights.** No rights conferred on either party under this Contract shall be deemed waived, and no breach of this Contract excused, unless such waiver or excuse is approved in writing and signed by the party claimed to have waived such right. Neither the LPA's review, approval or acceptance of, nor payment for, the Services required under this Contract shall be construed to operate as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract, and the CONSULTANT shall be and remain liable to the LPA in accordance with applicable law for all damages to the LPA caused by the CONSULTANT's negligent performance of any of the Services furnished under this Contract.
37. **Work Standards/Conflicts of Interest.** The CONSULTANT shall understand and utilize all relevant INDOT standards including, but not limited to, the most current version of the Indiana Department of Transportation Design Manual, where applicable, and other appropriate materials and shall perform all Services in accordance with the standards of care, skill and diligence required in Appendix "A" or, if not set forth therein, ordinarily exercised by competent professionals doing work of a similar nature.
38. **No Third-Party Beneficiaries.** This Agreement is solely for the benefit of the parties hereto. Other than the indemnity rights under this Contract, nothing contained in this Agreement is intended or shall be construed to confer upon any person or entity (other than the parties hereto) any rights, benefits or remedies of any kind or character whatsoever.
39. **No Investment in Iran.** As required by IC 5-22-16.5, the CONSULTANT certifies that the CONSULTANT is not engaged in investment activities in Iran. Providing false certification may result in the consequences listed in IC 5-22-16.5-14, including termination of this Contract and denial of future state contracts, as well as an imposition of a civil penalty.
40. **Assignment of Antitrust Claims.** The CONSULTANT assigns to the State all right, title and interest in and to any claims the CONSULTANT now has, or may acquire, under state or federal antitrust laws relating to the products or services which are the subject of this Contract.

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Non-Collusion.

The undersigned attests, subject to the penalties for perjury, that he/she is the CONSULTANT, or that he/she is the properly authorized representative, agent, member or officer of the CONSULTANT, that he/she has not, nor has any other member, employee, representative, agent or officer of the CONSULTANT, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid, any sum of money or other consideration for the execution of this Contract other than that which appears upon the face of this Contract. **Furthermore, if the undersigned has knowledge that a state officer, employee, or special state appointee, as those terms are defined in IC §4-2-6-1, has a financial interest in the Contract, the Party attests to compliance with the disclosure requirements in IC §4-2-6-10.5.**

In Witness Whereof, the CONSULTANT and the LPA have, through duly authorized representatives, entered into this Contract. The parties having read and understand the forgoing terms of this Contract do by their respective signatures dated below hereby agree to the terms thereof.

CONSULTANT
American Structurepoint, Inc.

LOCAL PUBLIC AGENCY
Town of Munster, Indiana

Benjamin W. Borcharding, Chief
Operating Officer

Signature

(Print or type name and title)

Signature

(Print or type name and title)

Signature

(Print or type name and title)

APPENDIX "A"

This project is to provide intersection inventory, design preparation of plans and specifications, bidding assistance, and construction inspection for the implementation of an Emergency Vehicle Preemption (EVP) system that integrates with the existing regional EVP system in Northwest Indiana. The EVP system will enable select emergency vehicles to receive priority at traffic signals, improving response times and enhancing public safety. There are approximately 274 regional corridor traffic signals throughout the Towns of Munster, Highland, St. John, Cities of Gary, and Hammond, and Lake County, Indiana. In addition, EVP vehicle kits will be provided for 343 emergency vehicles owned by these agencies to allow coordination amongst these neighboring communities.

SERVICES TO BE FURNISHED BY CONSULTANT:

In fulfillment of this Contract, the CONSULTANT shall comply with the requirements of the appropriate regulations and requirements of the Indiana Department of Transportation and Federal Highway Administration.

The CONSULTANT shall be responsible for performing the following activities:

A. General

1. The CONSULTANT shall provide engineering and prepare traffic signal (EVP) design plans, preliminary opinions of probable construction cost, and other submittal documents following the *INDOT LPA Process Guidance Document for Local Federal Aid Projects* dated March 2022 and revisions thereto, for the improvements of EVP upgrades throughout the Towns of Munster, Highland, St. John, Cities of Gary, and Hammond, and Lake County, Indiana.

B. Project Management

The CONSULTANT shall coordinate and manage the efforts of subconsultants. The CONSULTANT shall assemble all contract documents provided by the subconsultants into one set of contract documents for bidding. In addition, monthly coordination with the LPA and quarterly coordination with the INDOT PM is anticipated to occur throughout the duration of the project.

C. In-Field Traffic Signal Inventory (Phase 1)

1. The CONSULTANT will verify the signal information provided by the LPA. A field inventory for all the study intersections (274) will be conducted that includes existing signal and pedestrian phasing, and number of lanes and their usage.
2. A detailed inventory of the existing equipment located within the signal controller cabinet will be performed for each study intersection. Vehicle and pedestrian detection will be checked for proper operation. The controller's communication status will be checked and confirmed that it is properly working along with accurate clock operation. Pictures will be taken of each controller cabinet for documentation during the design phase.
3. A detailed memorandum describing the condition of the existing signal system(s) will be developed upon completion of the in-field inventory. This memorandum will detail the design direction for the EVP system along with recommendations that were identified through this process. Locations that are not compatible or need to be upgraded prior to the deployment of the EVP system will be identified. The recommendations and memorandum will be discussed with the LPA prior to commencement of the design phase of the project.

- a. It is anticipated that ten-percent (10%) of the existing controller cabinets will not be sufficient to accommodate the proposed EVP system. These locations will be upgraded as part of this project.

D. Traffic Signal Upgrade Prioritization Model (Phase 2)

1. As part of the in-field inventory to be completed in Phase 1, the CONSULTANT will develop a prioritization model for the traffic signals that were identified as “not sufficient” for the deployment of the EVP. The tasks involved in this project are detailed below:
 - a. Review existing corridor maps
 - b. Analyze AADT traffic volumes and roadway data as available
 - c. Run Traffic Signal Update Prioritization model and evaluate results
 - d. Adjust scoring and weighting factors for reasonableness and finalize model results
 - e. Prepare traffic signal update program plan with timeline and schedule
 - f. Document preliminary analysis performed and summarize findings in this technical memorandum
 - g. Locations where minimal signal modification efforts are required, such as cabinet and controller only upgrades will be prioritized.

E. Environmental Services

1. Environmental Services

The CONSULTANT shall prepare a single document supporting the anticipated determination that the proposed traffic signal EVP project (274 intersections; Towns of Munster, Highland, St. John, Cities of Gary, and Hammond, and Lake County, Indiana) that meets the criteria for the Programmatic Categorical Exclusion (PCE). The environmental services required to develop this project shall be in accordance with the *Procedural Manual for Preparing Environmental Documents* (2008) and the *INDOT Categorical Exclusion Manual* and revisions thereto. Copies of these documents are on file with INDOT and are incorporated by reference and made a part hereof. Approval of this determination will be sought from the INDOT LaPorte District. It is anticipated that one PCE determination form will be sufficient for all intersections included as part of this project. If consultation with the INDOT LaPorte District determines a PCE determination is required for each intersection, the services required for the preparation of the additional PCE's will be considered out of scope. If it is determined the scope of the project will not meet the criteria of the PCE, the services required to complete the required level of Categorical Exclusion will be considered out of scope.

- a. Red Flag Investigation. The preparation of a Red Flag Investigation (RFI) is not anticipated to be required as this traffic signal EVP project does not involve any ground disturbance or right-of-way acquisition. If the scope of the proposed project is modified or if it is determined by INDOT that a RFI will be required, the services to complete the required RFI will be considered out of scope and additional or supplemental services will be required to complete the RFI.
- b. Section 106. Full Section 106 review and documentation is not anticipated for this project, as it is anticipated that the proposed traffic signal EVP project will qualify under Category A-5 of the *Minor Projects Programmatic Agreement* (MPPA) dated February 13, 2019 and revisions thereto. If consultation with INDOT Cultural Resources Office (CRO) indicates additional investigations or full Section 106 review is necessary, additional services will be required to complete the Section 106 process, including completing the evaluation of potential historic or cultural resources and preparing appropriated Section 106 documentation in accordance with the *INDOT Cultural Resources Manual*.

- c. **Public Involvement.** A Public Hearing or Public Information Meeting is not anticipated for this project. According to INDOT Project Development Public Involvement Procedures Manual, approved by FHWA, it is not anticipated the proposed project will meet the minimum requirements for public involvement. If public involvement meetings are requested by INDOT, additional or supplemental services will be required to facilitate these meetings.
- d. **Threatened and Endangered Species.** The CONSULTANT shall obtain Threatened and Endangered Species Lists for the project. This shall include coordination with the U.S. Fish and Wildlife Service's (USFWS) through the Information for Planning and Consultation (IPaC) website and coordination with the Indiana Department of Natural Resources through a Natural Heritage Database Check. Based on the information provided to prepare this scope of work, this proposed traffic signal EVP project is not anticipated to require ground disturbance, tree clearing, or work on small structures. Therefore, no site visits for bat inspections are included in this scope of work and bat. If it is determined that bat inspections, species specific coordination, guano sampling, or formal consultation is required, this shall be considered a change in scope and supplemental services will be required.
- e. **Section 4(f) and Section 6(f).** It is not anticipated that Section 4(f) or Section 6(f) documentation will be required as part of this project. If during development of the preferred alternative it is determined a Section 4(f) or Section 6(f) resource will be impacted and a Section 4(f) or Section 6(f) evaluation is necessary, additional or supplemental services will be required to develop and evaluate potential avoidance alternatives, determine whether any alternatives are feasible and prudent, and analyze impacts from identified avoidance alternatives, as required for individual evaluations.
- f. **Noise Analysis.** An analysis of Noise Impacts is not anticipated, as the scope of the proposed project is consistent with a Type 3 project, as defined in the most recent version of the INDOT Traffic Noise Analysis Procedures and revisions thereto. If during consultation with INDOT it is determined an analysis of noise impacts is required, services required for determining existing noise levels, identification of noise receivers, predictions of future noise levels, evaluation of impacts, and an analysis of noise abatement will be considered out of scope and additional or supplemental fees will be required.
- g. **Wetland Delineation.** The preparation of a Wetland Delineation and Waters Report is not anticipated to be required as this traffic signal EVP project does not involve any ground disturbance except for signal cabinet replacements in the same location as existing signal cabinets. Coordination with resources agencies, preparation of Section 401, Section 404, and Construction in a Floodway permit applications, and preparation of mitigation plans are also omitted from this task. If the scope of the proposed project is modified to include ground disturbance or drainage work, the services required for the preparation of a Wetland Delineation and Waters Report, permitting and mitigation will be considered out of scope.
- h. **Environmental Work Exclusions.** If the CONSULTANT is required to provide an environmental service not listed above, the work to provide such additional service shall be considered a change in the scope of work. The environmental services required to develop this project shall be in accordance with the Procedure Manual for Preparing Environmental Documents dated 2008 and the most recent version of the Categorical Exclusion Manual and any revisions thereto. Copies of these documents are on file with the INDOT and are incorporated by reference and made a part hereof.

F. Utility Coordination

The CONSULTANT shall provide coordination necessary to prepare application documents and process utility relocation coordination to secure appropriate certifications and approvals necessary for construction of this project, including:

1. Coordinating with utilities and supplying necessary plans and design information for coordination of utility relocations in accordance with 105 IAC 13.

G. Survey (up to 28 locations)

1. Provide Right-of-Way plans for each intersection needed.
2. Provide survey of the four (4) corners of each intersection including signal equipment (cabinet, poles, pedestrian equipment, handholes), and other utilities (overhead/underground).
 - a. Limits for the above work stretches 200' along each approach away from stop bars.
 - b. Underground utilities will be based on 811 locates and maps provided, no subsurface exploration is included other than accessible inverts inside manholes.
 - c. All field surveys are weather dependent and subject to available research.
3. Survey Work Exclusions:
 - a. Wetland delineation, or environmental studies
 - b. Intermediate staking
 - c. Staking mechanical or plumbing beyond manhole structures
 - d. As-built
 - e. ALTA survey
 - f. Site plan
 - g. Utility exploration
 - h. Work to provide access (all access to site is presumed to be clear)

H. Traffic Design Services (Phase 3)

EMERGENCY VEHICLE PREEMPTION (EVP) DESIGN SERVICES

A general description of the scope of services is as follows:

1. Plan Development (Design Services)
 - a. CONSULTANT shall prepare EVP and signal design plans, special provisions for the specifications, and other submittal documents in accordance with the accepted standards for such work except as modified by the supplemental specifications, if any, and in accordance with the following: the American Association of State Highway and Transportation Officials A Policy on Geometric Design of Highways and Streets; Manual of Uniform Traffic Control Devices; and the Indiana Department of Transportation's Standard Specifications.
 - 1) In addition to Cover Sheet, Index Sheet, and MOT Details, an overall Location Map Sheet and a Summary of Quantities Sheet (by location) will be provided for the EVP and Signal Design Locations.
 - 2) No survey will be included for the EVP only locations. EVP Plans will utilize aeriels and as-built drawing information where available. It is anticipated that multiple locations will be included on each plan sheet, as space is available.
 - 3) Survey will be provided for up to 28 signal locations where traffic signal controller cabinet upgrades are required. The signal modification plans will include existing signal equipment, utility information, R/W, as well as proposed signal controller cabinet locations.

- 4) CONSULTANT will develop and submit a proprietary materials request to INDOT, if needed, for EVP and traffic signal equipment. CONSULTANT will coordinate with INDOT and the LPA on this request. CONSULTANT will coordinate with INDOT Traffic Signal System Staff for access to Sate Owned Signals as well as equipment to be located in INDOT controller cabinets.
 - 5) CONSULTANT will coordinate with the LPA on a Joint Use and Maintenance Agreement (JUMA) submittal for co-location of the LPA owned EVP equipment in the INDOT owned traffic signal controller cabinets.
 - 6) One (1) project verification site visit as detailed above in Section C will be held at the Town of Munster offices (if necessary). A project walk through is not anticipated, and traffic control to complete the site verification is not anticipated.
 - 7) CONSULTANT review submissions consisting of the following in accordance with Chapter 14 of the INDOT Design Manual:
 - a) Stage 2 Plans
 - i) Coordination with INDOT Laporte District and INDOT Traffic Central Office
 - ii) Stage 2 EVP Design, Specifications (RSP/USP), and Quantities
 - iii) Stage 2 Signal Design, Specifications (RSP/USP), and Quantities
 - (1) Stage 2 Pedestrian Push Button Details
 - iv) Proprietary Materials Request, if needed
 - v) Preliminary Joint Use Maintenance Agreement (JUMA) Coordination
 - vi) QC/QA
 - b) Stage 3 Plans
 - i) Utility Coordination and Verification
 - ii) Stage 3 EVP Design, Specifications (RSP/USP), and Quantities
 - iii) Stage 3 Signal Design, Specifications (RSP/USP), and Quantities
 - (1) Stage 3 Pedestrian Push Button Details
 - iv) Stage 3 Cost Estimate
 - v) Ongoing Joint Use Maintenance Agreement (JUMA) Coordination
 - vi) QC/QA
 - c) Final Tracings
 - i) Final Utility Coordination
 - ii) Final EVP Design, Specifications (RSP/USP), and Quantities
 - iii) Final Signal Design, Specifications (RSP/USP), and Quantities
 - (1) Final Pedestrian Push Button Details
 - iv) Final Proprietary Materials Request Documentation, if needed
 - v) Final Joint Use Maintenance Agreement (JUMA) Coordination
 - vi) Final Cost Estimate
 - vii) Final QC/QA
2. Due to the nature of the project and the funding, it is anticipated that up to three (3) bid packages will be submitted as part of this project. It will be determined how and when the packages are developed for bidding with the LPA.

I. Opinion of Probable Cost For Construction

The opinion of probable cost will be prepared according to the current practices for INDOT and will include all items of work required for the complete construction of the work, including all temporary work necessary in connection therewith, but shall not include the cost of such items of work for which the LPA, through its own forces or through other party or parties, will prepare detailed plans. The unit prices to be used shall be in accordance with the methods used by INDOT.

J. Meetings

The CONSULTANT shall, as needed, make arrangements for and attend meetings in cooperation with the LPA, and INDOT officials for appropriate project coordination with the local stakeholders and the community. The CONSULTANT will prepare meeting minutes and letter responses to questions as needed. In addition to the meetings listed below, twelve (12) monthly status update meetings are anticipated.

1. One (1) Project Kick-Off meeting with the various agencies included in this project
2. One (1) Project Verification Site Visit (Field Review)
3. Four (4) Project Coordination meetings with the LPA at the following points:
 - a. Completion of Inventory and Memorandum (Phase 1)
 - b. Completion of Prioritization Model (Phase 2)
 - c. Coordination during Stage 2 Design Efforts (Phase 3)
 - d. Coordination prior to Final EVP and Traffic Signal Design (Phase 4)
4. One (1) Preconstruction meeting

K. Bid Phase Services

1. The CONSULTANT shall attend the pre-bid conference, answer contractor questions, and issue addenda as appropriate.
2. The CONSULTANT shall review the contract bid package and coordinate any necessary corrections with the Technical Services Division of INDOT.

L. Construction Phase Design Services

1. The CONSULTANT shall review all shop drawings for this contract during construction. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto, or accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, coordination of the work with other trades, all of which are the sole responsibility of the Contractor. The CONSULTANT's review shall be conducted with reasonable promptness while allowing sufficient time in the CONSULTANT's judgment to permit adequate review. Review of a specific item shall not indicate that the CONSULTANT has reviewed the entire assembly of which the item is a component. The CONSULTANT shall not be responsible for any deviations from the Construction Documents not brought to the attention of the CONSULTANT in writing by the Contractor. The CONSULTANT shall not be required to review partial submissions or those for which submissions of correlated items have not been received.
2. Following the award of a construction contract, the CONSULTANT will be responsible for attending the preconstruction meeting.
3. During the course of construction, the CONSULTANT shall be available at reasonable times during normal working hours to respond to reasonable inquiries concerning the accuracy or intent of the CONSULTANT's plans. All such inquiries will be made only by persons designated by the LOCAL PUBLIC AGENCY to interpret the plans and contract documents for the benefit of the contractors and subcontractors performing the work. The CONSULTANT shall not be required to respond to inquiries by persons other than the LOCAL PUBLIC AGENCY's designated

representative and shall not be required to engage in exhaustive or extensive analysis or interpretation of the plans.

4. As needed and directed by the LPA, the CONSULTANT shall perform construction-phase utility coordination services as described in the 2013 Indiana Design Manual, Chapter 104, as revised.

I. Deliverables

Upon completion and final approval of the services by the LPA, the CONSULTANT shall deliver to the LPA the following.

For Final Traffic Plans:

The CONSULTANT shall prepare preliminary plans and preliminary estimates of cost, which shall be in accordance with the accepted standards for such work and in accordance with the Indiana Manual on Uniform Traffic Control Devices (IMUTCD), Standard Specifications, Standard Drawings, Recurring Special Provisions and Plan Details, Special Provision Technical Advisories, Design Memorandums and the Indiana Design Manual (IDM). Such preliminary plans and economic analyses shall be developed to the point required to fulfill the requirements for a Design Public Hearing, and no further work shall be done on the plans, unless and until specifically directed by INDOT.

The CONSULTANT shall prepare Unique Special Provisions as described in IDM Chapter 14 & 19. Following approval of the hearing plans, approval of the Environmental Documents, and completion of the Public Hearing requirements, the CONSULTANT shall develop the final design including contract plans, special provisions for the specifications, and final cost estimates for the construction of the project.

The cost estimate and unit prices for construction shall be prepared according to INDOT's current practices and shall include all items of work required for the complete construction of the work, including temporary work.

Additional general data shall be issued at the mutual agreement of the CONSULTANT and the LPA. The CONSULTANT does not authorize or assume liability for any reuse of the documents or digital materials described in this section for any purpose other than this project and the specific use intended, unless adapted by and approved by the CONSULTANT.

J. Exclusions:

1. Traffic data collection, analysis, and simulations
2. Traffic warrant analysis
3. Traffic safety analysis
4. Pavement marking and signage design
5. Lighting design for roadway / roundabout
6. ITS design
7. Environmental Services:
 - a. Phase I or Phase II Environmental Site Assessment
 - b. Asbestos testing
 - c. Karst investigation

- d. Detailed groundwater assessment
 - e. Stream and wetland mitigation design and plan development
 - f. Individual Section 401/404 permits
 - g. Hazardous material remediation plan
 - h. Cemetery development plans
 - i. Public involvement or public information meeting or public hearing
8. Structural Design Services:
- j. Bridge design
 - k. Noise wall design
 - l. Retaining wall design
 - m. Headwall and wingwall design
9. Roadway Design Services:
- a. Abbreviated engineers report
 - b. Engineering assessment
 - c. Preliminary or final roadway design services
 - d. Roundabout design
 - e. Maintenance-of-traffic design and plans
 - f. Pavement design
 - i. Alternate Bid pavement design and plan development
 - g. ADA curb ramp design
 - h. Landscape and/or streetscape design
10. Drainage Design Services:
- a. Hydraulic designs and analysis / Culvert design
 - b. Scour analysis for small structures
 - c. Storm sewer, stormwater quality design, and detention analysis and/or design
 - d. Sanitary sewer or storm sewer lift station design, sanitary sewer plan/profile, water main plan/profile, and submittals to IDEM for sanitary sewer and water main extension
 - e. Floodplain or floodway analysis, modeling, and submittals to IDNR and FEMA
11. Geotechnical services
12. Right-of-way engineering services
13. Right-of-way acquisition services
14. Utility Services:
- a. Utility coordination
 - b. Utility relocation design and plan preparation
 - c. Subsurface Utility Exploration/Location/Engineering
 - d. Determination of location or depth of utilities by means such as vacuum excavation or potholing

15. Railroad coordination services
16. Permits
 - a. Construction Stormwater General Permit
 - b. FAA Permit
17. Zoning and rezoning or development of standard variance submittals and presentations for public hearings, colored renderings, and exhibits for public hearings
18. Construction inspection

APPENDIX "B"

INFORMATION AND SERVICES TO BE FURNISHED BY THE LPA:

The LPA shall furnish the CONSULTANT with the following:

1. Criteria for design and details for signs, signals, lighting, highway and structures such as grades, curves, sight distances, clearances, design loading, etc.
2. Standard Specifications and standard drawings applicable to the project
3. All written views pertinent to the location and environmental studies that are received by INDOT or the LPA
4. As-built plans for the locally owned signalized intersections identified in the scope. CONSULTANT will request signal information for State owned signals from INDOT.
5. Provide access to enter upon public and private lands as required for the CONSULTANT to perform work under this Contract
6. All legal services as may be required for development of the project
7. An LPA representative with decision-making authority for inquiries
8. Payment of all permit and review fees required by agencies having jurisdiction over this project data
9. Relocation plans for utility facilities owned by the local municipality that may be impacted by the Project.

APPENDIX "C"

SCHEDULE:

No work under this Contract shall be performed by the CONSULTANT until the CONSULTANT receives a written notice to proceed from the LPA.

All work by the CONSULTANT under this Contract shall be completed and delivered to the LPA for review and approval within the approximate time periods shown in the following submission schedule:

A. Environmental Services

1. The CONSULTANT will initiate Early Coordination with resource agencies and the Section 106 Process within 15 days after In-Field Traffic Signal Inventory is complete.
2. The CONSULTANT will submit Section 106 Documentation to INDOT for review within 60 days after In-Field Traffic Signal Inventory is complete and prepare a Section 106 Finding within 60 days of receipt of the State Historic Preservation Officer's suggested Finding of Effect and completion of Stage One Plans including right-of-way.
3. The CONSULTANT will prepare a Draft Categorical Exclusion for release for public involvement within 60 calendar days after the signed Section 106 Finding of Effect is received from INDOT.
4. The CONSULTANT will submit the Final Categorical Exclusion for signature within 60 days of receipt of the Certified Public Hearing documentation. Upon final signature, the CONSULTANT will circulate copies of the complete Categorical Exclusion as appropriate.

B. EVP Design Services

1. In-field Traffic Signal Inventory will commence within 60 days of NTP, as agreeable dates are determined between the LPA agencies and their representatives.
2. A draft of the Traffic Signal Prioritization Model (Phase 2) will be completed within 90 days of completion of in-field inventory (Phase 1) and provided to the LPA for review and comment.
3. The schedule for the Traffic Design Services (EVP and signal design) will be determined upon completion and acceptance of the Traffic Signal Prioritization Model.

APPENDIX "D"**A. Amount of Payment**

1. The CONSULTANT shall be compensated for services to be performed under this Contract for a total fee not to exceed \$978,600 unless approved in writing by the LPA.
2. The CONSULTANT shall be compensated for the following services on a lump-sum basis. The total obligation under this portion of the Contract shall not exceed \$532,360 unless approved in writing by the LPA.
 - a. Environmental Services \$45,400
 - b. Traffic Design Services (EVP s) \$420,660
 - c. Bidding & Construction Phase Services \$66,300
3. The CONSULTANT shall be compensated for the following services on a unit price basis. The total obligation under this portion of the Contract shall not exceed \$446,240 unless approved in writing by the LPA.
 - a. Survey Services (28 intersections at \$5,500 per intersection) \$154,000
 - b. Traffic Design Services (Signal Modifications – 28 intersections at \$9,966 per intersection) \$279,048
 - c. Mileage (10 trips at 256 miles per trip) \$1,792
 - d. Lodging (20 nights for two persons each night at \$200 per night) \$8,000
 - e. Meals (25 meals for two persons each meal at \$68 per meal) \$3,400
4. The CONSULTANT shall not be paid for any service performed by the LPA or not required to develop this project.

B. Method of Payment

1. The CONSULTANT may submit a maximum of one invoice voucher per calendar month for work covered under this Contract. The invoice voucher shall be submitted to the LPA.
The invoice voucher shall represent the value, to the LPA, of the partially completed work as of the date of the invoice voucher. The CONSULTANT shall attach thereto a summary of each pay item in Section A.1 of this Appendix, percentage completed, and prior payments.
2. The LPA, for and in consideration of the rendering of the engineering services provided for in Appendix "A", agrees to pay to the CONSULTANT for rendering such services the fees established above in the following manner:
 - a. For completed work, and upon receipt of invoices from the CONSULTANT and the approval thereof by the LPA, payments covering the work performed shall be due and payable to the CONSULTANT.

- b. From the partial payment thus computed, there shall be deducted all previous partial fee payments made to the CONSULTANT.
3. In the event of a substantial change in the scope, character or complexity of the work on the project, the maximum fee payable and the specified fee shall be adjusted in accordance with item 6, Changes In Work, of the General Provisions set out in this Contract.



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N749
Indianapolis, Indiana 46204

Mike Braun, Governor
Lyndsay Quist, Commissioner

External Audit <http://www.in.gov/indot/2846.htm>
Division of Economics, External Audit, and Performance Metrics

June 13, 2025

Re: Report on Review of Financial Prequalification submission **25-15-109**
For Fiscal Year Ending: **December 31, 2024**

Scott Scoville, CFO
American Structurepoint, Inc.
9025 River Road, Suite 200
Indianapolis, IN 46240

Dear Mr. Scoville:

External Audit has reviewed the Financial Prequalification submittal by American Structurepoint, Inc. for the fiscal year ending December 31, 2024. This notice is to report the results of the financial review. For further information regarding the overall Prequalification status of your firm, including technical requirements, please contact the Prequalification Section directly.

We reviewed an Indirect Cost Schedule and associated required documents for Financial Prequalification submitted for the Cognizant Audit Level as application #62389.

Per the CBIZ CPAs, P.C. report, the Indirect Cost Schedule was audited in accordance with generally accepted government auditing standards issued by the Comptroller General of the United States and 48 CFR Part 31, with an audited indirect cost rate of **191.30%**, facilities capital cost of money rate of **0.83%** and expressed the opinion that these rates present fairly, in all material respects, the direct labor, fringe benefits, and general overhead of American Structurepoint, Inc. for the period ending December 31, 2024.

Per their report dated June 12, 2025, Ohio Department of Transportation performed a cognizant review and concurred with the audited rates of American Structurepoint, Inc. for the period ending December 31, 2024.

Indiana Department of Transportation (INDOT) accepts the use of these rates for invoicing of services provided during the firm's fiscal period covered by this report, for contracts with or administered through the agency. INDOT also accepts the use of these rates as provisional rates for estimating, negotiating and billing current contracts with or administered through the agency. This provisional rate acceptance expires June 30, 2026. Costs billed to contracts with federal participation are subject to audit for compliance with the cost principles contained in 48 CFR Part 31. With the financial prequalification accepted at the Cognizant Audit Level, this firm is **not** restricted to total annual billings of less than \$250,000.00 for a contract or contracts with or administered through INDOT.

Total wages and salaries (not including bonuses, profit share, company retirement contributions, or other unallowable forms of indirect compensation) were submitted as \$44,347,743 Direct and \$30,058,946 Indirect, for a total of \$74,406,689.

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INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N758
Indianapolis, Indiana 46204

PHONE: (855) 463-6848

Mike Braun, Governor
Lyndsay Quist, Commissioner

Issues concerning the financial data submitted to the Agency and the allowable indirect cost rates accepted by External Audit are subject to the following procedures. All CPA workpapers used as the basis to establish an audited overhead rate must be made available to INDOT for review at a location of mutual agreement, as determined by INDOT and the consultant firm. The consultant firm named above is solely responsible for all costs billed by the firm's Independent CPA related to the review of the auditor's work papers by the agency. INDOT and American Council of Engineering Companies agreed to the implementation of a Dispute Resolution Procedure effective January 1, 2008. Firms wishing to dispute the indirect cost rates allowed by the agency may request a meeting with Natalya Clark, Manager of External Audit, (NClark@INDOT.IN.GOV).

This letter is for internal use only and shall not be used for any other purpose. Occasionally, INDOT receives requests from other state transportation agencies to share the financial data for firms providing financial prequalification submissions to our agency, and we may respond to those requests. Firms offering "engineering and design services", as defined under 23 USC 112(b) (2) (A), who have submitted financial data for Prequalification with INDOT will receive a notification from External Audit summarizing any such data provided and identifying the agency and contact person receiving the information.

If you have any questions or concerns regarding your financial submission or the allowable indirect cost rate for your firm, you may contact External Audit directly.

Sincerely,

Kathleen Abbott

Kathleen Abbott, External Auditor
Phone: 317-233-2162
kabbott1@INDOT.IN.GOV

cc: Cash Canfield, COO, American Structurepoint, Inc.
Natalya Clark, Manager of External Audit, INDOT
Matthew Sutton, Prequalification Engineer, INDOT
John Leming, Consultant Prequalification Analyst, INDOT



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N758-PQ
Indianapolis, Indiana 46204

PHONE: (855) 463-6848

Mike Braun, Governor
Kent Abernathy, Commissioner

September 12, 2025

Prequalification Section
(317) 232-5095

Cash Canfield
American Structurepoint, Inc.
9025 River Road, Suite 200
Indianapolis, IN 46240

Re: Consultant Prequalification

Dear Cash Canfield:

The Consultant Prequalification General/Technical Renewal Application submitted on 7/31/2025 has been reviewed by this office. Your firm has been prequalified to provide consulting services to the Indiana Department of Transportation (INDOT) in the work groups listed on the attached Work Type Certification, effective 06/13/2025. This approval supersedes any previous approval for prequalification, but is subject to revision or modification in accordance with the most current edition of the INDOT Consultant Prequalification Manual. Your Financial approval will expire on 06/30/2026. Your General/Technical approval will expire on 09/30/2027.

Your Firm's annual contracting capacity for the Cognizant Audit Level is \$148,813,378.00 for the fiscal period that ended on 12/31/2024. Your firm was approved for this financial level as notified separately by the External Audit Section. The requested and approved financial level determines the firm's service limitations as stated in the INDOT Consultant Prequalification Manual. Consultant firms must submit their annual financial application within 180 calendar days of the end of each fiscal year.

You are required to submit a modification application in the event of any changes in firm ownership, firm address, form of business entity under which the firm operates, manpower significant enough to affect the firm's qualifications or capacity (or operations of laboratories, facilities, etc.), financial status (such as filing for bankruptcy), or any other change which affects an element INDOT considers when prequalifying a consultant. The Consultant must notify INDOT within 15 days of any change in the information provided in its Prequalification Application and to submit a modification application in a timely manner. Failure to submit a modification application within 15 days after the initial notification will result in the loss of the Consultants Prequalification Status.

Please contact Mr. John Leming, Consultant Prequalification Research Analyst at 317-234-4917 if you have any questions on this matter.

Respectfully,

Matthew Sutton, P.E.
Prequalification Engineer

cc: Prequalification File
External Audit

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Prequalified Work Type Certification

Issued By
Indiana Department of Transportation

Date Printed: 09/12/2025

American Structurepoint, Inc.

Valid Work Groups

Effective: 06/13/2025

Expires on: 09/30/2027

Work Type Code	Work Type Description	Qualifying Person(s)
1.1	Systems Planning	Shah, Hardik R
2.1	Traffic Data Collection	Shah, Hardik R
2.2	Traffic Forecasting	Shah, Hardik R
3.1	Non-Complex Traffic Capacity and Operations Analysis	Shah, Hardik R
3.2	Complex Traffic Capacity and Operations Analysis	Shah, Hardik R
4.1	Traffic Safety Analysis	Shah, Hardik R
5.1	Environmental Document Preparation - EA/EIS	Hope, Briana M
5.2	Environmental Document Preparation - CE	Hope, Briana M
5.3	Environmental Document Preparation - Section 4(f)	Hope, Briana M
5.4	Ecological Surveys	Hope, Briana M
5.5	Wetland Mitigation	Hope, Briana M
5.6	Waterway Permits	Hope, Briana M
5.8	Noise Analysis and Abatement Design	Hendershot, Kaitlynn L
5.12	Karst Studies	Hendershot, Kaitlynn L
5.13	ESA Screening and Phase I ESA	Hendershot, Kaitlynn L

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Work Type Code	Work Type Description	Qualifying Person(s)
5.14	Phase II ESA and Further Site Investigation/Corrective Action	Hendershot, Kaitlynn L
6.1	Topographic Survey Data Collection	Douglas, Jeffrey Hood, John N
8.1	Non-Complex Roadway Design	Canfield, Cash E
8.2	Complex Roadway Design	Canfield, Cash E Zielinski, Richard J
8.3	Roundabout Design	Balog, Jeremiah S
9.1	Level 1 Bridge Design	Cummins, Ryan M Gorak, Kevin M
9.2	Level 2 Bridge Design	Cummins, Ryan M Gorak, Kevin M
10.1	Traffic Signal Design	Shah, Hardik R
10.2	Traffic Signal System Design	Shah, Hardik R
10.3	Complex Roadway Sign Design	Shah, Hardik R
10.4	Lighting Design	Schneider, Elizabeth M
11.1	Right of Way Plan Development	Stapleton, Jessica L Wood, Sue
12.1	Project Management for Acquisition Services	Tennancour, Sylvia "Skip" J
12.2	Title Research	Brewer, Dale J
13.1	Construction Inspection	Dubyel, Joe Machala, David P

Work Type Code	Work Type Description	Qualifying Person(s)
14.1	Regular Bridge Inspection	Cummins, Ryan M
14.2	Complex Bridge Inspection	Cummins, Ryan M
14.4	Small Structure and Miscellaneous Structure Inspections	Cummins, Ryan M Day, Derrek W
14.5	Bridge Load Capacity Rating & Other Bridge Analysis/Testing	Cummins, Ryan M
16.1	Utility Coordination	Stetzel, James
17.1	Drainage Design for Driveway Permits	Murphy, Nicholas
17.2	Small Structure and Pipe Hydraulic Design	Stout, Todd
17.3	Storm Sewer and Detention Design	Stout, Todd
17.4	Bridge Hydraulic Design	Cummins, Ryan M Day, Derrek W
18.1	Pavement Analysis-Design Services	Maurovich, Michael J

cc: Prequalification File

Matthew Sutton, P.E.
Prequalification Engineer



INDIANA DEPARTMENT OF TRANSPORTATION

LPA – Consultant Contract Review Checklist

Version 8/3/18 – LPA

Local Public Agency: Town of Munster, Indiana

Des. No.: 2300728

Project Description: Interlocal Governmental Agreement by and between the Town of Munster, Indiana, the Town of Highland, Indiana, the City of Hammond, Indiana, the Town of St. John, Indiana, the City of Gary, Indiana, and Lake County, Indiana

Consultant Name: American Structurepoint, Inc.

1. Review the contract document:
 - a. Verify that the draft contract is consistent with the latest INDOT boilerplate.
 - b. Verify that the contract description, Des. number and scope of work is within the parameters described in the RFP advertisement and in SPMS.
 - c. Verify that the maximum compensation amount shown on page one matches the amount shown in Appendix D.
 - d. Verify that Section 23 of the draft contract includes proper addresses for the LPA and for the consultant.
 - e. Verify that the signature page contains the names and titles for either the Board of County Commissioners, City Board of Public Works and Safety or the Town Board, as appropriate.
2. Verify Appendix "C" of construction inspection contracts indicates the Final Construction Records is to be submitted within 45 days of the contractors last day of work.
3. Verify the Appendix "D" compensation method is appropriate for the scope of work.
 - a. Construction inspection services should be paid for on a negotiated hourly billing rate basis.
 - b. Other types of services may be paid for on a lump sum basis, cost plus fixed fee basis, unit price basis or negotiated billing rate basis.
 - c. Cost plus percent of cost compensation is not allowed on any consultant contracts.
 - d. See the INDOT Professional Services Contract Administration Manual for more information on the compensation methods. The manual is available at:
http://www.in.gov/indot/files/Professional_Services_Contract_Administration_Manual.pdf
4. Verify the consultant has provided a copy of the lead consultant's prequalification letter showing their approved overhead rate.



To: Town Council
From: Bob Valois, Public Works Director
Meeting Date: January 19, 2026
Subject: Water Meter Purchase

Summary

The Water Department maintains an inventory of water meters. The length of time needed to fill a large order of water meters can take weeks to months to fill. A variety of sizes are ordered for the inventory. A quote from Utility Supply Company has been received in the amount of \$194,841.15. This order is anticipated to last a year.

Financial Impact

Funding Source: Water Cash Operating

Budgeted Amount:

Cost: \$194,841.15

Recommended Council Action

By motion and roll call vote approve the water meter quote #1578543 from Utility Supply Company in the amount of \$194,841.15.

Attachments:

1. Utility Supply Co quote 1578543

QUOTATION



UTILITY SUPPLY COMPANY
 11 SHERWOOD SQUARE
 PERU, IN 46970
 US
 765-472-4398

Order Number
 1578543

Order Date 12/23/2025 12:20:22 Page 1 of 1

Quote Expires On: 01/02/2026

Bill To:

MUNSTER WATER DEPT
 1005 RIDGE ROAD
 MUNSTER, IN 46321
 US

Ship To:

MUNSTER WATER DEPT
 508 FISHER STREET
 MUNSTER, IN 46321
 US

219-836-6971

Attn: ACCOUNTS PAYABLE

Requested By: BOB VALOIS

Customer ID: 101220

PO Number		Ship Route	Taker					
DEC 2025 METERS			BCHRISTIANSEN					
Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				
350.00	0.00	350.00	EA		EU1B2G1B1ASG89	EA	330.0000	115,500.00
			1.0		5/8X3/4 MACH10 R900i GALLON W/ ANTENNA OLD PART NUMBER EU1B2G1SG89	1.0		
125.00	0.00	125.00	EA		EU1F2G1B1ASG89	EA	551.8900	68,986.25
			1.0		1 MACH10 R900i GALLON WITH ANTENNA	1.0		
5.00	0.00	5.00	EA		EU2A2G1	EA	1,094.7400	5,473.70
			1.0		1 1/2 MACH10 (13 FLANGE) R900i GALLON	1.0		
3.00	0.00	3.00	EA		EU2E2G1	EA	1,293.2300	3,879.69
			1.0		2 MACH10 (17 FLANGED) R900i GALLON	1.0		
1.00	0.00	1.00	EA		EU1C2G1	EA	433.0900	433.09
			1.0		3/4 MACH10 R900i GALLON	1.0		
2.00	0.00	2.00	EA		RPW2G51	EA	284.2100	568.42
			1.0		REG-P/C R900i 2 T10 GALLON PIT R900i PROCODER INTEGRATED RF PIT UNIT (WET/DRY APPLICATIONS)	1.0		
<i>Total Lines: 6</i>						SUB-TOTAL:	194,841.15	
						TAX:	0.00	
						AMOUNT DUE:	194,841.15	
						<i>U.S. Dollars</i>		



To: Town Council
From: Bob Valois, Public Works Director
Meeting Date: January 19, 2026
Subject: SEH Columbia Avenue Engineering Agreement

Summary

The Town of Munster would like to improve the road infrastructure on the North end of Columbia Avenue from River Drive to Fran Lin Parkway. The project scope includes asphalt road milling, resurface, and pavement markings. This project does not include sidewalks, curbs or ADA ramps. SEH has prepared an engineering agreement for this project at a cost of \$33,000.

Financial Impact

Funding Source: 2024 General Obligation Bond Proceeds

Budgeted Amount: \$33,000.00

Cost: \$33,000.00

Recommended Council Action

By motion and roll call vote approve the SEH Engineering Agreement in the amount of \$33,000 for the Columbia Avenue road infrastructure improvement.

Attachments:

1. Proposal - Columbia Ave Paving Improvements Update

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between Town of Munster ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective September 10, 2014, this Supplemental Letter Agreement dated January 9, 2026 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Columbia Avenue Paving Improvements

Client's Authorized Representative: Joe Hofferth

Address: 1005 Ridge Rd, Munster, Indiana 46321, United States

Telephone: (291) 836-6900 **email:** jhofferth@munster.org

Project Manager: Erik Allore

Address: 931 Ridge Road, Suite E, Munster, Indiana 46321

Telephone: (231) 286-8043 **email:** eallore@sehinc.com

Scope: The Services to be provided by Consultant:

Design for a 2 inch mill and resurface of Columbia Avenue from Fran Lin Parkway north to River Drive. Approximately 1.6 miles. The project scope includes asphalt road milling, resurface, and pavement markings. This does not include any sidewalk, curb, or ADA ramps.

Below is a breakdown of the tasks:

Task 1: Plans, Contract, and Bidding (\$23,000):

- Limited survey / Aerial review
- Contract Documents:
 - Construction Plans
 - Plan views, pavement markings, details (~12 to 14 sheets)
 - Specifications
 - Front end divisions and special provisions
 - Bid Form and Estimate
- Bidding Services
 - RFIs
 - Bid Opening
 - Bid Tab and Recommendation Letter
 - Contactor Award Coordination
- North Columbia Ave. from Fran Lin Parkway to River Drive to be included in the 2026 Paving Improvements Project.

Task 2: RPR Services (\$10,000):

- 4 weeks at an average of 4 hours per day
- Pay applications and quantity tracking
- Project closeout

Schedule:

- Design completion February 2026
- Construction completion November 2026

Payment:


The lump sum fee for Task 1 is \$23,000.00 including expenses and equipment. The payment method, basis, frequency, and other special conditions are set forth in attached Exhibit A-2 (Lump Sum Basis Option).

The fee for Task 2 is hourly, subject to a not-to-exceed amount of \$10,000.00 including expenses and equipment. The payment method, basis, frequency, and other special conditions are set forth in attached Exhibit A-1 (Hourly Basis Option).

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

Short Elliott Hendrickson Inc.

Town of Munster

By: 

By: _____

Full Name: Satya Tallamraju

Full Name: Joe Hofferth

Title: Client Servies Manager

Title: Town Council President

Exhibit A-1
to Supplemental Letter Agreement
Between Town of Munster, Indiana (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated January 9, 2026

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

If authorized in advance by the Client, the utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

https://sehincazure-my.sharepoint.com/personal/kwenzel_sehinc_com/documents/desktop/179675_ccmg 24-2/1-gen/03-proposal/exhibit a1_ccmg 24-2.docx

Exhibit A-2
to Supplemental Letter Agreement
Between Town of Munster, Indiana (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated January 9, 2026

Payments to Consultant for Services and Expenses
Using the Lump Sum Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Lump Sum Basis Option

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

B. Expenses Not Included in the Lump Sum

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

1. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance, if authorized in advance by the Client.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.

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Exhibit B
to Supplemental Letter Agreement
Between Town of Munster (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated January 9, 2026

A Listing of the Duties, Responsibilities and
Limitations of Authority of the Resident Project Representative

Through more extensive on site observations of the construction work in progress and field checks of materials and equipment by the Resident Project Representative (RPR), Consultant shall endeavor to provide further protection for Client against defects and deficiencies in the work of contractor (Work); but, the furnishing of such services will not make Consultant responsible for or give Consultant control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for contractor's failure to perform the Work in accordance with the Contract Documents. Contract Documents are the documents that govern or are pertinent to contractor's Work including but not limited to the agreement between Client and contractor, the contractor's bid, the bonds, specs, drawings, field orders, addenda, clarifications, interpretations, approved shop drawings and reports collectively called the Contract Documents. The duties and responsibilities of the RPR are further defined as follows:

A. General

RPR is an agent of Consultant at the site, will act as directed by and under the supervision of Consultant, and will confer with Consultant regarding RPR's actions. RPR's dealings in matters pertaining to the on site work shall in general be with Consultant and contractor keeping the Client advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of contractor. RPR shall generally communicate with Client with the knowledge of and under the direction of Consultant.

B. Duties and Responsibilities of RPR

1. Schedules: Review the progress schedule, schedule of shop drawing submittals and schedule of values prepared by Contractor and consult with Consultant concerning acceptability.
2. Conferences and Meetings: Attend meetings with contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - (a) Serve as Consultant's liaison with contractor, working principally through contractor's superintendent and assist in understanding the intent of the Contract Documents; and assist Consultant in serving as Client's liaison with contractor when contractor's operations affect Client's on-site operations.
 - (b) Assist in obtaining from Client additional information, when required for proper execution of the Work.
4. Shop Drawings and Samples*:
 - (a) Record date of receipt of shop drawings and samples.
 - (b) Receive samples furnished at the site by contractor, and notify Consultant of availability of samples.
 - (c) Advise Consultant and contractor of the commencement of any Work requiring a shop drawing or sample if the submittal has not been approved by Consultant.
5. Review of Work, Observations and Tests:
 - (a) Conduct on-site observations of the Work in progress to assist Consultant in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - (b) Report to Consultant whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Consultant of

Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

- (c) Determine if tests, equipment and systems start-ups and operating and maintenance training are conducted in the presence of appropriate personnel, and that Contractor maintains adequate records thereof; and observe, record and report to Consultant appropriate details relative to the test procedures and start-ups.
 - (d) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to Consultant.
6. Interpretation of Contract Documents: Report to Consultant when clarification and interpretations of the Contract Documents are requested by contractor and transmit to contractor clarifications and interpretations as issued by Consultant.
 7. Modifications: Consider and evaluate contractor's suggestions for modifications in drawings or specifications and report with RPR's recommendations to Consultant. Transmit to contractor decisions as issued by Consultant.
 8. Records:
 - (a) Maintain at the job site orderly files for correspondence, reports of job conferences, shop drawings and samples, reproductions of original Contract Documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the construction contract, Consultant's clarifications and interpretations of the Contract Documents, progress reports, and other related documents.
 - (b) Keep a diary or log book, recording contractor hours on the job site, weather conditions, data relative to questions of change orders, or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Consultant.
 - (c) Record names, addresses and telephone numbers of all contractors, subcontractors and major suppliers of materials and equipment.
 9. Reports:
 - (a) Furnish Consultant periodic reports as required of progress of the Work and of contractor's compliance with the progress schedule and schedule of shop drawing and sample submittals.
 - (b) Consult with Consultant in advance of scheduled major tests, inspections or start of important phases of the Work.
 - (c) Draft proposed change orders and Work, obtaining backup material from contractor and recommend to Consultant change orders, and field orders.
 - (d) Report immediately to Consultant and Client upon the occurrence of any accident.
 10. Payment Requests: Review applications for payment with contractor for compliance with the established procedure for their submission and forward with recommendations to Consultant, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.
 11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to Consultant for review and forwarding to Client prior to final payment for the Work.
 12. Completion:
 - (a) Before Consultant issues a certificate of substantial completion, submit to contractor a list of observed items requiring completion or correction.
 - (b) Conduct final inspection in the company of Consultant, Client, and contractor and prepare a final list of items to be completed or corrected.
 - (c) Observe that all items on final list have been completed or corrected and make recommendations to Consultant concerning acceptance.

C. Limitations of Authority

Resident Project Representative:

1. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by Client.
2. Shall not exceed limitations of Consultant's authority as set forth in the Agreement for Professional Services.
3. Shall not undertake any of the responsibilities of contractor, subcontractors or contractor's superintendent.
4. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
5. Shall not accept shop drawing or sample submittals from anyone other than contractor.
6. Shall not authorize Client to occupy the Project in whole or in part.
7. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by Consultant.



To: Town Council
From: Wendy Mis, Clerk-Treasurer
Meeting Date: January 19, 2026
Subject: Appointments to Boards and Commissions

Summary

The Town Council should make appointments or reappointments for positions that expired on December 31, 2025, and on January 31, 2025 and January 31 2026.

To guide the members of the Town Council during consideration of new or renewed appointments, the following is a recital of each incumbent whose term expired or will soon expire.

Board of Safety:

The three-year term of Lorin Brown (R) expired on December 31, 2025. Dr. Brown was appointed to the Board of Safety on May 10, 2010.

The Board of Safety must be politically balanced, meaning that no more than three of the five members may be of the same political affiliation. There are now three Republicans and two Democrats on the Board of Safety. Members serve three-year terms.

Dr. Brown was reappointed for a three-year term at the December 1, 2025, Town Council meeting. This term will expire on December 31, 2028.

Board of Zoning Appeals:

The term of Brad Hemingway expired on December 31, 2025. He was appointed to the Board of Zoning Appeals on March 7, 2022. Mr. Hemingway is not seeking reappointment.

As a quasi-judicial body, the BZA is not required to be politically balanced. Members serve four-year terms.

Park Board:

The term of Dan Repay (D) expired on December 31, 2025. Mr. Repay was initially appointed on February 10, 2014. Mr. Repay's political affiliation is currently (R).

The Park Board must be politically balanced, meaning that no more than two of the four members may be of the same political party; the fifth member is the nominee of the School Board, and political affiliation is not a concern.

There are now two Republicans and one Democrat on the Park Board. Members serve four-year terms.

Economic Development Commission:

The term of Richard Paulson expired January 31, 2025. Mr. Paulsen was initially appointed

by the town fiscal body, the Town Council, on August 21, 2017.

The term of Mohammad Saleem expires January 31, 2026. Mr. Saleem was initially appointed by the town executive, Town Council President, on July 15, 2019.

The town executive should make one selection for a three-year appointment. This term will expire on January 31, 2028.

The town fiscal body should make one selection for a two-year appointment. This term will expire on January 31, 2027.

Financial Impact

None

Recommended Council Action

The Town Council will nominate and vote to fill the board vacancies for each of the following:

- Board of Zoning Appeals
- Park Board
- Economic Development Commission

Attachments:

None